



**CITY COUNCIL MEETING
NOVEMBER 9, 2020 - 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: George R. Crowley, Mayor Pro Tem
 Ray Mitchell Denmon, Councilman
 Al Edwards, Councilman
 Jackie Palazzolo, Councilwoman

ALSO: Paul Worley, City Administrator; Larry Vickery, Utilities Administrator; Sharon Nelson, City Clerk;
George Govignon, City Attorney; Commander KJ Carson, Police Department; and Lenny Nesbitt, Fire Chief.

1. Council Meeting Called to Order

Welcome

Mayor Pro Tem Crowley called the meeting to order and welcomed everyone in attendance.

Invocation

Utilities Administrator Vickery gave the invocation.

2. Pledge of Allegiance

Mayor Pro Tem Crowley led the group in the Pledge of Allegiance to the United States Flag.

3. Amendment or Approval of Proposed Agenda

Councilman Edwards made a motion to approve the November 9, 2020 agenda as presented. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

4. Amendment or Approval of Minutes

Councilman Denmon made a motion to approve the minutes of the City Council meeting of October 26, 2020. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

5. Mayor's Comments

- A. Mayor Pro Tem Crowley announced that Calhoun City offices will be closed on Thursday, November 26th and Friday, November 27th in observance of Thanksgiving.

6. Council Comments

- A. Councilwoman Palazzolo submitted October reports as follows:

1) Water and Sewer Operations

Water Treatment Plant

- Total gallons withdrawn: 284,650,000
- Daily average: 9,488,333
- Wells: 0
- Big Springs: 119,600,000
- % produced by Brittany Drive: 42.0%
 - Brittany Dr. daily production to capacity: 33.78%
 - Mauldin Rd. daily production to capacity: 34.38%
 - Rainfall for November – 3.53"

Waste Water Treatment Plant

- Treated a daily average of 4.735 MGD, with an average BOD effluent of 4, average suspended effluent of 12, and an average COD of 74.

Water Distribution & Wastewater Collection

- 296 work orders completed, 17 new water connections, 16 water service leaks repaired, 13 water main leaks repaired, 0 water services changed to new main lines, 164 meter changes, 40 utility locates called in for work orders, 680 utility locates responses.
- 2,350 feet of Sanitary Sewer Services TV inspected, 413 utility locates completed, 5,450 feet sanitary sewer lines cleaned, 6 new sewer connections installed, 3 sanitary sewer services repaired.

2) Water and Sewer Construction

Projects Under Construction

- 319 Grant Lynn Creek Project- We have sent a letter to all the residents of the Lynn Creek Watershed informing them of the grant opportunities. We have completed several septic tank pump outs, and are collaborating with Mohawk on one of the green infrastructure projects.
- The two inch galvanized line replacement continues utilizing city forces.
- Georgia Cumberland Academy Force Main & Lifts Station Project- Force Main contractor is on-site & working. C&S is on-site working on the Lift station.
- Buc-ee's Water Main Relocation Project- Project is 95% complete. Utilities have to wait on road contractor to remove existing Johnson Lake Rd before we can complete project.
- The Water & Sewer Annual Unit Price Bid was received on October 30th.

- Engineering is underway on plans to replace the sewer lines at the City's New Early Learning Center.

Projects in Design & Development

- South Interceptor Flow Study
- Brittany Drive Standby Generator Grant

3) Library

- There are 10,079 library card holders, 0 library visitors, and 600 total circulation.
- There were 0 story time attendance, 0 adult program attendance, 20 new users, 912 e-books, 893 audio books, 0 computer logins, and 10,080 Facebook visits.

B. Councilman Edwards submitted October reports as follows:

1) Police Department

- Made 226 cases with 4 DUI's
- Fines collected by Municipal Court - \$18,042
- Issued 203 warnings
- Investigated 64 highway accidents, 36 private property accidents
- Obstruction - 9
- Lethal Weapon Encounter - 2
- Alarm responses - 266
- Miles patrolled: 38,023

2) Municipal Court

- Total Court cases- 175
- Court cases dropped- 35
- Number of Bond forfeitures- 109
- Number of Probation cases- 1
- Failure to appear- 52
- Subpoenas served- 0

3) Fire Department

Fire Suppression Division

184 Total reported calls for service for the Suppression Division

Dispatched Calls

- 3 Fire Incidents (\$11,500.00 in estimated damage)
- 0 Overpressure Rupture, Explosion, Overheat (NO FIRE)
- 116 Emergency Medical Services / Rescue (Injuries, Medical, or Fatality)
- 14 Hazardous Conditions Incidents (NO FIRE; Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)
- 4 Service Calls (Water Leak; Assist Other Agencies with Non-Emergency Calls)

- 39 Good Intent Calls (Smoke / Odor check; Investigation of Unknown Problem)
- 8 False Alarms or False Calls
- 0 Severe Weather & Natural Disaster
- 0 Special Incident Type (Citizen Complaint; Other)

Additional Fire Department Activities

- Completed routine Dept. maintenance and duties.
- Continued Participating in meetings on Covid-19 response protocols and issues with local agencies (by video conference).
- Continued Painting and Maintenance of Fire Hydrants.

Training Division

CFD completed 501 Total Man Hours of training during the month.

Training consisted of: Fire Behavior, Firefighter Safety, Ladders, Forcible Entry Techniques, and Fire Attack.

