

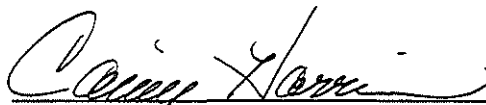
JULY 29, 1993

CONSTRUCTION CONTRACT MEETING
DIRECTOR OF UTILITIES/PUBLIC
WORKS' OFFICE
WEST LINE STREET

PRESENT: CHRISTOPHER QUIGLEY, SWEITZER ENGINEERING, INC.
JERRY CRAWFORD, RESIDENT INSPECTOR
STEPHEN F. JONES, WILLOW CONSTRUCTION
DENNIS PHILLIPS, WILLOW CONSTRUCTION
PAT SPENCE, UNIVERSAL CONTROL
ROD STUB, UNIVERSAL CONTROLS
ROSS WILBURN, CITY ENGINEER
ESTES PASS, WATER TREATMENT SUPERINTENDENT
KELLY CORNWELL, DIRECTOR UTILITIES/PUBLIC WORKS
CATHY HARRISON, CITY ADMINISTRATOR

1. Chris Quigley of Sweitzer Engineering, Inc. welcomed everyone to the meeting.
2. Chris Quigley stated that Jerry Crawford would be the resident inspector, and he would serve as the project manager. Jerry will not make decisions for the contractor nor is the engineer trained in safety measures. Those will be the responsibility of the contractor.
3. Chris Quigley stated that Estes Pass, Plant Superintendent would be the most informed person regarding the plant and its operations, and it would behoove the contractor to use Mr. Pass as a resource.
4. Chris Quigley stated GEFA will provide monthly inspections. They will inspect the construction and also the site for safety measures. Cornwell stated that the State Representative, Dave Raney was not able to attend the meeting, however, he did remind the contractor that the new regulations regarding retainage would be in force, as well as, the payment of interest on retainage held and invested by GEFA.
5. The contractor presented evidence of insurance which Sweitzer Engineering will review and forward to the City for maintaining with the contract file.
6. Chris Quigley restated that it would be the contractor's responsibility for proper construction and safety, and that they should have a superintendent on the job site for making the proper decisions at all times.
7. Chris Quigley stated that it is normal for the resident inspector and the contractor to review pay estimates on the 25th of the month, and then to forward those to the main office of Sweitzer Engineering. He in turn will proof and forward on to the City for their approval and submission to GEFA.
8. The contractor submitted to Quigley schedules of values and a progress schedule. Those are to be reviewed by Sweitzer Engineering.
9. The contractor verified that he had received five copies of the plan and specs, and that the project was to begin on August 2, 1993, and to be completed by December 30, 1993. Quigley stated the contract calls for \$200.00 per day liquidated damages.
10. Quigley stated the owner, City of Calhoun, is to furnish a particle counter system and valves which should arrive sometime around September 1, 1993.

11. Quigley stated that it is customary for no work to be done on Sunday except in emergencies, however, due to the current demand on the City system, that it might be necessary to rethink this since weekends are a slower time, and slower demand for the water system.
12. The contractor stated he had no questions regarding the drawings and specifications. Cornwell stated that it was essential that the plant run on schedule, and that it is critical for pumping to remain on line especially during the drought conditions we are presently experiencing.
13. Harrison stated that according to requirements payrolls from the contractor would be needed, and could be submitted with each draw request.
14. Ross Wilburn, City Engineer stated that it would be imperative that the lab areas remain clean, and that this might be a problem since the restrooms for the area are in the lab area. The contractor responded stating that portable facilities would be provided and that they would mark the lab areas as off limits to their workers.
15. Estes Pass stated that Chlorine and Fluoride lines are in the pipe galley. Quigley brought this to the attention of the contractor as per confirmation of the plans. The contractor stated that he would take care and mark those as they are currently color coded.
16. There were no further questions, and the meeting was adjourned.



Cathy Harrison
City Administrator