



**CITY COUNCIL MEETING
JULY 22, 2019- 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: **James F. Palmer, Mayor**
Ray Mitchell Denmon, Councilman
Al Edwards, Councilman
Jackie Palazzolo, Councilwoman

ALSO: Eddie Peterson, City Administrator; Larry Vickery, Utilities Administrator; Paul Worley, Assistant City Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Jeff Defoor, Director of Electric Utilities; David Nelson, Calhoun Police Department; Lenny Nesbitt, Fire Chief; Kyle Ellis, Director of Water & Wastewater; Brad Carrick, Telecommunications Director.

1. **Council Meeting Called to Order**

Welcome

Mayor Palmer called the meeting to order and welcomed everyone in attendance.

Invocation

Mayor Palmer gave the invocation.

2. **Pledge of Allegiance**

Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.

3. **Amendment or Approval of Proposed Agenda**

Councilman Edwards made a motion to approve the July 22, 2019 agenda as presented.

Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

4. **Amendment or Approval of Minutes**

Councilman Denmon made a motion to approve the minutes of the City Council meeting of July 1, 2019. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

5. **Council Comments**

A. Councilwoman Palazzolo submitted June reports as follows:

1) **Public Works**

Street Department

1. Completed 33 shop and 35 street dept. work orders.
2. Installed 4 new street signs.
3. Repaired pot-holes and utility cuts using approximately 33 tons of asphalt.
4. Installed 40 feet of 24 inch storm drain across Spring Valley Drive
5. Installed 300 feet of 18 inch storm drain on Curtis Parkway.

Cemetery Department

1. Performed routine maintenance on Fain and Chandler cemetery.
2. Supervised the opening and closing of 11 grave sites.
3. Sold 8 new grave spaces.

Parks Department

1. The grounds crew picked up litter, mowed, trimmed bushes, hauled garbage to the dump, and maintained records at records room.
2. The maintenance crew maintained designated buildings downtown.
3. Painted a wall at the depot.
4. Cleaned and treated the water fountains.

Animal Control

- Housed 19 dogs and 17 cats
- Number of dogs adopted: 1
- Number of cats adopted: 0
- Number of dogs rescued: 8
- Number of cats rescued: 12
- Number of dogs reclaimed by owner: 7
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 27
- Number of bite cases: 0
- Citations issues: 1

2) **Recreation Department**

1. YOUTH SPORTS:

Baseball and Softball – All-Star teams participated in the GRPA District tournaments June 10-14, 2019. Four teams represented Calhoun in 9-10 Girls Machine Pitch, 9-10 Boys Live Arm, 11-12 Boys Baseball, and 11-12 Girls Fast Pitch. The 9-10 Boys won the district championship and advanced to the GRPA State Championships hosted by Tift County June 25-28. Our 9-10 Boys won the GRPA State Championship.

The 7-8 Boys and Girls Coach Pitch teams participated in the GRPA State 7-8 Coach Pitch tournament hosted by Gordon County June 25-28. Our 7-8 Boys won the GRPA 708 Boy Coach Pitch State Championship.

2. TOURNAMENTS:

All-Star Warm-up Tournament – June 13- 15. 7-8 Boys Coach Pitch – Six teams participated in this event. A total of 450 visits were made by players, coaches, and spectators during this event. The economic impact for this event is estimated at \$29,250.00

GRPA 5TH District 11-12 Baseball Tournament – June 10-14, 2019 – Seven teams participated in this event. A total of 525 visits were made by players, coaches, and spectators during this event. The economic impact for this event is estimated at \$34,125.00.

3. PROGRAMS:

Camp South River – Camp was held the weeks of June 3- 7, June 10-14, June 17-21, and June 24-28 for boys and girls ages 7-12. A total of 49 participants attended camp during the month.

STARS – June 11 – The Stars program for June was a picnic at the Rock Garden.

STARS Readers – The Stars Readers met on June 17 at the Library.

Tennis – Leagues – Morning and Evening Quads, Tennis 101, League Play Monday through Saturday.

Winner’s Club – Tennis Day – June 12

4. POOL:

The Blue Barracudas had 3 home meets during the month. The GRPA 5th District was held June 28 at the Calhoun Aquatics Center. The Blue Barracudas and Calhoun Recreation was the host of the District meet. Forty-seven swimmers advanced to the GRPA State Swim meet held in Tifton July 12-13.

