

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING ST
DECEMBER 8, 2014 7:00 P.M.**

MINUTES

**PRESENT: James F. Palmer, Mayor
Al Edwards, Mayor Pro Tem
George Crowley, Councilman
David Hammond, Councilman
Matt Barton, Councilman**

ALSO: Eddie Peterson, City Administrator; Larry Vickery, Utilities General Manager; George Govignon, City Attorney; Paul Worley, City Clerk; Garry Moss, Police Chief; Jeff Defoor, Director of Electric Utilities; Jerry Crawford, Water and Sewer Director

- 1. Mayor Palmer called the meeting to order and welcomed everyone in attendance.**
 - A. Councilman Crowley gave the invocation.**
- 2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.**
- 3. Councilman Hammond made a motion to approve the agenda and Councilman Barton seconded the motion. All voted aye, motion approved.**
- 4. Councilman Barton made a motion to approve the minutes of the November 24, 2014 City Council meeting. Councilman Crowley gave a second with all voting aye, motion approved.**
- 5. Mayor's Comments:**
 - A. The City of Calhoun offices will be closed on December 25th and December 26th for the Christmas Holidays.**
 - B. Several students with the Gordon County Youth Leadership 2014-2015 class were in attendance that were not able to attend the November meeting. The students attend the Georgia Cumberland Academy.**
- 6. Council Comments:**
 - A. Mayor Pro Tem Edwards gave the November report as follows:**
 - 1) Electric Department**
 - o Electrical Engineering continues on permanent Electrical Service for the New Harbin Clinic on Curtis Parkway. Temporary service is being coordinated with the contractors. Permeant Street Lighting Design is complete with materials ordered.**

- The last phase of the Calhoun High School lighting project continues with the last of the Street and Parking lot Lighting. The Track and Soccer Field Lighting is complete.
- The Bad Pole Replacement program continues on South Industrial Blvd.
- Electric Engineering continues for the next phase of the Lenox subdivision Community.
- Electrical Engineering for the New McDonald's on Red Bud Road continues.
- Electrical Engineering has begun for New Lighting at the Intersection of Hwy 53 and Curtis Parkway.
- The City of Calhoun's Electrical load for September was 33,725,930 kWh.

Work orders in process or completed

- Newly created- 79
- Completed and closed- 61
- Consisting of:
 - Capital construction- 4
 - Street and security lighting-31
 - Distribution Maintenance-11
 - Electric Locate Tickets- 147

2) Telecommunications Departments:

- Installed one new Internet connection.
- Finished installing the school systems mobility solution to route cell phone calls over the internet.
- Installed rack and power supplies for disaster recovery site. Vendor to install equipment week of December 5th.
- Started collecting data for the FCC's mandatory data collection on service provided. Deadline was moved from December 15th to the end of February 2015.
- Still waiting on AT&T to correct phone number list for 911 service.
- Installed emergency phone at the high school swimming pool.
- Ordered new ATT phone line for pool for 911 calls to route correctly.
- Opened 16 and closed 15 work orders.

3) Geographic Information Systems:

- Performed water station mapping and data analysis for water modeling project.
- Helped Electric Department with locates and continued training on new locator.
- Updated Wastewater inflow and infiltration videos and helped with software troubleshooting
- Updating building footprints
- Updated pre-fire plans for Fire Department.
- Updated fiber mapping for Telecom Department.
- Updated addresses from changes in billing account data.
- Ran reports for Billing in support of billing cycle changes.
- Updated City and GIS websites.

4) Downtown Development Authority

- The Young Farmers of Gordon County along with the City of Calhoun hosted Farm City Week activities that included a festival at Payne Farms, Christmas Open House in downtown, Community Thanksgiving message and Christmas tree lighting at the City Park, and a visit from Santa, Christmas tree lighting at the Courthouse plaza, live nativity scene, & movies at the GEM on Thanksgiving evening.
- Paul Worley hosted 20 FBLA students from Sonoraville High School for a tour of Small Business in Downtown and will be hosting about 20 more FBLA students from Gordon Central High School on Tuesday, December 9th.

B. Councilman Barton gave the November report as follows:

1) Water, Sewer, and Engineering

- The Brittany Drive Expansion Project- The project is nearing completion.
- Clarifier Mechanism Replacement Project- The new mechanisms and troughs are on site. Installation has begun and is approximately 70% complete.
- I-75 & Red Bud Road utility relocate- Construction began on November 18th and the utility relocate project is nearing completion. However, the project is currently being delayed by Atlanta Gas Light and by GDOT.
- The 2" galvanized line replacement project is scheduled to begin this week.
- Flocculation and sedimentation control project at the Mauldin Road Water Treatment Plant: Work began on August 13th on the large basin and currently the project is three weeks behind schedule.
- Water System Modeling project is on schedule.

