

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING ST
NOVEMBER 10, 2014 7:00 P.M.**

MINUTES

**PRESENT: James F. Palmer, Mayor
Al Edwards, Mayor Pro Tem
George Crowley, Councilman
David Hammond, Councilman**

ABSENT: Matt Barton, Councilman

ALSO: Eddie Peterson, City Administrator; Larry Vickery, Utilities General Manager; George Govignon, City Attorney; Paul Worley, City Clerk; Garry Moss, Police Chief; Jeff Defoor, Director of Electric Utilities; Lenny Nesbitt, Fire Chief; Jerry Crawford, Water and Sewer Director; Danny Stephens, Water Superintendent; Todd Holbert, Battalion Chief

- 1. Mayor Palmer called the meeting to order and welcomed everyone in attendance.**
 - A. Mayor Palmer gave the invocation.**
- 2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.**
- 3. Councilman Crowley made a motion to approve the agenda and Councilman Edwards seconded the motion. All voted aye, motion approved.**
- 4. Councilman Hammond made a motion to approve the minutes of the October 27, 2014 City Council meeting. Councilman Crowley gave a second with all voting aye, motion approved.**
- 5. Mayor's Comments:**
 - A. Mayor Palmer and the Council extended their sympathy to the family and friends of Mr. Richard Gordon and Mr. Jerry Mulkey.**
 - B. The Gordon County Youth Leadership 2014-2015 class was in attendance. The class includes 46 students from all four high schools in the County. The class is sponsored by the Gordon County Chamber of Commerce Leadership program. This is the twenty-second class and over 900 students have graduated from the program.**
- 6. Council Comments:**
 - A. Mayor Pro Tem Edwards gave the October report as follows:**
 - 1) Electric Department**
 - o Electrical Engineering continues on permanent Electrical Service and Street Lighting for the New Harbin Clinic on Curtis Parkway.**

- The last phase of the Calhoun High School lighting project has begun with the last of the Street and Parking lot Lighting. The Track and Soccer Field Lighting has also begun.
- Electric Installation has begun for the conversion of the Overhead Service to Underground for the New Gordon County Parking Deck.
- Continued with Bad Pole Replacement program.
- Electric Engineering continues for the next phase of the Lenox subdivision Community
- Electrical Engineering for the New McDonald's on Red Bud Road has begun.
- The City of Calhoun's Electrical load for September was 38,131,564 kWh.

Work orders in process or completed

- Newly created- 99
- Completed and closed- 104
Consisting of:
 - Capital construction- 8
 - Street and security lighting-47
 - Distribution Maintenance-15
 - Meter maintenance/replacement- 11
 - New customer meter sets- 5

2) Telecommunications Departments:

- Installed two new Internet connections and started fiber construction on another.
- Completed installation of outside security cameras at the Waste Water Treatment Plant.
- Mapped downtown multi-mode fiber.
- Waiting on AT&T to correct phone number list for new 911 service.
- Completed installation of new phone system for Calhoun Gordon County Library.
- Turned off old city phone system and removed equipment from city and school buildings.
- Started inventory of old phone system.
- Opened 19 and closed 15 work orders.

3) Geographic Information Systems:

- Performed water meter and SCADA data analysis for water modeling project.
- Trained Electric Department on use of new locator and helped locate several areas.
- Updated Wastewater inflow and infiltration videos and helped with software troubleshooting
- Developed SQL program for Billing Department to change billing cycles and split routes for specific customers
- Updating building footprints
- Continue to verify meter mapping pipe connectivity for water system

- Updated pre-fire plans for Fire Department.
- Updated fiber mapping for Telecom Department.
- Updated addresses from changes in billing account data.
- Updated City and GIS websites.

4) Downtown Development Authority

- Mayor Pro Tem Edwards stated that Mrs. Suzanne Roland has recently resigned and he thanked her for her 10 years of service to the City. The Mayor and Council all expressed their gratitude for Mrs. Roland's dedication and service to Downtown Calhoun and all her many accomplishments.

