

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING ST
SEPTEMBER 12, 2016 7:00 P.M.**

MINUTES

PRESENT: James F. Palmer, Mayor
David Hammond, Mayor Pro Tem
Al Edwards, Councilman
Jackie Palazzolo, Councilwoman
Matt Barton, Councilman

ALSO: Eddie Peterson, City Administrator; Paul Worley, City Clerk; George Govignon, City Attorney; Garry Moss, Police Chief; Don Coburn, Special Operations Commander; Jeff Defoor, Director of Electric Utilities; Lenny Nesbitt, Fire Chief; Todd Holbert, Battalion Chief; Kim Townsend, Recreation Director; Dee Wrisley, Calhoun City Schools Finance Director

1. Mayor Palmer called the meeting to order and welcomed everyone in attendance.
 - A. Mayor Palmer gave the invocation.
2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. Mayor Palmer stated that he would recommend moving item A. under Old Business to Mayor's Comments due to the guests present at the meeting who have a long return trip ahead of them. Councilman Barton made a motion to approve the amended agenda, Councilman Hammond seconded the motion. All voted aye, motion approved.
4. Councilman Hammond made a motion to approve the minutes of the August 22, 2016 City Council Meeting. Councilman Edwards gave a second with all voting aye, motion approved. Councilman Edwards made a motion to approve the August 22, 2016 Executive Session minutes. Councilwoman Palazzolo gave a second with all voting aye, motion approved.
5. **Mayor's Comments:**
 - A. Mayor Palmer stated that the Red Ribbon Week Proclamation submitted by the Greater Rome Young Marines for the City of Calhoun has been postponed until the next meeting due to an illness in the group that prevented them from coming to tonight's meeting.
 - B. Bryce Holcomb, Director with Citigroup, gave a presentation to the Mayor and Council concerning the City of Calhoun Water and Sewerage Refunding Revenue Bonds, Series 2016. Mr. Holcomb stated that the final results from the bids to refund three existing State and GEFA loans were completed earlier in the day. The existing loans have an average of about 3% interest. The bids were sent out to local banks and some money center banks in the Atlanta area. Two banks responded with offers. BB&T responded with callable bond rate of 1.98%. J.P. Morgan Chase Bank responded with a callable bond rate of 1.85% and a non-callable bond rate of 1.69%. Mr. Holcomb stated that they

ran the numbers and determined that the interest rate would have to drop all the way down to 0.26% to justify calling the bonds for another refunding opportunity. Mr. Holcomb stated that anything is possible, but this would be highly unlikely. Therefore, the non-callable rate of 1.69% would save the City the most money and has been entered into the final paperwork, unless the Council decided otherwise. This would be a private issue, which involves private investors for the existing long term debt to make the refunding easier to execute. The low bid net savings for the City is \$291,379 over the life of the loan. The debt would be paid off in 13 years or the year 2029. Also, under the new refunding resolution, the City would no longer be required to keep its existing reserve account dedicated for the bond repayments after the year 2020. The City currently has about \$1.3 million in a reserve account for the bond repayment requirements that could then be used for other purposes. John Pannell with Gray Pannell & Woodward LLP and acting bond counsel, presented the refunding resolution to the Mayor and Council. Mr. Pannell reiterated the fact that the resolution contains the language to remove the reserve account requirements after the year 2020. If the Mayor and Council approve the resolution, then the bonds will need to be validated in Superior Court with a scheduled closing date of October 6, 2016. After this date the City will start realizing the savings already discussed. Councilman Hammond made a motion to approve the signing of the bond resolution for the non-callable bonds at a rate of 1.69%. Councilman Barton gave a second with all voting aye, motion approved. (bond resolution attached)

6. Council Comments:

A. Councilman Edwards gave the August report as follows:

1) Water, Sewer, and Engineering

- The 2" Galvanized Line Replacement Project –The project as a whole is approximately 58% complete. Thor Drive, Hunt's Subdivision, Spring Valley, and Davis Road have been completed. The next project areas, Edwards Street, Fox Street, Short Street, and West Street is 90% complete. The next area will be sections of Cherry Hill Drive, Sherwood Drive, Highland Ct, and Valley Circle.
- Flocculation and Sedimentation Control Project at the Mauldin Road Water Treatment Plant- The project has been completed except for a failure in a section of piping, which will be corrected by the contractor.
- The new NPDES permit for the Wastewater Treatment Plant went into effect March 1, 2016. We have twenty months to have everything in place and operating in order to meet the new phosphorus limit, but new testing and reporting parameters are in effect now. The required Design Development Report has been submitted to EPD. Plans and specifications are due by December 2016.
- The Nutrient Trading Monitoring Pilot Program is underway. The first phase, funded by a Section 319 Grant should be completed by the end of September 2016. We are considering a second 319 Grant application to continue the monitoring.

