



**CITY COUNCIL MEETING  
DECEMBER 18, 2023- 7:00 PM  
109 SOUTH KING STREET  
DEPOT COMMUNITY ROOM**

**MINUTES**

**PRESENT:** James F. Palmer, Mayor  
Al Edwards, Mayor Pro Tem  
Ray Mitchell Denmon, Councilmember  
Jackie Palazzolo, Councilmember  
Ed Moyer, Councilmember

ALSO: Paul Worley, City Administrator; Kyle Ellis, Utilities Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Tony Pyle, Police Chief; Lenny Nesbitt, Fire Chief.

1. **Council Meeting Called to Order**  
**Welcome**  
Mayor Palmer called the meeting to order and welcomed everyone in attendance.  
**Invocation**  
Mayor Pro Tem Edwards gave the invocation.
2. **Pledge of Allegiance**  
Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. **Amendment or Approval of Proposed Agenda**  
Mayor Pro Tem Edwards made a motion to approve the December 18, 2023 agenda as presented. Councilmember Moyer gave a second with all voting aye. Motion approved.
4. **Amendment or Approval of Minutes**  
Councilmember Denmon made a motion to approve the minutes of the City Council meeting of December 11, 2023. Councilmember Moyer gave a second with all voting aye. Motion approved.

5. **Mayor's Comments**

6. **Public Hearing and Comments**

7. **Old Business**

- A. Mayor Palmer gave the second reading of a proposed amendment to Chapter 6-Alcoholic Beverages-Section 6-53 of the Calhoun Code of Ordinances addressing transfer of alcohol licenses. The public hearing will be on January 8, 2024.

8. **New Business**

- A. Mayor Palmer read a resolution appointing Kyle Ellis to replace Larry Vickery as the alternate voting delegate to communicate the decisions of the City of Calhoun to Electric Cities of Georgia. Mayor Pro Tem Edwards made a motion to approve the appointment and allow Mayor Palmer to sign the resolution. Councilmember Palazzolo gave a second with all voting aye. Motion approved.

- B. Mayor Palmer read a manager change request at a location of 756 Highway 53 by BP Calhoun Food Mart, LLC. The prior manager was Krupa Desai and the proposed new manager is Gary Riggs. Councilmember Moyer made a motion to approve the manager change request. Councilmember Denmon gave a second with all voting aye. Motion approved.

9. **Other written items not on the agenda**

10. **Work Reports**

- A. Paul Worley, City Administrator gave a review of the November, 2023 General Cash and Hotel Motel reports. Mayor Pro Tem Edwards made a motion to approve the reports as presented. Councilmember Palazzolo gave a second with all voting aye. Motion approved. (Copy attached)

B. Kyle Ellis, Utilities Administrator

- 1) Mr. Ellis requested approval of an unbudgeted item to purchase a bucket truck for the Electric Department as a replacement for one that was totaled in an accident. The purchase price is \$259,000 and will be available mid-2024. Mayor Pro Tem Edwards made a motion to approve the request. Councilmember Palazzolo gave a second with all voting aye. Motion approved.
- 2) Mr. Ellis gave a review of the November 2023 Utilities Cash report. Councilmember Denmon made a motion to approve the report as presented. Councilmember Moyer gave a second with all voting aye. Motion approved. (Copy attached)

- C. George Govignon, City Attorney, had nothing to report.


11. **Motion to move to Executive Session, if needed**

12. **Motion to return to General Session**

13. **Motion to Adjourn**

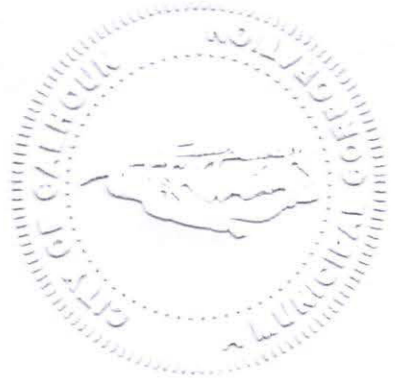
There being no further business to come before the Council, Councilmember Palazzolo made a motion to adjourn. Councilmember Moyer gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:08 p.m.

