



**CITY COUNCIL MEETING  
APRIL 11, 2022 - 7:00 PM  
109 SOUTH KING STREET  
DEPOT COMMUNITY ROOM**

**MINUTES**

**PRESENT:** James F. Palmer, Mayor  
Ray Mitchell Denmon, Councilman  
Al Edwards, Mayor Pro Tem  
Ed Moyer, Councilman  
Jackie Palazzolo, Councilwoman

**ALSO:** Paul Worley, City Administrator; Larry Vickery, Utilities Administrator; Kyle Ellis, Assistant Utilities Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Lenny Nesbitt, Fire Chief; and, Jeremy Thompson, K-9 Officer, Calhoun Police Department.

- 1. Council Meeting Called to Order**  
**Welcome**  
Mayor Palmer called the meeting to order and welcomed everyone in attendance.  
**Invocation**  
Utilities Administrator Vickery gave the invocation.
- 2. Pledge of Allegiance**  
Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
- 3. Amendment or Approval of Proposed Agenda**  
Mayor Pro Tem Edwards made a motion to approve the April 11, 2022 agenda as presented. Councilman Moyer gave a second with all voting aye. Motion approved.
- 4. Amendment or Approval of Minutes**  
Councilman Denmon made a motion to approve the minutes of the City Council meeting of March 28, 2022. Councilman Moyer gave a second with all voting aye. Motion approved.

5. Mayor's Comments

6. Council Comments

A. Councilwoman Palazzolo submitted March reports as follows:

1) Water and Sewer Operations

**Water Treatment Plant**

- Total gallons withdrawn: 284,650,000
- Daily average: 9,488,333
- Wells: 0
- Big Springs: 119,600,000
- % produced by Brittany Drive: 42.0%
  - Brittany Dr. daily production to capacity: 33.78%
  - Mauldin Rd. daily production to capacity: 34.38%
  - Rainfall for November – 3.53"

**Waste Water Treatment Plant**

- Treated a daily average of 8.750 MGD, with an average BOD effluent of 3, average suspended effluent of 14, and an average COD of 68.

**Water Distribution & Wastewater Collection**

- 296 work orders completed, 17 new water connections, 16 water service leaks repaired, 14 water main leaks repaired, 0 water services changed to new main lines, 164 meter changes, 40 utility locates called in for work orders, 680 utility locates responses.
- 2,350 feet of Sanitary Sewer Services TV inspected, 413 utility locates completed, 5,450 feet sanitary sewer lines cleaned, 6 new sewer connections installed, 3 sanitary sewer services repaired.

2) Water and Sewer Construction

**Projects Under Construction**

- 319 Grant Lynn Creek Project- Agricultural project scheduled for spring 2022.
- Fox Subdivision 2" galvanized water line replacement project 286. City crews will begin to install water lines in the upcoming weeks.
- Eastside sewer replacement project- Project is under construction. Crews are working on repairing and rehabilitating manholes. Project approximately 90% complete.
- Sewer Extension Hwy 41 South- Project complete.

**Projects in Design & Development**

- South Interceptor Flow Study
- Project Stream Sewer Extension

3) Library

- There are 10,361 library card holders, 1,885 library visitors, and 4,629 total circulation.
- There were 182 story time attendance, 129 adult program attendance, 89 new users, 517 computer logins, and 12,142 Facebook visits. March E-books, E-audio and Facebook reach will be included in next month's report.

B. Mayor Pro Tem Edwards submitted March reports as follows:

- **Police Department**
  - Made 193 cases with 5 DUI's
  - Fines collected by Municipal Court - \$21,235
  - Issued 221 warnings
  - Investigated 57 highway accidents, 32 private property accidents
  - Obstruction - 10
  - Lethal Weapon Encounter - 0
  - Alarm responses - 189
  - Miles patrolled: 43,598
- **Municipal Court**
  - Total Court cases- 28
  - Court cases dropped- 0
  - Number of Bond forfeitures- 0
  - Number of Probation cases- 0
  - Failure to appear- 0
  - Subpoenas served- 0
- **Fire Department**

Fire Suppression Division	
222	Total reported calls for service for the Suppression Division
Number of Calls	Dispatched Calls
0	Fire, Other
3	Structure Fire
0	Mobile Property (Vehicle) Fire
2	Natural Vegetation Fire
3	Outside Rubbish Fire
8	Total Fire Calls
1	Rescue Emergency Medical call (Other)
35	Medical Assist
107	Emergency Medical Services Incident
0	Lock-In
1	Search for Lost Person
0	Water or ice related rescue