- New Wastewater NPDES Permit Pilot Program- Implementation of the pilot program for phosphorus removal is underway and should be completed this week.
- Wastewater Treatment Plant Motor Control Center Upgrades Phase one- The contractor has been delayed by submittals and shop drawings.
- Piping modifications at the Wastewater Treatment Plant- Elevations and horizontal locations of existing facilities have been completed. Design should be completed in the next few weeks.
- Miller's Ferry Loop Water Main- Permitting for the US 41 section is complete, with construction beginning on or about September 12th.
- South Calhoun By-Pass utility relocations- GDOT gave us a "Notice to Proceed" on February 19th. GDOT has awarded the road project to Wright Brothers Construction. Pre-construction meeting for the utilities is pending resolution of wetlands issues.
- S.R. 156 Water Main Relocation (GDOT/RR Bridge Replacement @Ranger)- GDOT has contacted us regarding the attachment of the new water main to the proposed bridge.

2) Water Treatment Plant Facility

- Total gallons withdrawn: 335,610,000
- Daily average: 10,826,129
- Wells: 141,210,000
- Big Springs: 0
- Percent produced by Brittany Drive: 42%
- Brittany Dr. daily production to capacity: 38.6%
- Mauldin Rd. daily production to capacity: 39.25%
- Rainfall- 3.07"
- Mayor Palmer stated that the City of Calhoun, along with a total of 53 Georgia Counties, are now under a Georgia EPD Declared Level One Drought Response. This requires local water utilities in the affected counties will be required to begin a public information campaign to help citizens better understand drought, its impact on water supplies, and the need for water conservation.

3) Waste Water Treatment Plant Facility

- Treated a daily average of 3.461 MGD, with an average BOD effluent of 4, average suspended effluent of 10, and an average COD of 65.

4) Water Distribution

- 533 work orders completed, 13 new water connections, 37 water service leaks repaired, 26 water main leaks repaired, 28 utility locates called in for work orders, 446 utility locates responses.
- Began replacing 3,600' of 2" galvanized line with 8" ductile iron pipe along New Town Church Road.
- Began replacing old 2" Galvanized line along Rooker Road.

5) Waste Water Collection

- 1,750' Sanitary Sewer Services TV inspected, 251 utility locates

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completed, 6,200' sanitary sewer lines cleaned, 8 new sewer connections installed, 4 sanitary sewer services repaired.

- o 18,800' sewer line right of way cleared.

6) Building Inspection Department

- o Issued 36 permits for an estimated cost of \$979,870.18, collected \$5,966 in permit fees. This included 3 new residential, 4 residential remodeling, 3 new commercial, 1 commercial remodel/Addition, 1 new industrial, 3 signs, and 108 total inspections.

7) Recreation Department

- o Park Expansion Project – Construction is very near completion. Construction meeting updates were held on August 10 and 25. The Recreation Board members attended a walk through on August 10. September 1 a punch list walk through meeting was held with another punch list meeting for sodded areas and irrigation system scheduled for Sept. 9.
- o Fall Sports Registration completed for football, cheerleading, and soccer.
SEPTEMBER EVENTS:
 - o JR Tennis Tournament – Level 5 – September 10 and 11
 - o SBO Strikers – Baseball Tournament – September 11
 - o JR Tennis Tournament – Level 4 – September 17 and 18
 - o McKinnon/Mulkey Memorial Tennis Tournament – September 24 and 25

B. Councilman Barton gave the August report as follows:

1) Police Department

- o Made 514 cases with 7 DUI's
- o Fines collected by Municipal Court - \$49,333.50
- o Issued 419 warnings
- o Investigated 73 highway accidents, 37 private property accidents
- o Provided 108 escorts
- o 1,653 incident reports
- o Responded to 313 alarms
- o Miles patrolled: 58,457
- o Responded to 4,554 calls for service by E-911

2) Municipal Court and Probation

- o Total Court cases- 518
- o Court cases dropped- 156
- o Number of Bond forfeitures- 281
- o Number of Probation cases- 34
- o Failure to appear- 54
- o Subpoenas served- 12

3) Fire Department- Suppression

- o Responded to 182 calls for service for the suppression division, 3 fire incidents for damages with \$55,000 in estimated fire damage.

