

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING ST
August 8, 2011 7:00 P.M**

MINUTES

**PRESENT: James F. Palmer, Mayor
Al Edwards, Mayor Pro Tem
George Crowley, Councilman
David Hammond, Councilman
Matt Barton, Councilman**

**ALSO: Eddie Peterson, City Administrator
Bill Bailey, City Attorney
Larry Vickery, Director of Utilities
Paul Worley, Deputy Clerk
Jeff DeFoor, Electric Dept. Superintendent
Brad Carrick, Telecommunications Superintendent
Jerry Crawford, Water and Sewer Director
Gary Moss, Chief of Police
Kim Townsend, Recreation Director**

- 1. Mayor Palmer called the meeting to order and welcomed everyone in attendance.
A. Mayor Palmer gave the invocation.**
- 2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.**
- 3. Mayor Palmer stated he would like to add to the agenda the reading of a Proclamation for Bert Vaughn to Mayor's comments. Councilman Hammond made a motion to approve the agenda as amended, Councilman Crowley seconded the motion. All voted aye, motion approved.**
- 4. Councilman Barton made a motion to approve the minutes of the July 25th, 2011 City Council Meeting. Councilman Edwards gave a second with all voting aye, motion approved.**
- 5. Mayor's Comments:**
 - A. Mayor Palmer read a proclamation honoring Dr. Bert Vaughn for his service to Calhoun First Baptist Church, the community, and the City of Calhoun. Bert Vaughn has served as pastor of First Baptist Church since 1979, and has served as City Chaplin since 1986. The Proclamation declares Sunday, August 14, 2011 as Dr. Bert Vaughn Day honoring his upcoming retirement. Councilman Edwards made a motion to approve the Proclamation as read. Councilman Crowley gave a second with all voting aye, motion approved.**

- B. Mayor Palmer announced that the City of Calhoun has been awarded the Certificate of Achievement for Excellence in Financial Reporting for its comprehensive annual financial report for the fiscal year ending June 30, 2010. The certificate of achievement is the highest form of recognition in the area of governmental accounting and financial reporting. Individual awards of Financial Reporting Achievement have been awarded to Alicia Stewart and Andrea Bramlett.
- C. Mayor Palmer recognized and congratulated Bryant Mathis and Marah McEntyre for winning state championships in the 50 yard breaststroke at the GRPA State Championship.

6. Council Comments:

- A. Councilman Edwards gave the July reports as follows:

1) Police Department

- Made 863 cases with 12 DUI's
- Fines collected by Municipal Court - \$54,367.80
- Issued 817 warnings
- Investigated 55 highway accidents, 33 private property accidents
- Provided 57 escorts
- Files 1,468 incident reports
- Responded to 329 alarms
- Patrolled 52,811 miles
- Responded to 5,227 calls for service by E-911

2) Fire Department

- Responded to 162 calls for service, 6 fire incidents for damages
- Responded to 0 Overpressure rupture, explosion, overheat
- Responded to 106 medical service calls with 73 patients and 0 death
- Responded to 15 hazardous conditions incidents
- Responded to 17 false alarms, 13 good intent, 0 severe weather & natural disaster
- All personnel are working on required Core Competencies

3) Fire Inspection Department

- 304 total reported activities/inspections which included 18 annual inspections, 7 new business inspections, 55 requested inspections, 12 follow-up or re-inspections, 0 burn-site inspections, 1 plan review, 0 sprinkler permit issued, and 134 consultations
- Inspectors & firefighters conducted Fire Extinguisher classes at Henkel Corporation.
- Inspectors attended LEPC meeting.

- Lt. Duvall worked up potential new fuel depot information.
- Lt. Dooley attended the city safety meeting and completed the monthly city safety inspection.

4) Main Street Program

- The last of the summer concerts in the Park will be on Saturday, August 20th from 7:00-10:00.
- The Downtown Development Authority has just recently received its National Main Street Program accreditation certificate for the fiscal year 2010 from the National Trust for Historic Preservation. This is the ninth consecutive year that the Calhoun Main Street Program has successfully met the ten performance standards and criteria required to be named an accredited Main Street Program.

5) Zoning Advisory Board

- The ZAB met on August 4th to discuss the annexation and zoning request for William Price at a location of 110 Meadowbrook Road. The ZAB also discussed a zoning change request by PFW Properties, Inc. at a location of 445 Elm Street.