Approved:

  
\_\_\_\_\_  
James F. Palmer, Mayor

Submitted:

  
\_\_\_\_\_  
Sharon Nelson, City Clerk





A RESOLUTION

BE IT RESOLVED by the City of Calhoun (the "Participant") that James F. Palmer is hereby appointed as a voting delegate of the Participant ("Voting Delegate") with full power and authority to communicate the decisions of the Participant to Electric Cities of Georgia, Inc. ("ECG"), with regard to the Board of Directors of ECG Election process including, but not limited to submitting nomination forms and ballots for the election.

Kyle Ellis (the "Alternate") is hereby appointed as the alternate Voting Delegate with full power and authority of the Voting Delegate to the extent that it is convenient for the Participant to make such communications to ECG through the Alternate.

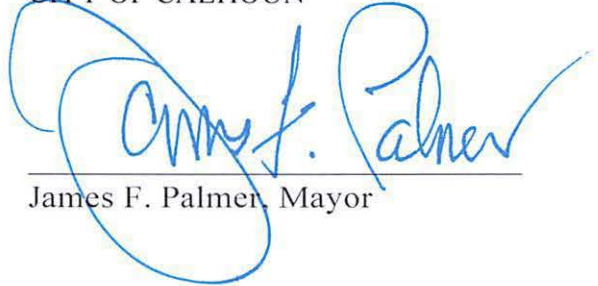
This 18<sup>th</sup> day of December, 2023.

ATTEST:



Sharon Nelson, City Clerk

CITY OF CALHOUN



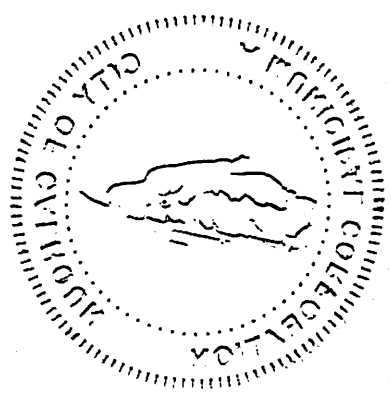
James F. Palmer, Mayor

[SEAL]





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## General Government Cash Report

### General Government Operating Account

General Fund	Checking	\$ 3,377,214.01
Restricted Cash - Excise	Checking	35,249.84
Cash	Pay Pal	83,378.32
Solid Waste	Checking	243,118.58
Confiscated Assets	Checking	-
School Trust	Checking	1,750,562.60
Municipal Court	Checking	23,807.67
Hotel-Motel Fund	Checking	(18,228.99)
Recreation	Checking	105,069.88
Recreation - Hotel / Motel	Checking	152,032.66
SPLOST 2018	Checking	-
Golf	Checking	405,335.72
Golf Renewal & Replacement Reserves	Checking	-
American Rescue Plan Act (ARPA)	Checking	2,327,668.17
OPIOD	Checking	24,946.20
<b>Total Operating</b>		<b><u>8,510,154.66</u></b>

Reserves - Restricted / Renewal & Replacement	Savings	0.35
Specified Funds / Renewal & Replacement	Savings	1,487,267.36
<b>Total Reserves</b>		<b><u>1,487,267.71</u></b>

2018 SPLOST - Uncommitted	Checking	4,050,180.04
2018 SPLOST - Committed	Checking	688,572.90
<b>Total</b>		<b><u>4,738,752.94</u></b>

Fire Department Donations	Public Checking	6,154.78
Revolving Loan	Checking	323,315.09
Police #1 - Forfeiture (Settled)	Money Market	4,820.77
Police #2 - Forfeiture (Pending)	Checking	44,950.16
Police #3 - Fed Funds	Money Market	30,032.79
Police #4 - Evidence	Checking	58,554.56
Police #5 - ICE Funds	Checking	20,773.46
Police PEPI Account	Checking	1,259.45
School Debt Service	Savings	9,826,301.64
City of Calhoun Investment Account	Money Market	2,474,864.39
<b>Total Special Funds, Reserves and Savings</b>		<b><u>12,791,027.09</u></b>

**GRAND TOTAL - 11/30/2023** **\$ 27,527,202.40**

### Component Unit Cash

Downtown Development Authority	\$ 39,072.85
Downtown Development Authority - Hotel/Motel Tax	99,697.58
	<b><u>\$ 138,770.43</u></b>