0	Extrication
0	Rescue or EMS Standby
144	Total Medical Calls
0	Flammable Gas or Liquid Condition / other
5	Combustible / Flammable Liquids Spills and Leaks
0	Chemical Release, Reaction or Toxic Condition
4	Electrical Wiring / Equipment problems
9	Total Hazardous Conditions Incidents (NO FIRE: Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)
1	Potential Accident
1	Service Call other
1	Water Problem
2	Smoke / Odor Problem
5	Public Service Assistance
0	Person in Distress
0	Good Intent call
4	Good Intent Call - Other
14	Total Service / Good Intent Calls (Non-Emergency; Water Leak; Assist Other Agencies; Odors)
26	Dispatched and Canceled En-Route
5	Wrong location / No Emergency Found
0	Controlled Burning
2	Steam or gas mistaken for smoke
0	Haz Mat Release investigation w/ no Haz Mat found
1	False Alarm and False Call Other
0	Bomb Scare (Nothing Found)
1	Malicious Mischievous false alarm
6	System or Detector Malfunction
5	Unintentional System / Detector Operation (No Fire)
46	Total False Alarms or False Calls
0	Severe Weather & Natural Disaster
0	Total Severe Weather & Natural Disaster Calls
1	Special Incident Type (Citizen Complaint; Other)
1	Total Special Incident Type
<b>Additional Fire Department Activities:</b>	
	Completed routine Dept. Maintenance and station duties.
	Continued Participating in meetings on COVID-19 response protocols and issues with local agencies (by video conference).
<b>Training Division</b>	
410	Total Man Hours of training during the month

<b>Training consisted of:</b>	
Training consisted of Vent, Enter & Search, Pumper operations, Officer Training classes. New Candidate Physical Ability tests were given.	
<b>Fire Inspections - Public Safety Education - Code Enforcement Division</b>	
<b>107 Total Reported Activities / Inspections completed during the month</b>	
<b>Inspections / Enforcement Activities</b>	
44	Annual Inspection
3	New Business Inspections
27	Requested Inspections
9	Follow Up, Re-Inspections
0	Burn Site Inspections
4	Plan Reviews
2	Pre-Construction Meeting
0	Sprinkler Permits Issued
0	Fuel Tank Permit (Install, Removal or Service)
13	Consultations
0	Illegal Burning Citations
1	Fire Extinguisher Classes
3	Fire Drills
0	Fire Prevention Programs
1	Zoning / Annexation Meetings
107	Total
<b><u>Additional Inspection - Public Safety &amp; Codes Division Activities</u></b>	
Duvall participated with City Safety Inspection of Sewage Treatment Plant and Water Construction Dept.	
Conducted Fire Extinguisher classes and Fire and Safety evacuation drills for Nance Industries locations.	

4) **Safety Committee**

- The safety topic of discussion this month was Winter Driving. No safety inspections were performed in December.
  - Vehicle accidents: 1
  - Workers compensation: 0

C. Councilman Denmon submitted March reports as follows:

1) **Public Works**

### **Street Department**

1. Completed 30 shop and 25 street dept. work orders.
2. Installed 8 new street signs.
3. Cleaned out storm drain and ditch on Hunts Drive.
4. Repaired utility cuts and pot holes using approximately 16 tons of asphalt.

### **Cemetery**

1. Performed routine maintenance on Fain and Chandler cemetery.
2. Supervised the opening and closing of 8 grave sites.
3. Sold 21 new grave spaces.

### **Parks Department**

1. The grounds crew picked up litter, mowed, trimmed bushes, hauled garbage to the dump, and maintained records at records room.
2. The maintenance crew maintained designated buildings downtown.
3. Repaired both doors and replaced door lock at the cemetery office.

### **Animal Control**

- Housed 24 dogs and 4 cats
- Number of dogs adopted: 2
- Number of cats adopted: 0
- Number of dogs rescued: 4
- Number of cats rescued: 4
- Number of dogs reclaimed by owner: 10
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 22
- Number of bite cases: 0
- Citations issues: 0

## **2) Recreation Department**

**Baseball and Softball** – The 2022 baseball and softball season has started. Practices began March 5. We have 19 baseball teams and 8 softball teams. The scheduled games started Monday, April 4.

**Youth Soccer** – The 2022 spring soccer season started March 21. There are 33 teams participating. Forty-six games were played March 21 through April 2.

