



**CITY COUNCIL MEETING  
DECEMBER 23, 2024- 7:00 PM  
109 SOUTH KING STREET  
DEPOT COMMUNITY ROOM**

**MINUTES**

PRESENT: **James F. Palmer, Mayor**  
**Ed Moyer, Mayor Pro Tem**  
**Ray Mitchell Denmon, Councilmember**  
**Al Edwards, Councilmember**

ALSO: Paul Worley, City Administrator; Kyle Ellis, Utilities Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Ken Carson, Police Department.

1. **Council Meeting Called to Order**  
**Welcome**  
Mayor Palmer called the meeting to order and welcomed everyone in attendance.  
**Invocation**  
Mayor Palmer gave the invocation.
2. **Pledge of Allegiance**  
Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. **Amendment or Approval of Proposed Agenda**  
Councilmember Edwards made a motion to approve the December 23, 2024 agenda as presented. Mayor Pro Tem Moyer gave a second with all voting aye. Motion approved.
4. **Amendment or Approval of Minutes**  
Councilmember Denmon made a motion to approve the minutes of the City Council meeting of December 9, 2024. Mayor Pro Tem Moyer gave a second with all voting aye. Motion approved.

5. **Mayor's Comments**

- A. Mayor Palmer announced that Calhoun City offices will be closed on December 24<sup>th</sup> and 25<sup>th</sup> in observance of the Christmas holiday. Offices will be closed on January 1<sup>st</sup> for New Year's Day.

6. **Zoning Hearings and Comments**

7. **Other Public Hearings**

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten-minute maximum time limit for each side of the matter, with each person speaking having filed a financial disclosure statement five days prior to the hearing if required, with each person giving their name and address.

- A. Public hearing of a beer and wine package application at a location of 1206 Dews Pond Road, by Galaxy Dews Pond LLC d/b/a Rocket. The proposed store manager is Jayant Patel.

- Mayor Palmer opened the public hearing.
- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
- Mayor Palmer opened the floor for public comments.
- There being none, Mayor Palmer closed the public hearing and called for a motion concerning the alcohol request.
- Mayor Pro Tem Moyer made a motion to approve the alcohol request. Councilmember Edwards gave a second with all voting aye. Motion approved.

- B. Public hearing of an ordinance amendment regarding the Department of Community Affairs new Georgia State Minimum Standard Building Codes with new Georgia State Amendments which will become mandatory January 1, 2025.

- i. 2023 National Electrical Code with no amendments
- ii. 2025 Amendment to the 2018 International Building Code
- iii. 2018 International Fire Code
- iv. Permissive Code of the 2018 International Property Maintenance Code

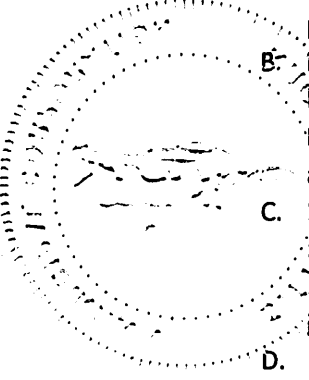
- Mayor Palmer opened the public hearing.
- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
- Mayor Palmer opened the floor for public comments.
- There being none, Mayor Palmer closed the public hearing and called for a motion concerning the ordinance.
- Councilmember Edwards made a motion to approve the ordinance. Councilmember Denmon gave a second with all voting aye. Motion approved.

8. **Old Business**

- A. Mayor Palmer gave the second reading of a sign variance request of 420 feet, to add a 12-foot-tall by 50-foot-long LED digital sign to the building, at a location of 843

Union Grove Road, being parcel C59-014, by Shaw Industries. The Zoning Advisory Board meeting will be held on January 9<sup>th</sup> and the public hearing on January 13<sup>th</sup>.

9. **New Business**

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- A. Mayor Palmer gave the first reading of an ordinance to amend certain sections of Part II-Code of Ordinances, Chapter 94 – Utilities, Article IV. – Sewers and Sewage Disposal; to repeal all conflicting ordinances, to fix an effective date; and for other purposes. The public hearing will be held January 27<sup>th</sup>.
  - B. Mayor Palmer read a request from the Calhoun Fire Department to surplus an oil-based smoke machine used for the burn building that needs repairs. Councilmember Denmon made a motion to approve the surplus request. Mayor Pro Tem Moyer gave a second with all voting aye. Motion approved.
  - C. Mayor Palmer stated that a motion needed regarding approval for third-party monitor planning and project scoping, by GEL Engineering, LLC. Councilmember Edwards made a motion to approve the plan as submitted. Mayor Pro Tem Moyer gave a second with all voting aye. Motion approved.
  - D. Mayor Palmer gave the floor to City Administrator Worley for submission and review of year end budget amendments for Fiscal Year 2024 (copy attached). Councilmember Denmon made a motion to approve the amendments. Councilmember Edwards gave a second with all voting aye. Motion approved.