B. Mayor Palmer gave the October report as follows:

1) Water, Sewer, and Engineering

- The Brittany Drive Expansion Project- The project is nearing completion.
- Clarifier Mechanism Replacement Project- The new mechanisms and troughs are on site. Installation has begun and is approximately 70% complete.
- I-75 & Red Bud Road utility relocate- Construction began on November 18th and the utility relocate project is nearing completion. However, the project is currently being delayed by Atlanta Gas Light and by GDOT.
- King Street and Pine Street replacement sewers. The project is complete and paving should be completed soon.
- The 2" galvanized line replacement project is scheduled to begin this month.
- Flocculation and sedimentation control project at the Mauldin Road Water Treatment Plant: Work began on August 13th on the large basin and is progressing well.
- Coosawattee Intake Screen Replacement- Both screens have been installed and the project is complete.
- Water System Modeling project is on schedule.

2) Water Treatment Plant Facility

- Total gallons withdrawn: 292,300,000
- Daily average: 9,429,032
- Wells: 136,760,000
- Big Springs: 0
- Percent produced by Brittany Drive: 46.7
- Rainfall- 4.96"

3) Waste Water Treatment Plant Facility

- Treated a daily average of 4.184 MGD, with an average BOD effluent of 5, average suspended effluent of 10, and an average COD of 48.

4) Water Distribution

- 5 Water connections, 27 water service leaks repaired, 16 water main leaks repaired, 26 water services changed to new main line, 4 yards or

- roadway edges repaired due to previous work, 41 utility locates called in for work orders; 354 utility locates responded to, and 82 misc. calls
- Completed installing 1,000 feet of 2" black poly line along Hardin Road and changed all services to new main line.
- Began replacing 1,750' of old 2" galvanized line with 2" poly pipe on Sunrise Circle and completed project on October 13th.

5) Waste Water Collection

- 1,450' Sanitary Sewer Services TV inspected, 266 utility locates completed, 2 lift station repairs completed, 6,500' sanitary sewer lines cleaned, 68 manholes opened and inspected, 2 new sewer connections installed, 4 sanitary sewer services repaired

6) Building Inspection Department

- Issued 32 permits for an estimated cost of \$720,500, collected \$4,723 in permit fees. This included 3 new residential, 4 residential remodeling, 1 new commercial, 1 commercial remodeling, 3 residential plumbing, 8 new residential and 1 commercial HVAC, 3 residential electrical, 1 commercial electric, 2 sign, 2 pool permits, and 93 total inspections.

7) Recreation Department

- Youth Football – The 2014 Youth Football regular season was completed on October 28. Calhoun Recreation vs. Gordon County Recreation games were played on Saturday, October 25. Calhoun hosted the 7-8 games and the 9-10 games were played at Sonoraville. Calhoun Recreation won the City/County Championship in the 9-10 division. The All-Star teams will begin post season play on November 15. Calhoun Recreation will host district championships on Saturday, November 22.
- Youth Soccer – The 2014 Fall Soccer league was completed on November 1. The All-Star teams will begin post season play on November 15. Calhoun Recreation will host the U7 and U10 Boys district tournaments.
- Fall Adult Coed Softball League – The Fall coed league was completed on October 30.
- Youth Basketball – Registration for Youth Basketball will be completed on November 7 for 7-8; 9-10; 11-12 and 13-14 divisions. Practices will begin in mid-November with games scheduled to begin in mid-December.
- PARK MASTER PLAN: A final public input meeting will be held on Thursday, November 20. A draft of the proposed master plan will be presented for additional public input.
- Website Usage – total visits 2,226

C. Councilman Crowley gave the October report as follows:

1) Police Department

- Made 461 cases with 3 DUI's
- Fines collected by Municipal Court - \$60,175
- Issued 682 warnings

