



**CITY COUNCIL MEETING
MARCH 9, 2020 - 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: **George R. Crowley, Mayor Pro Tem**
 Ray Mitchell Denmon, Councilman
 Al Edwards, Councilman
 Jackie Palazzolo, Councilwoman

ALSO: Paul Worley, City Administrator; Larry Vickery, Utilities Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Jeff Defoor, Director of Electric Utilities; Tony Pyle, Police Chief; Lenny Nesbitt, Fire Chief; Kyle Ellis, Director of Water & Wastewater; Brad Carrick, Telecommunications Director; and Don Colburn, Special Operations.

1. Council Meeting Called to Order

Welcome

Mayor Pro Tem Crowley called the meeting to order and welcomed everyone in attendance.

Invocation

Mayor Pro Tem Crowley gave the invocation.

2. Pledge of Allegiance

Mayor Pro Tem Crowley led the group in the Pledge of Allegiance to the United States Flag.

3. Amendment or Approval of Proposed Agenda

Councilman Edwards made a motion to approve the March 9, 2020 agenda as presented. Councilman Denmon gave a second with all voting aye. Motion approved.

4. Amendment or Approval of Minutes

Councilwoman Palazzolo made a motion to approve the minutes of the City Council meeting of February 24, 2020. Councilman Edwards gave a second with all voting aye. Motion approved.

5. Mayor's Comments

None

6. Council Comments

A. Councilwoman Palazzolo submitted February reports as follows:

1) Water and Sewer Operations

Water Treatment Plant

- Total gallons withdrawn: 304,310,000
- Daily average: 10,493,448
- Wells: 0
- Big Springs: 4116,830,000
- % produced by Brittany Drive: 42.2%
 - Brittany Dr. daily production to capacity: 34.14%
 - Mauldin Rd. daily production to capacity: 40.41%
 - Rainfall for November – 10.19"

Waste Water Treatment Plant

- Treated a daily average of 5.833 MGD, with an average BOD effluent of 4, average suspended effluent of 12, and an average COD of 58.

Water Distribution & Wastewater Collection

- 341 work orders completed, 30 new water connections, 8 water service leaks repaired, 19 water main leaks repaired, 23 water services changed to new main lines, 187 meter changes, 13 utility locates called in for work orders, 344 utility locates responses.
- 2,300 feet of Sanitary Sewer Services TV inspected, 254 utility locates completed, 4,300 feet sanitary sewer lines cleaned, 2 new sewer connections installed, 3 sanitary sewer services repaired.

2) Water and Sewer Construction

- As part of the new NPDES requirements, steps are underway to meet the storm water segment of the Watershed Protection Plan. EPD notified us on April 17th that our Section 319 Grant for Lynn Creek has been awarded. Project has started and we are in the design and planning phase of several tasks. These tasks also involve several local organizations that are volunteering time and/or resources.
- The two inch galvanized line replacement continues utilizing city forces.
- S.R. 156 Water Main Relocation (GDOT/ RR Bridge Replacement @ Ranger) – We have coordinated with the bridge contractor to install the new main on the new bridge. Bridge Contractor is in the process of attaching new pipe casing to the bridge.
- Ranger 12" Water Transmission Main – Materials are on site and permits have been acquired. This project is under construction. Approximately 95% complete.
- New 2.0 Million Gallon Tank on Pittman Road – Tank is complete and connected to distribution system but has not been put into service yet. Contractor is finishing fencing and tank disinfection.
- Peters Street Phase II Water and Sewer Relocations – Construction is underway on the water relocation. Water line connections are 95% complete. There are several feet of the sewer main (approx. 40 feet) that will

be in conflict with the proposed storm drain. Due to the sewer line being located in the middle of the road, the contractor is scheduling this work to be done on a day when traffic volumes will be low.

- Hwy 41 South Sewer Extension – Contractor continues to work as weather permits. Project approximately 85% complete.
- Georgia Cumberland Academy Force Main & Lifts Station Project- Force Main portion of project is out for bid with a bid date scheduled for March 31st.