**Youth Volleyball** – The 2022 spring volleyball season started March 29. There are 6 teams participating this spring. Four matches were played during the month.

**3<sup>rd</sup> Annual Miracle Run** – The Miracle run was held March 17. There were 39 participants and 9 sponsors. A total of \$1,750 was donated to the Winner’s Club and Camp New Adventure.

**202.2 in 2022 Walk Challenge** – There are 107 participants in the 202.2 Walk Challenge. Participants will have until December 31 to walk 202.2 miles. All that complete the challenge will receive a t-shirt.

**6<sup>th</sup> Annual Youth Classic** – The Youth Classic baseball and softball pre-season tournament was held March 25 through April 2. There were 37 teams that participated in this event.

**GRPA STATE BASKETBALL** – The following teams advanced to the GRPA State basketball championships March 4-5, 2022:

7-8 Girls – Finished State-Runner in Warner Robins; 7-8 Boys participated in Murray County and 9-10 Girls participated in Gordon County.

**Tennis** – CMS tennis matches were played March 3, 7, 10, 14, 24, 28 and 30

CHS tennis matches were played March 1, 23 and 29

Combo 18 and over and +40 league had 75 participants

Tuesday and Thursday morning drills – 20 participants

March 19/20 – GA Junior Tennis Tournament – 150 participants

**Parks/Facilities –**

Check and repair fences

Pressure washed softball building

Bases on Bernstein Park

Field Maintenance prep for baseball/softball season

Prep fields for middle school baseball games

Prep fields for middle and high school soccer

Prep field for Rec soccer games

Mow all parks grounds

Weed eat all parks grounds

Pool maintenance

**Website Usage-**

CalhounRec.com

Facebook

Page Views – 4,955

Reach – 5,619

Users – 2,279

Post Engagements – 4,591

Sessions – 2,506

Post – 17

Post – 14

Page Views – 545

**Facility Rentals :**

Billy Bearden Recreation Center

Meeting Room – 6 events

Community Room – 2 events

Gym – 2 events

Pavillon  
Black and Yellow Playground – 11 events  
Ratner – 6  
Football Field – 2 events

**Community and Professional Involvement**

Young Professionals Meeting – March 14 – 2 staff members  
Leadership Calhoun-Gordon County – 1 staff member  
GRPA District Business and Athletic Meeting – March 23 – 3 staff members

**UPCOMING EVENTS:**

April 23 – Power Wheels; Touch A Truck and Movie Night – Kick off for Ga Cities Connecting for Success  
April 24- 30 – Ga Cities – Connecting for Success – Scavenger Hunt Bingo

3) **Downtown Development Authority**

The DDA held their regularly scheduled meeting. The DDA is currently working on the annual BBQ, Boogie & Blues festival scheduled for April 29<sup>th</sup> & 30<sup>th</sup>. The event has over \$15,000 in sponsorships currently. Food Trucks & Friends with the World Series Trophy is scheduled for June 10<sup>th</sup> from 5-8 at the Depot. The DDA is partnering with Harris Arts Center to have a summer concert series in BB&T Park that is planned for the third Friday's in June, July & August. The Harris Arts Center was featured this month as Mainstreet Merchant of the month. The HPC held their regularly scheduled meeting. The DDA Director attended the state of the Mainstreet program. The DDA updated their website to include an upcoming calendar of events.

The DDA Director visited the following Merchants:

3/21/2022	Payne's Coast to Coast
3/22/2022	Cool's Car Cash
3/22/2022	Thurston's
3/28/2022	Perrie & Associates
3/29/2022	Calhoun/GC Library
3/30/2022	Harris Arts Center
3/31/2022	Courthouse Annex Ribbon Cutting
4/6/2022	Mother Nature's Eden
4/7/2022	Front Row Boutique
4/7/2022	Early Learning Academy Ribbon Cutting

D. Councilman Moyer submitted March reports as follows:

1) **Electric Department**

- The LED Streetlight upgrade continues around the City.
- Electrical Engineering has begun for the Exchange Apartments and the Cottages of Calhoun on Curtis Parkway.
- Bad pole removal continues as other utilities transfer to the new poles.