10. **Other written items not on the agenda**

11. **Work Reports**

- A. City Administrator Worley gave a review of November 2024 general cash and hotel motel reports. (copy attached) Councilmember Edwards made a motion to approve the reports as presented. Mayor Pro Tem Moyer gave a second with all voting aye. Motion approved.
- B. Utilities Administrator Ellis gave a review of the November 2024 utilities cash report. (copy attached) Councilmember Denmon made a motion to approve the report as presented. Mayor Pro Tem Moyer gave a second with all voting aye. Motion approved.
- C. City Attorney Govignon had nothing to report.

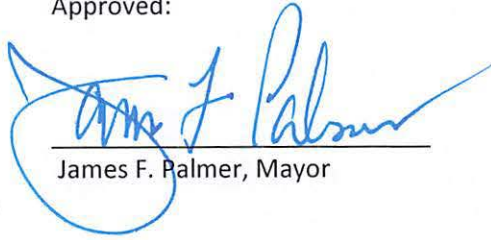
12. **Motion to move to Executive Session, if needed**

13. **Motion to return to General Session**

14. **Motion to Adjourn**

There being no further business to come before the Council, Mayor Pro Tem Moyer made a motion to adjourn. Councilmember Denmon gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:11 p.m.

Approved:



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James F. Palmer, Mayor

Submitted:



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Sharon Nelson, City Clerk



**City of Calhoun**  
**Budget Amendment- 4th Quarter**  
**Fiscal 2024**

				Original Budget	Revised Budget	Budget Amendment	Amended Budget
<b>Budget Amendment #1</b>							
<b>General Fund</b>							
Local Option Sales Tax	1000000	313100		(4,553,000)	(4,553,000)	(218,566)	(4,771,566)
General Supplies & Materials	1101555	531100		3,250	3,250	1,278	4,528
Food For Meetings	1101555	531300		300	300	276	576
Site Improvements	1353570	541200		-	-	105,853	105,853
CO-Buildings - Fire Admin Bldg	1353570	541300	316	250,000	390,000	22,898	412,898
Medical Services	1403910	521204		45	45	668	713
General Supplies & Materials	1406240	531100		4,500	4,500	81	4,581
Property Insurance	1106180	523102		175	175	19	194
General Supplies & Materials	1106181	531100		900	900	296	1,196
CO-Buildings - Comm Dev Bldg	1107220	541300	319	500,000	678,010	75,609	753,619
Airport-Reg Employee Wages	1107563	511100		251,100	251,100	4,190	255,290
Transfer Out - Labor/Equip UTL	1000000	611013		-	-	7,398	7,398

*Budget Amendment #1 accounts for the changes in the General Fund. Unless otherwise noted, these items were funded by OST collections in excess of budget. These expenditures include miscellaneous items for Risk Management, the Fire Station #1 paving project, and the Fire Admin building project. Animal Control incurred additional expenditures due to rabies vaccines. There was a small overage due to property insurance for the Auditorium, and miscellaneous small overages for Beautify and the Depot. There were also overages due to the Community Development building renovations, as well as overages in the Airport employee wages.*

**Budget Amendment #2**  
**School Bond Debt Service**

Interest Revenues	4300000	361000		(150,000)	(150,000)	(469,730)	(619,730)
Transfer to Fund Balance	4300000	619900		5,113,319	5,113,319	(5,113,319)	-
Appropriation - Fund Balance	4300000	399000		-	-	(4,349,896)	(4,349,896)
SPL DS SCH - Principal-Bonds	4300000	581100		-	-	5,115,000	5,115,000
Tfer to Sch SPLOST Cap Proj	4300000	611030		-	-	4,817,945	4,817,945

*Budget Amendment #2 records the transfer of funds to the School Debt fund for the purchase of capital improvements.*

**Budget Amendment #3**  
**Confiscated Assets**

Superior Court Awards	2103200	351110		(5,000)	(5,000)	(540)	(5,540)
Appropriation - Fund Balance	2103200	399000		-	-	(3,339)	(3,339)
Purchased Uniforms	2103200	531130		-	-	3,879	3,879

*Amendment #3 records the costs of Honor Guard uniforms utilizing funds awarded to the city through confiscated assets.*

**Budget Amendment #4****Hotel/Motel Tax Fund**

H/M Revenue	2750000	314100		(900,000)	(900,000)	(194,908)	(1,094,908)
H/M Chamber of Commerce	2757540	572020		393,750	393,750	85,272	479,022
H/M Transfer Out-City of Calhoun	2757520	611202		337,500	337,500	73,090	410,590
H/M Transfer Out-City of Calhoun	2757540	611202		56,250	56,250	12,182	68,432
H/M Transfer Out-Calhoun Rec	2757540	611201		112,500	112,500	24,364	136,864