Water & Sewer Projects in Development

- North Wall Street and Redbud Road Intersection improvements
- S.R. 136 Water Main Relocation for new Bridges at the Coosawattee River.
- Brittany Drive Standby Generator Grant Submittal
- South Interceptor Flow Study
- Utility Relocation for GDOT roadway improvements at 41 @ Redbud Road

Projects in Engineering Conceptual Design

Sewer

- Blackwood Creek Trunk Sewer Replacement
- Yarborough Street Replacement Sewer
- Louise Ave., Cherry St., and Florence Ave. Sewer Replacement
- Sewer Main relocation for the airport project.
- Old Fairmount Hwy Sewer Extension
- Future extensions of the current Hwy 41 South Sewer Project
- Barrett Road Sewer Replacement

Water

- Bellwood Road Water Transmission Main
- Reeves Station Water Main (replacing existing 6" C. I. with an 8")
- Second Interconnect with Pickens County
- GDOT SR 156/Salacoa Creek Bridges. Scheduled for 2020
- SR 225 8" water main river crossing

3) Library

- There are 11,951 library card holders, 6,867 library visitors, and 5,718 total circulation.
- There were 186 story time attendance, 27 adult program attendance, 94 new users, 506 e-books, 810 audio books, 1,013 computer logins, and 17,535 Facebook visits.

Councilwoman Palazzolo stated that the Calhoun Road Race and Downtown Criterion was a huge success with the possibility of hosting nationals two years from now. The estimated economic impact for Calhoun was \$40k.

B. Councilman Edwards submitted February reports as follows:

1) Police Department

- Made 337 cases with 8 DUI's
- Fines collected by Municipal Court - \$43,314
- Issued 594 warnings
- Investigated 44 highway accidents, 25 private property accidents
- Lethal Weapon Encounter - 3
- Incident reports -1,094
- Alarm responses - 162
- Miles patrolled: 46,485

2) **Municipal Court**

- Total Court cases- 330
- Court cases dropped- 77
- Number of Bond forfeitures- 236
- Number of Probation cases- 28
- Failure to appear- 41
- Subpoenas served- 8

3) **Fire Department**

Fire Suppression Division

132 Total reported calls for service for the Suppression Division

Dispatched Calls

- 4 Fire Incidents (\$4,000.00 in **Estimated** Fire damage)
- 0 Overpressure Rupture, Explosion, Overheat (**NO FIRE**)
- 79 Emergency Medical Services / Rescue (Injuries, Medical, or Fatality)
- 4 Hazardous Conditions Incidents (**NO FIRE**; Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)
- 2 Service Calls (Water Leak; Assist Other Agencies with Non-Emergency Calls)
- 28 Good Intent Calls (Smoke / Odor check; Investigation of Unknown Problem)
- 14 False Alarms or False Calls
- 0 Severe Weather & Natural Disaster
- 0 Special Incident Type (Citizen Complaint; Other)

Additional Fire Department Activities

- Completed routine Dept. maintenance and duties.

Training Division

CFD completed 601 Total Man Hours of training during the month.

Training consisted of:

Search and Rescue
Pump Operations
Fire Attack
Firefighter Survival
SCBA training
Ladder Operations
Officer Training

Fire Inspections - Public Safety Education -Code Enforcement Division

71 Total Reported Activities / Inspections completed during the month.

Inspections / Enforcement

12 Annual Inspection
3 New Business Inspections
21 Requested Inspections
11 Follow Up, Re-Inspections
0 Burn Site Inspections
3 Plan Reviews
1 Pre-Construction Meetings
1 Sprinkler Permits Issued
0 Fuel Tank Permit (Install, Removal or Service)
19 Consultations
0 Illegal Burning Citations

Additional Inspection - Public Safety & Codes Division Activities

- Inspectors attended the Zoning and Annexation committee meeting.
- Duvall participated in the City Safety meeting and inspection.
- Fox installed 5 car seats that were provided by Supervision Services.
- Inspections participated in the Buc-ee's preconstruction meeting.