Pool Usage:

General Public – Open Swim – Monday through Saturday – 2,737 visits

Pool Parties – 24 parties

5. FACILITY USAGE:

Billy Bearden Recreation Center:

Community Room: 2 events Meeting Room – 4 events

2 weeks camp New Adventure

Gym – 219 visits – Free Play

Black and Gold Playground Pavilion – 10 events

Ratner Pavilion – 5 events

6. WEBSITE USAGE:

CalhounRec.com

Page Views – 3,456

Users – 1,045

Sessions – 1,389

Posts - 34

Facebook

Reached – 8,321

Post Engagements – 3,040

Posts - 19

7. PARKS/FACILITIES:

1- Daily Park Clean-Up – 4 employees

2- Drag all fields weekly – 2 employees

3- Mowed islands; weed eat islands; front of recreation center; around pool – 4 employees

4- Weed eat and weed control all playgrounds – 3 employees

5- Weed eat all fences, trees, curbs, ditches and creek bank – River Street side - 4 employees

6- Weed eat all fences, around football field, trees around walking trail, benches, poles and power boxes –McDaniel Station side - 4 employees

7- Prepare field 2 and 4 River Street side – One Pitch tournament June 14 and 28 – 4 employees

8- Mowed all park areas, outfields, multipurpose fields – 4 employees

- 9- Prepared 3 fields for all-star tournament – 5 employees
- 10- Weeded flower planers – 4 employees
- 11- Repainted foul lines for tournaments – 2 employees
- 12- Trimmed shrubs around pool – 5 employees
- 13- Groomed tennis grounds; trimmed trees and bushes behind tennis fence – 6 employees
- 14- Field maintenance – football field – 2 employees
- 15- Trim and prune trees throughout park – 4 employees
- 16- Pressure washed building and bathrooms – 3 employees
- 17- Maintenance repair of ceiling tiles, lights, etc – all facilities – 4 employees

FALL REGISTRATION – Registration started for football, cheerleading, Fall Soccer and Volleyball – July 8 – August 8, 2019.

3) **Library**

- There are 11,973 library card holders, 9,353 library visitors, and 8,721 total circulation.
- There were 354 story time attendance, 105 adult program attendance, 128 new users, 648 e-books, 790 audio books, 891 computer logins, and 24,715 Facebook visits.

B. Councilman Edwards submitted June reports as follows:

1) **Electric Department**

- Construction continues on the new City of Calhoun Board of Education (BOE) / Administration building and pole replacement on South Wall and three new houses at Willow Brook.
- Electrical engineering continues for Apache expansion on River Street, Wal-Mart expansion and the 320 South Industrial upgrade.
- Thursday, July 11th at about 10:45 AM, a log truck caused major damages to the power line on West Line Street. In the process of replacing the three primary poles and two transformers another pole was hit on Court Street. The Electric Department would like to recognize the extra effort supplied by the Police, Fire, Street and Fiber Departments in helping with traffic control and restoration. This was truly a team effort to keep the work area safe and speed in restoring normalcy to our community.

WORK ORDERS IN PROCESS OR COMPLETED FOR JUNE:

• NEWLY CREATED	63
• COMPLETED AND CLOSED	76
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	23
• STREET AND SECURITY LIGHTING-	8
• DISTRIBUTION MAINTENANCE	5
• OUTAGES / TROUBLE CALLS	13
• WORK FOR OTHER DEPARTMENTS	10
• NEW METER SETS	9
• METER MAINTENANCE/REPLACEMENT	37
• ELECTRIC LOCATE TICKETS PROCESSED-	262

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The City of Calhoun's Electrical load for June is estimated to be about 35,000,000 kilowatt hours (kWh). This is about 6 million kWh less than June of 2018.

2) Telecommunications

Telecommunications

- Connected one new internet customer, started fiber splicing on another and started planning fiber run for a third.
- Added 30 Megabit of internet bandwidth to existing customers.
- Repaired customer aerial drop fiber brought down in storm.
- Replaced another customer's aerial drop fiber with underground service.
- Completed email server migration project.
- Started planning for phone system upgrade in July.
- Opened 6 and closed 14 work orders.

