



**CITY COUNCIL MEETING  
DECEMBER 18, 2017- 7:00 PM  
109 SOUTH KING STREET  
DEPOT COMMUNITY ROOM**

**MINUTES**

**PRESENT:** James F. Palmer, Mayor  
Matt Barton, Mayor Pro Tem  
David Hammond, Councilman  
Al Edwards, Councilman  
Jackie Palazzolo, Councilwoman

**ALSO:** Eddie Peterson, City Administrator; Paul Worley, Assistant City Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Jeff Defoor, Director of Electric Utilities; Garry Moss, Police Chief; Lenny Nesbitt, Fire Chief; Jerry Crawford, Director of Water & Wastewater, Larry Vickery, City Planner, Major Larry Gilbert, Patrol Division, and Todd Holbert, Battalion Chief.

**1. Council Meeting Called to Order**

**Welcome**

Mayor Palmer called the meeting to order and welcomed everyone in attendance.

**Invocation**

Councilman Edwards gave the invocation.

**2. Pledge of Allegiance**

Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.

**3. Amendment or Approval of Proposed Agenda**

Councilman Hammond made a motion to approve the December 18, 2017 agenda as presented. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

**4. Amendment or Approval of Minutes**

Councilman Edwards made a motion to approve the minutes of the City Council meeting of December 11, 2017. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

5. **Mayor's Comments**

- A. Mayor Palmer announced that Calhoun City offices will be closed on Monday, December 25<sup>th</sup> and Tuesday, December 26<sup>th</sup> for the Christmas Holidays, and January 1<sup>st</sup> for of New Year's Day.

6. **Council Comments**

None

7. **Public Hearing and Comments**

None

8. **Old Business**

A. **Zoning Change Request – Samantha Lusk**

Mayor Palmer gave the second reading of a Zoning Change Request from R-2 to C-2, for .482 acres, at a location of 208 River Street, by Samantha Lusk. The Zoning Advisory Board meeting will be held on January 4, 2018. The public hearing will be held on January 8, 2018.

B. **Beer Package License Application – San Marcos**

Mayor Palmer gave the second reading of beer package alcoholic beverage license application for San Marcos, at a location of 90 East May Street. The public hearing is scheduled for January 8, 2018.

9. **New Business**

A. **Annual Business License Renewal Readings**

• **Beer and Wine Pouring License – Classic Kitchen**

Mayor Pro Tem Barton made a motion to approve the license. Councilman Edwards gave a second with all voting aye. Motion approved.

• **Beer Package License – Calhoun Interstate BP**

Mayor Pro Tem Barton made a motion to approve the license. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

• **Wine Package License – Calhoun Drug Company**

Mayor Pro Tem Barton made a motion to approve the license. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

B. **2018 Oaths of Office**

- Mayor Palmer conducted the oaths of office for George Crowley, City Councilman Post 3, and Ray Denmon, City Councilman Post 4.

10. Work reports

A. Cash Reports – November, 2017

City Administrator Peterson gave the General and Utility Cash Reports for the month of November, 2017. He made special mention that the golf debt has been paid in full, which eliminates the payment of \$375,000 per year in bond debt. He also noted that the Revolving Loan Fund was well below the 30% cash to asset required by the DCA at \$365,000. General Fund investments earned 1.5% in securities. He noted the Comprehensive Annual Financial Audit for FY2017 had been completed and it would be interesting to see the fund balance numbers in lieu of the unbudgeted expenses for the Walker case at \$300,000, the school auditorium at \$200,000, the airport hanger designs at \$150,000, and the commercial design guidelines at \$40,000. The Utility Fund had an impressive \$15.8 million in reserve investments, earning approximately \$500 per day in interest. He reminded those present that sewer will always lose money, water is a marginal, and electric is about staying competitive with Georgia Power and North Georgia EMC. He stated he felt our service level for electricity was as good, if not better, than our competitors. Councilman Hammond made a motion to approve the cash reports as presented. Mayor Pro Tem Barton gave a second with all voting aye. Motion approved.