Fire Inspections - Public Safety Education -Code Enforcement Division

77 Total Reported Activities / Inspections completed during the month.

Inspections / Enforcement Activities

- 18 Annual Inspection
- 3 New Business Inspections
- 20 Requested Inspections
- 8 Follow Up, Re-Inspections
- 3 Burn Site Inspections
- 0 Plan Reviews
- 0 Pre-Construction Meetings
- 0 Sprinkler Permits Issued
- 0 Fuel Tank Permit (Install, Removal or Service)
- 25 Consultations
- 0 Fire Drills
- 0 Illegal Burning Citations

Additional Inspection - Public Safety & Codes Division Activities

Inspections attended meeting on new Fire Inspection Software

4) Safety Committee

- The safety committee did not meet in the month of October.
 - Vehicle accidents: 0
 - Workers compensation: 1

5) Schools

- Dirt work including grading and underground utilities continues at the old east side school. The first school year planned at the new building is to begin in 2022.

C. Councilman Denmon submitted October reports as follows:

1) Public Works

Street Department

1. Completed 12 shop and 28 street dept. work orders.
2. Installed 6 new street signs.
3. Repaired utility cuts and pot holes using 10 tons of asphalt.
4. Clean out ditches on Martin Luther King Boulevard and Court Street.

Cemetery Department

1. Performed routine maintenance on Fain and Chandler cemetery.
2. Supervised the opening and closing of 17 grave sites.
3. Sold 19 new grave spaces.

Parks Department

1. The grounds crew picked up litter, mowed, trimmed bushes, hauled garbage to the dump, and maintained records at records room.
2. The maintenance crew maintained designated buildings downtown.
3. Cut tree limbs back at Gray's Landing.

Animal Control

- Housed 9 dogs and 11 cats
- Number of dogs adopted: 3
- Number of cats adopted: 4
- Number of dogs rescued: 4
- Number of cats rescued: 3
- Number of dogs reclaimed by owner: 1
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 13
- Number of bite cases: 0
- Citations issues: 1

2) Recreation Department

1. FALL PROGRAMS –

Youth football – The 2020 youth football regular season concluded on November 3. Twenty-seven games were played throughout the month. Our department will be hosting the 7-8 Gold and 9-10 Gold divisions of the Northwest Georgia GRPA Football league championships beginning November 7 through November 14.

Youth Soccer – The Fall Soccer season concluded on October 26. Seventy-four games were played throughout the month. Our department will be hosting GRPA District for the u8, u10 and U12 Boys. The tournament will be November 14.

Girls Volleyball – The 10u and 12u girl’s volleyball teams played games throughout the month. Six matches were held at our gym and our teams traveled to Lafayette, Trion and Catoosa County for matches.

Tennis – Fall leagues – Fall Combo, Fall Tennis 101 and Fall Quads.

Movie in the Park – Movie in the Park was held Saturday, October 3. There were 175 that came out for the movie night.

RENTALS – The following facilities were reserved throughout the month for special events:

Playground Pavilion –14 events

Ratner Pavilion – 10 events

2. WEBSITE USAGE:

CalhounRec.com

Facebook

3,336 – Views

656 – Post Engagements

8 –post

9 - post

713 - Users

2,681 - Reach

3. FACILITY MAINTENANCE:

- 1- Prepared CHS softball field — GHSA Softball Play-offs Tournament
- 2- Repainted soccer fields for weekly play
- 3- Repainted football field and flag field for weekly play
- 4- Weekly mowed/weed eat all parks
- 5- Cleaned and pressure washed Yellow/Black Playground Pavilion
- 6- Trimmed and weeded planters –new complex
- 7- Field maintenance – 3 softball/baseball fields – new complex
- 8- Daily maintenance throughout parks

3) Downtown Development Authority

The downtown businesses will be hosting their Holiday Open House on November 22nd from 1-5PM and Moonlight Madness on December 18th from 7 PM to 10 PM. The HPC approved of one COA. The DDA completed their three year strategic plan and will be implementing it starting in November. The DDA partnered with the Calhoun-Gordon County Library and had library boxes made by the Calhoun High School Construction Department. They will be installed beside the Depot gazebo soon. The DDA is encouraging everyone to shop local this holiday season.

D. Mayor Pro Tem Crowley submitted October reports as follows:

1) Electric Department

- Christmas lights are going up. The City is trying to give the community a sense of normalcy and holiday joy by installing and repairing over 15,000 Christmas lights. We apologize for the inconvenience with the trucks slowing traffic while hanging lights on poles and buildings, but request everyone drive with caution when approaching our work zone.

- Hurricane Zeta hit our community Thursday, Oct 29th, with over 600 customers losing power. Most of the affected customers saw quick restoration with pole replacement and replacement of power lines.
- Cobb EMC requested Mutual Aid and a crew of volunteers headed to help our neighbors to the South. Calhoun's crew included Dennis Henry, Greg Dodd, Colter Faith and Matt Rains.

WORK ORDERS IN PROCESS OR COMPLETED FOR OCTOBER:

• NEWLY CREATED	88
• COMPLETED AND CLOSED	83
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	16
• STREET AND SECURITY LIGHTING-	20
• DISTRIBUTION MAINTENANCE	22
• OUTAGES / TROUBLE CALLS	8
• WORK FOR OTHER DEPARTMENTS	21
• NEW METER SETS	2
• METER MAINTENANCE/REPLACEMENT	5
• Electric Locate Tickets Processed-	261

The City of Calhoun's Electrical load for OCTOBER 2020 is estimated to be about 30 million kilowatt hours (kWh's). This is about one million less than October of 2019. Actual numbers will be released around November 18th.

