

**CITY OF CALHOUN  
SPECIAL CALLED CITY COUNCIL MEETING  
226 SOUTH WALL STREET  
AUGUST 15, 2003, 10:00 A.M.**

**MINUTES**

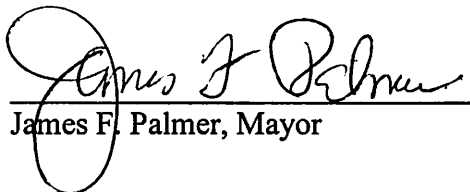
**PRESENT: James F. Palmer, Mayor  
John D. Shelton, Jr., Mayor Pro Tem  
Ronald H. Woods, Councilman  
Ray Denmon, Councilman  
Lorene Potts, Councilwoman**

**ALSO: Kelly Cornwell, Director of Utilities  
Eddie Peterson, Director of Public Safety and Public Works  
Cathy Harrison, City Administrator**

1. Mayor Palmer called the meeting to order and welcomed everyone in attendance.
2. A first reading was given of a zoning variance request by the First Baptist Church of Calhoun, for 15 feet from the required setback off Fain and Pitts Streets for new construction of a pre-school facility. Councilman Woods made a motion to set the public hearing for September 8, 2003 at 7:00 p.m., second by Councilman Denmon, with Councilman Woods, Councilman Denmon, Councilwoman Potts and Mayor Pro Tem Shelton voting affirmatively, motion carried.
3. Mayor Palmer reviewed a resolution establishing the purchasing card process as approved by the Council on June 16, 2003. Following review, Councilman Woods made a motion to adopt the resolution, second by Councilwoman Potts, with Councilman Woods, Councilwoman Potts, Councilman Denmon and Mayor Pro Tem Shelton voting affirmatively, motion carried.
4. Councilman Woods made a motion to adjourn, second by Councilwoman Potts, with Councilman Woods, Councilwoman Potts, Councilman Denmon and Mayor Pro Tem Shelton voting affirmatively, motion carried. The meeting was adjourned at approximately 10:20 a.m.

Approved:

Submitted:

  
James F. Palmer, Mayor

  
Cathy Harrison, City Administrator

**CITY OF CALHOUN  
GEORGIA**

**RESOLUTION**

**WHEREAS**, the City of Calhoun has authorized the use of purchasing cards; and

**WHEREAS**, the City of Calhoun has established policy regarding the use of purchasing cards;

**NOW, THEREFORE, BE IT RESOLVED**, that the following officers or employees:

| <u>Name</u>          | <u>Title</u>                            |
|----------------------|---|
| Barry Bohannon ..... | Purchasing Director                     |
| Ellen McEntyre ..... | Assistant Purchasing Director           |
| Cheryl Hollis.....   | Accounting Officer                      |
| Cathy Harrison ..... | City Administrator & Financial Director |

of the City of Calhoun (the “Designees,”) or any two of them be and they hereby are authorized for and on behalf of and in the name of the City of Calhoun, for such time, and on such other terms and conditions as are deemed expedient by the Designees to negotiate and procure credit from Bank of America, N.A. (“Bank of America”) on VISA Purchasing cards, to designate the officers or employees to receive Purchasing cards, and to execute the application and provide any other documents or information required by Bank of America as a requirement of issuing such Purchasing cards. The authority herein given and the designation of officers or employees shall remain irrevocable as far as Bank of America is concerned until Bank of America is notified in writing of the revocation of such authority and shall have acknowledged in writing receipt of such notification.

**BE IT FURTHER RESOLVED**, that such Purchasing cards, the debt created by their use and any security interest pertaining to that debt, issued to designated officers or employees of the City of Calhoun shall represent legal and binding obligations of the City of Calhoun; and that Bank of America is hereby authorized and directed to pay the proceeds of any such credit without the necessity to look to the use of the credit or of the account, whether such account is opened or maintained by the Designees, or others as designated by the Designees, in their individual capacities or not, and whether funds from the use of such accounts are deposited to the individual credit of, or used for the individual credit of, or used for the individual purposes of, the Designees, or others designated by the Designees, or not.

**BE IT FURTHER RESOLVED**, the City of Calhoun shall indemnify and hold harmless Bank of America from any claim, loss, cost, damage, liability or expense arising out of its actions in reliance on this Resolution.

**I HEREBY FURTHER CERTIFY** that the seal affixed hereto is the Seal of the Organization; that the individuals named above are the duly appointed representatives of the City of Calhoun; and that the signatures set opposite their respective titles are the genuine, original signatures of each respectively:


| <u>Name</u>          | <u>Title</u>                     |
|----------------------|----------------------------------|
| Barry Bohannon ..... | Purchasing Director _____        |
| Ellen McEntyre ..... | Asst. Purchasing Director _____  |
| Cheryl Hollis .....  | Accounting Officer _____         |
| Cathy Harrison ..... | City Adm. & Financial Dir. _____ |

**ADOPTED** this the 15<sup>th</sup> day of August 2003.

**City of Calhoun, Georgia**

  
 \_\_\_\_\_  
 James F. Palmer, Mayor

**Attest:**

  
 \_\_\_\_\_  
 Cathy Harrison, City Administrator