*Amendment #4 is to account for an increase in revenue collected and paid out of the Hotel/Motel Tax Fund.*

**Budget Amendment #5****Coronavirus State and Local Fiscal Recovery Fund (ARPA)**

IG-Indirect Federal Pass Thru	2250000	331150		-	-	(1,450,241)	(1,450,241)
CO-Site Improvements	2250000	541200	326	-	-	756,067	756,067
CO-Vehicles	2250000	542200		-	-	168,786	168,786
CO-Machinery >\$5,000	2250000	542100		-	-	38,760	38,760
CO-Infrastructure	2250000	541480	328	-	-	22,092	22,092
SV-Veh. Repairs & Maintenance	2250000	522201		-	-	2,298	2,298
OF-Transfer Out-Water/Sewer	2250000	611002		-	-	422,583	422,583
OF-Transfer Out-Electric	2250000	611003		-	-	39,655	39,655

*Budget Amendment #5 accounts for the current year's expenditures including equipment and accessories for the new fire engine, two F-150s for the fire department, new pickle ball courts, accessories for the new F-150s, and the storm water project. These expenditures are covered with the current year ARPA funding.*

**Budget Amendment #6****Opioid Settlement Fund**

Opioid Settlement Payments	2130000	351921		-	-	(36,565)	(36,565)
SU-Small Equipment < \$5,000	2130000	531600		-	-	8,775	8,775
CO-Machinery >\$5,000	2130000	542100		-	-	27,790	27,790

*Budget Amendment #6 accounts for the current year's expenditures covered by the Opioid Settlement Fund. These expenditures include opioid safety training and training supplies/equipment.*

**Budget Amendment #7****2018 SPLOST Fund**

TX-SPLOST	3250000	313200		(1,564,230)	(1,564,230)	(10,914)	(1,575,144)
Buildings - Police Station	3250000	541300	239	-	-	10,914	10,914

*Amendment #7 accounts for the current year's expenditures for the new police station utilizing the 2018 SPLOST funds.*

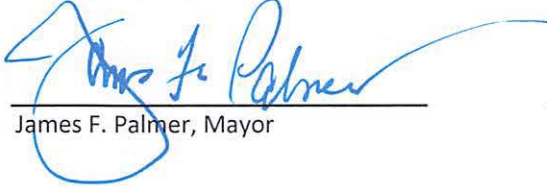
**Budget Amendment #8**  
**2024 SPLOST Fund**

TX-SPLOST	3260000	313200	-	-	(629,989)	(629,989)
Appropriation - Fund Balance	3260000	399000	-	-	(1,970,721)	(1,970,721)
CO-Vehicles	3260000	542200	-	-	2,277,378	2,277,378
CO-Bldgs-Downtown Police Reno	3260000	541300	319	-	323,332	323,332

*Budget Amendment #8 accounts for the current year's expenditures covered by the 2024 SPLOST Fund. These expenditures include renovations to the downtown police station and the new police fleet.*

City of Calhoun, Georgia

Attest:

  
\_\_\_\_\_  
James F. Palmer, Mayor  
\_\_\_\_\_  
Paul Worley, City Administrator

## General Government Cash Report

### General Government Operating Account

General Fund	Checking	\$ 3,764,531.47
Restricted Cash - Excise	Checking	141,876.40
Cash	Pay Pal	17,496.87
Solid Waste	Checking	383,520.57
Confiscated Assets	Checking	-
School Trust	Checking	2,236,511.14
Municipal Court	Checking	7,934.30
Hotel-Motel Fund	Checking	(104,269.80)
Recreation	Checking	148,278.65
Recreation - Hotel / Motel	Checking	(5,241.27)
SPLOST 2018	Checking	-
SPLOST 2024	Checking	-
Golf	Checking	873,263.18
Golf Renewal & Replacement Reserves	Checking	-
American Rescue Plan Act (ARPA)	Checking	1,710,704.35
OPIOD	Checking	44,918.54
<b>Total Operating</b>		<b>9,219,524.40</b>

Reserves - Restricted / Renewal & Replacement	Savings	-
Specified Funds / Renewal & Replacement	Savings	750,000.00
<b>Total Reserves</b>		<b>750,000.00</b>

2018 SPLOST - Uncommitted	Checking	9,302,532.68
2018 SPLOST - Committed	Checking	635,677.90
2024 SPLOST - Uncommitted	Checking	64,395.31
<b>Total</b>		<b>10,002,605.89</b>

