



**CITY COUNCIL MEETING
SEPTEMBER 25, 2023- 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: **James F. Palmer, Mayor**
Ray Mitchell Denmon, Councilmember
Al Edwards, Mayor Pro Tem
Jackie Palazzolo, Councilmember

ALSO: Paul Worley, City Administrator; Kyle Ellis, Utilities Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Tony Pyle, Police Chief; Lenny Nesbitt, Fire Chief.

1. **Council Meeting Called to Order**
Welcome
Mayor Palmer called the meeting to order and welcomed everyone in attendance.
Invocation
Mayor Pro Tem Edwards gave the invocation.
2. **Pledge of Allegiance**
Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. **Amendment or Approval of Proposed Agenda**
Mayor Pro Tem Edwards made a motion to approve the September 25, 2023 agenda as presented. Councilmember Palazzolo gave a second with all voting aye. Motion approved.
4. **Amendment or Approval of Minutes**
Councilmember Denmon made a motion to approve the minutes of the City Council meeting of September 11, 2023. Mayor Pro Tem Edwards gave a second with all voting aye. Motion approved.
5. **Mayor's Comments**
 - A. Mayor Palmer announced that October 10th will be the last day for a person to register and be eligible to vote in the November 7th General Election.

- B. Mayor Palmer announced that advanced early voting begins on October 16th and ends on November 3rd for the November 7th General Election.
- C. Mayor Palmer announced that mandatory Saturday voting will be held on October 21st and 28th for the November 7th General Election.

6. **Public Hearing and Comments**

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten-minute maximum time limit for each side of the matter, with each person speaking having filed a financial disclosure statement five days prior to the hearing if required, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

- A. Public hearing of amendments to certain sections of Part II- Code of Ordinances, Chapter 90 – Traffic, Article V – Stopping, Standing and Parking, Division 1 – Generally, Section 90-116- Parking for Certain Purposes Prohibited, to better control and regulate the use of public parking spaces for greater availability in the Downtown Development District, the Calhoun Business District, and the municipal Historic District.

- Mayor Palmer opened the public hearing.
- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
- Mayor Palmer opened the floor for comments.
- There being none, Mayor Palmer closed the public hearing and called for a motion concerning the ordinance amendment.
- Mayor Pro Tem Edwards made a motion to adopt the ordinance as amended. Councilmember Palazzolo gave a second with all voting aye. Motion approved.

- B. Public hearing of a beer, wine and distilled spirits pouring license at a location of 117 South Wall Street by Calhoun Coffee Company, LLC. The owner, Loren Deperro, will also serve as the store manager.

- Mayor Palmer opened the public hearing.
- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
- There being none, Mayor Palmer closed the public hearing and called for a motion concerning the alcohol request.
- Councilmember Palazzolo made a motion to approve the alcohol request. Mayor Pro Tem Edwards gave a second with all voting aye. Motion approved.

7. **Old Business:**

- A. **WITHDRAWN:** Second reading of an annexation and zoning request from County to R-1B for 0.3415 acres, at a location of Circle Drive (040-023), by Felipe Paez Martinez.

The Zoning Advisory Board meeting will be held October 5th and the public hearing on October 9th.

- B. **WITHDRAWN:** Second reading of an annexation and zoning request from County to R-1B for 0.3415 acres, at a location of Circle Drive (040-023A), by Felipe Paez Martinez. The Zoning Advisory Board meeting will be held October 5th and the public hearing on October 9th.

8. New Business:

- A. Mayor Palmer stated that a motion was needed for an agreement for provision of services with e Plan Solutions, Inc. City Administrator Worley stated that e Plan Solutions was a web-based service for on-line permitting. The service is already being utilized by surrounding cities and counties and he recommended approval of the request. Mayor Pro Tem Edwards made a motion to approve the request. Councilmember Denmon gave a second with all voting aye. Motion approved.
- B. Mayor Palmer read a recommendation by the Historic Preservation Commission to appoint Jason Everts for a three year term to expire October 1, 2026. Councilmember Palazzolo made a motion to approve the appointment. Mayor Pro Tem Edwards gave a second with all voting aye.
- C. Recommendation by the Historic Preservation Commission to reappoint the following seats:
- Jim Lay - Three year term to expire March 1, 2026
 - Justin Childress - Three year term to expire June 1, 2026
 - Jane Weldon - Three year term to expire June 30, 2026
 - Suzanne Hutchinson-Smith - Three year term to expire November 1, 2026
- Mayor Pro Tem Edwards made a motion to approve the reappointments. Councilmember Denmon gave a second with all voting aye. Motion approved.
- D. Mayor Palmer read a manager change request at a location of 212 South Wall Street, by Harris Arts Center. The prior small multi-purpose theater manager was Joseph Evans and the proposed new manager is Crystal Chapman. Mayor Pro Tem Edwards made a motion to approve the request. Councilmember Denmon gave a second with all voting aye. Motion approved.
- E. Mayor Palmer read a request from Calhoun Municipal Court to surplus a 2012 Dodge Charger on GovDeals. VIN# 2C3CDXAT1CH282723 Mileage: 146,199. Mayor Pro Tem Edwards made a motion to approve the request. Councilmember Palazzolo gave a second with all voting aye. Motion approved.
- F. Mayor Palmer read a request from Calhoun Police Department to surplus a 2015 Dodge Journey on GovDeals. VIN# 3c4pdcab5ft564856 Mileage: 83,760 Mayor Pro Tem Edwards made a motion to approve the request. Councilmember Denmon gave a second with all voting aye. Motion approved.