- Investigated 79 highway accidents, 51 private property accidents
- Provided 63 escorts
- 1,371 incident reports
- Responded to 326 alarms
- Miles patrolled: 51,739
- Responded to 4,721 calls for service by E-911

2) Municipal Court and Probation

- Total Court cases- 401
- Court cases dropped- 97
- Number of Bond forfeitures- 209
- Number of Probation cases- 56
- Probation Payments- \$19,502
- Probation Revocations- 24
- Failure to appear- 46
- Prisoner transports- 54

3) Fire Department- Suppression

- Responded to 159 calls for service for the suppression division, 2 fire incidents for damages. (\$2,500 in estimated fire damage)
- Responded to 109 medical service calls
- Responded to 12 hazardous conditions incidents
- Responded to 11 false alarms or false calls, 14 good intent
- Continued second phase of hydrant flow testing and maintenance.
- Coordinated and worked the Public Safety Fair and demonstration sponsored by and located at the Home Depot. All area Public Safety Agencies participated along with some State agencies.
- Assisted with Fire Safety Education classes for Fire Prevention Month at First Baptist Preschool, Calhoun Primary and Elementary, Pre-K, and David Daycare. Total number of children seen in October of 2,500.

Training Division

- Department completed 544 hours of training.
- Training consisted of: Infectious Disease Control, vehicle extraction, and pump training.
- Three firefighters have completed and passed testing for Advanced Emergency Medical Technician (EMT-A) Certification.

4) Fire Inspection Department

- 95 total reported activities/inspections which included 17 annual inspections, 1 new business inspections, 17 requested inspections, 12 follow-up or re-inspections, and 8 consultations
- Inspectors coordinated the fire safety education classes and conducted a fire extinguisher class at Calhoun Healthcare for 30 students.
- Inspectors presented a program at the Kiwanis Club meeting and also had a booth at the Business Expo.

D. Councilman Hammond gave the October report as follows:

1) Street Department

- Completed 25 shop and 15 street department work orders.
- Placed 4 new street signs.
- Inspected and maintained 103 miles of streets and storm drainage.
- Repaired utility cuts and pot holes around town using 20 tons of asphalt.
- Repaired storm drains on King Street in preparation for paving.
- Councilman Hammond discussed the Peters Street Project that started with the planning stages in 2010 to be funded by SPLOST dollars. The project will make Peters Street safer for automobile and pedestrian traffic. The original estimated cost in 2010 was \$4 million. The 2011 SPLOST project is jointly funded by Gordon County and the City with the approval of the SPLOST referendum approved by the voters. The City has finished the improvements to Linda Lane and East May Street which has greatly helped traffic flows at the Primary and Elementary Schools. Engineering projections for the project have now been submitted and the project stands at about \$4.3 million. Considering the initial estimate was five years ago this is a close projection for the project costs. This project will have a tremendous impact over the next 50 years as it will be a major entryway into the community and a great asset.

2) Cemetery Department

- Performed routine maintenance on Fain and Chandler Cemetery.
- Supervised the opening and closing of 6 grave sites.
- Sold 2 new grave spaces.
- Worked 6 grave sites.

3) Animal Control

- Housed 26 dogs and 15 cats
- Number of dogs adopted: 7
- Number of cats adopted: 1
- Number of dogs rescued: 5
- Number of dogs reclaimed by owner: 8
- Number of dogs euthanized: 0
- Number of cats euthanized: 10
- Number of warnings given: 18
- Number of bite cases: 2
- Citations issues: 3
- Number of inquiries: 69
- Animal control is working hard to be a low kill shelter and with the communities help we can greatly reduce the euthanization of animals. For more information you can find us on Facebook at City of Calhoun Animal Control for adoption and volunteer opportunities.