Geographic Information Systems

- Developed Special Needs Registry program for Police Department. David Nelson of the Calhoun Police Department was in attendance and addressed those present stating that links will be available on the Calhoun City official website as well as the Police Department Facebook. This will give all citizens of Gordon County the opportunity to input information pertaining to their special needs family member. The information will help to better prepare police, fire and emergency medical personnel to serve these individuals more efficiently. All information will remain confidential and stays with E911.
- Worked on phasing application for Electric Department to field verify circuit phasing.
- Created new sewer district mapping layer.
- Continued working with Engineering Department on Water Modeling re-calibration project
- Updated the following GIS layers
 - Water system and water meter data
 - Fire Department fire pre-plans for industrial and commercial buildings
 - Physical addressing for building and billing information
 - Changes to fiber network
 - Zoning
- Updated City and GIS web sites
- City employee GIS login statistics
 - Total logins – 1338 up 9% from last month
 - Top three layers accessed
 - Water – 545
 - Metering – 283
 - Electric – 178

3) **Building Inspections**

- Issued 84 permits for an estimated cost of \$6,915,690, collected \$36,051 in permit fees. This included 9 new residential, 2 residential remodel, 5 commercial remodel, 1 industrial remodel, 14 residential plumbing, 14 residential electrical, 4 commercial plumbing, 8 residential HVAC, 2 commercial HVAC, 7 commercial electrical, and 1 industrial electrical. 246 total inspections.

4) **Safety Committee**

- The safety committee met on June 4th and the topic of discussion was Personal Protection Equipment.
- A safety inspection was completed on January 11th at the Water Construction Department.
 - Vehicle accidents: 0
 - Workers compensation: 3

5) **Schools**

Work is progressing on the City of Calhoun School System's new administration building on South Main Street. Completion of the building is scheduled for September, 2019.

C. Councilman Denmon submitted June reports as follows:

1) **Water and Sewer Operations**

Water Treatment Plant

- Total gallons withdrawn: 327,580,000
- Daily average: 10,919,333
- Wells: 135,690,000
- Big Springs: 0
- % produced by Brittany Drive: 41.4%
 - Brittany Dr. daily production to capacity: 38.33%
 - Mauldin Rd. daily production to capacity: 39.97%
 - Rainfall for November – 5.63"

Waste Water Treatment Plant

- Treated a daily average of 3.781 MGD, with an average BOD effluent of 3, average suspended effluent of 11, and an average COD of 65.

Water Distribution & Wastewater Collection

- 298 work orders completed, 21 new water connections, 14 water service leaks repaired, 9 water main leaks repaired, 25 water services changed to new main lines, 136 meter changes, 54 utility locates called in for work orders, 547 utility locates responses.
- 2,350 feet of Sanitary Sewer Services TV inspected, 431 utility locates completed, 4,500 feet sanitary sewer lines cleaned, 18 new sewer connections installed, 4 sanitary sewer services repaired.

2) **Water and Sewer Construction**

Water and Sewer Systems Active Projects

- As part of the new NPDES requirements, steps are underway to meet the storm water segment of the Watershed Protection Plan. EPD notified us on April 17th that our Section 319 Grant for Lynn Creek has been awarded. Contract should arrive soon.
- The North Henderson Bend Lift Station is nearing completion.
- The two inch galvanized line replacement continues utilizing city forces.
- S.R. 156 Water Main Relocation (GDOT/ RR Bridge Replacement @ Ranger) – We have coordinated with the bridge contractor to install the new main on the new bridge.
- Ranger 12" Water Transmission Main – Materials are on site and permits have been acquired. This project is under construction.
- New 2.0 Million Gallon Tank on Pittman Road – The Project was awarded to PRECON TANKS, with construction to begin August 12, 2019.
- Peters Street Phase II Water and Sewer Relocations – Construction has begun on the section not involving AT & T.
- Hwy 41 South Sewer Extension – The Project was awarded to Gordy Construction, with construction to begin the week of July 15th.

Water & Sewer Projects in Development

- North Wall Street and Redbud Road Intersection improvements- GDOT asked for, and were given an estimate to relocate any utilities in conflict with the proposed project.
- S.R. 136 Water Main Relocation for new Bridges at the Coosawattee River
- 4" water main relocation on South Wall Street to accommodate drainage for the new City Schools Central Office.