2) Telecommunications

- Installed internet service for two new customers and started install for two additional customers.
- Installed new network switches in four out of seven sites. Should be finished with all switch installations early in November.
- Arranged financial printing software upgrade and assisted vendor with access.
- Started working with carrier partner to upgrade trunk from 1Gigabit to 10 Gigabit connection.
- Finished evaluating server proposals and ordered new server solution. Equipment should be arriving in three or four weeks.

- Remnants of hurricane Zeta caused minor damage to fiber network. Crew had to re-attach 200 feet of fiber line once the electric poles were replaced.

Geographic Information Systems

- Worked with Engineering on water modeling.
- Generated usage reports for Electric Department.
- Updated maps for parcel zoning, water lines, water meters, electric, and telecom.
- Updated fire pre-plans for Fire Department and physical addresses for Billing
- Updated City and GIS web sites
- The average number of GIS logins per day is 45 users. There were 151 logins during the remnants of hurricane Zeta.
- City employee GIS login statistics
 - Total logins – 1424
 - Top three layers accessed
 - Water – 624
 - Electric – 276
 - Metering – 166

3) Building Inspections

- Issued 72 permits for an estimated cost of \$4,495,520, collected \$30,831 in permit fees. This included 17 new residential, 2 residential remodel, 1 new commercial, 4 commercial remodel, 10 residential plumbing, 10 residential electrical, 3 commercial plumbing, 15 residential HVAC, 2 commercial electrical, and 1 industrial electrical. 216 total inspections.

7. Public Hearing and Comments

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

A. Public hearing of a beer, wine, and distilled spirits package license at a location of 960 North Wall Street, by Dilip Patel (Calhoun Liquor). Mr. Patel will also serve as the store manager.

- Mayor Pro Tem Crowley opened the public hearing.
- Mr. Worley gave the report on legal requirements and notices stating that all had been met.
- Mayor Pro Tem Crowley opened the floor for public comments beginning with the applicant.
- There being none, Mayor Pro Tem Crowley closed the public hearing and called for a motion concerning the alcohol request

- Councilwoman Palazzolo made a motion to approve the alcohol request. Councilman Denmon gave a second with all voting aye. Motion approved.

B. Public hearing of a beer, wine, and distilled spirits package license at a location of 241 Highway 53 East, by Kamlesh Patel (ABC Liquor & Tobacco Outlet). Mr. Patel will also serve as the store manager.

- Mayor Pro Tem Crowley opened the public hearing.
- Mr. Worley gave the report on legal requirements and notices stating that all had been met.
- Mayor Pro Tem Crowley opened the floor for public comments beginning with the applicant.
- There being none, Mayor Pro Tem Crowley closed the public hearing and called for a motion concerning alcohol request.
- Councilman Edwards made a motion to approve the alcohol request. Councilman Denmon gave a second with all voting aye. Motion approved.

C. Public hearing of a beer, wine, and distilled spirits pouring license at a location of 165 Outlet Center Drive, Suite 5, by Craig Johnson (Guacamoles). Mr. Johnson will also serve as the store manager.

- Mayor Pro Tem Crowley opened the public hearing.
- Mr. Worley gave the report on legal requirements and notices stating that all had been met.
- Mayor Pro Tem Crowley opened the floor for public comments beginning with the applicant.
- There being none, Mayor Pro Tem Crowley closed the public hearing and called for a motion concerning the alcohol request.
- Councilwoman Palazzolo made a motion to approve the alcohol request. Councilman Denmon gave a second with all voting aye. Motion approved.

8. Old Business

- A. Mayor Pro Tem Crowley gave the second reading of a beer and wine package license at a location of 295 West Line Street, by Vinod Patel (High Tech Fuel). Mr. Patel will also serve as the store manager. The public hearing will be held on November 23rd.
- B. Mayor Pro Tem Crowley gave the second reading of a beer and wine package license at a location of 1503 Redbud Road NE, by Ghanshyan Patel (Circle K). Mr. Patel will also serve as the store manager. The public hearing will be held on November 23rd.

9. New Business

- A. Mayor Pro Tem Crowley gave the first reading of an annexation and zoning request of C-2 by Dilip Patel for 0.44 acres at 1600 Dews Pond Road (056A-016). The Zoning Advisory Board meeting will be held on December 10th and the public hearing will be held December 14th.
- B. Mayor Pro Tem Crowley gave the first reading of an annexation and zoning request of R-2 by Seven Lights Investments, LLC (Darin Hardin) for 19.71 acres on the east side of

Curtis Parkway and Laurel Creek Road (056-027). The Zoning Advisory Board meeting will be held on December 10th and the public hearing will be held December 14th.