4) Parks Department

- The Parks Department grounds crew picked up litter, hauled garbage to the dump, books from the library and maintained records at records room.
- Mowed and weedeated approximately 19 miles of sidewalk, 29 islands, and 42 other designated places in the City.
- The building and maintenance crew performed routine maintenance on designed city buildings and all fountains.
- Painted the Christmas decoration boxes for Downtown.

5) Safety Committee

- Safety topic- Material Safety Data Sheets
- Safety Inspection- Water/Sewer Construction
- Vehicle Accidents: 0
- Workers Compensation: 0

6) Northwest Georgia Regional Commission

- Councilman Hammond discussed that the Regional Commission (RC) oversees 15 counties and 51 cities in Northwest Georgia that helps to reallocate federal dollars to various programs that benefit the citizens such as the Area on Aging, planning services for new business development, workforce training, and community planning. Also, Councilman Hammond discussed that Northwest Georgia has been designated as one of the first 12 manufacturing communities through the Investing in Manufacturing Communities Partnership Program. The communities identified will be eligible for a total of \$1.3 billion available in federal economic development assistance. The RC is launching the Northwest Georgia Center for Sustainable Floor Covering Innovation and Advanced Workforce Readiness, which will anchor the region's business development and innovation in the floor covering industry, attracting resources from around the state to support industry growth. Also, another huge industry in Georgia is the Port Authority operating out of Savannah and this industry impacts an estimated 382,000 jobs in this State. There is interest in an inland port that will sub-feed freight coming in off the ships into Georgia and specifically Northwest Georgia that can help grow industries such as automotive. This could potentially be a big aspect of growing local industry and provide job opportunities in the future.

7) Tom B. David Airport

- The airport is the 7th largest permanent based aircraft airport in the state of Georgia. The airport has a 6,000 foot runway and is home to the Life Force helicopter. The airport greatly helps the local economy and helps create jobs.

7. Public Hearings and Comments: None

8. Old Business:

- A. Mayor Palmer conducted the second reading of a beer and wine pouring license request by Vincent Palazzolo, DBA: The Velo Vineyard, LLC at a location of 106 North Wall Street. The public hearing will be on November 24th.
- B. Mayor Palmer conducted the second reading of a beer, wine, and liquor pouring license request by Bharat N. Doshi, DBA: India Curry House at a location of 913 Hwy 53 SE. The public hearing will be on November 24th.
- C. Councilman Hammond made a motion to remove a road dedication from the table. Councilman Crowley gave a second with all voting aye, motion approved. Mayor Palmer read a request for road dedications into the City's street system by Dwight Wilson. The proposed roads are in the Brookstone Subdivision and include Regency Row, Regency Lane, and Brookstone Boulevard. Public Works Director Kevin McEntire has inspected the roads and they are built to City specifications. Attorney Govignon stated that the roads were assumed to already be dedicated to the City, but the City had never received title until now. The dedication is for the roads only. Councilman Hammond made a motion to accept the proposed roads into the City's street system. Councilman Crowley gave a second with all voting aye, motion approved.

9. New Business:

- A. Mayor Palmer read a beer, wine, and liquor package manager change request for Party Liquor at a location of 101 William Street. The prior manager was Yogesh Patel and the proposed manager is Nirav Patel. Councilman Edwards made a motion to approve the manager change request. Councilman Crowley gave a second with all voting aye, motion approved.
- B. Mayor Palmer read a beer and wine package manager change request for Sam's Mart at a location of 921 Hwy 53 SE. The prior manager was Medhat Karout and the proposed manager is Lori Montgomery. Councilman Crowley made a motion to approve the manager change request. Councilman Hammond gave a second with all voting aye, motion approved.
- C. Mayor Palmer reviewed a Department of Natural Resources recreation trail grant application resolution. The resolution states that the City is willing and able to finance 20% of the grant if awarded. The purpose of the grant would be to help acquire additional land contiguous to the 58 acre park for additional walking/biking trails. Councilman Crowley made a motion to allow the Mayor to sign the trail grant resolution. Councilman Edwards gave a second with all voting aye, motion approved. (copy attached)
- D. Mayor Palmer stated that the Recreation Advisory Commission recommends the appointment of Clint Thomas to fulfill the unexpired term of Russ Edwards. The term would run until June 30, 2016. Councilman Hammond made a motion to appoint Clint Thomas to the Recreation Advisory Commission. Councilman Crowley gave a second with all voting aye, motion approved.
- E. Mayor Palmer reviewed a franchise agreement between the City of Calhoun and Comcast of the South. The agreement is the result of the Georgia Municipal Association's Telecommunication Division to help unify and standardize the franchise agreement across the State of Georgia. The agreement allows for a five

