

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING ST
July 25, 2011 7:00 P.M.**

MINUTES

**PRESENT: James F. Palmer, Mayor
Al Edwards, Mayor Pro Tem
George Crowley, Councilman
David Hammond, Councilman
Matt Barton, Councilman**

**ALSO: Eddie Peterson, City Administrator
Larry Vickery, General Manager, Utilities
Paul Worley, Deputy Clerk
Jerry Crawford, Water and Sewer Director
Chief Garry Moss, Calhoun Police Department Chief
Ray Dudkowski, Customer Service Manager
Jeff DeFoor, Electric Department Superintendent
Brad Carrick, Telecommunications Superintendent
Lee Crump, Electric Department
Lenny Nesbitt, Fire Department Chief
Kim Townsend, Recreation Director**

1. Mayor Palmer called the meeting to order and welcomed everyone in attendance.
 - A. Councilman Crowley gave the invocation.
2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. Councilman Barton made a motion to approve the agenda, Councilman Hammond seconded the motion. All voted aye, motion approved.
4. Councilman Hammond made a motion to approve the minutes of the Regular City Council meeting on July 11, 2011. Councilman Crowley gave a second with all voting aye, motion approved.
5. **Mayor's Comments:**
 - A. Mayor Palmer reminded the public that there will be a public hearing for the Annexation and Zoning request of R-1B at a location of 110 Meadowbrook Road for William Price and Alan Price. The public hearing will be August 8th. The ZRC will meet on July 28th, and ZAB will meet on August 4th.

- B. Mayor Palmer reminded the public that there will be a public hearing for the Zoning Change request for PFW Properties, Inc. from Industrial (IND-G) to Commercial (C-2) for property located at 445 Elm Street which contains 1.84 acres. The public hearing will be on August 8th. The ZRC will meet on July 28th, and the ZAB will meet on August 4th.
- C. Mayor Palmer recognized the Calhoun Recreation 7 and 8 year old girls as the 2011 Flea Girls GRPA State Champions. Mayor Palmer congratulated the team for their accomplishment, and commended how well they represented the Calhoun Recreation Department.

6. Public Hearings:

- A. Mayor Palmer stated that the request for a beer package license from Vilas Patel, owner, D/B/A: A Knight's #2, for a location of 1531 Dews Pond Road had been withdrawn.

7. Old Business:

- A. Mayor Palmer conducted the second reading of a pawn shop license request by Marvin Singleton Jr., owner, D/B/A: The Window, for a location of 1326 South 41 Highway. The public hearing is set for August 8th.

8. New Business:

- A. Mayor Palmer read a request by the Calhoun Police Department to purchase a portable heating and air system for the new K-9 drug dog. The request is for \$649.00 to be paid from the confiscated assets fund. Councilman Edwards made a motion to approve the purchase of the heating and air system. Councilman Barton gave a second with all voting aye, motion approved.
- B. Mayor Palmer conducted the first reading of a beer package license request from Jose Estrada, owner, D/B/A El Sol Hispanic Grocery, for a location of 188 W. C. Bryant Parkway. The second reading will be on August 8th, and the public hearing is set for August 22nd.


9. Other written items not on the agenda: None

10. Work reports:

- A. Eddie Peterson, City Administrator
- Mr. Peterson reviewed the General Government financial report for the last quarter of the 2010-2011 fiscal year. Mr. Peterson commended the department heads for controlling expenses during these difficult economic times.
 - Councilman Hammond made a motion to approve the financial report. Councilman Crowley gave a second with all voting aye, motion approved.
- B. Larry Vickery, General Manager, Utilities
- Mr. Vickery reviewed the Utilities financial report for the last quarter of the 2010-2011 fiscal year.
 - Councilman Crowley made a motion to approve the financial report. Councilman Edwards gave a second with all voting aye, motion approved.
 - Mr. Vickery stated that the City has an opportunity to refinance some water and sewerage revenue bonds that would reduce the interest rates on these bonds. This could potentially result in a cost savings of \$250,000 and \$300,000 for the City. Councilman Crowley made a motion to approve the recommendation to refinance the water and sewerage revenue bonds. Councilman Barton gave a second with all voting aye, motion approved.
 - Mr. Vickery stated that they were having continual problems with beaver dams at the Brittany Drive water plant. Mr. Vickery requested to purchase a pontoon mounted backhoe to help dispose of the beaver dams. Mr. Vickery stated that the backhoe needed to be bought with a City purchasing card, and needed the Council's approval since it exceeded the \$2,500.00 limit. Councilman Hammond made a motion to authorize a temporary increase in the purchasing card limit to allow for the purchase. Councilman Barton gave a second with all voting aye, motion approved.