4) Safety Committee

- The safety committee met on February 4th and the topic of discussion was Arriving To and Leaving Work Safely.
- A safety inspection was completed on February 11th at Utilities.
 - Vehicle accidents: 0
 - Workers compensation: 0

C. Councilman Denmon submitted February reports as follows:

1) **Public Works**

Street Department

1. Completed 29 shop and 24 street dept. work orders.
2. Installed 6 new street signs.
3. Continued the annual leaf cleanup around town.
4. Repaired storm drain on South Wall Street.

Cemetery Department

1. Performed routine maintenance on Fain and Chandler cemetery.
2. Supervised the opening and closing of 10 grave sites.
3. Sold 12 new grave spaces.

Parks Department

1. The grounds crew picked up litter, mowed, trimmed bushes, hauled garbage to the dump, and maintained records at records room.
2. The maintenance crew maintained designated buildings downtown.
3. Repaired a whole in the wall and painted the bathrooms and kitchen at the depot.

Animal Control

- Housed 15 dogs and 1 cat
- Number of dogs adopted: 1
- Number of cats adopted: 0
- Number of dogs rescued: 10
- Number of cats rescued: 1
- Number of dogs reclaimed by owner: 4
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 40
- Number of bite cases: 0
- Citations issues: 3

2) **Recreation Department**

1. **YOUTH SPORTS:**

Youth Basketball –

The 6th Annual United Way All-Star Basketball tournament was held February 6-7, 2020. There were 27 teams that participated in the 7-8 to 11-

12 boys' and girls' divisions with 351 participants and 1,765 spectators. Due to weather all games on Saturday, February 8 were cancelled. The estimated economic impact for this 2 day event is \$45,630.00. This annual event is a United Way fundraiser sponsored by Calhoun Recreation Department. The proceeds from this event go to Gordon County United Way.

GRPA District - Calhoun Recreation Department hosted the GRPA 5th District 7-8 Boys and Girls district tournament February 15-20. A total of 12 teams participated in this tournament with 168 participants and 672 spectators. The estimated economic impact for this event is \$28,080. Our 7-8 boys' team won the district tournament and advanced to the GRPA State tournament held March 6-7. Our 9-10 Girls and Boys teams also won the district championships and played in the GRPA State Championships March 6-7.

Baseball and Softball – Registration was held through February 21. A total of 346 boys and girls will be participating in baseball and softball this spring. Assessments were held February 22. Baseball and Softball drafts were held on February 24-25. The season will begin with the 4th Annual Youth Classic tournament March 27-April 2.

Youth Soccer – Registration was held through February 21. We have a total 258 participants signed up for boys and girls soccer. Assessments were held February 23 and drafts were February 24 and 25. The season will begin March 23.

2. PROGRAMS:

MIRACLE RUN: The Miracle Run was held on February 29. This fun run was held to raise funds and awareness of The Winner's Club and Camp New Adventure. There were 30 registered runners and a total of \$910.00 was raised for the Winner's Club and Camp New Adventure.

STARS – The February event was an Ice Cream Social. There were 5 participants that listened to music, made ice cream sundaes and worked on socializing. The focus was also working on the participants being more independent by allowing the parents to sit in the back and the kids to sit at the same table.

SENIORS – ChairOne Fitness was held on Tuesdays and Thursdays at 10:00am. We have had an average of 4 participants each day. This class is great for seniors and those in need of rehabilitation. The class will be held on Wednesdays and Fridays in March.