percent payment of gross receipts to the City without changing the current pole attachment agreement already in place. Councilman Edwards made a motion to allow the Mayor to sign on behalf of the franchising authority, the City of Calhoun. Councilman Hammond gave a second with all voting aye, motion approved.

- F. Mayor Palmer conducted the first reading of an annexation and zoning of R-1 for 1.14 acres at a location of 147 Cindy Lane for Scott and Jennifer Workman. The ZAB meeting will be on December 4th. Councilman Crowley made a motion to set the public hearing on December 8th. Councilman Edwards gave a second with all voting aye, motion approved.
- G. Mayor Palmer conducted the first reading of an annexation and zoning of Ind-G for a total of 33.94 acres at a location of parcel #032-104 and 032-105 on Kirby Road for the City of Calhoun. The ZAB meeting will be on December 4th. Councilman Hammond made a motion to set the public hearing on December 8th. Councilman Crowley gave a second with all voting aye, motion approved.
- H. Mayor Palmer stated that Bill Thompson with the Gordon County Development Authority addressed the Mayor and Council at the Noon Work Session concerning a proposed PILOT agreement with Mohawk/Aladdin. The proposed agreement is an expansion of our largest private employer and is an equipment only project estimated at \$4 million dollars. The tax abatement will be for five years with a phase in of twenty percent per year and will bring 20 additional jobs to Calhoun/Gordon County. Councilman Hammond made a motion to approve the PILOT agreement with Mohawk/Aladdin. Councilman Crowley seconded the motion with all voting aye, motion approved.
- I. Business License renewal readings.

Taxi Cab

- Taxi Aztlan
- Taxi Chapin
- Taxi El Aguila
- Taxi Latino
- Taxi Tacana
- Councilman Crowley made a motion to approve the taxi cab renewal requests. Councilman Hammond gave a second with all voting aye, motion approved.

Pawn License

- Check into Cash of Georgia
- Complete Cash Holdings
- Corner Pawn
- D & S Pawn
- Instant Cash Loans on Car Titles
- National Title Pawn of Calhoun
- Pete's Music & Pawn
- Title Exchange & Pawn of Calhoun
- Councilman Crowley made a motion to approve the pawn renewal requests. Councilman Edwards gave a second with all voting aye, motion approved.

Beer and Wine Pouring

- Dub's High on the Hog, Inc.
- Councilman Hammond made a motion to approve the beer and wine pouring renewal requests. Councilman Edwards gave a second with all voting aye, motion approved.

Beer and Liquor Pouring

- El Rayos
- VFW Post 5376
- Councilman Hammond made a motion to approve the beer and liquor pouring renewal request. Councilman Edwards gave a second with all voting aye, motion approved.

Beer, Wine, Liquor Pouring

- Applebee's
- El Nopal Calhoun, Inc
- El Pueblito Mexican Rest
- Longhorn Steakhouse #5302
- Ruby Tuesday
- Councilman Edwards made a motion to approve the beer, wine, and liquor pouring renewal requests. Councilman Hammond gave a second with all voting aye, motion approved.