B. Councilman Barton gave the July reports as follows:

1) Street Department

- Placed 4 new street signs.
- Completed 24 shop and 17 street department work orders.
- Cleaned out ditches at Chandler Cemetery and South Industrial Boulevard.
- Repaired pot holes at various locations around the city using approximately 14 tons of asphalt.
- Performed maintenance on the bike trail off of Kirby Road.
- Inspected and maintained approximately 98 miles of streets and storm drainage.
- Replaced a 20 ft section of pipe on Woodland Drive.
- Widened an access road by 10 ft at the Tom B. David Airport.

2) Cemetery Department

- Performed routine maintenance on Fain and Chandler Cemetery.
- Supervised the opening and closing of 11 grave sites.
- Sold 8 new grave spaces.
- Worked 11 grave sites.

3) Rabies Control

- Housed 21 dogs, and 25 cats

- Issued 7 warnings
- Answered 50 customer calls

4) Parks Department

- The Parks Department grounds crew picked up litter, hauled garbage to the dump, books from the library and maintained records at records room.
- Kept up maintenance on all equipment.
- Cleaned City Hall at weekly intervals.
- The building and maintenance crew performed routine maintenance on designed city buildings and all fountains

5) Safety Committee

- Safety topic- managing diabetes
- Safety Inspection- electric department
- Accidents- Vehicle Accident-0
- Workers Comp-3: police department-2, plant maintenance-1

6) Recreation Department

- The Calhoun Barracudas participated in the GRPA 5th district swim meet at Fort Oglethorpe July 9th. There were 47 swimmers that advanced to the GRPA state meet held in Tifton on July 22-23. At the GRPA state swim meet we had two participants that won the state championship in their event. Those individuals were: Bryant Mathis and Marah McEntyre.
- There were 1,395 visits to the pool for the month of July. 12 pool parties were held over the month.
- Facility rentals for July: Ratner Pavilion-3, Playground Pavilion-5, Recreation Center Community Room-8, Recreation Center Meeting Room-2.
- Palmer Memorial Park softball/baseball fields were also rented for a NSA Girls Fast Pitch tournament on July 16. There were 20 teams that participated in this one day tournament.
- Fall registration is under way for youth football, cheerleading, and soccer. There will also be an instructional baseball and softball program this fall.

C. Councilman Crowley gave the July report as follows:

1) Water Treatment Plant Facility

- Pumped a total of 339,400,000 gallons of water for a daily average of 10,948,387 gallons.
- The Brittany Drive Treatment Plant produced 40.2% of the City's potable water for the month, and Big Springs – 116,030,000
- Rainfall 3.71"

2) Waste Water Treatment Plant Facility

- Treated a daily average of 4.933 MGD, with an average BOD effluent of 4, average suspended effluent of 10, and an average COD of 52.

3) Water Distribution

- 12 Water connections, 46 water service leaks repaired, 17 water main leaks repaired, 1 fire hydrant repaired, 9 change out of meters, 63 utility locates called in for work orders, 461 utility located, and 105 misc. calls
- Continued work on Hwy 53 and Hwy 41 intersection water line relocations- 80% complete.
- Completed installing 2,100 ft. of 6" PVC pipe along Oak Knoll Road. Cleaned out line, tested water, and made connections.
- Completed inventory at water construction shop.

4) Waste Water Collection

- 1,300' Sanitary Sewer Services TV inspected, 305 utility locates completed, 1 lift station repairs completed, 8,200' sanitary sewer lines cleaned, 76 manholes opened and inspected
- Continued work on Brittany Drive Well expansion project
- Continued work on Hwy. 53/Hwy.41 sewer and water line relocations

5) Building Inspection Department

- Issued 20 permits for an estimated cost of \$501,835.00 This included 2 grading permit, 1 new residential, 1 new commercial, 5 commercial remodeling, 0 residential plumbing, 1 commercial electrical, 3 residential electrical, 1 sign permits, and 0 NOI.

D. Councilman Hammond gave the July report as follows:

1) Electric Department

Long Term Projects under Construction

- The utilities construction crews continue to be supported by electric maintenance personnel as needed to maintain all Water Dept. and Treatment plants and controls.
- Phase II of the System Loss Program for 2010-2011 will be accelerated this summer once our GIS mapping updates are completed. Our consultant, Power Engineering, has updated the system relay and protection coordination data for the newly constructed Engineered Floors circuits. Remaining circuits are under study.