Councilman Hammond stated that it had been his honor to serve the citizens of Calhoun for the past 13 and ½ years. He reminded the two new council members of the oath taken and noted that the City is in very good hands with George Crowley and Ray Denmon. He also thanked the Mayor and current Council members, as well as City Administrator Peterson, stating that it had been his pleasure to serve with them and the rest of the staff. He stated that he was thankful for the opportunity and looked forward to this community being a great community for years to come.

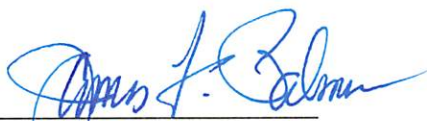
Mayor Pro Tem Barton stated that he would like to reiterate Councilman Hammond's comments noting that it had been an honor to serve with the current Council. He said he had learned a lot and enjoyed working with everyone. He felt Calhoun was in a good place when he began serving, is still in a good place, and has lots of good places to go.

11. Motion to Adjourn

Councilman Hammond made a motion to adjourn. Mayor Pro Tem Barton gave a second with all voting aye. Motion approved.

Approved:

Submitted:


  
James F. Palmer, Mayor

  
Sharon Nelson, City Clerk

CITY OF CALHOUN  
2018 OATHS OF OFFICE FOR  
CITY OFFICIALS

"I George R. Crowley, do solemnly swear (or affirm) that I will truly perform to the best of my abilities the duties of City Councilman, Post 3, by adopting and enforcing such measures as in my judgment shall be best calculated to promote the general welfare of the inhabitants of the City of Calhoun and the common interest thereof."

THIS, the 18<sup>th</sup> day of December, 2017

  
\_\_\_\_\_  
George R. Crowley

"I Ray Mitchell Denmon, do solemnly swear (or affirm) that I will truly perform to the best of my abilities the duties of City Councilman, Post 4, by adopting and enforcing such measures as in my judgment shall be best calculated to promote the general welfare of the inhabitants of the City of Calhoun and the common interest thereof."

THIS, the 18<sup>th</sup> day of December, 2017

  
\_\_\_\_\_  
Ray Mitchell Denmon



**City of Calhoun**  
**Budget Amendment- 4th Quarter Fiscal 2017**

		Original Budget	Revised Budget	Budget Amendment	Amended Budget
<b>Budget Amendment #1</b>					
<b>General Fund</b>					
Travel	1101110-523500	\$ 21,000	\$ 19,000	\$ 3,326	\$ 22,326
Advertising	1101400-523300	100	10	69	79
Legal & Auditing	1101400-521201	-	546	234	780
Legal & Auditing	1102650-521201	24,000	181,000	25,550	206,550
Buildings	1106180-541300	-	-	199,998	199,998
Interdepartmental Services	1106181-522200	3,000	9,809	3,243	13,052
Regular Employees	1106590-511100	209,695	205,440	10,922	216,362
Interdepartmental Services	1106590-522200	3,000	8,116	1,851	9,967
FICA Contributions	1106590-512200	13,075	13,075	357	13,432
Engineering	1107220-521200	-	-	23,862	23,862
Interdepartmental Services	1107550-522200	8,500	22,783	7,036	29,819
General Supplies & Materials	1107550-531100	2,000	2,667	1,308	3,975
Rental of Equipment & Vehicles	1107550-522320	5,000	5,750	900	6,650
Legal & Auditing	1107550-521201	250	490	681	1,171
Dues & Fees	1107550-523600	1,200	2,007	134	2,141
Regular Employees	1107563-511100	134,690	13,690	6,195	19,885
Worker's Comp Ins.	1107563-512700	558	558	1,704	2,262
FICA Contributions	1107563-512200	8,351	8,351	606	8,957
Medicare	1107563-512300	1,953	1,953	142	2,095
Retirement Plan Emp. Contribution	1107563-512401	5,290	6,967	109	7,076
Title Ad Valorem Tax	1000000-311311	(207,000)	(207,000)	(5,194)	(212,194)
Local Option Sales Tax	1000000-313100	(2,165,000)	(2,165,000)	(81,573)	(2,246,573)
Beer Tax	1000000-314200	(291,000)	(291,000)	(9,505)	(300,505)
Insurance Premium Tax	1000000-316200	(875,000)	(952,602)	(100,468)	(1,053,070)
Building Permits	1000000-322111	(63,450)	(63,450)	(26,996)	(90,446)
Operating-Categorical-FEMA	1000000-331111	-	-	(16,495)	(16,495)
State OP-Direct-Hwy-Safety Grant	1000000-334113	-	-	(14,554)	(14,554)
Loc. Grants-Gordon Co.	1000000-335000	(183,322)	(185,523)	(10,572)	(196,095)
Airport Auth. Reimbursement	1000000-337002	(74,107)	(75,621)	(18,489)	(94,110)
Pen/Int.-Delinquent Taxes	1000000-319000	(17,500)	(17,500)	(4,381)	(21,881)
				<u>0</u>	