- Responded to 132 medical service calls.
- Responded to 7 hazardous conditions incidents.
- Responded to 14 false alarms or false calls, 22 good intent.
- Assisted with the annual mud volleyball tournament at the Recreation Department.

Training Division

- Department completed 654 hours of training.
- Training consisted of: Fire Company level training and three days of hands on vehicle extrication training.

4) Fire Inspection Department

- 119 total reported activities/inspections which included 27 annual inspections, 5 new business inspections, 29 requested inspections, 25 follow-up or re-inspections, and 31 consultations.
- Fire Inspectors observed a fire drill at Ashworth Middle School.

5) Downtown Development Authority

- The DDA held its first Twilight Thursday. Twelve downtown businesses participated in the event. Everyone was encouraged to eat and shop downtown after business hours until 8 P.M.
- Planning is underway for the 11th annual Harvest Fest. The date is scheduled for October 22nd from 10 A.M. to 4 P.M. Calhoun's own The Voice contestant Ellie Lawrence will be performing along with her brother Josh. There will be multiple craft and food vendors. It will be a fun filled day for the whole family.

C. Councilwoman Palazzolo gave the August report as follows:

1) Street Department

- Completed 22 shop and 25 street department work orders.
- Installed 12 new street signs.
- Inspected and maintained 103 miles of streets and storm drainage.
- Repaired utility cuts and pot holes using approximately 47 tons of asphalt.
- Repaired sections of sidewalk on Line Street, Fain Street, and College Street.
- Repaired a storm drain on Old Belwood Road.

2) Cemetery Department

- Performed routine maintenance on Fain and Chandler Cemetery.
- Supervised the opening and closing of 11 grave sites.
- Sold 11 new grave spaces.

3) Parks Department

- The Parks Department grounds crew picked up litter, hauled garbage to the dump, and maintained records at records room.
- Mowed and weedeated approximately 19 miles of sidewalks, 29 islands, and 42 other designated places in the City.

- Bush hogged all right of way in the City.
- The building and maintenance crew performed routine maintenance on designed city buildings and all fountains.

4) **Animal Control**

- Housed 31 dogs and 23 cats
- Number of dogs adopted: 11
- Number of cats adopted: 3
- Number of dogs rescued: 7
- Number of cats rescued: 11
- Number of dogs reclaimed by owner: 7
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 21
- Number of bite cases: 0
- Citations issues: 5

5) **Calhoun Recycling Center**

- The City will be launching a Pilot Curbside recycling program starting October 4th in the Villages and on College Street.

<i>Item</i>	<i>Weight</i>	<i>Sale</i>
<i>Plastic (#1 & #2)</i>	3,680 lbs. (1.84 Tons)	N/A
<i>Aluminum Cans</i>	460 lbs. (0.23 Tons)	\$230.00
<i>Glass</i>	9,820 lbs. (4.91 Tons)	\$71.00
<i>Steel Cans</i>	720 lbs. (0.36 Tons)	\$36.00
<i>OCC</i>	21,800 lbs. (10.9 Tons)	\$959.20
<i>Mixed Paper</i>	13,950 lbs. (6.97 Tons)	\$412.40
<i>Appliances</i>	6,080 lbs. (3.04 Tons)	\$288.80
<i>Electronics</i>	2,100 lbs. (1.05 Tons)	\$150.00
<i>Total</i>	58,610 lbs. (29.30 Tons)	\$2,147.40

6) **Safety Committee**

- Safety topic- safely handling chemicals
- Safety Inspection- Sewer Plant
- Vehicle Accidents: 2- Police Department
- Workers Compensation: 0

D. Mayor Pro Tem Hammond gave the August report as follows:

1) **Electric Department**

- Construction has begun on the Engineered Floors addition. Primary underground and a 3,500 kVA transformer has been installed.