2) Water Treatment Plant Facility

- Total gallons withdrawn: 262,810,000
- Daily average: 8,760,333
- Wells: 130,510,000
- Big Springs: 0
- Percent produced by Brittany Drive: 49.6
- Rainfall- 4.35"

3) Waste Water Treatment Plant Facility

- Treated a daily average of 3.833 MGD, with an average BOD effluent of 11, average suspended effluent of 11, and an average COD of 69.

4) Water Distribution

- 4 Water connections, 24 water service leaks repaired, 26 water main leaks repaired, 19 water services changed to new main line, 3 yards or roadway edges repaired due to previous work, 29 utility locates called in for work orders, 242 utility locates responded to, and 61 misc. calls
- Completed installing 635 feet of 2" black poly line to replace old 2" galvanized line along Floyd Road

- Completed installing 1,300 feet of 6" ductile iron pipe along Lake Drive to replace old 2" galvanized line.

5) Waste Water Collection

- 1,650' Sanitary Sewer Services TV inspected, 204 utility locates completed, 2 lift station repairs completed, 4,800' sanitary sewer lines cleaned, 75 manholes opened and inspected, 2 new sewer connections installed, 5 sanitary sewer services repaired

6) Building Inspection Department

- Issued 30 permits for an estimated cost of \$6,805,920, collected \$23,312 in permit fees. This included 2 new residential, 2 residential remodeling, 3 new commercial, 1 commercial remodeling, 3 residential plumbing, 1 new residential and 2 industrial HVAC, 3 residential electrical, 2 commercial electric, 2 sign, 1 soil and erosion, and 87 total inspections.

7) Recreation Department

- **Youth Basketball** – Registration for Youth basketball concluded with 313 boys and girls registering to participate. Teams have been formed and practices began on November 13. Registration increased by 10 participants. 41 participants received United Way funding. Scheduled games will begin Monday, December 9 for the girls' teams and Monday, December 15 for the boy's teams. Games will be played at the Billy Bearden Recreation Center and Calhoun Middle School. The girl's league will be interscheduled with Gordon County Parks and Recreation teams and will also participate at Sonoraville Recreation Complex.
- **Youth Football** – The All-star football teams participated in the GRPA 5th District Football Championships November 13 – 22, 2014. Our agency hosted games on 11/13, 11/18, 11/19, and 11/20. We also hosted the district championships at Phil Reeve Stadium on Saturday, November 22. All of our all-star teams will participate in the GRPA State Football tournament December 6-7 which Calhoun Recreation Department will be hosting at Phil Reeve Stadium.
- **Youth Soccer** – Calhoun Recreation Department hosted the u8, u10, and u12 Boys GRPA District Soccer tournaments November 15-22, 2014. Our u10 and u12 girls traveled to Fannin County to participate in the district championships. Our u8, u12 Boys and u10 and u12 Girls will all play in the GRPA State Soccer Championships in Cartersville December 5-6, 2014.
- Kim Townsend, Jeff Davis, and Will Chappell attended the Georgia Recreation and Parks Conference, November 3 – 6, 2014 at Jekyll Island. A total of 24 hours of continuing education were obtained by staff attending educational sessions.
- Will Chappell received notification that he passed Playground Safety Certification Course he took in September. We now have a Certified Playground Safety Inspector (CPSI) on staff!
- The final public input meeting for our Park master plan was held on Thursday, November 20. BWSC is now in the process of putting together

probable construction cost and phasing options. There will be one more meeting with the Core planning team before the plan is presented to the Recreation board and then to City Council for final approval.

- Website Usage – total visits 1,315

C. Councilman Crowley gave the November report as follows:

1) Police Department

- Made 467 cases with 7 DUI's
- Fines collected by Municipal Court - \$40,802
- Issued 580 warnings
- Investigated 62 highway accidents, 36 private property accidents
- Provided 83 escorts
- 1,276 incident reports
- Responded to 287 alarms
- Miles patrolled: 51,120
- Responded to 4,494 calls for service by E-911

2) Municipal Court and Probation

- Total Court cases- 335
- Court cases dropped- 77
- Number of Bond forfeitures- 205
- Number of Probation cases- 35
- Probation Payments- \$15,817
- Probation Revocations- 13
- Failure to appear- 28
- Prisoner transports- 34

3) Fire Department- Suppression

- Responded to 137 calls for service for the suppression division, 9 fire incidents for damages. (\$27,500 in estimated fire damage)
- Responded to 82 medical service calls
- Responded to 8 hazardous conditions incidents
- Responded to 14 false alarms or false calls, 16 good intent
- Completed second phase of hydrant flow testing and maintenance.
- Assisted with fire extinguisher classes at Gordon Central with 90 students and for the Citizen Emergency Response Team with 20 students.
- Hosted County Elementary School students on Downtown walking tour.