*Budget Amendment #1 is to account for travel expenses for the Mayor and Council, legal representation to Municipal Court for the on-going Walker Case, legal expertise in balloting questions posed to the citizens of Calhoun and questions posed regarding downtown issues such as food truck sales at events. In addition, Downtown Development had expenses for technical support for sound, interdepartmental electric work performed for the Harvest Festival and supplies for Barbecue Boogie and Blues. The Airport wages had to be adjusted due to increases and payroll related expenses along with a worker's compensation case that was addressed with this amendment. This amendment also records a donation to the school for renovations to the auditorium and expenses for design guidelines for City planning. Lastly, the Library had payroll and legal expenses that were paid out due to the change over to the Regional Library. All of these were paid for with revenue accounts that were collected in excess of budget.*

**Budget Amendment #2  
Confiscated Assets**

Superior Court Awards	2103200-351110	7,050	8,057	(3,458)	4,599
Small Equipment<\$5000	2103200-531600	-	-	<u>3,458</u>	3,458
				-	

*Amendment #2 is account for court awarded items used by the City of Calhoun Police Department in an added effort to fight drugs within the City.*

**Budget Amendment #3  
SPLOST 2005**

Machinery>\$5000	3220000-542100-166	-	-	31,089	31,089
Interest Revenues	3220000-361000	(5,000)	(5,000.00)	(1,624)	(6,624)
Fund Balance	3220000-399000	(3,460,000)	(3,476,381)	<u>(29,465)</u>	(3,505,846)
				-	

*Amendment #3 is to provide for extrication equipment by the Fire Department.*

**Budget Amendment #4  
School Bond Debt Service**

Reimbursement Board of Education	4300000-337003	(2,743,300)	(2,743,300)	(1,600)	(2,744,900)
Fiscal Agent's Fees	4300000-583000	-	-	<u>1,600</u>	1,600
				-	

*Amendment #4 is to account for the agent fees for bonds with additional revenues from the School Debt Service Fund.*

**Budget Amendment #5  
School SPLOST Fund**

Transfer In-School Debt Service	3230000-391110	-	-	(876,194)	(876,194)
Buildings	3230000-541300	-	-	<u>876,194</u>	876,194
				-	

*Amendment #5 is to account for the capital improvements to Science Technology Building and the Auditorium with revenues from the School Debt Service account.*

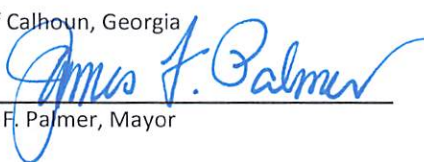
**Budget Amendment #6  
Hotel/Motel Tax Fund**

H/M Revenue	2750000-314100	(741,011)	(741,011)	(6,530)	(747,541)
H/M Industrial Development Authority	2757520-571002	185,253	185,253	1,633	186,886
H/M Downtown Development Authority	2757520-572035	46,313	46,313	408	46,721
H/M Chamber of Commerce	2757540-572020	324,193	324,193	2,856	327,049
Transfer-Out - Calhoun Recreation	2757540-611201	92,626	92,616	817	93,433
Transfer-Out - City of Calhoun	2757540-611202	46,313	46,313	408	46,721
Transfer-Out - City of Calhoun	2757520-611202	46,313	46,313	<u>408</u>	46,721
				-	

*Amendment #6 is to account for an increase in revenue collected and paid out of the Hotel/Motel Tax Fund.*

ADOPTED this 11th day of December

City of Calhoun, Georgia

  
James F. Palmer, Mayor

Attest:

  
Eddie Peterson, City Administrator