- Relocation of primary power lines around Gordon Hill Shopping Center has begun. This should increase the reliability around the Hillcrest and Cherry Hill area.
- The City of Calhoun's Electrical load for June was 45,224,254 kWh. This is a new all-time record high, exceeding our previous record set in July 2015 by 512, 036 and the last August record by 719,785 kwh.
- October 2-8 is Public Power week, Calhoun along with more than 2,000 other community-owned, not-for-profit electric utilities collectively provide electricity to 48 million Americans. Public Power Week gives us a chance to emphasize the community's advantages of owning its own Electrical Utility. Advantages, such as, customer focused, quick response and low rates are insured by being community owned and operated. The Calhoun Electric Department has been powering our community's progress since 1907.

Work orders in process or completed

- Newly created- 120
- Completed and closed- 111
- Consisting of:
 - Capital construction- 10
 - Street and security lighting-53
 - Distribution Maintenance-17
 - Outages/trouble calls- 13
 - Meter maintenance/replacement- 22
 - New customer meter sets- 3
 - Electric locate tickets processed- 252

2) Telecommunications Departments:

- Installed internet for three new customers.
- Started construction of one new internet and two new point-to-point circuits.
- Customer access equipment replacement project is 22% complete.
- Installed server, wireless router, and cable for Police Department car video system. Started installing client software onto Police Department computers.
- Repaired underground fiber drop cut by phone company trenching.
- Re-attached fiber to three new poles replaced after storm.
- Generated detail consumption and revenue reports of electric, water and sewer data for cost of service study.
- Created new server for GIS Department to test software upgrades for City web site.
- Opened 58 and closed 57 work orders.

3) Geographic Information Systems:

- Created Utility Outage Application. Allows departments to mark groups of customers on a map currently experiencing an outage or planning to have an outage. Map is available to the public for viewing online.
- Converted FEMA Flood data into a layer for GIS mapping.

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- Setup application for Chamber of Commerce for showing utilities locations to potential businesses looking at locating in Calhoun/Gordon County.
- Converted Wastewater Treatment Plant facility piping to GIS layer.
- Updated water meter data and participated in water modeling sessions.
- Updated Zoning map.
- Updated fire pre-plan for buildings for Fire Department.
- Updated City and GIS web sites.

4) Northwest Georgia Regional Commission

- The Regional Commission (RC) oversees 15 counties and 51 cities in Northwest Georgia that helps to reallocate federal dollars to various programs that benefit the citizens such as meals on wheels, workforce training, community planning, area on aging, and community and economic development.
- Mayor Pro Tem Hammond congratulated Dr. Michele Taylor for being recently appointed by Governor Deal to serve on the RC. Dr. Taylor will bring a wealth of knowledge concerning education and youth.
- Gordon County's unemployment rate for July 2016 is at 5.6% and the State's is at 5.0%. The regional unemployment rate is now 5.8%. Whitfield County is 6.1%, Murray County is 7%, Floyd County is 6.6%, and Bartow is 5.2%. Mayor Pro Tem Hammond stated that he recently drove on Hwy 53 starting at I-75 and proceeding to City Hall. During this drive he counted 21 help wanted signs. These are white collar, blue collar, and gray collar jobs readily available. There are a lot of job opportunities in the community for people to take notice who are looking for a job. The average annual wages for Gordon County is the second highest in manufacturing counties and Gordon County is the sixth highest in the region at \$37,446. This can be contributable to the strong manufacturing base in our community and the other counties higher than Gordon are metro area counties.

5) Tom B. David Airport

- The Airport is an authority supported by both Gordon County and the City of Calhoun. The airport is the 7th largest permanent based aircraft airport in the state of Georgia. The six counties that have more aircraft have populations of 150,000 or greater, where Gordon County only has 56,000. The airport has a 6,000 foot runway, where most others only have 5,000. Therefore, our airport can handle larger corporate jets for local industry. Also, the airport will received 90% in Federal funding to build a parallel taxiway that will enable the airport to handle more traffic in and out. The Airport Authority is looking at expansions of hanger space and long term plans for the airport. Future expansions will allow the airport to grow even more and grow the positive local economic impact.