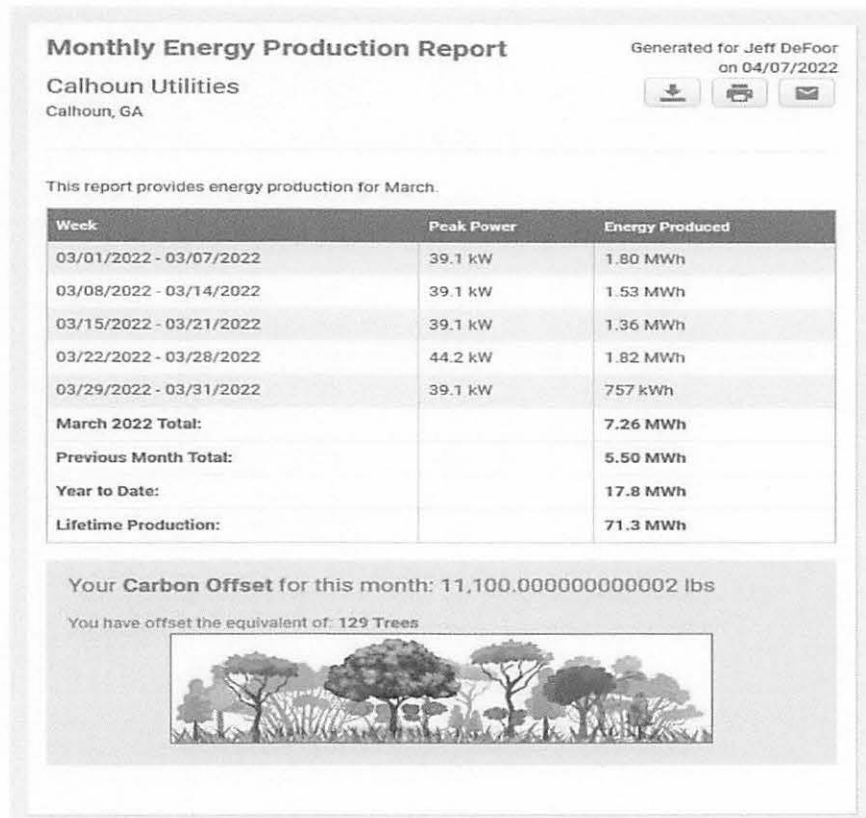
- Pole inspection is complete and rejected poles are being replaced.

**WORK ORDERS IN PROCESS OR COMPLETED FOR MARCH:**

• NEWLY CREATED	87
• COMPLETED AND CLOSED	61
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	44
•	
• DISTRIBUTION MAINTENANCE	13
• OUTAGES / TROUBLE CALLS	1
• SECURITY / STREET LIGHT MAINTENANCE	10
• TEMPORARY POWER HOOK UP	1
• WORK FOR OTHER DEPARTMENTS	14
• NEW METER SETS	6
• METER MAINTENANCE/REPLACEMENT	49
• Electric Locate Tickets Processed-	360

The electrical load for March 2022 is estimated to be about 31.5 million kilowatt hours (kWh's). This is about a million kWh's more than March of 2021. Actual numbers will be released around April 18<sup>th</sup>.

In February the Educational Solar Array, a partnership between Calhoun Utilities, Calhoun City Schools and the Georgia Environmental Finance Authority (GEFA), produced 7,260 kWh's of electricity and provided a carbon offset of 11,100 pounds or the equivalent carbon sequestration of 129 trees.



2) **Telecommunications**

- Connected two new internet customers and disconnected one
- Added 850 megabits of bandwidth to existing customers.
- Added new server for phone system software upgrade planned in April.
- Finished pulling fiber optic cable to new Police Department building.
- Completed billing software upgrade testing. Started installing client software on users computers. Planning go live for beginning of April.
- Reviewed cybersecurity report and turned in suggestions for alterations.
- Replaced failed Fuel Depot switch.
- Opened 12 and closed 10 work orders.

**Geographic Information Systems**

- Added County parcel updates
- Updated zoning map.
- Updated water system and water meter data and mapping.
- Generated Electric usage reports.
- Updated Fiber maps.
- Updated Fire pre-plan for buildings
- Updated Physical addressing, building and billing information.
- Updated City and GIS web sites
- City employee GIS login statistics

- Total logins – 5199
- Top three layers accessed
  - Administration – 3164
  - Electric - 560
  - Water – 522

3) **Building Inspections**

- Issued 122 permits for an estimated cost of \$5,041,113, collected \$33,633 in permit fees. This included 34 new residential, 2 residential remodel, 0 new commercial, 1 commercial remodel, 0 new industrial, 0 industrial remodel, 14 residential plumbing, 7 residential electrical, 1 commercial plumbing, 14 residential HVAC, 2 commercial HVAC, 6 commercial electrical, and 0 industrial electrical. 366 total inspections.