### General Government Investments

#### City of Calhoun - Various Investments

Reserves held in investments - \$3,426,352.73	\$ 15,140,328.92
ARPA	-
Golf- \$600,000 reserves held in Investments	989,124.62
	<b><u>\$ 16,129,453.54</u></b>

**Hotel/Motel 11/30/23 Report**

**Amount Received from GMA & Paid to Vendor for FY24**

Vendor #	Vendor	Jul paid in Sep 2023	Aug paid in Oct 2023	Sep paid in Nov 2023	Oct paid in Dec 2023	Nov paid in Jan 2024	Dec paid in Feb 2024	Jan paid in Mar 2024	Feb paid in Apr 2024	Mar paid in May 2024	Apr paid in Jun 2024	May paid in Jul 2024	Jun paid in Aug 2024	Total
29	Chamber of Commerce	\$ 45,392.07	\$ 31,338.86	\$ 26,582.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,313.73
1346	City of Calhoun-Unrestricted	38,907.49	26,861.88	22,785.26	-	-	-	-	-	-	-	-	-	88,554.63
1346	City of Calhoun-Restricted	6,484.58	4,476.98	3,797.54	-	-	-	-	-	-	-	-	-	14,759.10
3132	Calhoun Recreation Dept.	12,969.16	8,953.96	7,595.09	-	-	-	-	-	-	-	-	-	29,518.21
	<b>Total Paid By H/M Fund</b>	<b>\$ 103,753.30</b>	<b>\$ 71,631.68</b>	<b>\$ 60,760.69</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 236,145.67</b>
	<b>Paid to Industrial Development by City of Calhoun</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ 30,000.00</b>
	<b>Paid to Downtown Development by City of Calhoun</b>	<b>\$ 50,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ 50,000.00</b>

**Balance in City Held Accounts as of 11/30/2023**

	Beginning Balance as of 7/1/2023	Revenue	Expenses	Balance as of 11/30/2023
City of Calhoun-Unrestricted	\$ 911,723.61	\$ 88,554.63	\$ (30,000.00)	\$ 970,278.24
City of Calhoun-Restricted	\$ 20,680.23	\$ 14,759.10	\$ -	\$ 35,439.33
Downtown Development	\$ 121,478.67	\$ 50,000.00	\$ (71,781.09)	\$ 99,697.58
Calhoun Recreation Dept.	\$ 162,933.17	\$ 29,518.21	\$ (40,418.72)	\$ 152,032.66

## Utilities Cash Report

### Utility Operating Account

Electric	Checking	\$ 2,581,659.99
Water & Sewer	Checking	3,685,024.31
Telecommunications	Checking	1,707,291.47
Utilities Administration	Checking	1,567,510.11
<b>Total Operating</b>		<b>9,541,485.88</b>

Electric Reserves & Unrestricted Investments	Reserves - Checking	3,179,326.52
Telecom Reserves & Unrestricted Investments	Reserves - Checking	408,018.00
Water / Sewer Reserves & Unrestricted Investments	Reserves - Checking	1,617,872.39
Bond Sinking Fund	Savings	417,288.37
Utility Deposits	Checking	1,064,317.87
City of Calhoun Shuler Bond	Savings	38,468.48
City of Calhoun Investment Account	Money Market	17,274,081.41
<b>Total Savings &amp; Reserves</b>		<b>23,999,373.04</b>

**GRAND TOTAL - 11/30/2023**

**\$ 33,540,858.92**

### Utilities Investments

Electric	\$ 11,645,226.58
Water	\$ 16,552,710.55
Sewer	\$ 4,945,894.78
Telecommunications	\$ 1,416,446.10
<b>City of Calhoun - Various Investments</b>	<b><u><u>\$ 34,560,278.01</u></u></b>

**CITY OF CALHOUN**

City Council Meeting  
700 West Line Street  
Utilities Conference Room  
December 18, 2023 – 1:38 PM


**EXECUTIVE SESSION MINUTES**

**Present:** James F. Palmer, Mayor  
Al Edwards, Mayor Pro Tem  
Ray Denmon, Councilmember  
Ed Moyer, Councilmember  
Jacqueline Palazzolo, Councilmember