11. Councilman Barton made a motion to adjourn. Councilman Crowley seconded with all voting aye, motion approved.

Approved:



James F. Palmer, Mayor

Submitted:



Eddie Peterson, City Administrator

City of Calhoun
Budget to Actual Report- Modified Accrual Basis
GENERAL FUND
For the Twelve Months Ended June 30, 2011

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	%
Revenues				
Property taxes and intangibles	\$ (1,430,520)	\$ (1,430,520)	\$ (1,262,205)	88.2%
Franchise taxes (incl. payments from Utilities)	(1,898,474)	(1,898,474)	(1,950,392)	102.7%
Local option sales tax	(2,100,000)	(2,100,000)	(2,093,677)	99.7%
Beer, wine, and liquor taxes	(337,500)	(337,500)	(345,277)	102.3%
Business licenses and taxes	(965,000)	(965,000)	(979,210)	101.5%
Insurance premium taxes	(585,000)	(585,000)	(557,767)	95.3%
License and permit	(222,925)	(222,925)	(201,293)	90.3%
Intergovernmental	(648,456)	(648,456)	(491,320)	75.8%
Charges for services	(524,240)	(524,240)	(532,014)	101.5%
Fines and forfeitures	(489,600)	(489,600)	(510,901)	104.4%
Rents / royalties (incl. payments from Utilities)	(2,828,353)	(2,861,353)	(2,898,233)	101.3%
Interest	(65,000)	(65,000)	(13,974)	21.5%
Miscellaneous	(4,220)	(4,220)	(7,627)	180.7%
Total Revenues	<u>(12,099,288)</u>	<u>(12,132,288)</u>	<u>(11,843,890)</u>	<u>97.6%</u>
Expenditures				
General administration	1,086,086	1,072,086	1,169,858	109.1%
Court services	445,226	445,226	403,135	90.5%
Community services and development	192,806	192,806	173,210	89.8%
Library	312,670	312,670	280,023	89.6%
Building inspection	295,682	335,282	326,420	97.4%
Airport	151,759	151,759	156,395	103.1%
Public Safety	3,718,491	3,718,491	3,494,580	94.0%
Police	2,957,688	2,957,688	2,869,607	97.0%
Fire	73,686	73,686	70,689	95.9%
Animal control	1,570,998	1,611,498	1,301,063	80.7%
Public Works	284,341	287,341	277,048	96.4%
Highways and streets	155,525	155,525	150,589	96.8%
Maintenance and parks	-	-	-	-
Cemetery	-	-	-	-
Total Expenditures	<u>11,244,958</u>	<u>11,314,058</u>	<u>10,672,617</u>	<u>94.3%</u>
Excess of Revenues (Over) Under Expenditures	(854,330)	(818,230)	(1,171,273)	
Other Financing Sources				
Operating transfers in	-	(39,600)	(44,911)	113.4%
Sale of fixed assets	(10,000)	(10,000)	(15,029)	150.3%
Operating transfers out	864,330	867,830	845,753	97.5%
Total Other Financing Sources	<u>854,330</u>	<u>818,230</u>	<u>785,813</u>	
Net Change in Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (385,460)</u>	

City of Calhoun
Budget to Actual Report- Modified Accrual Basis
SPECIAL FUNDS-GENERAL GOVERNMENT
For the Twelve Months Ended June 30, 2011