- The new water treatment project is underway with the relocation of the existing 600 amp Electrical service and the addition of a new 600 amp electrical service.

Projects and Maintenance under construction

- The Electric department continues to communicate with Calhoun Schools Construction Team for the new school. Engineering is underway for outdoor lighting, electric distribution line relocation, underground conversion of existing facilities, and the possibility of Total Electric construction. Phase I Construction has begun with disconnection of utilities at selective facilities.
- The Electric Department continues to work with GDOT Intersection Improvements. The City of Calhoun has installed 5 concrete poles and transferred other facilities for this project. The DOT intersection widening of Red Bud and College Streets is under construction as well. Two of the intersections have been redesigned and re-estimated. The addition of concrete poles on West Line St. at River St. and 53 Hwy. at River St. are complete. Construction has also begun at the intersection of 53 and 41.

Work orders in process or completed

- Street and security lighting-37
- New business and maintenance-37
- After hours trouble and callouts-17
- City electrical maintenance-20
- Meter maintenance/replacement- 4
- New customer meter sets- 3
- Monthly total system locate tickets processed- 249

New record for electric system- 42,020,496 Kwh in July. This is an increase of 24% over 2010, and 57% over 2009. While residential and commercial usages were at the normal seasonal values, large industrial usage was up 37% from 2010 and 133% above 2009.

2) **Telecommunications Departments:**

- Finished installation of 2 new internet customers and a new point-to-point circuit for an existing customer.
- Added 17 Meg of internet to existing customers.
- Continue to support the school demolition; setting poles, moving cables and phones.
- Started performing pole transfers at several street intersections to support intersection road changes.
- Compiled electric data for electric rate and efficiency study by Electric Cities of Georgia.
- Filed quarterly report to Georgia PSC.
- Opened 46 and closed 27 work orders.

3) Geographic Information Systems:

- Completed geo-coding billing addresses to physical addresses.
- Completed first phase of water data cleanup.
- Started water meter location cleanup.
- Continue updating electrical circuit phasing field verification and process GPS field locations for updates.
- Worked with Engineering to map wastewater infiltration tables to match industry attribute standards.
- Verified water meters are billing to correct industrial accounts.
- Continued mapping fire hydrant and hydrant valve locations county wide.
- Updated city website.
- Updated and created AMR and billing reports.

4) Northwest Georgia Regional Commission

- Councilman Hammond gave a report on the monthly Northwest Georgia Regional Commission meeting.
- Councilman Hammond stated that regional June sales tax numbers had increased 6.2%.
- Councilman Hammond stated that the Commission was continuing to work on reviewing upcoming transportation projects for the region.

7. Public Hearings and Comments:

- A. Mayor Palmer opened the public hearing for the Annexation and Zoning request of R-1B for a location of 110 Meadowbrook Road by William Price and Alan Price.
- Eddie Peterson stated all notifications have been placed and all the requirements have been met for advertising.
 - Councilman Edwards gave the report for the Zoning Advisory Board (ZAB) which met on August 4th. Councilman Edwards stated that it was the recommendation of the ZAB to grant the annexation and zoning request.
 - Mayor Palmer asked if there were any other questions/comments, there were none.
 - Councilman Edwards made a motion to grant the annexation request. Councilman Hammond gave a second with all voting aye, motion approved.
 - Councilman Edwards made a motion to grant the R-1B zoning request. Councilman Crowley gave a second with all voting aye, motion approved.

- B. Mayor Palmer opened the public hearing for a zoning change request for PFW Properties, Inc. from Industrial (IND-G) to Commercial (C-2) for property located at 445 Elm Street which contains 1.84 acres.
 - o Eddie Peterson stated all notifications have been placed and all the requirements for advertising have been met.
 - o Councilman Edwards gave the report for the Zoning Advisory Board which met on August 4th. Councilman Edwards stated that it was the recommendation of the ZAB to grant the zoning change request.
 - o There were no further comments and the public hearing was closed.
 - o Councilman Edwards made a motion to grant the zoning change request from IND-G to C-2. Councilman Crowley gave a second with all voting aye, motion approved.