TENNIS – Tennis Leagues – Winter Combo 18 & over; 55 & over
CHS/CMS – Using 12 courts for matches and games
CHS Matches – February 27
CMS Matches – February 20, 25, and 27

3 teaching pro's – 3 courts daily 4pm-9pm

3. PARKS/FACILITIES:

The following tasks were completed throughout the month of February:

- 1-Baseball/Softball field prep work; box scrape, aerated infields
- 2-Monthly trimming and deadheading flower beds and trees
- 3-checked and repaired bleachers
- 4-repaired playground equipment as needed
- 5-prepared baseball field for middle school baseball games
- 6-prepared parks for potential flooding
- 7-layed out soccer fields for spring soccer
- 8-repaired all fences and backstops
- 9-repainted all soccer fields for high school soccer games
- 10-daily park clean-up
- 11 –began cleanup from flooding

4. FACILITY USAGE:

Billy Bearden Recreation Center:
Gym Free Play – 353 participants
Gym – 3 events
Meeting Room – 7 events
Community Room –4 events

5. WEBSITE/SOCIAL MEDIA USAGE:

CalhounRec.com	Facebook
Page Views – 5,256	Reach – 7,966
Users – 1, 380	Post Engagements – 2,433
Sessions – 2,011	Posts 23
Posts – 23	Page Views - 736

UPCOMING EVENTS:

March 14 – The official opening of The City Bark – 10:00am
March 21-22 – USA Softball – Junior Olympic Series – 16 & under Girls Fast Pitch Tournament
March 27 – April 2 – 4th Annual Youth Classic – Recreation Baseball and Softball pre-season tournament

3) Downtown Development Authority

The DDA and HPC held their regular scheduled meetings. The HPC has installed the historic signs for the buildings downtown. The DDA is currently planning BBQ, Boogie & Blues which is going to be held on April 24th and 25th. The DDA was recertified as a Classic Main Street with the Department of Community Affairs. Trackside Pizza located at 108 South Park Avenue opened. We hope to see everyone downtown at the events and encourage everyone to shop local.

D. Mayor Pro Tem Crowley submitted February reports as follows:

1) **Electric Department**

- Construction continues on the new Zaxby's at 645 Hwy 53 East, the new Gordon County Health Department at 310 North River Street plus new residential construction in Madison Garden on Beamer road, Willow Brook phase 2, which will be approximately 40 new homes and the upgrades in the Echota Mill Village with renovations to 20 homes.
- Electrical Engineering continues on Brent Stepp's new 42 lot North Dews Pond residential subdivision.

WORK ORDERS IN PROCESS OR COMPLETED FOR FEBRUARY:

• NEWLY CREATED	82
• COMPLETED AND CLOSED	80
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	30
• STREET AND SECURITY LIGHTING-	9
• DISTRIBUTION MAINTENANCE	10
• OUTAGES / TROUBLE CALLS	8
• WORK FOR OTHER DEPARTMENTS	21
• NEW METER SETS	6
• METER MAINTENANCE/REPLACEMENT	17
• Electric Locate Tickets Processed-	212
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The City of Calhoun's Electrical load for February 2020 is estimated to be about 29 million kilowatt hours (kWh). This is about the same as February of 2019. Actual numbers will be released by March 20th.

2) **Telecommunications**

Telecommunications

- Started fiber construction for two new internet customers.
- Reattached fiber after pole broke due to sagging line crossing Wall Street at Fire Station 1.
- Started phone system replacement at Calhoun/Gordon County Library.
- Continue to work on new switch configurations with switch vendor.
- Upgraded switch management server software.
- Evaluated switch installation sites and working on site plans for three of the seven locations.
- Started building new file server for Police Department.
- Reviewed server requirements and started planning for new Munis Infrastructure Server for Finance Department.
- Opened 9 and closed 3 work orders.

Geographic Information Systems

- Participated with Engineering Department in water modeling with an emphasis on Fire Department Hydrant Flows Project.
- Collated data for US Census and submitted data.
- Provided GIS data for utilities meter radio propagation study.
- Updated the following GIS layers
 - Water system
 - Special Needs Registry for Police Department
 - Fire pre-plans for industrial and commercial buildings
 - Physical addressing for building and billing information
 - Fiber network changes
 - Zoning
- Updated City and GIS web sites
- City employee GIS login statistics
 - Total logins – 1135
 - Top three layers accessed
 - Water – 495
 - Electric – 161
 - Metering – 134

3) **Building Inspections**

- Issued 44 permits for an estimated cost of \$1,591,814, collected \$13,720 in permit fees. This included 5 new residential, 1 residential remodel, 3 commercial remodel, 6 residential plumbing, 8 residential electrical, 3

commercial plumbing, 4 residential HVAC, 1 commercial electrical and 1 industrial HVAC. 132 total inspections.