- C. Mayor Pro Tem Crowley gave the first reading of a stream buffer protection variance request to decrease the vegetative buffer from 50' to 35' and to allow impervious surface inside the 50' to 75' buffers located at the east side of Curtis Parkway and Laurel Drive (056-027). This tract has a drainageway that releases storm water from across the interstate through the northwest corner of the property. The Zoning Advisory Board meeting will be held on December 10th and the public hearing will be held December 14th. He noted that even with the variance the restrictions still pass state requirements.
- D. Mayor Pro Tem Crowley gave the first reading of a beer, wine, and distilled spirits pouring license at a location of 447 SR-53, by Gary Mullinax (Jefferson's). The proposed store manager is Sydney King IV. The public hearing will be on December 14th.
- E. Mayor Pro Tem Crowley read a recommendation by Calhoun Utilities Engineering Department to award the 2020 Annual Unit Price Contract for installation of water and sewer lines to the low bidder, C&S Construction, in the amount of \$8,355,125.00. There were a wide variety of bids with the highest being \$20,449,000. Councilman Edwards made a motion to approve the recommendation and award the contract to C&S Construction. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
- F. Submission of fourth quarter financial statements. City Administrator Worley reviewed the Fiscal Year 2020 financial statements. (copies attached)
- G. Mayor Pro Tem Crowley read the 2021 beer, wine and distilled spirits package license renewals as follows:
 - CWL USA LLC
 - Liquor Mart
 - Party Liquor
 - Red Bud Road Liquor

Councilwoman Palazzolo made a motion to approve the renewals. Councilman Denmon gave a second with all voting aye. Motion approved.

- H. Mayor Pro Tem Crowley read the 2021 beer package license renewals as follows:
 - Aldi Inc.
 - Calhoun Food & Tobacco
 - KS Food Mart
 - Little Giant
 - LN Food Mart
 - N Wall BP
 - R & R Grocery

Councilman Edwards made a motion to approve the renewals. Councilman Denmon gave a second with all voting aye. Motion approved.

- I. Mayor Pro Tem Crowley read the 2021 beer, wine and distilled spirits pouring license renewals as follows:
 - Applebee's
 - Duke's
 - El Nopal
 - El Pueblito
 - Ruby Tuesday
 - Taco House

- Track Side Pizza

Councilman Edwards made a motion to approve the renewals. Councilman Denmon gave a second with all voting aye. Motion approved.

- J. Mayor Pro Tem Crowley read the 2021 beer and distilled spirits pouring license renewal for El Rayos. Councilman Edwards made a motion to approve the renewal. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
- K. Mayor Pro Tem Crowley read the 2021 beer and wine pouring license for Calhoun's Gem Theatre. Councilwoman Palazzolo made a motion to approve the renewal. Councilman Edwards gave a second with all voting aye. Motion approved.
- L. Mayor Pro Tem Crowley read the 2021 beer and wine package license renewals as follows:

- ABC Convenience
- Calhoun Chevron
- Circle K (702 E Hwy 53 SE & 1310 Hwy 41 N)
- Food City
- Food Depot
- Food Lion
- Gas Express (DBA Circle K – 943 Hwy 53 SE)
- IGA
- Kroger
- Love's Travel Stops
- Pilot
- Racetrac
- Walgreen 910 S Wall St & 1101 Red Bud Rd
- Wal-Mart

Councilman Edwards made a motion to approve the renewals. Councilman Denmon gave a second with all voting aye. Motion approved.

- M. Mayor Pro Tem Crowley read the 2021 combination beer package/pouring at private club license renewal for the American Legion. Councilman Edwards made a motion to approve the renewal. Councilman Denmon gave a second with all voting aye. Motion approved.
- N. Mayor Pro Tem Crowley read the 2021 pawn shop license renewals as follows:
 - Check into Cash
 - Corner Pawn
 - Instant Cash loans
 - National Title Pawn
 - Title Exchange & Pawn

Councilman Edwards made a motion to approve the renewals. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

- O. Mayor Pro Tem Crowley read the 2021 taxi cab license renewal for Taxi Latino. Councilman Edwards made a motion to approve the renewal. Councilman Denmon gave a second with all voting aye. Motion approved.

10. Other Written Items Not on the Agenda

11. Work Reports

- A. Mr. Worley announced the passing of City of Calhoun employee Mrs. Linda Blackstock and recognized her dedication and service to the City.
- B. Mr. Vickery requested approval to award the solar panel 50/50 matching grant construction to Creative Solar, the low bidder, at \$99,678. Councilman Edwards made a motion to approve the request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
- C. Mr. Govignon stated that the nuisance abatement hearings would be held on Friday, November 13th at 9:00 AM for the seven properties on the current list. Several calls have already come in and he expects to have consent orders signed after the hearing.

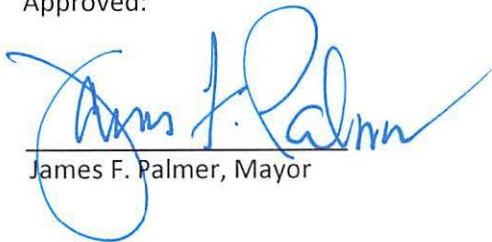
12. Motion to move to Executive Session, if needed

13. Motion to return to General Session

14. Motion to Adjourn

There being no other business to come before the Council, Councilwoman Palazzolo made a motion to adjourn. Councilman Denmon gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:36 PM.