7. **Public Hearing and Comments**

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

A. Public hearing of a zoning change request from R-2 to R-1 for 2.907 acres located on Chandler Street across from Woodlawn Avenue (C23-032), by Ellen Hunter. The Zoning Advisory Board meeting was held April 7<sup>th</sup>.

- Mayor Palmer opened the public hearing.
- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
- Mayor Pro Tem Edwards gave the report on Zoning Advisory Board stating that the Board recommended approval of the zoning request.
- Mayor Palmer opened the floor for comments, beginning with the applicant. There being none, Mayor Palmer closed the public hearing and called for a motion concerning the zoning request of R-1. Mayor Pro Tem Edwards made a motion to approve the zoning request. Councilman Denmon gave a second with all voting aye. Motion approved.

B. Public hearing of an annexation and zoning request from County to Ind-G for 33.772 acres located on Belwood Road (058-060), by Michael Meadows and Hugh Scott. The Zoning Advisory Board meeting was held April 7<sup>th</sup>.

- Mayor Palmer opened the public hearing.
- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.

- Mayor Pro Tem Edwards gave the report on Zoning Advisory Board stating that the Board recommended approval of the annexation and zoning request.
  - Mayor Palmer opened the floor for comments, beginning with the applicant. Terry Brumlow of 1287 Curtis Parkway and attorney for the applicant addressed Council members stating that the project would be completed in two phases with Mr. Meadows building being erected first and Mr. Hugh's building to be phased in later.
  - There being no other comments Mayor Palmer closed the public hearing and called for a motion concerning the annexation request. Mayor Pro Tem Edwards made a motion to approve the annexation request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
  - Mayor Palmer called for a motion concerning zoning request of Ind-G. Mayor Pro Tem Edwards made a motion to approve the zoning request. Councilman Moyer gave a second with all voting aye. Motion approved.
- C. Public hearing of an annexation and zoning request from County to C-2 for 3.4585 acres located on Newtown Church Road behind Food Lion (055-053A), by Terry Poe. The Zoning Advisory Board meeting was held April 7<sup>th</sup>.
- Mayor Palmer opened the public hearing.
  - City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
  - Mayor Pro Tem Edwards gave the report on Zoning Advisory Board stating that the no recommendation was given by the Board pertaining to the request.
  - Mayor Palmer opened the floor for comments, beginning with the applicant. There being none, Mayor Palmer closed the public hearing and called for a motion concerning annexation request. Mayor Pro Tem Edwards made a motion to approve the annexation request. Councilman Denmon gave a second with all voting aye. Motion approved.
  - Mayor Palmer called for a motion concerning the zoning request of C-2. Mayor Pro Tem Edwards made a motion to approve the zoning request. Councilman Denmon gave a second with all voting aye. Motion approved.

**8. Old Business:**

- A. Tabled item: Annexation and zoning request from County A1 to Ind-G for 51.3 acres at a location of 962 Union Grove Road (058-061), by Seefried Development Management, Inc. The vote was tabled in order to give the applicant time to review and clear the DRI. The Public Hearing was completed on March 14, 2022.
- Councilman Moyer made a motion to remove the item from the table. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
  - Mayor Palmer called for a motion concerning the annexation request. Councilwoman Palazzolo made a motion to approve the annexation request. Councilman Denmon gave a second with all voting aye. Motion approved.

- Mayor Palmer called for a motion concerning the zoning request of Ind-G. Mayor Pro Tem Edwards made a motion to approve the zoning request. Councilman Moyer gave a second with all voting aye. Motion approved.