SPECIAL FUND	BUDGET	ACTUAL REVENUES	% USED	ACTUAL EXPENDITURES/ EXPENSES	% USED	NET CHANGE IN FUND BALANCE/ NET (INCOME) LOSS
UDAG	\$ (32,000)	\$ (30,037)	93.9%	\$ 2,500	7.8%	\$ (27,537)
Confiscated Assets	(15,500)	(18,281)	117.9%	27,024	174.3%	8,743
CDBG Grant	(389,183)	(91,628)	23.5%	89,277	22.9%	(2,351)
Hotel-Motel	(265,000)	(283,681)	107.0%	283,681	107.0%	-
Recreation	(941,589)	(990,885)	105.2%	984,574	104.6%	(6,311)
<i>Program Revenues</i>	(522,412)	(599,885)	114.8%			
<i>Gen Fund Transfers</i>	(419,177)	(391,000)	93.3%			
2011 Bond School SPLOST	-	(20,003,290)	0.0%	659,031	0.0%	(19,344,259)
SPLOST 2001	(20,000)	(39,640)	198.2%	39,640	198.2%	-
SPLOST 2005	(2,337,744)	(2,342,348)	100.2%	487,263	20.8%	(1,855,085)
School Capital Proj.	(4,500)	(10,324)	0.0%	-	0.0%	(10,324)
Golf G. O. Debt	(370,965)	(370,966)	100.0%	370,965	100.0%	(1)
School Debt	(2,660,000)	(2,772,246)	104.2%	1,078,981	40.6%	(1,693,265)
Solid Waste	(792,688)	(775,076)	97.8%	774,733	97.7%	(343)
<i>Program Revenues</i>	(718,500)	(700,888)	97.5%			
<i>Gen Fund Transfers</i>	(74,188)	(74,188)	100.0%			
Golf Fund	(863,700)	(755,766)	87.5%	771,254	89.3%	15,488
School Tax	(132,078)	(98,240)	74.4%	98,240	74.4%	-
Municipal Court	(800,000)	(782,445)	97.8%	782,445	97.8%	-
Totals	\$ (9,624,947)	\$ (9,361,563)	97.3%	\$ 6,449,608	67.0%	\$ (22,915,245)

City of Calhoun
 Budget to Actual Report - Modified Accrual Basis
WATER & SEWER DEPARTMENT
 For the Year Ended June 30, 2011

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (14,706,411)	\$ (13,788,310)	93.8%
Cost Recovery/Install	(112,500)	(150,068)	133.4%
Late Penalties	(108,061)	(130,418)	120.7%
Permits / Fees / Fines	(20,380)	(41,067)	201.5%
Sprinkler Charges	(145,500)	(236,257)	162.4%
Other	(47,249)	(213,444)	451.7%
Total Operating Revenues	<u>(15,140,101)</u>	<u>(14,559,564)</u>	96.2%
OPERATING EXPENSES			
Personal Services	3,294,556	3,148,283	95.6%
Contractual Services	2,044,725	1,923,673	94.1%
Supplies	3,074,452	2,771,196	90.1%
Other	305,903	86,199	28.2%
Total Operating Expenses	<u>8,719,636</u>	<u>7,929,351</u>	90.9%
Net Operating Income	(6,420,465)	(6,630,213)	
NON-OPERATING REVENUES & EXPENSES:			
Interest Revenue	(35,271)	(46,987)	133.2%
Interest Expense	1,004,303	1,022,994	101.9%
Principal Expense	3,753,496	3,721,556	99.1%
Capital Expense	3,396,600	1,665,790	49.0%
Transfers Out	800,601	-	-
Transfers In	(2,459,019)	(1,020,193)	41.5%
Grant Proceeds	(2,011,000)	(92,598)	4.6%
Special Expense - Internal Services	1,970,755	1,971,533	100.0%
Total Non-operating Revenues & Expenses	<u>6,420,465</u>	<u>7,222,095</u>	112.5%
Net Loss	<u>\$ -</u>	<u>\$ 591,882</u>	

