

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING ST
SEPTEMBER 9, 2013 7:00 P.M.**

MINUTES

PRESENT: Al Edwards, Mayor Pro Tem
George Crowley, Councilman
David Hammond, Councilman

ABSENT: James F. Palmer, Mayor
Matt Barton, Councilman

ALSO: Eddie Peterson, City Administrator; Larry Vickery, Utilities General Manager; Paul Worley, City Clerk; George Govignon, City Attorney; Garry Moss, Police Chief; Jeff Defoor, Director of Electric Utilities; Lenny Nesbitt, Fire Chief; Jerry Crawford, Water and Sewer Director

1. Mayor Pro Tem Edwards called the meeting to order and welcomed everyone in attendance.
 - A. Councilman Crowley gave the invocation.
2. Mayor Pro Tem Edwards led the group in the Pledge of Allegiance to the United States Flag.
3. Councilman Crowley made a motion to approve the agenda, Councilman Hammond seconded the motion. All voted aye, motion approved.
4. Councilman Hammond made a motion to approve the minutes of the August 26, 2013 City Council Meeting. Councilman Crowley gave a second with all voting aye, motion approved.
5. **Mayor's Comments:**
6. **Council Comments:**
 - A. Mayor Pro Tem Edwards asked for a motion to waive the reading of the monthly work reports due to a lack of attendance from the public. Councilman Hammond made a motion to waive the readings and Councilman Crowley gave a second. Motion approved. Mayor Pro Tem Edwards stated that if anyone was interested they could get the work reports from City Hall or online on the City's website. For the record the department head reports submitted are as follows:
 - 1) **Police Department**
 - o Made 867 cases with 8 DUI's
 - o Fines collected by Municipal Court - \$79,465.48
 - o Issued 886 warnings
 - o Investigated 49 highway accidents, 37 private property accidents

- Provided 101 escorts
- 1,994 incident reports
- Responded to 817 alarms
- Miles patrolled: 53,529
- Responded to 5,686 calls for service by E-911

2) Municipal Court and Probation

- Total Court cases- 565
- Court cases dropped- 116
- Number of Bond forfeitures- 360
- Number of Probation cases- 45
- Probation Payments- \$19,593.00
- Probation Revocations- 23
- Failure to appear- 65
- Prisoner transports- 49

3) Fire Department- Suppression

- Responded to 169 calls for service for the suppression division, 3 fire incidents for damages (\$15,100 in estimated fire damage)
- Responded to 130 medical service calls
- Responded to 6 hazardous conditions incidents
- Responded to 15 false alarms or false calls, 10 good intent
- Assisted with fire drills at Calhoun High, Elementary, Primary and Gordon Central High School.
- Assisted with a fire extinguisher class at Nance Carpet.

Training Division

- Department completed 717 man hours of in house training.

4) Fire Inspection Department

- 86 total reported activities/inspections which included 6 annual inspections, 26 requested inspections, 7 follow-up or re-inspections, and 43 consultations

5) Downtown Development Authority

- The Historic Preservation Commission is exploring the possibility of extending the rock wall at Fain Cemetery from the rock and iron arch on Line Street - east to Woodrow Street. The plan is to solicit funds from the community to build the wall and repair any disturbed landscaping. A more formal presentation will be given once more information is obtained for Council approval.
- The HPC and DDA will be placing steel Historic Downtown Calhoun logos on the trash receptacles in the historic district. The logos are handmade locally in Gordon County.

- The DDA will be placing bike racks to encourage bike and pedestrian traffic in the downtown district. Racks will be placed at BB&T City Park, the new green space across from City Hall, and the Depot gazebo at the beginning of the walk/bike path.
- The green space at the corner of Wall and Hicks streets will be near completion by the end of September. Final landscaping should be accomplished by mid-Fall. The adjoining parking lot will have 10 spaces available for public use.
- Downtown Calhoun will host Trick-or-Treat from 4:00 pm until 5:30 pm on Halloween, October 31st. Downtown merchants and offices enjoy the many visitors to their businesses, and we encourage vehicle traffic to be aware of these excited pedestrians.
- The DDA reminds the community that the Fall festival for 2013 will be November 23rd in Downtown. Harvest Fest has been combined with the Farm City Festival. National Farm City Week will be celebrated with activities each day, November 21st through Thanksgiving evening. The hay roll farm animals will be coming to town by mid October. For more information on these activities, to obtain a vendor application or sponsorship opportunity for Farm City week activities, please call 706.602.5570 or stop by the DDA Office at the Calhoun Depot.