9. Other written items not on the agenda

10. Work Reports

- A. Paul Worley, City Administrator
1) Mr. Worley gave a review of the August, 2023 General Cash and Hotel Motel reports. Councilmember Palazzolo made a motion to approve the reports as

presented. Mayor Pro Tem Edwards gave a second with all voting aye. Motion approved. (Copy attached)

B. Kyle Ellis, Utilities Administrator

1)Mr. Ellis gave a review of the August 2023 Utilities Cash report. Councilmember Denmon made a motion to approve the report as presented. Mayor Pro Tem Edwards gave a second with all voting aye. Motion approved.

C. George Govignon, City Attorney, had nothing to report.

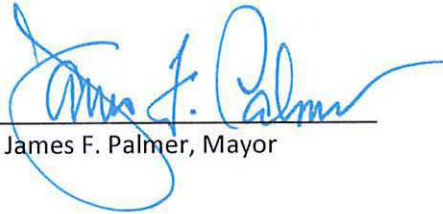
11. Motion to move to Executive Session, if needed

12. Motion to return to General Session

13. Motion to Adjourn

There being no further business to come before the Council, Councilmember Palazzolo made a motion to adjourn. Councilmember Denmon gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:16 p.m.

Approved:

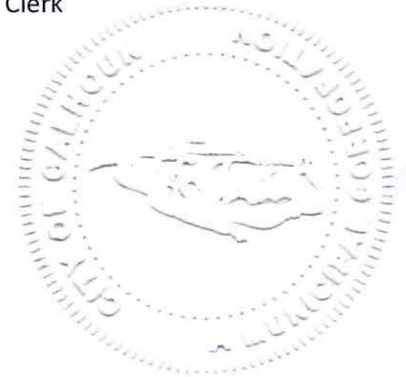


James F. Palmer, Mayor

Submitted:



Sharon Nelson, City Clerk



General Government Cash Report

General Government Operating Account

General Fund	Checking	\$ 2,284,171.45
Restricted Cash - Excise	Checking	5,815.59
Cash	Pay Pal	2,016.25
Solid Waste	Checking	198,320.15
Confiscated Assets	Checking	-
School Trust	Checking	222,342.89
Municipal Court	Checking	15,955.64
Hotel-Motel Fund	Checking	(13,114.85)
Recreation	Checking	284,162.73
Recreation - Hotel / Motel	Checking	162,933.17
SPLOST 2018	Checking	-
Golf	Checking	618,993.06
Golf Renewal & Replacement Reserves	Checking	600,000.00
American Rescue Plan Act (ARPA)	Checking	2,378,070.20
Total Operating		6,759,666.28

Reserves - Restricted / Renewal & Replacement	Savings	0.35
Specified Funds / Renewal & Replacement	Savings	1,487,267.36
Total Reserves		1,487,267.71

2018 SPLOST - Uncommitted	Checking	3,649,640.62
2018 SPLOST - Committed	Checking	688,572.90
Total		4,338,213.52

Fire Department Donations	Public Checking	6,154.78
Revolving Loan	Checking	274,650.41
Police Special #1	Money Market	4,820.77
Police Special #2	Checking	32,947.16
Police #3 Fed Funds	Money Market	30,032.79
Police #4 Evidence	Checking	58,554.56
Police PEPI Account	Checking	1,259.45
Police ICE Funds	Checking	20,773.46
School Debt Service	Savings	8,309,997.68
City of Calhoun Investment Account	Money Market	3,604,641.56
Total Special Funds, Reserves and Savings		12,343,832.62