Approved:



James F. Palmer, Mayor

Submitted:



Sharon Nelson, City Clerk



Notes on 4th Qtr. 2020 Financial Statements -

General:

- 1 Property Taxes - Taxes are reported at 122% of budget. This is due to the large increase in tax digest value we had for tax year 2019.
- 2 LOST - We budget LOST conservatively, not knowing what might happen during the year and even with COVID-19 coming into play for four months of this fiscal year, we came in at 113% of budget.
- 3 Excise Taxes - County Excise tax is at 142% of budget, Liquor Pouring Tax is at 211% and Insurance Premium Tax is at 119% of budget.
- 4 Licenses & Permits Revenue - Building permits are \$124k over the budgeted amount. Plumbing Permits, Electrical Inspection and other permits also came in higher than anticipated.
- 5 Fines & Forfeitures - These were coming in a little under budget and then the last quarter of the year, no court was held due to COVID-19.
- 6 Intergovernmental - Special Response Team Grant of \$79k, TEN police grant of \$11k, and a Tourism grant of \$10k were received, but not included in the budget. We also received an additional \$20k on our LMIG funding. We did not receive the \$95k striping grant from DOT this year.
- 7 Charges for Services - Building Permit Plan Reviews are three times the amount budgeted, coming in at \$45k. Maintenance Interdepartmental Revenues have increased to 12% over budget, however the fine administration from Municipal Court is 20% below budget.
- 8 Other Revenue - We received \$72k in insurance reimbursements on a police vehicles. We also had reimbursements for worker's compensation, house demolitions and police assistance at the road race.
- 9 Mayor and Council - A large portion of the contingency fund was not expended making this department under budget.
- 10 Depot - Interdepartmental Services is \$2k over budget.
- 11 Regulatory Inspections - More demolitions were budgeted than will be completed in this year.
- 12 Downtown Development - Interdepartmental work orders are \$10k over budget.
- 13 Patrol - Vehicles and equipment have been purchased to complete the fleet.
- 14 Special Operations - Special Response Team grant expenditures of \$79k were not budgeted since the grant was not applied for until after the beginning of the fiscal year.
- 15 Firefighting - The new fire truck was purchased for \$503k.
- 16 Fire Debt Service - The City purchased the new Fire truck in the prior year rather than financing, so there is no debt service.
- 17 Animal Control - \$4k of Dues/Fees was not utilized and \$4k of Building Repairs and Maintenance was not required.
- 18 Street Cleaning - Repairs & Maintenance on vehicles came in \$17k under budget, diesel was \$7k under budget and worker's compensation insurance was \$2k under budget.
- 19 Street Lighting - We had a \$6k street light accessory expenditure this year that was unexpected and electricity was \$9k over budget.
- 20 Traffic Engineering - \$136k for a striping grant was budgeted, but it was not awarded to the City during this fiscal year. There was an extra year LMIG expenditure in this fiscal year for which we will receive the revenue next year.
- 21 Maintenance and Parks - There was an open position for a portion of the year and this resulted in reduced wages and group insurance. A \$7k air conditioner unit was installed during the year as well that offsets this.
- 22 Cemetery - Group Insurance is \$13k over budget, Worker's Compensation insurance/claims is \$21k over budget and Repairs & Maintenance is \$5k over budget.
- 23 Sale of assets - The majority of this is the sale of police vehicles to go towards equipment purchases for the new fleet.

- 24 Investment Income/Loss - All funds investments continue to perform very well.
- 25 Transfers In - The transfer in from Electric to write off the Exit 312 Lighting loan of \$182k is reflected here.
- 26 Transfers Out - The transfer to Golf for the aerator of \$23k is included with our normal transfers.

Special Funds:

- 1 Recreation has sustained a loss this year, but this in part comes from expending \$100k of trail funds that were carried over from a prior year. The last quarter was difficult with COVID-19 closings as well.
- 2 Golf had an even better year than FY19 and we have been able to build up their cash balance to weather the winter months.

Water/Sewer:

- 1 Cost Recovery/Installation - This is budgeted conservatively and we have continued to experience growth.
- 2 Late Penalties - We stopped collecting penalties during 4th quarter due to COVID-19.
- 3 Permits/Fees/Fines - We had a large installation for sewer of \$159k.
- 4 Supplies - Repairs and Maintenance exceeded budget at different locations by \$172k. Various utilities at different locations exceeded budget totaling \$176k.
- 5 Investment Income/Loss - The investments are doing very well as compared to budget.
- 6 Principal - The bond payments were made in June.
- 7 Capital Expense - The following are the larger projects that were budgeted but not fully expended during FY20: Section 310 - \$61k, S. Sewer Extension - \$1.3M, Peters Street Phase II - \$463k, Ranger RR Bridge - \$187k and Pittman Rd. 12" Trans. Main - \$54k. Some smaller projects were completed that were not budgeted.
- 8 Transfers Out - \$2.7M of transfers out for projects were not budgeted, as the transfers in from restricted accounts were and we can't budget both.
- 9 Grant Proceeds - The Section 319 grant that is budgeted will go on into next fiscal year.

Electric:

- 1 MEAG Year End Settlement - This is budgeted conservatively each year.
- 2 Miscellaneous Revenues - This includes \$40k for damaged property received, \$10k for an Electric Cities of GA year end settlement and \$25k for relocation of an overhead primary.
- 3 Investment Income/Loss & Meag Trust Account - All investments are doing very well, as compared to budget.
- 4 Transfers Out - This includes \$182k transferred to the General Fund to eliminate the Exit 312 Lighting receivable.
- 5 Transfers In - This includes \$445k of transfers to Renewal & Replacement that we do not budget.

Telecom:

- 1 Investment Income/Loss - The investments are doing very well as compared to budget.
- 2 Capital Expense - A network switch was purchased from Pinnacle with an Electric advance.
- 3 Transfers In - Renewal & Replacement transfers in are not budgeted and they totaled \$152k.