B. Councilman Barton:

1) Street Department

- Completed 7 shop and 25 street department work orders.
- Placed 2 new street signs.
- Replaced sections of sidewalk on Piedmont Street and on Fain Street.
- Began work on the Linda Lane/May Street project. Solid granite had to be jack hammered out for installation of the storm drainage. Eight manholes have been set and 1,982 feet of 24" storm drains. Curb, gutter, and sidewalk will be added next, then the road will be paved.

2) Cemetery Department

- Performed routine maintenance on Fain and Chandler Cemetery.
- Supervised the opening and closing of 17 grave sites.
- Sold 9 new grave spaces.
- Worked 17 grave sites.

3) Rabies Control

- Housed 21 dogs, and 6 cats
- Issued 2 warning
- Answered 67 customer calls

4) **Parks Department**

- The Parks Department grounds crew picked up litter, hauled garbage to the dump, books from the library and maintained records at records room.
- Mowed and weedeated approximately 19 miles of sidewalk, 29 islands, and 42 other designated places in the City.
- The building and maintenance crew performed routine maintenance on designed city buildings and all fountains.

5) **Safety Committee**

- Safety topic- Liquefied Petroleum (LP) Gas
- Safety Inspection- Wastewater Treatment Plant
- Accidents: Vehicle Accident-1- Police Department
- Workers Comp: 2- Golf Maintenance; 1- Cemetery

6) **Recreation Department**

- **SWIM:** A total of 711 visits were made to the swimming pool during the month. The pool was closed for the season to general public on Tuesday, August 13. Adult Swim was offered on Mondays, Tuesdays, and Thursdays during the month of August in the evenings. Pool Parties were scheduled on Friday, Saturday and Sundays during the month. Blue Barracudas will continue evening practices as weather permits.
- **FALL SPORTS REGISTRATION:** Registration for Football, Cheerleading, Soccer and Adult Softball concluded. Registration Numbers were:
Football – 328 participants – 5 – 12 year olds – Registration decreased by 20 participants
Cheerleading – 70 participants – 5 – 12 year olds – Registration up by 7 participants
Soccer – 289 participants – 4 – 11 year olds – Registration down by 13 participants
Adult Softball – 7 Coed Teams – Registration increased by 1 team

C. Councilman Crowley:

1) **Water, Sewer, and Engineering**

- The Brittany Drive Expansion Project- The project is approximately 70% complete.
- Water and Sewer relocation for the Union Grove Interchange is complete.
- Clarifier Mechanism Replacement Project- Expect to have the new mechanisms on site by late December.
- New screw pump for the Waste Treatment Plant has arrived and work is in progress for installation.
- SR 53 and Cash Road Intersection Improvements- Utility Relocations. GDOT has given us a notice to proceed. The work will take approximately 45 days to complete.

- Design is complete for the 2" galvanized line replacement project.

2) Water Treatment Plant Facility

- Total gallons withdrawn: 320,760,000
- Daily average: 10,347,097
- Wells: 62,900,000
- Big Springs: 73,540,000
- Percent produced by Brittany Drive: 45.6
- Rainfall- 3.70"

3) Waste Water Treatment Plant Facility

- Treated a daily average of 5.073 MGD, with an average BOD effluent of 5, average suspended effluent of 9, and an average COD of 33.

4) Water Distribution

- 5 Water connections, 48 water service leaks repaired, 17 water main leaks repaired, 10 water services changed from a 2" galvanized line to larger lines, 9 water meters changed for yearly testing, 15 yards or roadway edges repaired due to previous work, 1,460 ft. of 2" black poly pipe installed, 2,315 ft. of 6" ductile iron water lines installed, 70 utility locates called in for work orders, 617 utility locates responded to, and 124 misc. calls
- Installed 2,155' of 6" Ductile Iron Pipe along McCreary Road to Big Springs Road.
- Installed 160' of 6" Ductile Iron Pipe around culvert on Miller Loop Road.
- Installed 1,100' of 2" black poly pipe to replace old 2" galvanized line along Taylor Ridge Road.
- Installed 360' of 2" black poly pipe to replace old 1" galvanized line on Willard Street.