- C. Mayor Palmer read a request for a pawn shop license by Marvin Singleton Jr., owner, D/B/A: The Window, for a location of 1326 South 41 Highway.
 - o Mayor Palmer opened the public hearing.
 - o Mayor Palmer asked for any comments, there were none.
 - o Mayor Palmer closed the public hearing.
 - o Councilman Crowley made a motion to approve the pawn shop license request. Councilman Edwards gave a second with all voting aye, motion approved.

8. Old Business:

- A. Mayor Palmer conducted the second reading of a beer package license request from Jose Estrada, owner, D/B/A: El Sol Hispanic Grocery, for a location of 188 W. C. Bryant Parkway. The public hearing will be on August 22nd.

9. New Business:

- A. Mayor Palmer conducted the first reading of an application for annexation and zoning change from AG-1 to C-2, and a 0.24 acre tract zoning change from R-2 to C-2 at a location of 932 North Wall Street for Stanley Simpson. The ZAB will meet on October 6th. The public hearing is set for October 10th.
- B. Mayor Palmer read a request for the Annual Northwest Georgia Regional Fair parade to follow the traditional route on September 10th at 11:00am. Councilman Hammond made a motion to approve the parade request. Councilman Edwards gave a second with all voting aye, motion approved.
- C. Mayor Palmer read a request by the Gordon County Chamber of Commerce for the Annual Calhoun Christmas Parade to follow an extended route on December 8th at 7:00pm. Councilman Hammond made a motion to approve the parade request. Councilman Barton gave a second with all voting aye, motion approved.
- D. Mayor Palmer read a request for Dickie Goswick to serve a 6 year term on the Recreation Commission. Mr. Goswick's re-appointment term would expire on

June 30th, 2017. Councilman Barton made a motion for the re-appointment. Councilman Edwards gave a second with all voting aye, motion approved.

- E. Mayor Palmer conducted the first reading for a de-annexation request at a location of 1066 Sugar Valley Road which is zoned R-1 and contains 5.43 acres, and a de-annexation at a location of 1060 Sugar Valley Road which is zoned R-1B and contains 0.78 acres. The applicant for both de-annexations is Martha Juanita Treadaway Muse. The ZAB will meet on October 6th. The public hearing is set for October 10th.
- F. Mayor Palmer conducted the first reading for a de-annexation request at a location of 1287 McDaniel Station Road for Betty Brock. This parcel is 0.69 acres and is zoned A-1. The ZAB will meet on October 6th. The public hearing is set for October 10th.
- G. Mayor Palmer read a request by the Downtown Development Authority Main Street Program asking permission to close Park Avenue from Harlan Street to Hicks Street, and Court Street from Wall Street to King Street for Harvest Fest 2011. This is the typical festival area. The closing time would be from 8am until 6pm Saturday, October 29, 2011. Councilman Edwards made a motion to approve the street closings. Councilman Barton gave a second with all voting aye, motion approved.

10. Other written items not on the agenda: None

11. Work Reports:

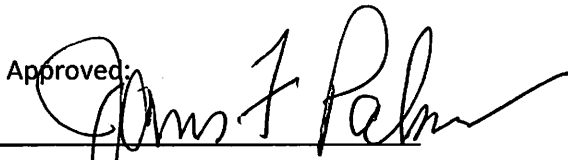
A. Eddie Peterson, City Administrator

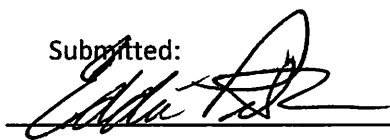
- o Mr. Peterson stated that the City had just received the tax digest numbers from the Gordon County Tax Assessor's office and it is currently under review.

B. Larry Vickery, Director of Utilities

- o Mr. Vickery stated that the Voluntary Action Center has requested a waiver for the utility cash deposit on its new soup kitchen building. Mr. Vickery stated that waivers for non-profit organization have been common in the past. Councilman Barton made a motion to approve the waiver. Councilman Edwards gave a second with all voting aye, motion approved.

12. Councilman Barton made a motion to adjourn. The motion was seconded by Councilman Crowley with all voting aye, motion approved.

Approved: 
James F. Palmer, Mayor

Submitted: 
Eddie Peterson, City Administrator