Fire Department Donations	Public Checking	6,154.78
Revolving Loan	Checking	648,678.83
Police #1 - Forfeiture (Settled)	Money Market	6,824.97
Police #2 - Forfeiture (Pending)	Checking	46,278.15
Police #3 - Fed Funds	Money Market	30,032.79
Police #4 - Evidence	Checking	58,554.56
Police #5 - ICE Funds	Checking	17,119.83
Police PEPI Account	Checking	1,010.00
School Debt Service	Savings	7,076,861.96
City of Calhoun Investment Account	Money Market	3,026,229.29
<b>Total Special Funds, Reserves and Savings</b>		<b>10,917,745.16</b>

**GRAND TOTAL - 11/30/2024** **\$ 30,889,875.45**

### Component Unit Cash

Downtown Development Authority	\$ 30,863.49
Downtown Development Authority - Hotel/Motel Tax	122,847.92
	<b>\$ 153,711.41</b>

### General Government Investments

<b>City of Calhoun - Various Investments</b>	
Reserves held in investments - \$3,426,352.73	\$ 14,266,229.27
ARPA	-
Golf- \$600,000 reserves held in Investments	1,007,403.71
	<b>\$ 15,273,632.98</b>



**Hotel/Motel 11/30/24 Report**

**Amount Received from GMA & Paid to Vendor for FY25**

Vendor #	Vendor	Jul paid In Sep 2024	Aug paid In Oct 2024	Sep paid In Nov 2024	Oct paid In Dec 2024	Nov paid In Jan 2025	Dec paid In Feb 2025	Jan paid In Mar 2025	Feb paid In Apr 2025	Mar paid In May 2025	Apr paid In Jun 2025	May paid In Jul 2025	Jun paid In Aug 2025	Total
29	Chamber of Commerce	\$ 47,673.58	\$ 36,354.04	\$ 41,546.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,574.20
1346	City of Calhoun-Unrestricted	40,863.05	31,160.60	35,611.36	-	-	-	-	-	-	-	-	-	107,635.01
1346	City of Calhoun-Restricted	6,810.50	5,193.43	5,935.23	-	-	-	-	-	-	-	-	-	17,939.16
3132	Calhoun Recreation Dept.	<u>13,621.02</u>	<u>10,386.87</u>	<u>11,870.45</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,878.34</u>
	<b>Total Paid By H/M Fund</b>	<b>\$ 108,968.15</b>	<b>\$ 83,094.94</b>	<b>\$ 94,963.62</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 287,026.71</b>
	<b>Paid to Industrial Development by City of Calhoun</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ 30,000.00</b>
	<b>Paid to Downtown Development by City of Calhoun</b>	<b>\$ 25,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ 25,000.00</b>

**Balance in City Held Accounts as of 11/30/2024**

	Beginning Balance as of 7/1/2024	Revenue	Expenses	Balance as of 11/30/2024
City of Calhoun-Unrestricted	\$ 1,202,313.94	\$ 107,635.01	\$ (30,000.00)	\$ 1,279,948.95
City of Calhoun-Restricted	\$ 73,111.94	\$ 17,939.16	\$ -	\$ 91,051.10
Downtown Development	\$ 126,577.92	\$ 25,000.00	\$ (28,730.00)	\$ 122,847.92
Calhoun Recreation Dept.	\$ 256,583.39	\$ 35,878.34	\$ (297,703.00)	\$ (5,241.27)

## Utilities Cash Report

### Utility Operating Account

Electric	Checking	\$ 2,719,586.37
Water & Sewer	Checking	4,016,298.23
Telecommunications	Checking	996,332.72
Utilities Administration	Checking	1,783,030.76
<b>Total Operating</b>		<b>9,515,248.08</b>

Electric Reserves & Unrestricted Investments	Reserves - Checking	3,905,970.28
Telecom Reserves & Unrestricted Investments	Reserves - Checking	243,684.00
Water / Sewer Reserves & Unrestricted Investments	Reserves - Checking	3,651,467.22
Bond Sinking Fund	Savings	339,214.36
Utility Deposits	Checking	1,229,968.01
City of Calhoun Shuler Bond	Savings	38,468.48
City of Calhoun Investment Account	Money Market	8,044,000.10
<b>Total Savings &amp; Reserves</b>		<b>17,452,772.45</b>

**GRAND TOTAL - 11/30/2024**

**\$ 26,968,020.53**

### Utilities Investments

Electric	\$ 20,650,791.70
Water	\$ 19,599,740.61
Sewer	\$ 5,584,578.06
Telecommunications	\$ 2,924,125.44
<b>City of Calhoun - Various Investments</b>	<b>\$ 48,759,235.81</b>