City of Calhoun
 Budget to Actual Report - Modified Accrual Basis
ELECTRIC FUND
 For the Year Ended June 30, 2011

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (26,053,857)	\$ (28,946,448)	111.1%
MEAG Year End Settlement	(450,000)	(430,946)	95.8%
Rent/Other	(24,000)	(24,200)	100.8%
Late Penalties	(125,000)	(152,620)	122.1%
Pole Rental	(107,000)	(106,503)	99.5%
Sale of Scrap	(1,500)	(5,933)	395.6%
Miscellaneous	(55,100)	(91,243)	165.6%
Total Operating Revenues	<u>(26,816,457)</u>	<u>(29,757,893)</u>	111.0%
OPERATING EXPENSES			
Personal Services	1,125,565	1,125,755	100.0%
Contractual Services	3,116,423	3,312,279	106.3%
Supplies	21,851,027	24,661,528	112.9%
Other	808,649	591,218	73.1%
Total Operating Expenses	<u>26,901,664</u>	<u>29,690,780</u>	110.4%
Net Operating Income	85,207	(67,113)	
NON-OPERATING REVENUES & EXPENSES:			
Interest Revenue	(57,700)	(162,521)	281.7%
Interest Revenue Interfund (MEAG)	(127,149)	(67,709)	53.3%
Donations from Private Sources	-	(11,599)	-
Capital Expense	563,085	382,040	67.8%
Sale of Assets	(1,000)	-	0.0%
Meag Trust Account	(750,500)	(530,780)	70.7%
Transfers Out	543,057	534,970	98.5%
Transfers In	-	(201)	-
Grant Proceeds	(255,000)	(28,162)	11.0%
Total Non-operating Revenues & Expenses	<u>(85,207)</u>	<u>116,038</u>	-136.2%
NET LOSS	<u>\$ -</u>	<u>\$ 48,925</u>	

City of Calhoun
 Budget to Actual Report-Modified Accrual Basis
TELECOMMUNICATIONS FUND
 For the Year Ended June 30, 2011

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (859,127)	\$ (944,858)	110.0%
Late Penalties	(4,500)	(8,981)	199.6%
Miscellaneous	<u>-</u>	<u>(14,363)</u>	-
Total Operating Revenues	<u>(863,627)</u>	<u>(968,202)</u>	112.1%
OPERATING EXPENSES			
Personal Services	272,455	267,691	98.3%
Contractual Services	293,956	302,047	102.8%
Supplies	62,300	60,901	97.8%
Other	<u>121,742</u>	<u>72,302</u>	59.4%
Total Operating Expenses	<u>750,453</u>	<u>702,941</u>	93.7%
Net Operating Income	(113,174)	(265,261)	
NON-OPERATING REVENUES & EXPENSES:			
Interest Revenue	(500)	(7,005)	1401.0%
Interest Expense	20,304	19,938	98.2%
Principal Expense	97,957	97,957	100.0%
Capital Expense	10,000	-	-
Transfers In	<u>(14,587)</u>	<u>(304)</u>	
Total Non-operating Revenues & Expenses	<u>113,174</u>	<u>110,586</u>	97.7%
NET INCOME	<u>\$ -</u>	<u>\$ (154,675)</u>	

City of Calhoun
 Budget to Actual Report - Modified Accrual Basis
UTILITY INTERNAL SERVICE FUND
 For the Year Ended June 30, 2011