Internal Service Fund:

- 1 Utility Tellers & Customer Service - There was a reallocation of personnel between these departments.
- 2 Engineering - One position has been open the majority of the year and another position was open a short time.

City of Calhoun

General Fund

Budget to Actual Report - Modified Accrual Basis

For the Twelve Months Ended June 30, 2020

Revenues	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% USED
Property Tax & Intangibles	\$ (2,156,100)	\$ (2,156,100)	\$ (2,626,603)	122%
Franchise Tax	(1,947,508)	(1,947,508)	(1,867,961)	96%
Local Option Sales Tax	(2,900,000)	(2,900,000)	(3,288,988)	113%
Excise Taxes	(2,747,794)	(2,747,794)	(3,116,719)	113%
Licenses & Permits	(316,200)	(316,200)	(480,415)	152%
Intergovernmental	(567,587)	(567,587)	(610,727)	108%
Charges for Services	(331,987)	(331,987)	(358,513)	108%
Fines and Forfeitures	(337,665)	(337,665)	(280,265)	83%
Rents/ Royalties	(3,074,425)	(3,074,425)	(2,893,070)	94%
Other Revenues	(4,750)	(4,750)	(100,495)	2116%
Total Revenues	<u>(14,384,016)</u>	<u>(14,384,016)</u>	<u>(15,623,754)</u>	109%
Expenditures				
Mayor and Council	468,435	327,075	171,455	52%
Elections	4,350	4,350	1,661	38%
City Administrator	934,464	958,525	900,104	94%
Tax Administrator	83,908	83,908	77,247	92%
General Teller	63,675	63,675	62,666	98%
Human Resources	164,990	164,990	156,116	95%
Risk Management	4,300	4,300	3,582	83%
General Admin	<u>1,724,122</u>	<u>1,606,823</u>	<u>1,372,832</u>	85%
Municipal Court	332,011	332,011	319,207	96%
Custody of Prisoners	23,000	23,000	10,745	47%
Court Services	<u>355,011</u>	<u>355,011</u>	<u>329,951</u>	93%
Welfare Related	62,504	62,504	56,862	91%
Auditorium	107	107	107	100%
Depot	23,805	23,805	25,429	107%
Community Center	8,718	8,718	6,092	70%
Library	149,043	149,043	146,479	98%
Community Services	<u>244,177</u>	<u>244,177</u>	<u>234,969</u>	96%
Regulatory Inspections and Enforcement	434,946	487,416	382,850	79%
Downtown Development	104,186	104,186	117,560	113%
Airport	263,300	263,300	271,254	103%
Community Development	<u>802,432</u>	<u>854,902</u>	<u>771,664</u>	90%
Police Administration	410,841	410,841	407,219	99%
Detectives	574,879	574,879	525,183	91%
Patrol	3,117,006	3,117,006	3,316,422	106%
Special Operations	439,720	439,720	473,121	108%
Police Department	<u>4,542,446</u>	<u>4,542,446</u>	<u>4,721,945</u>	104%

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% USED
General Fund				
Fire Administration	253,529	255,029	248,160	97%
Firefighting	3,018,779	3,027,099	3,440,821	114%
Fire Inspection	165,487	165,487	162,544	98%
Fire Training Center	100,237	100,237	94,266	94%
Fire Stations and Buildings	22,000	64,967	65,712	101%
Fire Debt Service	88,196	57,114	-	0%
Fire Department	<u>3,648,228</u>	<u>3,669,933</u>	<u>4,011,504</u>	109%
Animal Control Admin.	70,997	70,997	71,745	101%
Animal Control	95,845	95,845	84,022	88%
Highways & Streets Admin.	127,878	127,878	128,909	101%
Highways & Streets	1,021,119	999,050	910,589	91%
Street Cleaning	93,710	93,710	65,520	70%
Street Lighting	222,420	222,420	237,777	107%
Traffic Engineering	610,862	643,191	829,940	129%
Maintenance and Parks	482,711	482,711	422,580	88%
Cemetery	205,470	205,470	245,136	119%
Parks Beautification	4,900	4,900	3,331	68%
Public Works	<u>2,935,912</u>	<u>2,946,172</u>	<u>2,999,551</u>	102%
Total Expenditures	<u>14,252,328</u>	<u>14,219,464</u>	<u>14,442,417</u>	102%
Excess of Revenues (Over) Under Expenditures	(131,688)	(164,552)	(1,181,337)	
Other Financing Sources (Uses)				
Sale of Assets	(5,000)	(5,000)	(72,275)	1445%
Investment Income / Loss	(106,325)	(106,325)	(448,112)	421%
Transfer in	(326,500)	(326,500)	(443,786)	136%
Transfer out	877,938	910,802	811,720	89%
Total Other Financing Sources (Uses)	<u>131,688</u>	<u>164,552</u>	<u>(152,453)</u>	-93%
Net Increase in Fund Balance	\$ <u>-</u>	\$ <u>-</u>	\$ <u>(1,333,790)</u>	

City of Calhoun
Budget to Actual Report- Modified Accrual Basis
Special Funds - General Government
For the Twelve Months Ended June 30, 2020