7. Public Hearings and Comments:

A. Mayor Palmer opened a public hearing on the proposed 2016 property tax millage rates for the City of Calhoun and Calhoun City Schools. The City of Calhoun proposed millage rate remains the same as 2012 through 2015 at 1.98. The Calhoun City Schools proposed millage rate remains the same as 2014 and 2015 at 17.985. The City of Calhoun current year's tax digest and levy, along with the history of the tax digest and levy for the past five years was advertised in the Calhoun Times on August 24th and 27th and available for review at www.cityofcalhoun-ga.com.

- Administrator Peterson stated that all advertising requirements have been met.
- Administrator Peterson stated that the City of Calhoun and Calhoun City School's gross digest has increased around \$100 million dollars since 2014. However, the amount of exemptions have increased by almost as much. The City has increased its Freeport exemption rate to 80% in an attempt to stay competitive with the surrounding communities who are already at 100% Freeport exemption. Mr. Peterson stated that with the City and City Schools staying at their current low rate, that it is hard to find lower rates anywhere.
- Mayor Palmer thanked Finance Director Dee Wrisley from the Calhoun City Schools for being in attendance and would be available for questions. Mayor Palmer asked for any other comments. There were no further comments and the public hearing was closed.
- Councilman Hammond made a motion to approve the City of Calhoun millage rate of 1.98. Councilman Barton gave a second with all voting aye, motion approved.
- Councilman Barton made a motion to approve the Calhoun City Schools millage rate of 17.985. Councilman Edwards gave a second with all voting aye, motion approved.

B. Mayor Palmer opened a public hearing for a variance request by Ronnie Holbrook: GAH Properties, LLC at a location of 114 Erwin Street. The variance request is for a 29 foot variance from the required 30 foot front setback on the southeast corner and the southwest corner. Also, a 15 foot variance from the required 20 foot side setback on the east side of the property to be able to construct new mini store all units.

- Administrator Peterson stated that all advertising requirements have been met.
- Councilwoman Palazzolo stated that the Zoning Advisory Board meet on September 8th. The ZAB recommended granting a 15 foot front setback variance from the right of way and a five foot side setback variance from the property line.
- Mayor Palmer asked for comments. The applicant Ronnie Holbrook was in attendance. Mr. Holbrook stated that he wanted to better utilize some of

the unused parking area and accommodate customer requests for storage units. Mr. Holbrook stated that he has talked to the Pastor of the neighboring church and other neighbors and no one had any objection to the variance request. Mr. Holbrook also asked if the Council would grant a 20 foot front setback instead of the ZAB recommended 15 foot variance.

- Mayor Pro Tem Hammond stated that generally he does not vote for variances historically and pointed out that there is a large undeveloped tract of land close to this property that has tremendous commercial value right now. Also, the Peters Street Improvement Project is underway and could establish a second commercial corridor. Therefore, the variance request asked for would not accommodate for future growth. His personal preference would be to develop the property within the current setback guidelines.
- There were no more comments and Mayor Palmer asked for a motion concerning the variance request. Councilwoman Palazzolo made a motion to approve the ZAB recommendation granting a 15 foot front setback variance and a five foot side setback variance. Mayor Palmer asked for a second to the motion. There was no second to the motion and the motion is denied for a lack of a second. Attorney Govignon reiterated that the failure of the motion to receive a second constitutes a de facto denial according to parliamentary procedure.

C. Mayor Palmer opened a public hearing for a Taxi Cab License request for Juana Rodriguez D/B/A: Boricua Taxi Cab at a location of 820 North Wall Street.

- Administrator Peterson stated that all advertising requirements have been met.
- Mayor Palmer asked for comments. There were no more comments and the public hearing was closed.
- Councilman Hammond made a motion to approve the taxi cab license request. Councilwoman Palazzolo gave a second with all voting aye, motion approved.

D. Mayor Palmer opened a public hearing for an ordinance change to Article X: Sign Ordinance. The proposed ordinance would be to eliminate Hwy 156 from the Highway Interstate Exchange zone (HIE). The HIE currently allows for one freestanding pole sign that is 100 feet in height, and not to exceed 300 square feet. The ordinance change would implement greater limitations and restrictions for interstate signage and to follow design guidelines to be enacted at a later date.