7. Public Hearing and Comments

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person speaking having filed a financial disclosure statement five days prior to the hearing if required, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

A. Public hearing of a Zoning change request from R-2 to C-2 for 2.53 acres, at a location of CG42B-104 (Mauldin Road), by Ken Jones II. The Zoning Advisory Board met on March 5th.

- Mayor Pro Tem Crowley opened the public hearing.
- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
- Councilwoman Palazzolo gave the report on the Zoning Advisory Board stating the Board voted unanimously to recommend the zoning request.
- Mayor Pro Tem Crowley opened the floor for public comments.
- There being none, Mayor Pro Tem Crowley closed the public hearing and called for a motion concerning zoning request.
- Councilwoman Palazzolo made a motion to approve the zoning request of C-2. Councilman Denmon gave a second with all voting aye. Motion approved.

B. Public hearing of an annexation and zoning request of R1-B for .48 acre, at a location of 345 Henderson Bend Road, NW (parcel GC21-019), by Cleopatra Alvarez. The Zoning Advisory Board met on March 5th.

- Mayor Pro Tem Crowley opened the public hearing.
- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
- Councilwoman Palazzolo gave the report on the Zoning Advisory Board stating the Board voted unanimously to recommend the annexation request.
- Mayor Pro Tem Crowley opened the floor for public comments.
- There being none, Mayor Pro Tem Crowley closed the public hearing and called for a motion concerning the annexation request.
- Councilwoman Palazzolo made a motion to approve the annexation request. Councilman Edwards gave a second with all voting aye. Motion approved.
- Mayor Pro Tem Crowley then called for a motion concerning the zoning request of R1-B.
- Councilwoman Palazzolo made a motion to approve the zoning request. Councilman Edwards gave a second with all voting aye. Motion approved.

C. Public hearing of an ordinance to amend certain portions of Chapter 26 of the Calhoun Code of Ordinances to better define the liabilities and responsibilities for

third parties operating within municipal cemeteries that might cause damage to other monuments or structures.

- Mayor Pro Tem Crowley opened the public hearing.
- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
- Mayor Pro Tem Crowley opened the floor for public comments. City Attorney Govignon stated that we have a current version in Section 26-34 that covers force majeure. The amendments will add damages pertaining to third party persons and businesses in charge of funeral services or interments and monument installers.
- There being no other comments Mayor Pro Tem Crowley closed public hearing and called for a motion concerning the ordinance change. Councilman Edwards made a motion to approve the ordinance as presented. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

8. **Old Business**

None

9. **New Business**

- A. Mayor Pro Tem Crowley read a manager change request at a location of 165 Outlet Center Dr. SE, Suite 5, by Guacamoles Bar and Grill, LLC. The prior manager was Francisco Lozano and the proposed manager is Craig Johnson. Councilman Edwards made a motion to approve the request. Councilman Denmon gave a second with all voting aye. Motion approved.
- B. Mayor Pro Tem Crowley read a manager change request at a location of 1301 Lovers Lane Road, by Long Horn Steakhouse of Calhoun. The prior manager was Keith Rauch and the proposed manager is Amber Martin. Councilman Edwards made a motion to approve the request. Councilman Denmon gave a second with all voting aye. Motion approved.

10. **Other Written Items Not on the Agenda**

11. **Work Reports**

- A. Paul Worley, City Administrator had nothing to report.
- B. Larry Vickery, Utilities Administrator had nothing to report.
- C. George Govignon, City Attorney had nothing to report.

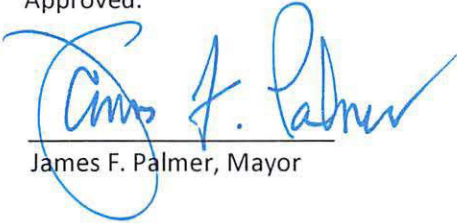
12. **Motion to move to Executive Session, if needed**

13. **Motion to return to General Session**

14. Motion to Adjourn

There being no further business to come before the Council, Councilwoman Palazzolo made a motion to adjourn. Councilman Denmon gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:27 p.m.