Projects in Engineering Conceptual Design

Sewer

- Blackwood Creek Trunk Sewer Replacement
- Yarborough Street Replacement Sewer
- Louise Ave., Cherry St., and Florence Ave. Sewer Replacement
- Sewer Main relocation for the airport project.
- Old Fairmount Hwy Sewer Extension

Water

- Bellwood Road Water Transmission Main
- Reeves Station Water Main (replacing existing 6" C. I. with an 8")
- Second Interconnect with Pickens County
- GDOT SR 156/Salacoa Creek Bridges. Scheduled for 2020
- SR 225 8" water main river crossing

3) **Downtown Development Authority**

The HPC installed the sign that recognizes that Downtown Calhoun is on the National Register of Historic Places. The DDA in partnership with Freight & Rail Brewery applied for the Department of Community Affairs TPD grant.

The Downtown Development Authority will have another Food Trucks & Friends event on August 23rd from 5:30-9:30 at the Depot. We hope to see everyone downtown at this quarterly event and encourage everyone to shop local.

D. Mayor Palmer submitted Mayor Pro Tem Crowley's June reports as follows:

1) **Police Department**

- Made 361 cases with 6 DUI's
- Fines collected by Municipal Court - \$34,934
- Issued 446 warnings
- Investigated 61 highway accidents, 32 private property accidents
- Escorts - 34
- Incident reports -1,292
- Alarm responses - 257
- Miles patrolled: 31,073

2) **Municipal Court**

- Total Court cases- 437
- Court cases dropped- 102
- Number of Bond forfeitures- 206
- Number of Probation cases- 26
- Failure to appear- 62
- Subpoenas served- 5

3) **Fire Department**

Fire Suppression Division

184 Total reported calls for service for the Suppression Division

Dispatched Calls

6	Fire Incidents (\$133,100.00 in estimated Fire damage)
0	Overpressure Rupture, Explosion, Overheat (<u>NO FIRE</u>)
111	Emergency Medical Services / Rescue (Injuries, Medical, or Fatality)
10	Hazardous Conditions Incidents (<u>NO FIRE</u> ; Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)
5	Service Calls (Water Leak; Assist Other Agencies with Non-Emergency Calls)
35	Good Intent Calls (Smoke / Odor check; Investigation of Unknown Problem)
10	False Alarms or False Calls
0	Severe Weather & Natural Disaster
0	Special Incident Type (Citizen Complaint; Other)

Additional Fire Department Activities

- Participated with Water Day at New Beginnings

Training Division

CFD completed 857 Total Man Hours of training during the month.

Training consisted of:

- Training consisted of New Pump Operator training, Fire Behavior, Heavy Vehicle Rescue, Strategic and Tactical Operations for New Officers, and Attack Hose Management.

Fire Inspections - Public Safety Education - Code Enforcement Division

70 Total Reported Activities / Inspections completed during the month.

Inspections / Enforcement

11	Annual Inspection
3	New Business Inspections
25	Requested Inspections
8	Follow Up, Re-Inspections
0	Burn Site Inspections
2	Plan Reviews
0	Pre-Construction Meetings
0	Sprinkler Permits Issued
2	Fuel Tank Permit (Install, Removal or Service)
19	Consultations
0	Illegal Burning Citations

Additional Inspection - Public Safety & Codes Division Activities

- Lt. Duvall attended City Safety Meeting and Inspection.
- Inspections attended LEPC Meeting.
- Lt. Fox was recertified as a child Car Seat Instructor and Installer through Safe Kids.(FD gave out and installed 3 car seats this month)
- Supervision Services provides the seats through fees collected.
- Inspections attended the Fire Safety Symposium at GPSTC in Forsyth.

6. Public Hearing and Comments

None

7. Old Business

- A. Tabled item pertaining to a vote on the public hearing of an annexation and zoning request of C-2, for 1.19 acres, at a location of 1117 South Wall Street, parcel GC42-106, by Ronnie Holbrook, on behalf of GAH Properties, LLC. Councilman Denmon made a motion to remove the item from the table. Councilman Edwards gave a second with all voting aye, motion approved. City Attorney Govignon recommended the item be tabled indefinitely until the matter with Gordon County and the applicant is resolved in Superior Court. Councilman Denmon made a motion to accept the recommendation of City Attorney Govignon and table the matter until all matters with Gordon County are resolved. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
- B. Mayor Palmer gave the second reading of a front setback Variance Request of 20 feet, to vary from 35 feet to 15 feet, at a location of 417 South River Street, parcel C13-001B01, by Apache Mills, Inc. on behalf of Wildstein Realty Company, LLC. The Zoning Advisory Board meeting is scheduled for August 8th and the public hearing is scheduled for August 12th.