Combination Beer Package/Pouring at a Private Club

- American Legion Post 47
- Councilman Crowley made a motion to approve the combination beer package and pouring at a private club renewal request. Councilman Hammond gave a second with all voting aye, motion approved.

Beer and Wine Package

- CVS Pharmacy Inc
- Food Lion
- Food Outlet, IGA
- Kangaroo Express
- Kroger #393
- R & R Grocery
- Wal-Mart Supercenter #1215
- Councilman Hammond made a motion to approve the beer and wine package renewal requests. Councilman Crowley gave a second with all voting aye, motion approved.

Beer Package

- ABC Convenience

- Calhoun Food & Tobacco
- El Sol Hispanic Grocery
- Food Mart & Tobacco
- JJ's Package Store
- Little Giant
- N Wall BP
- San-Marcos Market
- Councilman Hammond made a motion to approve the beer package renewal requests. Councilman Edwards gave a second with all voting aye, motion approved.

Beer, Wine, Liquor Package

- ABC Liquor
- Calhoun Liquor
- Liquor Mart
- Party Liquor
- Red Bud Rd Liquor
- Councilman Crowley made a motion to approve the beer, wine, and liquor package renewal requests. Councilman Edwards gave a second with all voting aye, motion approved.

10. Other written items not on the agenda: None

11. Work Reports:

A. City Administrator Peterson

- Mr. Peterson reviewed the mid-term election voter turnout numbers. Gordon County has 23,726 registered voters and a total of 10,457 ballots were cast for a voter turnout of 44%.

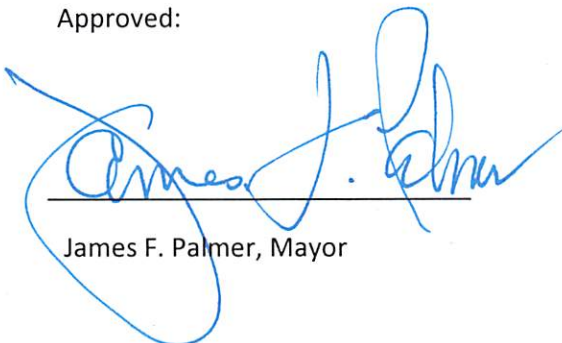
B. General Manager Vickery

- Mr. Vickery stated that Calhoun Utilities' Billing Department is going through a cycle change to realign reading routes with a goal of increasing efficiencies. This will alter the billing cycle with one cycle having fewer days than normal and the next cycle having more days. Mr. Vickery stated that notices have been given on the utility bills.

C. City Attorney Govignon

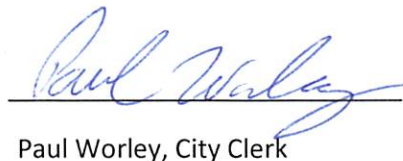
12. Councilman Hammond made a motion to adjourn the regular session. The motion was seconded by Councilman Crowley with all voting aye, motion approved.

Approved:



James F. Palmer, Mayor

Submitted:



Paul Worley, City Clerk

CITY OF CALHOUN, GEORGIA

RESOLUTION

WHEREAS, at the regular meeting of the Mayor and Council of the City of Calhoun, Georgia, held on the 10th of November, 2014, a motion was made and duly seconded that the City of Calhoun agrees to submit a grant application for funding from the Georgia Recreational Trails Program.

NOW, THEREFORE, BE IT RESOLVED by the City of Calhoun in Gordon County, Georgia agrees that in the event the City of Calhoun application is approved for funding by the Georgia Department of Natural Resources, the City of Calhoun certifies and assures that it has the ability and intention to finance their 20 percent of the total project cost and will move forward with due diligence.

READ AND UNANIMOUSLY ADOPTED in the regular meeting of the City of Calhoun by the Mayor And Council on the 10th day of November 2014.

PROJECT SPONSOR

BY:


James F. Palmer, Mayor

ATTEST:


Paul Worley, City Clerk