SPECIAL FUNDS	BUDGET	ACTUAL REVENUES	% USED	ACTUAL EXPENDITURES/ EXPENSES	% USED	NET CHANGE IN FUND BALANCE/ NET (INCOME) LOSS
UDAG	\$ (51,750)	\$ (44,827)	87%	\$ 2,500	5%	\$ (42,327)
Confiscated Assets	(14,000)	(32,516)	232%	37,999	271%	5,483
Hotel-Motel	(853,500)	(745,760)	87%	745,760	87%	-
Recreation	(1,305,032)	(1,215,225)	93%	1,341,116	103%	125,891
Program Revenues	(586,058)	(512,266)	87%			
Gen. & Hotel/Motel Transf.	(718,974)	(702,959)	98%			
SPLOST 2018	(5,079,253)	(3,058,809)	60%	675,246	0%	(2,383,563)
SPLOST 2011	(1,540,000)	(26,232)	2%	222,478	14%	196,246
School SPLOST	-	(536,322)	0%	536,322	0%	-
SPLOST Debt Svc. - Schools	(4,404,000)	(4,852,059)	110%	2,018,997	46%	(2,833,062)
Golf Fund	(881,331)	(1,014,778)	115%	833,595	95%	(181,183)
Solid Waste	(1,232,838)	(1,012,396)	82%	1,024,326	83%	11,930
Municipal Court	(523,000)	(432,034)	83%	432,034	83%	-
Totals	\$ (15,884,704)	\$ (12,970,957)		\$ 7,870,373		\$ (5,100,586)

City of Calhoun
WATER & SEWER DEPARTMENT
 Budget to Actual Report - Modified Accrual Basis
 For the Twelve Months Ended June 30, 2020

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (17,973,685)	\$ (17,718,641)	98.6%
Cost Recovery/Install	(518,175)	(963,121)	185.9%
Late Penalties	(175,979)	(123,018)	69.9%
Permits / Fees / Fines	(546,622)	(690,272)	126.3%
Other	(191,460)	(141,682)	74.0%
Total Operating Revenues	<u>(19,405,921)</u>	<u>(19,636,734)</u>	101.2%
OPERATING EXPENSES			
Personal Services	4,044,002	3,829,058	94.7%
Contractual Services	2,751,051	2,537,326	92.2%
Supplies	4,167,371	4,611,404	110.7%
Other	2,861,594	2,326,532	81.3%
Total Operating Expenses	<u>13,824,018</u>	<u>13,304,320</u>	96.2%
Net Operating Income	(5,581,903)	(6,332,414)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	(249,475)	(775,010)	310.7%
Interest Expense	294,994	292,144	99.0%
Principal Expense	1,931,190	1,685	0.1%
Capital Expense	6,097,810	4,165,422	68.3%
Transfers Out	2,984,925	5,288,748	177.2%
Transfers In	(5,364,541)	(5,394,427)	100.6%
Grant Proceeds	(113,000)	(31,709)	28.1%
Total Non-operating Revenues & Expenses	<u>5,581,903</u>	<u>3,546,853</u>	63.5%
NET INCOME	<u>\$ -</u>	<u>\$ (2,785,561)</u>	

City of Calhoun
Water Department
 Budget to Actual Report - Modified Accrual Basis
 For the Twelve Months Ended June 30, 2020

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (12,338,316)	\$ (12,335,958)	100.0%
Cost Recovery/Install	(281,925)	(600,902)	213.1%
Late Penalties	(127,984)	(94,064)	73.5%
Permits / Fees / Fines	(546,622)	(531,484)	97.2%
Other	<u>(178,875)</u>	<u>(128,322)</u>	71.7%
Total Operating Revenues	<u>(13,473,722)</u>	<u>(13,690,730)</u>	101.6%
OPERATING EXPENSES			
Personal Services	2,458,786	2,311,061	94.0%
Contractual Services	1,846,292	1,709,050	92.6%
Supplies	2,545,458	2,848,769	111.9%
Other	<u>1,761,381</u>	<u>1,446,135</u>	82.1%
Total Operating Expenses	<u>8,611,917</u>	<u>8,315,015</u>	96.6%
Net Operating Income	(4,861,805)	(5,375,715)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	(215,525)	(748,323)	347.2%
Interest Expense	191,410	190,171	99.4%
Principal Expense	1,076,403	321	0.0%
Capital Expense	3,125,490	2,429,627	77.7%
Transfers Out	2,984,925	3,691,616	123.7%
Transfers In	<u>(2,300,898)</u>	<u>(3,786,515)</u>	164.6%
Total Non-operating Revenues & Expenses	<u>4,861,805</u>	<u>1,776,897</u>	36.5%
NET INCOME	<u>\$ -</u>	<u>\$ (3,598,818)</u>	

City of Calhoun
Sewer Department
 Budget to Actual Report - Modified Accrual Basis
 For the Twelve Months Ended June 30, 2020

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (5,635,369)	\$ (5,382,683)	95.5%
Cost Recovery/Install	(236,250)	(362,219)	153.3%
Late Penalties	(47,995)	(28,954)	60.3%
Permits / Fees / Fines	-	(158,788)	0.0%
Other	<u>(12,585)</u>	<u>(13,360)</u>	106.2%
Total Operating Revenues	<u>(5,932,199)</u>	<u>(5,946,004)</u>	100.2%
OPERATING EXPENSES			
Personal Services	1,585,216	1,517,997	95.8%
Contractual Services	904,759	828,276	91.5%
Supplies	1,621,913	1,762,635	108.7%
Other	<u>1,100,213</u>	<u>880,397</u>	80.0%
Total Operating Expenses	<u>5,212,101</u>	<u>4,989,305</u>	95.7%
Net Operating Income	(720,098)	(956,699)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	(33,950)	(26,687)	78.6%
Interest Expense	103,584	101,973	98.4%
Principal Expense	854,787	1,364	0.2%
Capital Expense	2,972,320	1,735,795	58.4%
Transfers Out	-	1,597,132	0.0%
Transfers In	(3,063,643)	(1,607,912)	52.5%
Grant Proceeds	<u>(113,000)</u>	<u>(31,709)</u>	28.1%
Total Non-operating Revenues & Expenses	<u>720,098</u>	<u>1,769,956</u>	245.8%
NET LOSS	<u>\$ -</u>	<u>\$ 813,257</u>	