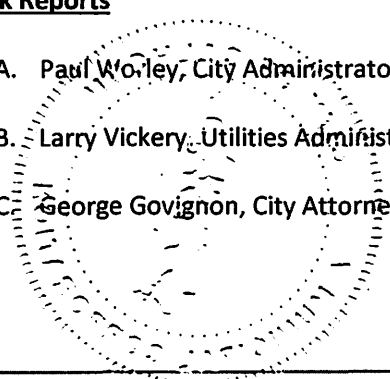
**9. New Business:**

- A. Mayor Palmer gave the first reading of a PRD Site Amendment for 110 +/- acres, at a location of Lover's Lane Road (C56B-093), by Artisan Built Communities. The previously approved PRD included a multi-family phase, and the requested amendment is to replace the multi-family units with single family homes, thereby reducing the housing density from 330 down to approximately 249. City Attorney Govignon stated that the ordinance requires PRD adopted changes that change the structure of the layout must be approved. The Zoning Advisory Board meeting is scheduled for May 5<sup>th</sup> and the public hearing May 9<sup>th</sup>.
- B. Mayor Palmer read a resolution recognizing Georgia Cities Week, April 24-30, 2022 and encouraging all residents to support the celebration and corresponding activities. He also noted that an employee appreciation luncheon will be held on June 28<sup>th</sup> to recognize all employees. Mayor Pro Tem Edwards made a motion to approve the resolution. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
- C. Mayor Palmer read a resolution to apply for recertification to remain a Certified City of Ethics. Councilman Denmon made a motion to approve the resolution. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
- D. Mayor Palmer read a request from the Telecommunications Department to surplus a 2005 Ford Explorer on Govdeals. Vin: 1FMZU73K95UB32994; Mileage 141,892. Mayor Pro Tem Edwards made a motion to approve the request. Councilman Denmon gave a second with all voting aye.
- E. Mayor Palmer read a request from Calhoun Police Department to surplus out of service radios for an exchange in up-fitting services with Coosa Valley Communications, Inc. in the amount of \$4,500. Mayor Pro Tem Edwards made a motion to approve the request. Councilman Moyer gave a second with all voting aye. Motion approved.
- F. Mayor Palmer read a request from Calhoun Police Department to purchase an Aero Precision AR-15 rifle for approximately \$700 from Corner Pawn using State Forfeiture Funds Account #1. Mayor Pro Tem Edwards made a motion to approve the request. Councilman Denmon gave a second with all voting aye. Motion approved.

**10. Other Written Items Not on the Agenda**

**11. Work Reports**

- A. Paul Wooley, City Administrator had nothing to report.
- B. Larry Vickery, Utilities Administrator had nothing to report.
- C. George Govignon, City Attorney had nothing to report.



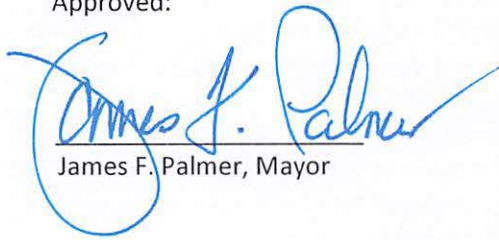
12. Motion to move to Executive Session, if needed

13. Motion to return to General Session

14. Motion to Adjourn

There being no other business to come before the Council, Councilman Moyer made a motion to adjourn. Councilman Denmon gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:35 p.m.

Approved:

  
James F. Palmer, Mayor

Submitted:

  
Sharon Nelson, City Clerk



CITY OF CALHOUN  
CALHOUN, GEORGIA

RESOLUTION

WHEREAS, the Board of Directors of the Georgia Municipal Association has established a Certified City of Ethics program; and

WHEREAS, the City of Calhoun wishes to be recertified as a Certified City of Ethics under the GMA program; and

WHEREAS, part of the recertification process requires the Mayor and Council to subscribe to the ethics principles approved by the GMA Board;


NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Calhoun, Georgia that as a group and as individuals, the governing authority subscribes to the following ethics principles, as defined in GMA's "Model Code of Ethics for Georgia City Officials," dated September 1999, and pledges to conduct its affairs accordingly:

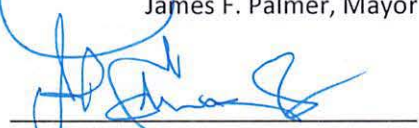
- Serve Others, Not Ourselves;
- Use Resources With Efficiency And Economy;
- Treat All People Fairly;
- Use The Power Of Our Position For The Well Being Of Our Constituents;
- Create An Environment Of Honesty, Openness And Integrity.

Adopted this the 11th day of April, 2022.

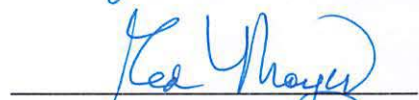
City of Calhoun, Georgia

By:

  
James F. Palmer, Mayor

  
Al Edwards, Mayor Pro Tem

  
Ray Denmon, Councilman

  
Ed Moyer, Councilman

  
Jackie Palazzolo, Councilman

Attest:   
Sharon Nelson, City Clerk