5) Waste Water Collection

- 2,100' Sanitary Sewer Services TV inspected, 331 utility locates completed, 2 lift station repairs completed, 6,900' sanitary sewer lines cleaned, 74 manholes opened and inspected, 3 new sanitary sewer service installed, 4 sanitary sewer services repaired
- Continued work on property at Big Springs project.

6) Building Inspection Department

- Issued 38 permits for an estimated cost of \$8,482,179.00 and collected \$30,365.00 in permit fees. This included 2 new residential, 1 new commercial, 1 residential remodeling, 4 commercial remodeling, 1 industrial remodeling, 1 commercial plumbing, 2 commercial HVAC, 5 residential electrical, 2 commercial electrical, 2 grading, 1 soil and erosion, 1 pool, 7 sign permits, and 102 total inspections.

D. Councilman Hammond:

1) **Electric Department**

- Work continues on the New High School / Middle School expansion.
- Construction is complete on the new Gordon County Agriculture Center.
- Construction is complete on the Bentley Dye expansion.
- Construction continues on the VAC expansion
- Installation is scheduled to begin this week with the Linda Lane lighting improvement project consisting of 19 new LED Street lights.
- The relocation of Power Lines necessary for the New Gordon County Career Academy along Hwy 53 spur is scheduled to begin this week.
- August electrical use: 43,946,078 kWh, this is a 3% increase from August 2012 with large manufacturing increasing 4% over last month's usage. We missed the all-time high record set in 2011 by only 1 %.

Work orders in process or completed

- Newly created- 207
- Completed and closed- 86
- Consisting of:
 - Street and security lighting-36
 - Distribution Maintenance-48
 - Outages/trouble calls- 9
 - New customer meter sets- 17
 - Monthly total system locate tickets processed- 248

2) **Telecommunications Departments:**

- Installed one new Internet connection and one new point-to-point circuit.
- Installed five new computers
- Ordered new AT&T circuit for new phone system. New circuit has better terms and will fix caller ID issue. Tentative install at end of September.
- Expanded switch capacity at Utilities Administration building and at Telecommunications' central office.
- Collecting old Mitel phones for packaging and eventual listing on GovDeals.
- Started six month project for major upgrade to billing software.
- Organized work order process committee to document each departments' involvement in processing new customer connections, trouble calls, and capital construction projects. Committee plans to meet weekly.
- Installed security camera in telecom's work room. First of many cameras to install at various utilities' buildings.
- Purchased new access equipment concentrator in preparing for customer bandwidth upgrade.
- Continued construction of fiber reroute at Union Grove Road and I-75. Having to replace 150 feet of new conduit that was dug up due to redesign. Wet conditions have slowed aerial fiber installation.

- Hired new outside plant technician, Lewis Bramlett, to fill recently opened position.
- Opened 27 and closed 34 work orders.

3) Geographic Information Systems:

- Continued to work on verifying water line system connectivity in preparation for water system modeling.
- Created new water hydrant flushing zone map and posted it to city website.
- Attended work order process meetings.
- Created new GIS map for Electric department showing a more accurate boundary from the description in the "City Electric Boundary Agreement".
- Updated Cemetery information and provided new reports.
- Updated zoning maps
- Updated Utility easement maps
- Updated pre-fire plans for Fire Department and updated fire hydrant flows for 2013.
- Updated addresses from changes in billing account data
- Assisted Engineering with ongoing wastewater inflow/infiltration project.
- Updated City and GIS websites

4) Northwest Georgia Regional Commission

5) Airport

7. Public Hearings and Comments:

- A. Mayor Pro Tem Edwards opened the public hearing for a sign variance request by NRP, LLC (Applebee's) at a location of 1008 Hwy 53 SE. Variance request of 95 feet in height and 360 square feet for the face of the sign. The sign variance is to vary from the allowed 25 feet to 120 feet in height of the sign and to vary from the allowed 120 square feet to 480 square feet for the face of the sign.
- Mr. Peterson stated that all signs and advertising requirements have been met.
 - Mayor Pro Tem Edwards reported that the Zoning Advisory Board met on September 5th and recommended that the sign variance request be granted.
 - Mayor Pro Tem Edwards asked for comments. There were no comments and the public hearing was closed.
 - Councilman Crowley made a motion to approve the sign variance request. Councilman Hammond gave a second with all voting aye, motion approved.
- B. Mayor Pro Tem Edwards opened the public hearing for a beer and wine pouring license request from Saleh Rashid DBA: Classic Kitchen at a location of 203 Richardson Road Suite 110.
- Mr. Peterson stated that all signs and advertising requirements have been met.

