



# Calhoun Police Department

To Serve and Protect

TO: \_\_\_\_\_ (Reference- Law Enforcement)

RE: Calhoun Police Department (Pre-employment Background Check)

Date: \_\_\_\_\_

To Whom It May Concern:

\_\_\_\_\_ has applied for a position in this department. We are informed that you may be able to furnish information of value concerning the candidate's qualifications. Please assist us by expressing your opinion of this individual and answering the questions on the attached questionnaire. Your responses are absolutely privileged under the law. We rely upon well-informed individuals to assist us in the selection of personnel who are qualified for public service training and who will maintain high standards of performance in law enforcement.

For the purpose of confidentiality, please enclose this questionnaire in a sealed envelope. You can either return it to the applicant or mail it to;

Maj. Randy Gallman  
Calhoun PD  
200 North Wall Street  
Calhoun, Georgia 30701

Or

You may contact me at 706-602-5753 and we will arrange for a time for me to pick it up.

Your cooperation and an early reply in this matter will be appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Randy Gallman".

Maj. Randy Gallman  
Calhoun Police Department