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Indirect Cost Allocations - Service Fees - General	\$ (164,201)	\$ (164,201)	100.0%
Indirect Cost Allocations - Service Fees - Utilities	(2,405,178)	(2,405,178)	100.0%
Miscellaneous	-	(69,071)	-
Total Operating Revenues	<u>(2,569,379)</u>	<u>(2,638,450)</u>	102.7%
OPERATING EXPENSES			
Utilities Administration	522,375	520,273	99.6%
Finance	333,377	285,955	85.8%
Utility Tellers	106,353	101,527	95.5%
Purchasing	110,473	105,457	95.5%
Engineering	449,662	442,669	98.4%
Work Order Dispatch	42,586	39,437	92.6%
GIS	171,382	161,626	94.3%
Customer Service	175,912	135,298	76.9%
Meter Reading	293,581	273,254	93.1%
Billing	283,348	236,203	83.4%
Total Operating Expenses	<u>2,489,049</u>	<u>2,301,699</u>	92.5%
Net Income	<u>(80,330)</u>	<u>(336,751)</u>	
NON-OPERATING REVENUES & EXPENSES:			
Interest Revenue	-	(1,852)	-
Principal Expense	48,876	48,876	100.0%
Interest Expense	31,454	31,454	100.0%
Transfers Out	-	39,600	-
Total Non-Operating Revenues & Expenses	<u>80,330</u>	<u>118,078</u>	147.0%
NET INCOME	<u>\$ -</u>	<u>\$ (218,673)</u>	

AGREEMENT FOR TRANSPORTATION
OF THE ELDERLY IN
NORTHWEST GEORGIA REGIONAL COMMISSION

This contract is made and entered into this 1st day of July, 2011, by and between the NORTHWEST GEORGIA REGIONAL COMMISSION, AREA AGENCY ON AGING, with principal offices in Rome, Georgia (hereinafter referred to as NWGRC AAA), and the CITY OF CALHOUN, GEORGIA (hereinafter referred to as CITY).

I

WHEREAS, NWGRC AAA has possession and control of certain motor vehicles which have been purchased pursuant to a Federal grant under Title III of the Older Americans Act; and

WHEREAS, title to these certain vehicles remain with the Georgia Department of Human Services; and

WHEREAS, the requirements of this grant are the vehicles purchased under this grant must be principally used for transportation of elderly participants in the Title III Congregate Meal Program and/or the delivery of Home Delivered Meals; and

WHEREAS the NWGRC AAA in furtherance of the goals envisioned under the above described grant desires the CITY have control over the use of one vehicle, have responsibility for maintenance and repair and provide a properly licensed driver for said vehicle.

II

NOW, THEREFORE, for and in consideration of the mutual and several promises contained herein, and other good and valuable consideration, receipt and acceptance of which is hereby acknowledged, the parties hereto agree as follows:

1. The NWGRC AAA agrees that a 2002 Ford Van, E350, Vehicle No. IFBSS31L03HA10311, DHR Tag No. 11081, and a 2011 Ford Van, 1FBNE3BL7BDA01775 (492), E-350 shall remain in the custody and control of the CITY during the twelve (12) month period of July 01, 2011 through June 30, 2012. (Only one (1) driver provided. One van is used as a "back-up" for the other when it is out of operation for repairs).
2. The NWGRC AAA shall license the vehicle and maintain adequate insurance on the vehicle through the State of Georgia for a period not to exceed twelve (12) months.
3. NWGRC AAA shall have final authority to determine routes to and from the sites and on special excursions. All routes outside the normal routes shall be subject to prior approval by NWGRC AAA.

4. The CITY shall be responsible for and bear the expenses of all maintenance and major repairs to the vehicle.
5. The CITY shall be responsible for supplying all gas and oil required for the vehicle during its use by the CITY.
6. The CITY further agrees that it will provide a properly licensed driver to operate above said vehicle consistent with this Agreement.
7. The CITY and the NWGRC AAA agree to comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.
8. This Agreement may be amended by mutual consent of the agreeing parties. Such amendments shall be in writing and signed by both parties, attached and made a part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have signed said Agreement and witnessed the first day and year first above mentioned.

CITY OF CALHOUN, GEORGIA

By: *Tom J. Palmer*
 Attest: *Eddie [Signature]*
 Date: 6-29-2011

NORTHWEST GEORGIA REGIONAL COMMISSION

By: *Billy Baker*
 Council Chairperson
 By: *William R. [Signature]*
 Executive Director
 Attest: *Barbara M. Inoad*
 Date: 6/30/2011