Training Division

- Department completed 755 hours of training.
- Training consisted of: Infectious Disease Control, driver training, and pump training.
- Natural gas leaks, fires and emergencies class with Dalton Utilities.

4) Fire Inspection Department

- 98 total reported activities/inspections which included 25 annual inspections, 2 new business inspections, 32 requested inspections, 9 follow-up or re-inspections, and 23 consultations
- Inspectors had preconstruction meetings with Brasfield & Gorriè, and with Harbin Clinic.

D. Councilman Hammond gave the November report as follows:

1) Street Department

- Completed 15 shop and 7 street department work orders.
- Placed 8 new street signs.
- Inspected and maintained 103 miles of streets and storm drainage.
- Repaired utility cuts and pot holes around town using 10 tons of asphalt.
- Began construction on an addition to the Animal Control Building. The existing building is 45 feet by 50 feet with the new addition it will be 45 feet by 82 feet.
- Cleaned out 300 feet of ditch line on Martin Luther King Boulevard.

2) Cemetery Department

- Performed routine maintenance on Fain and Chandler Cemetery.
- Supervised the opening and closing of 13 grave sites.
- Sold 7 new grave spaces.
- Worked 13 grave sites.

3) Animal Control

- Housed 17 dogs and 14 cats
- Number of dogs adopted: 1
- Number of cats adopted: 0
- Number of dogs rescued: 3
- Number of dogs reclaimed by owner: 3
- Number of dogs euthanized: 6
- Number of cats euthanized: 8
- Number of warnings given: 13
- Number of bite cases: 1
- Citations issues: 2
- Number of inquiries: 58
- Councilman Hammond stated that Clyde Burchett and the Animal Control Department worked a rabies case involving a raccoon in the Saddlebrook area. Mr. Hammond encouraged everyone to take the proper precautions and make sure your pets are up to date with their rabies vaccinations.
- Animal control is working hard to be a low kill shelter and with the community's help we can greatly reduce the euthanization of animals. For more information you can find us on Facebook at City of Calhoun Animal Control for adoption and volunteer opportunities.

- Animal control is working with a newly formed nonprofit Pals for Paws, which will operate a thrift store to help raise money and collect donations to help pay pet vaccination, spay and neuter, and adoption fees to help increase the number of animals adopted.

4) Parks Department

- The Parks Department grounds crew picked up litter, hauled garbage to the dump, books from the library and maintained records at records room.
- Mowed and weedeated approximately 19 miles of sidewalk, 29 islands, and 42 other designated places in the City.
- The building and maintenance crew performed routine maintenance on designed city buildings and all fountains.
- Decorated Downtown Calhoun for Christmas.

5) Safety Committee

- Safety topic- Fire and Safety Inspections
- Safety Inspection- Water Treatment Plant
- Vehicle Accidents: 1- Police Department
- Workers Compensation: 0

6) Northwest Georgia Regional Commission

- Councilman Hammond discussed that the Regional Commission (RC) oversees 15 counties and 51 cities in Northwest Georgia that helps to reallocate federal dollars to various programs that benefit the citizens such as the Area on Aging, planning services for new business development, transportation planning, workforce training, and community planning.
- Mr. Hammond stated that the RC will be hosted a workshop in Whitfield County concerning safety in the agricultural industry on December 18th and 19th. The agricultural industry is the largest revenue industry in the United States, Georgia, and Gordon County. The workshop will focus on the agriculture industry and local farmers about how to secure their products from a homeland security standpoint and natural disaster scenario.

7) Tom B. David Airport

- The airport is the 7th largest permanent based aircraft airport in the state of Georgia. The airport has a 6,000 foot runway and is home to the Life Force helicopter.

7. Public Hearings and Comments:

- A. Mayor Palmer opened a public hearing on an annexation and zoning request of Ind-G for a total of 33.94 acres at a location of parcel #032-104 and 032-105 on Kirby Road for the City of Calhoun.

- Mr. Peterson stated that all signs and advertising requirements have been met.
- Mayor Pro Tem Edwards stated that the Zoning Advisory Board did not have a quorum for the December 4th meeting.
- Mayor Palmer asked for public comments.
- There were no comments and the public hearing was closed.
- Councilman Edwards made a motion to approve the annexation of the 33.94 acres on Kirby Road. Councilman Hammond gave a second with all voting aye, motion approved.
- Councilman Edwards made a motion to approve the zoning of Ind-G. Councilman Hammond gave a second with all voting aye, motion approved.