GRAND TOTAL - 8/31/2023 **\$ 24,928,980.13**

Component Unit Cash

Downtown Development Authority	\$ 38,770.91
Downtown Development Authority - Hotel/Motel Tax	121,478.67
	\$ 160,249.58

General Government Investments

City of Calhoun - Various Investments

Reserves held in investments - \$3,426,352.73	\$ 13,851,443.47
ARPA	-
	\$ 13,851,443.47

Hotel/Motel 8/31/23 Report

Amount Received from GMA & Paid to Vendor for FY23

Vendor #	Vendor	Jul paid in Sep 2022	Aug paid in Oct 2022	Sep paid in Nov 2022	Oct paid in Dec 2022	Nov paid in Jan 2023	Dec paid in Feb 2023	Jan paid in Mar 2023	Feb paid in Apr 2023	Mar paid in May 2023	Apr paid in Jun 2023	May paid in Jul 2023	Jun paid in Aug 2023	Total
29	Chamber of Commerce	\$ 45,253.70	\$ 34,453.10	\$ 37,534.23	\$ 30,655.04	\$ 42,549.45	\$ 29,431.39	\$ 29,867.68	\$ 31,574.00	\$ 49,168.29	\$ 36,143.53	\$ 38,134.78	\$ 43,466.82	\$ 448,232.01
1346	City of Calhoun-Unrestricted	38,788.89	29,531.22	32,172.20	26,275.74	36,470.95	25,226.91	25,600.88	27,063.44	42,144.25	30,980.18	32,686.97	37,257.28	384,198.91
1346	City of Calhoun-Restricted	6,464.81	4,921.87	5,362.03	4,379.29	6,078.49	4,204.48	4,266.81	4,510.57	7,024.04	5,163.36	5,447.83	6,209.55	64,033.13
3132	Calhoun Recreation Dept.	12,929.63	9,843.74	10,724.07	8,758.58	12,156.98	8,408.97	8,593.63	9,021.15	14,048.08	10,326.73	10,895.66	12,419.09	128,066.31
	Total Paid By H/M Fund	\$ 103,437.03	\$ 78,749.93	\$ 85,792.53	\$ 70,068.65	\$ 97,255.87	\$ 67,271.75	\$ 68,269.00	\$ 72,169.16	\$ 112,384.66	\$ 82,613.80	\$ 87,165.24	\$ 99,352.74	\$ 1,024,530.36
	Paid to Industrial Development by City of Calhoun	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	\$ 120,000.00
	Paid to Downtown Development by City of Calhoun	\$ 100,000.00	-	-	-	-	-	-	-	-	-	-	-	\$ 100,000.00

Balance in City Held Accounts as of 8/31/2023

	Beginning Balance as of 7/1/2022	Revenue	Expenses	Balance as of 8/31/2023
City of Calhoun-Unrestricted	\$ 647,524.70	\$ 384,198.91	\$ (120,000.00)	\$ 911,723.61
City of Calhoun-Restricted	\$ 8,147.93	\$ 64,033.13	\$ (51,500.83)	\$ 20,680.23
Downtown Development	\$ 93,242.16	\$ 100,000.00	\$ (71,763.49)	\$ 121,478.67
Calhoun Recreation Dept.	\$ 145,908.66	\$ 128,066.31	\$ (111,041.80)	\$ 162,933.17

Utilities Cash Report

Utility Operating Account

Electric	Checking	\$ 2,597,811.92
Water & Sewer	Checking	1,446,392.89
Telecommunications	Checking	1,781,015.48
Utilities Administration	Checking	1,645,474.01
Total Operating		7,470,694.30

Electric Reserves & Unrestricted Investments	Reserves - Checking	3,141,556.26
Telecom Reserves & Unrestricted Investments	Reserves - Checking	408,018.00
Water / Sewer Reserves & Unrestricted Investments	Reserves - Checking	1,347,872.39
Bond Sinking Fund	Savings	1,455,855.08
Utility Deposits	Checking	964,801.57
City of Calhoun Shuler Bond	Savings	38,468.48
City of Calhoun Investment Account	Money Market	10,745,810.40
Total Savings & Reserves		18,102,382.18

GRAND TOTAL - 8/31/2023

\$ 25,573,076.48

Utilities Investments

Electric	\$ 12,830,382.52
Water	\$ 21,133,104.14
Sewer	\$ 5,032,691.72
Telecommunications	\$ 1,501,811.69
City of Calhoun - Various Investments	\$ 40,497,990.07