- Mayor Pro Tem Edwards asked for comments. There were no comments and the public hearing was closed.
- Councilman Hammond made a motion to approve the beer and wine pouring request. Councilman Crowley gave a second with all voting aye, motion approved.

8. Old Business: None

9. New Business:

- A. Mayor Pro Tem Edwards conducted the first reading of a variance request by RaceTrac Petroleum, Inc. store #1043 at a location of 665 Hwy 53 East. The variance request is to vary from the required 25 feet setback from a side or rear property line or a street right-of-way for underground fuel storage tanks to a 16 feet setback. The Zoning Advisory Board will meet on October 10th and the public hearing will be on October 14th.
- B. Mayor Pro Tem Edwards made an announcement for the City of Calhoun candidates for municipal office for the November 5, 2013 general municipal election.
 - Calhoun City Council Post 3- Incumbent Matt Barton; Ray Denmon
 - Calhoun City Council Post 4- Incumbent David Hammond
 - Calhoun City School Board Post 1- Alvin Long
 - Calhoun City School Board Post 2- Incumbent Rhoda Washington
 - Calhoun City School Board Post 3- Incumbent David Scoggins
 - Councilman Hammond stated that he was grateful that the citizens have allowed him to serve as Councilman for four more years.
- C. Mayor Pro Tem Edwards read a request to declare surplus a 2001 Ford Crown Victoria currently used by the Calhoun Fire Department. VIN # 2FAFP71W91X196689 Mileage- 118,419. Councilman Hammond made a motion to declare the 2001 Ford as surplus. Councilman Crowley gave a second with all voting aye, motion approved.
- D. Mayor Pro Tem Edwards read a request to declare surplus a 2002 Dodge Caravan VIN #2B4GP44392R677379, a 2007 Mercury Mariner VIN #4M2YU81147KJ17361, and a 2006 Chevy Equinox VIN #2CNDL13F566087484 currently used by the Calhoun Police Department. Councilman Crowley made a motion to declare the vehicles as surplus. Councilman Hammond gave a second with all voting aye, motion approved.
- E. Mayor Pro Tem Edwards read a request to approve a withdrawal of \$23,000 out of asset seizure funds to purchase two vehicles for the Calhoun Police Department in the Special Operations/Drug Task Force Division. Councilman Hammond made a motion to approve the request. Councilman Crowley gave a second with all voting aye, motion approved.

10. Other written items not on the agenda: None

11. Work Reports:

- A. City Administrator Peterson

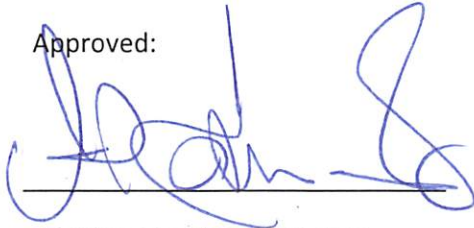
B. General Manager Vickery

- Mr. Vickery wanted to thank the Electric Department and specifically Jeff Defoor for the quick response to the power outage at the last Calhoun High School football game. Councilman Hammond stated that he had several citizens complement City workers for their professional response to the power outage.

C. City Attorney Govignon

12. Mayor Pro Tem Edwards recognized David Herrera who was in attendance when Mr. Herrera requested to speak. Mr. Herrera discussed personnel problems of managing the restaurant Los Maguey's and told the Council that his manager had quit. Mr. Herrera filled out paperwork for a beer, wine, and liquor manager change that afternoon at City Hall and requested that the matter be considered at this meeting. Mayor Pro Tem Edwards told Mr. Herrera that the matter would be discussed at the next meeting since it was too late to put on tonight's agenda.
13. Councilman Hammond made a motion to adjourn the regular session. The motion was seconded by Councilman Crowley with all voting aye, motion approved.

Approved:



Al Edwards, Mayor Pro Tem

Submitted:



Paul Worley, City Clerk