- Administrator Peterson stated that all advertising requirements have been met.
- Attorney Govignon discussed the ordinance change to the sign ordinance to eliminate Hwy 156 (Red Bud Road) from the Highway Interstate Exchange zone. This interchange has recently undergone a major renovation and improvement and the Mayor and Council desire to make this a gateway exit for the City. This would require greater limitations and

restrictions for interstate signage and to follow design guidelines to be enacted at a later date.

- Mayor Pro Tem Hammond asked if the moratorium could now be lifted. A moratorium of 60 days was passed on August 8th on any new sign permits in the Hwy 156 interchange corridor, from the intersection with Curtis Parkway to the intersection with Newtown Church Road, until the ordinance could be adopted. Attorney Govignon stated that the moratorium could now be lifted.
- Mayor Palmer asked for further comments. There were no more comments and the public hearing was closed.
- Councilman Hammond made a motion to remove the sign moratorium. Councilwoman Palazzolo gave a second with all voting aye, motion approved.
- Councilman Edwards made a motion to approve the Article X: Sign Ordinance change. Councilman Barton gave a second with all voting aye, motion approved.

8. Old Business:

- A. Mayor Palmer stated that the Council continued to discuss options for the Police Station at the noon work session. It was decided at the work session to direct City Administrator Peterson to work with the Development Authority concerning property on McDaniel Station Road and then to report his findings to the Council. Mayor Palmer stated that Recreation Director Kim Townsend was at the work session and she was excited about the possibility of a new police headquarters being built next to the Recreation Department. Councilman Hammond made a motion to move forward with discussions that are nonbinding to see what the cost factors and acreage factors are for the proposed police station at the McDaniel Station Road property. Councilman Edwards gave a second with all voting aye, motion approved.

9. New Business:

- A. Mayor Palmer conducted the first reading of an annexation and zoning request of C-2 for 2.42 acres at Parcel #057B-096 and 0.78 acres at Parcel #057A-134A by Phillip Sloan. The Zoning Advisory Board is scheduled for October 6, 2016. The Public Hearing will be on October 10, 2016.
- B. Mayor Palmer conducted the first reading of an annexation and zoning request of Ind-G for 2.57 acres at a location of 594 Richardson Road by Haley Stephens. The Zoning Advisory Board is scheduled for October 6, 2016. The Public Hearing will be on October 10, 2016.
- C. Mayor Palmer conducted the first reading of a variance request by Fred Milland at a location of 594 Richardson Road. The variance request is a 20 foot variance from the required 35 foot front setback for a proposed building expansion. The Zoning Advisory Board will meet on October 6, 2016 and the public hearing will be on October 10, 2016.
- D. Mayor Palmer read a parade request on the traditional route for the Gordon Central Homecoming Parade on Thursday, September 29th starting at 3:30pm. Councilman

Barton made a motion to approve the parade request. Councilman Edwards gave a second with all voting aye, motion approved.

- E. Mayor Palmer read a request from the Calhoun Police Department to use \$675.00 from asset seizure account number one for additional communication equipment and installation for the Special Operations Division. Councilman Edwards made a motion to approve the request. Councilwoman Palazzolo gave a second with all voting aye, motion approved.
- F. Mayor Palmer read a recommendation of appointment to the Calhoun-Gordon County Library Board of Trustees to replace Kyle Smith who has termed out after two consecutive three year terms. The recommendation to replace Mr. Smith is Kathleen Shirley. Also, a recommendation to reappoint Susan Bennett to a three year term. Both appointment's term would expire July 1, 2019. Councilman Barton made a motion to approve both requests. Councilman Edwards gave a second with all voting aye, motion approved.
- G. Mayor Palmer read a recommendation from the Calhoun Recreation Advisory Commission to enter into a one year agreement with Rome Tennis Management to implement the Calhoun Tennis Academy. Mayor Palmer stated this was discussed at the work session with Recreation Director Kim Townsend and the agreement would allow this organization to lease some of the tennis courts for tournaments, establish a youth program, and other efforts to try and get more people involved in tennis. Also, the group will be able to operate a tennis pro shop, which is needed. Councilman Edwards made a motion, based on the recommendation of the Recreation Director and the Recreation Advisory Commission, to enter into the one year agreement with Rome Tennis Management. Councilwoman Palazzolo gave a second with all voting aye, motion approved.
- H. Administrator Peterson reviewed the bids for the Peters Street Phase One construction project. Phase one starts at Hwy 41 down to the intersection of Peters Street and May Street. This will also include a roundabout at this intersection. Northwest Georgia Paving bid \$1,898,752, Larry Dixon Construction bid \$1,587,412, and Bartow Paving bid \$1,455,318. City employees including Mr. Peterson, Kevin McEntire, Shawn Chastain, Paul Worley, Derrall Culberson, and also Mark Shamblin the City's contracted Civil Engineer for the project, met with Bartow Paving on September 9th to review the bid. The group found no problems with the low bidder of Bartow Paving. Administrator Peterson recommended the approval of the low bidder Bartow Paving in the amount of \$1,455,318 pending the City Attorney's review of the contract and bonding requirements. Councilman Barton made a motion to award the bid to Bartow Paving based on the recommendation. Councilman Hammond gave a second with all voting aye, motion approved.