Approved:


James F. Palmer, Mayor

Submitted:


Sharon Nelson, City Clerk



CITY OF CALHOUN
City Work Session
700 West Line Street
March 9, 2020 – 12:00 PM

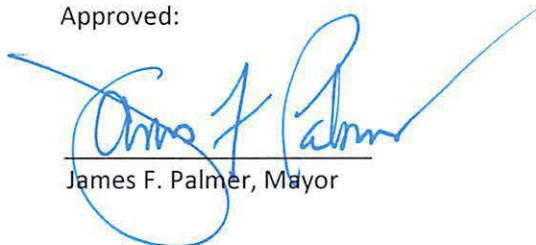
EXECUTIVE SESSION MINUTES

Present: James F. Palmer, Mayor
George Crowley, Mayor Pro Tem
Ray Denmon, Councilman

Also: Paul Worley, City Administrator
George Govignon, City Attorney
Sharon Nelson, City Clerk

- A. Councilman Denmon made a motion to move to executive session to discuss potential litigation as provided in O.C.G.A. § 50-14-2. Mayor Pro Tem Crowley gave a second with all voting aye. The motion was approved and council members moved to executive session at 1:09 p.m.
- B. Council members discussed attorney-client privileged information pertaining to potential litigation.
- C. There being no other discussion, and on motion duly made by Mayor Pro Tem Crowley and seconded by Councilman Denmon, the executive session was adjourned and Council members returned to work session at 1:20 p.m.

Approved:


James F. Palmer, Mayor

Submitted:


Sharon Nelson, City Clerk



CLOSED MEETING AFFIDAVIT

James F. Palmer, Chair of the City of Calhoun, City Council Meeting, being duly sworn, states under oath that the following is true and accurate to the best of his/her knowledge and belief:

1.

The City Council of Calhoun, Georgia, met in a duly advertised meeting on March 9, 2020.

2.

During such meeting, the council voted to go into executive session.

3.

The executive session was called to order at 1:09 p.m.

4.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

Consultation with the city attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1)

Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and (*insert the citation to the legal authority making the tax matter confidential*) _____

Discussion or voting on

Authorizing a settlement as provided in O.C.G.A. § 50-14-3(b)(1)(A)

Authorizing negotiations to purchase, dispose of, or lease property as provided in O.C.G.A. § 50-14-3(b)(1)(B)

Authorizing an appraisal as provided in O.C.G.A. § 50-14-3(b)(1)(C)

Entering a contract for the purchase, disposal of, or lease of property as provided in O.C.G.A. § 50-14-3(b)(1)(D)

Entering into an option to purchase, dispose of, or lease property as provided in O.C.G.A. § 50-14-3(b)(1)(E)

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a city officer or employee as provided in O.C.G.A. § 50-14-3(b)(2)

____ Interviewing candidates for executive positions as provided in O.C.G.A. § 50-14-3(b)(2)

____ Other (describe the exemption to the open meetings law): _____
_____ as provided in (insert the citation to the legal authority exempting the topic): _____

5.

____ During the course of the closed session devoted to exempt topics, an incidental remark regarding a non-exempt topic or an attempt to discuss a non-exempt topic was made.

____ The attempt was immediately ruled out of order and attempts to discuss the same ceased immediately.

____ The attempt was immediately ruled out of order. However, the comments did not cease, so the closed/executive session was immediately adjourned without discussion or action being taken regarding any non- exempt topic.

6.

Minutes were taken of this meeting in accordance with O.C.G.A. § 50-14-1(e)(2)(C) and will be filed and held for inspection by an appropriate court only.

This 9th day of March, 2020.



James F. Palmer, Mayor

Sworn to and subscribed before me this 9th day of
March, 2020.



Notary Public

My commission expires:

2/18/2022