- C. Mayor Palmer gave the second reading of a Pawn Shop License Application for Northwest Georgia Pawn at a location of 142 West Belmont Drive, by Brandon Loftih Kempson. Mr. Kempson is listed as the owner and manager. The public hearing will be held on August 12, 2019.

8. New Business

- A. Mayor Palmer gave the first reading of amendments to Chapter 6, Section 6-34 and 6-40 of the City of Calhoun Code of Ordinances pertaining to store manager residency requirements for establishments serving alcohol. The amendment will allow for residents of counties adjacent to Gordon County to serve as store managers of establishments serving alcoholic beverages. The public hearing will be on August 26th.
- B. Mayor Palmer gave the first reading of a Beer and Wine Package License, at a location of 1081 Belwood Road, SE, by Love's Travel Stop #735. The store manager is Doug Pike. The public hearing will be on August 12th.
- C. Mayor Palmer gave the first reading of a Beer Pouring License, at a location of 273 Hwy 53 East, Suite 1, by Wings of Calhoun, LLC. The owner/applicant is Robert Stoll. A store manager will be named prior to the public hearing, scheduled for August 26th.
- D. Mayor Palmer read a Special Event Permit and road closure request by United Way of Gordon County for Unity Run XXVI to be held on Tuesday, September 24, 2019 at 5:30pm. The Unity Run begins on Warrior Path at Gordon Central High School, crosses Red Bud Road onto Curtis Parkway, right onto Dews Pond Road, right onto Barrett Road, left onto Meadow Lane, left onto Buena Vista continuing on Boulevard Heights, right onto East Line Street, left onto Piedmont Street, right onto North Court Street crosses Hwy 41 and ends at the corner of Court Street and Park Avenue in downtown Calhoun. GDOT has approved state route closures as submitted. Councilwoman Palazzolo made a motion to approve the special event request. Councilman Edwards gave a second with all voting aye. Motion approved.
- E. Mayor Palmer read a request by the Telecommunications Department to declare as surplus a Briggs and Stratton EXL8000 generator. Councilman Edwards made a motion to approve the surplus request. Councilman Denmon gave a second with all voting aye. Motion approved.
- F. Mayor Palmer read a request by the Police Department to declare the following items as surplus:
 - a. 2006 Chevrolet Equinox, VIN#2CNDL13F666176254, Mileage is 147,319. Originally purchased with COPS Hiring/Recovery Grant funds in 2009.
 - b. 2012 Dodge Charger, VIN#2C3CDXAT8CH282573, Mileage 114,881. Originally purchased with budgeted General Fund.Councilman Edwards made a motion to approve the surplus request. Councilman Denmon gave a second with all voting aye. Motion approved.
- G. Mayor Palmer read a request by the Police Department to purchase six computers for the Patrol Division. Upgrades are needed for compatibility with the new Federal Reporting System. The cost is \$1,585.33 each, totaling \$9,512.00, to be paid with State Forfeiture Funds. Councilman Edwards made a motion to approve the purchase request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

9. Other Written Items Not on the Agenda

10. Work Reports

- A. Eddie Peterson, City Administrator gave the General Government Cash Report noting that the 2018 SPLOST now has \$1.671 million. The 2011 SPLOST has \$1.620 million which will be used to wrap up the Peters Street project.
- B. Larry Vickery, Utilities Administrator gave the Utilities Cash Report stating that total operating revenues were \$4.316 million for the month of June, and total reserves and savings were \$8.365 million.
Councilman Edwards made a motion to approve the General Government and Utilities Cash Reports as presented. Councilman Denmon gave a second with all voting aye. Motion approved.
- C. George Govignon, City Attorney had nothing to report.

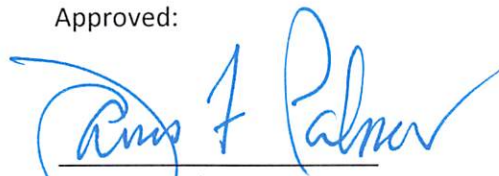
11. Motion to move to Executive Session, if needed

12. Motion to return to General Session

13. Motion to Adjourn

There being no additional business Councilman Edwards made a motion to adjourn. Councilman Denmon gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:40 pm.

Approved:


James F. Palmer, Mayor

Submitted:


Sharon Nelson, City Clerk





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