10. Other written items not on the agenda: None

11. Work Reports:

- A. City Administrator Eddie Peterson
- B. City Attorney George Govignon


12. Attorney Govignon stated there was a need to go into Executive Session for discussion concerning personnel matters according to OCGA 50-14-3(6) and real estate matters according to OCGA 50-14-3(b). Councilman Hammond made a motion to go into executive session. Councilwoman Palazzolo gave a second with all voting aye, motion approved.
13. Councilman Hammond made a motion to adjourn the executive session. Councilman Barton gave a second with all voting aye, motion approved.
14. Councilman Hammond made a motion to return to regular session. Councilman Barton gave a second with all voting aye, motion approved. Attorney Govignon stated that after returning from Executive Session he would ask the Mayor and Council for a motion to investigate full transition to the Regional Library Board Authority subject to the approval of the Gordon County Board of Commissioners seeing as they also contribute funds. Councilman Edwards made the stated motion. Councilwoman Palazzolo gave a second with all voting aye, motion approved.
15. Councilman Barton made a motion to adjourn. The motion was seconded by Councilman Hammond with all voting aye, motion approved.

Approved:



James F. Palmer, Mayor

Submitted:



Paul Worley, City Clerk

**STATE OF GEORGIA
COUNTY OF GORDON
CITY OF CALHOUN
AFFIDAVIT REGARDING CLOSURE OF OPEN MEETINGS**

Personally appeared before the undersigned officer, duly authorized under the laws of the State of Georgia to administer oaths, James F. Palmer, Mayor, who in his capacity as Chairperson or the person presiding over a City Council meeting of the City of Calhoun and after being first duly sworn, certifies under oath and states to the best of his knowledge and belief the following:

At its meeting held on 9/12/16 the Council's Executive Session voted to go into closed session and exclude the public from all or a portion of its meeting. The legal exceptions applicable to the exempt matters addressed during such closed meeting are as follows (Check or initial, as appropriate:)

- Discussing or deliberating upon the appointment, employment, compensation, hiring, disciplinary action, dismissal, periodic evaluation or rating of a government officer or employee. [O.C.G.A §50-14-3(6)]
- Privileged consultation with legal counsel pertaining to pending or threatened litigation, claims, administrative proceedings or settlements. [O.C.G.A §50-14-2]
- Discussing the future acquisition of real estate, authorize negotiations to purchase, dispose of, or lease property. [O.C.G.A §50-14-3(b)]
- Staff meetings for investigative purposes under duties or responsibilities imposed by law. [O.C.G.A §50-14-3(1)]
- Tax matters made confidential by state law. [O.C.G.A §50-14-2]
- Inspection of physical facilities under the jurisdiction of the City Council. [O.C.G.A §50-14-1(a)(2)]
- Meeting with a governing body, officer, agent or employee of another agency at a location outside the geographical jurisdiction of the City Council at which no final action is taken. [O.C.G.A §50-14-1(a)(2)]
- Other (Explanation and citation to statutory authority required:)

I certify that the subject matter of the closed meeting or the closed portion of this meeting was devoted to matters of official business or policy within the exceptions provided by law as set forth above.

Paul Waley
Witness

James F. Palmer
James F. Palmer, Mayor

Sworn to and subscribed to before
me this 12 day of
September, 2016.



Misty Caudle
Notary Public for the State of Georgia