**Also:** Paul Worley, City Administrator  
Kyle Ellis, Utilities Administrator  
George Govignon, City Attorney  
Sharon Nelson, City Clerk

- A. Councilmember Denmon made a motion to move to executive session in accordance with O.C.G.A. § 50-14-2, for a privileged consultation with legal counsel pertaining to pending or threatened litigation. Councilmember Palazzolo gave a second with all voting aye. The motion was approved and the council moved to executive session at 1:38 PM.
- B. City Attorney Govignon requested authorization to enter into settlement discussions pertaining to current litigation involving a former employee.
- C. There being no other discussion, and on motion duly made by Councilmember Denmon and seconded by Councilmember Palazzolo, the executive session was adjourned and Council members returned to the work session at 1:48 PM.

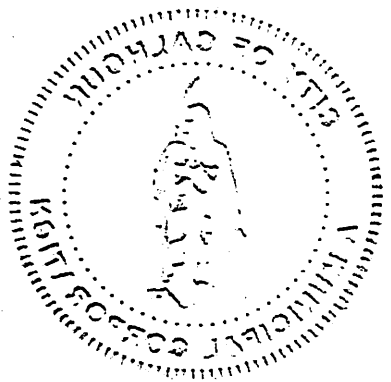
Approved:

  
James F. Palmer, Mayor

Submitted:

  
Sharon Nelson, City Clerk





STATE OF GEORGIA  
COUNTY OF GORDON  
CITY OF CALHOUN

### CLOSED MEETING AFFIDAVIT

James F. Palmer, Chair of the City of Calhoun, City Council Meeting, being duly sworn, states under oath that the following is true and accurate to the best of his/her knowledge and belief:

1.

The City Council of Calhoun, Georgia, met in a duly advertised meeting on December 18, 2023.

2.

During such meeting, the council voted to go into executive session.

3.

The executive session was called to order at 1:38 PM.

4.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

XX Consultation with the city attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1)

\_\_\_\_\_ Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and (*insert the citation to the legal authority making the tax matter confidential*) \_\_\_\_\_

\_\_\_\_\_ Discussion or voting on

\_\_\_\_\_ Authorizing a settlement as provided in O.C.G.A. § 50-14-3(b)(1)(A)

\_\_\_\_\_ Authorizing negotiations to purchase, dispose of, or lease property as provided in O.C.G.A. § 50-14-3(b)(1)(B)

\_\_\_\_\_ Authorizing an appraisal as provided in O.C.G.A. § 50-14-3(b)(1)(C)

\_\_\_\_\_ Entering a contract for the purchase, disposal of, or lease of property as provided in O.C.G.A. § 50-14-3(b)(1)(D)

\_\_\_\_\_ Entering into an option to purchase, dispose of, or lease property as provided in O.C.G.A. § 50-14-3(b)(1)(E)

\_\_\_\_\_ Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a city officer or employee as provided in O.C.G.A. § 50-14-3(b)(2)

\_\_\_\_ Interviewing candidates for executive positions as provided in O.C.G.A. § 50-14-3(b)(2)

\_\_\_\_ Other (describe the exemption to the open meetings law): \_\_\_\_\_  
\_\_\_\_\_ as provided in (insert the citation to the legal authority exempting the topic): \_\_\_\_\_

5.

\_\_\_\_ During the course of the closed session devoted to exempt topics, an incidental remark regarding a non-exempt topic or an attempt to discuss a non-exempt topic was made.

\_\_\_\_ The attempt was immediately ruled out of order and attempts to discuss the same ceased immediately.

\_\_\_\_ The attempt was immediately ruled out of order. However, the comments did not cease, so the closed/executive session was immediately adjourned without discussion or action being taken regarding any non- exempt topic.

6.

Minutes were taken of this meeting in accordance with O.C.G.A. § 50-14-1(e)(2)(C) and will be filed and held for inspection by an appropriate court only.

This 18<sup>th</sup> day of December, 2023.

  
\_\_\_\_\_  
James F. Palmer, Mayor

Sworn to and subscribed before me this 21<sup>st</sup> day of  
December, 2023.

  
\_\_\_\_\_  
Notary Public

My commission expires:  
\_\_\_\_\_