B. Mayor Palmer opened a public hearing on an annexation and zoning request of R-1 for 1.14 acres at a location of 147 Cindy Lane for Scott and Jennifer Workman.

- Mr. Peterson stated that all signs and advertising requirements have been met.
- Mayor Palmer asked for public comments.
- There were no comments and the public hearing was closed.
- Councilman Edwards made a motion to approve the annexation of 147 Cindy Lane. Councilman Barton gave a second with all voting aye, motion approved.
- Councilman Edwards made a motion to approve the zoning of R-1 for 147 Cindy Lane. Councilman Barton gave a second with all voting aye, motion approved.

8. **Old Business:** None

9. **New Business:**

- A. Mayor Palmer read a Pawn Shop manager change request for Georgia Auto Pawn at a location of 164 West Belmont Drive. The prior manager was Brandon Coker and the proposed manager is Christina Cochran. Councilman Hammond made a motion to approve the manager change request. Councilman Barton gave a second with all voting aye, motion approved.
- B. Mayor Palmer conducted the first reading of an Ordinance Amendment regarding the Department of Community Affairs Georgia State Minimum Standards Building Codes and also including any applicable DCA amendments, and is subject to the City of Calhoun's Community Development enforcement. Councilman Hammond made a motion to set the public hearing on December 22nd. Councilman Crowley gave a second with all voting aye, motion approved.

The following code update is mandatory:

- National Electrical Code, 2014 Edition (with no GA Amendments)

Also, the following optional codes are recommended for adoption by the Community Development Department:

- International Property Maintenance Code, 2012 Edition (with GA Amendments)

- International Existing Building Code, 2012 Edition (with GA Amendments)

Also, the following currently adopted Georgia Codes have new GA Amendments:

- International Building Code
- International Residential Code
- International Plumbing Code
- International Mechanical Code
- International Fuel Gas Code
- Georgia Residential Prescriptive Deck Detail

C. Business License renewal readings.

Taxi Cab

- Taxi Edwin
- Councilman Crowley made a motion to approve the taxi cab renewal request. Councilman Hammond gave a second with all voting aye, motion approved.

Pawn License

- Georgia Auto Pawn, Inc
- Councilman Hammond made a motion to approve the pawn renewal request. Councilman Barton gave a second with all voting aye, motion approved.

Beer and Wine Pouring

- Classic Kitchen
- Gondolier's Pizza
- Councilman Barton made a motion to approve the beer and wine pouring renewal requests. Councilman Crowley gave a second with all voting aye, motion approved.

Beer Package

- Phil Beamer Distributor
- Councilman Hammond made a motion to approve the beer package renewal request. Councilman Crowley gave a second with all voting aye, motion approved.

Beer and Wine Pouring theatre

- Calhoun Gordon Arts Council
- Councilman Barton made a motion to approve the beer and wine pouring theatre renewal request. Councilman Hammond gave a second with all voting aye, motion approved.

10. Other written items not on the agenda: None

11. Work Reports:

A. City Administrator Peterson

- Mr. Peterson stated that the City has finished up their annual property and liability insurance renewal. The City has been able to reduce their annual premiums significantly over the past five or six years. The City has more risk exposure now than ever, but due to good management the City has had a tremendously low claims record. The reality of having less wrecks, damages, and lawsuits has directly helped reduce the City's premiums over the years. The City is in the risk management business and with its safety committee, policies and procedures, and good oversight by top notch experienced employees and department heads the City is in a great position.

B. General Manager Vickery

- Mr. Vickery also thanked his employees and department heads for their stewardship and helping make the City of Calhoun a safe and effective workforce.

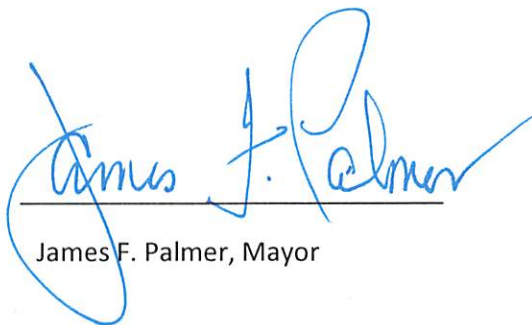
C. City Attorney Govignon

- Mr. Govignon stated that he has received the deed work for the property dedication on Mauldin Road from Oostanaula Holdings, Inc. for the Fire Department.

12. Councilman Hammond made a motion to adjourn the regular session. The motion was seconded by Councilman Crowley with all voting aye, motion approved.

Approved:

Submitted:



James F. Palmer, Mayor



Paul Worley, City Clerk