City of Calhoun
ELECTRIC FUND
 Budget to Actual Report - Modified Accrual Basis
 For the Twelve Months Ended June 30, 2020

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (33,799,575)	\$ (32,698,999)	96.7%
MEAG Year End Settlement	(300,000)	(1,171,505)	390.5%
Rent/Other	(24,200)	(25,200)	104.1%
Late Penalties	(140,000)	(110,926)	79.2%
Pole Rental	(100,000)	(122,762)	122.8%
Miscellaneous	(38,300)	(116,234)	303.5%
Total Operating Revenues	<u>(34,402,075)</u>	<u>(34,245,625)</u>	99.5%
OPERATING EXPENSES			
Personal Services	1,635,349	1,588,070	97.1%
Contractual Services	3,582,526	3,258,942	91.0%
Supplies	28,149,050	25,891,594	92.0%
Other	948,703	740,003	78.0%
Total Operating Expenses	<u>34,315,628</u>	<u>31,478,608</u>	91.7%
Net Operating Income	(86,447)	(2,767,017)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	(252,550)	(353,109)	139.8%
Interest Revenue Interfund	(11,742)	(11,743)	100.0%
Capital Expense	359,000	387,543	108.0%
Meag Trust Account	(474,498)	(1,379,813)	290.8%
Transfers Out	475,437	662,476	139.3%
Transfers In	(9,200)	(455,139)	4947.2%
Sale of Assets	-	(5,135)	-
Total Non-operating Revenues & Expenses	<u>86,447</u>	<u>(1,154,920)</u>	1336.0%
NET INCOME	<u>\$ -</u>	<u>\$ (3,921,937)</u>	

City of Calhoun
TELECOMMUNICATIONS FUND
 Budget to Actual Report-Modified Accrual Basis
 For the Twelve Months Ended June 30, 2020

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (1,104,280)	\$ (1,218,792)	110.4%
Late Penalties	(4,000)	(4,731)	118.3%
Miscellaneous	<u>(400)</u>	<u>(109)</u>	27.2%
Total Operating Revenues	<u>(1,108,680)</u>	<u>(1,223,632)</u>	110.4%
OPERATING EXPENSES			
Personal Services	314,288	310,125	98.7%
Contractual Services	369,301	344,132	93.2%
Supplies	114,450	108,503	94.8%
Other	<u>67,233</u>	<u>72,954</u>	108.5%
Total Operating Expenses	<u>865,272</u>	<u>835,714</u>	96.6%
Net Operating Income	(243,408)	(387,918)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	(25,700)	(107,758)	419.3%
Interest Expense	3,565	3,565	100.0%
Principal Expense	114,330	-	0.0%
Capital Expense	-	168,648	0.0%
Transfers Out	152,213	152,213	100.0%
Transfers In	<u>(1,000)</u>	<u>(153,242)</u>	15324.2%
Total Non-operating Revenues & Expenses	<u>243,408</u>	<u>63,426</u>	26.1%
NET INCOME	<u>\$ -</u>	<u>\$ (324,492)</u>	

City of Calhoun
UTILITY INTERNAL SERVICE FUND
 Budget to Actual Report - Modified Accrual Basis
 For the Twelve Months Ended June 30, 2020

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Indirect Cost Allocations - Service Fees - General	\$ (483,915)	\$ (483,915)	100.0%
Indirect Cost Allocations - Service Fees - Utilities	(2,928,173)	(2,928,172)	100.0%
Miscellaneous	<u>(12,000)</u>	<u>(12,919)</u>	107.7%
Total Operating Revenues	<u>(3,424,088)</u>	<u>(3,425,006)</u>	100.0%
OPERATING EXPENSES			
Utilities Administration	359,788	336,705	93.6%
Finance	703,789	696,548	99.0%
Utility Tellers	237,312	194,652	82.0%
Purchasing	109,800	104,416	95.1%
Engineering	533,538	448,494	84.1%
Work Order Dispatch	106,215	105,335	99.2%
GIS	209,669	214,293	102.2%
Customer Service	204,058	235,914	115.6%
Meter Reading	394,263	354,348	89.9%
Billing	<u>411,326</u>	<u>410,713</u>	99.9%
Total Operating Expenses	<u>3,269,758</u>	<u>3,101,418</u>	94.9%
Net Income Before Non-operating Items	(154,330)	(323,588)	
NON-OPERATING REVENUES & EXPENSES:			
Principal Expense	76,057	-	0.0%
Interest Expense	4,273	4,273	100.0%
Capital Expense	62,000	55,349	89.3%
Transfers In	-	(659)	0.0%
Transfers Out	<u>12,000</u>	<u>-</u>	0.0%
Total Non-Operating Revenues & Expenses	<u>154,330</u>	<u>58,964</u>	38.2%
NET INCOME	<u>\$ -</u>	<u>\$ (264,624)</u>	