



**CITY COUNCIL MEETING
FEBRUARY 14, 2022 - 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: James F. Palmer, Mayor
Ray Mitchell Denmon, Councilman
Al Edwards, Mayor Pro Tem
Ed Moyer, Councilman
Jackie Palazzolo, Councilwoman

ALSO: Paul Worley, City Administrator; Larry Vickery, Utilities Administrator; Sharon Nelson, City Clerk;
George Govignon, City Attorney; Lenny Nesbitt, Fire Chief; Major Ken Carson, Calhoun Police Department.

1. **Council Meeting Called to Order**
Welcome
Mayor Palmer called the meeting to order and welcomed everyone in attendance.
Invocation
Utilities Administrator Vickery gave the invocation.
2. **Pledge of Allegiance**
Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. **Amendment or Approval of Proposed Agenda**
Mayor Pro Tem Edwards made a motion to approve the February 14, 2022 agenda as presented. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
4. **Amendment or Approval of Minutes**
Councilwoman Palazzolo made a motion to approve the minutes of the City Council meeting of January 24, 2022. Councilman Denmon gave a second with all voting aye. Motion approved.

5. **Mayor's Comments**

- A. Mayor Palmer read a proclamation recognizing February 19th as Arbor Day in the City of Calhoun. Free trees will be given away at the Calhoun Recreation Department, located at 601 South River Street on February 19th. The event will take place from 9:00 a.m. to 12:00 noon and will be on a first come, first serve basis. Mayor Pro Tem Edwards made a motion to approve the proclamation. Councilman Moyer gave a second with all voting aye.
- B. Mayor Palmer recognized the Calhoun Woman's Club for their 120th anniversary noting that they have made significant contributions to the City of Calhoun. Their fundraising has benefited various community groups including the Voluntary Action Center, the Boys and Girls Club, the Red Cross and multiple other groups. They also built a log to serve as the cities first library on the same property where the library sits today. The Woman's Club provided the roof for the Calhoun Depot back in 1991. Had it not been for their efforts the Depot wouldn't be a functioning building today.

6. **Council Comments**

- A. Councilwoman Palazzolo submitted January reports as follows:

1) **Water and Sewer Operations**

Water Treatment Plant

- Total gallons withdrawn: 310,810,000
- Daily average: 10,026,129
- Wells: 127,530,000
- Big Springs: 0
- % produced by Brittany Drive: 41.0%
 - Brittany Dr. daily production to capacity:34.86%
 - Mauldin Rd. daily production to capacity: 36.95%
 - Rainfall for November – 4.98"

Waste Water Treatment Plant

- Treated a daily average of 5.319 MGD, with an average BOD effluent of 4, average suspended effluent of 18, and an average COD of 77.

Water Distribution & Wastewater Collection

- 160 work orders completed, 30 new water connections, 13 water service leaks repaired, 14 water main leaks repaired, 0 water services changed to new main lines, 27 meter changes, 37 utility locates called in for work orders, 608 utility locates responses.
- 2,400 feet of Sanitary Sewer Services TV inspected, 486 utility locates completed, 3,560 feet sanitary sewer lines cleaned, 14 new sewer connections installed, 3 sanitary sewer services repaired.

2) **Water and Sewer Construction**

Projects Under Construction

- 319 Grant Lynn Creek Project- Agricultural project scheduled for spring 2022.

- Fox Subdivision 2" galvanized water line replacement project 286. Project is on hold due to contractor availability.
- Eastside sewer replacement project- Project is under construction. Crews are continuing to pipe burst existing mains and laterals and re-connecting customers to the new lines as they progress. Project approximately 70% complete.
- Sewer Extension Hwy 41 South- Project approximately 85% complete

Projects in Design & Development

- South Interceptor Flow Study

3) **Library**

- There are 10,120 library card holders, 1,720 library visitors, and 3,330 total circulation.
- There were 131 story time attendance, 6 adult program attendance, 73 new users, 862 e-books, 798 audio books, 357 computer logins, and 18,428 Facebook visits.

B. Mayor Pro Tem Edwards submitted January reports as follows:

1) **Police Department**

- Made 1983 cases with 0 DUI's
- Fines collected by Municipal Court - \$55,681
- Issued 327 warnings
- Investigated 41 highway accidents, 33 private property accidents
- Obstruction - 4
- Lethal Weapon Encounter - 2
- Alarm responses - 182189
- Miles patrolled: 68,742

2) **Municipal Court**

- Total Court cases- 202
- Court cases dropped- 50
- Number of Bond forfeitures- 304
- Number of Probation cases- 18
- Failure to appear- 46
- Subpoenas served- 7

3) **Fire Department**

Fire Suppression Division	
207 Total reported calls for service for the Suppression Division	
Number of Calls	Dispatched Calls
1	Structure Fire
1	Natural Vegetation Fire

1	Outside Rubbish Fire
3	Total Fire Calls
49	Medical Assist
91	Emergency Medical Services Incident
1	Lock-In
1	Rescue or EMS Standby
142	Total Medical Calls
3	Combustible / Flammable Liquids Spills and Leaks
1	Chemical Release, Reaction or Toxic Condition
2	Electrical Wiring / Equipment problems
6	Total Hazardous Conditions Incidents (NO FIRE: Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)
1	Potential Accident
2	Person In Distress
1	Water Problem
2	Public Service Assistance
6	Total Service Calls (Water Leak; Assist Other Agencies with Non-Emergency Calls)
33	Dispatched and Canceled En-Route
4	Wrong location / No Emergency Found
1	False Alarm and False Call Other
4	System or Detector Malfunction
7	Unintentional System / Detector Operation (No Fire)
49	Total False Alarms or False Calls
	Additional Fire Department Activities:
	Completed routine Dept. Maintenance and station duties.
	Continued Participating in meetings on COVID-19 response protocols and issues with local agencies (by video conference).
Training Division	
549	Total Man Hours of training during the month
	Training consisted of:
	Training consisted of CPR, Downed Firefighter Rescue, Pump Training, and Tactics.
Fire Inspections - Public Safety Education - Code Enforcement Division	

91 Total Reported Activities / Inspections completed during the month	
<u>Inspections / Enforcement Activities</u>	
15	Annual Inspection
2	New Business Inspections
26	Requested Inspections
5	Follow Up, Re-Inspections
6	Plan Reviews
1	Pre-Construction Meeting
1	Sprinkler Permits Issued
34	Consultations
1	Zoning / Annexation Meetings
91	Total
<u>Additional Inspection - Public Safety & Codes Division Activities</u> Duvall assisted the State Fire Marshal conducting a final inspection on the Courthouse Annex.	

Calls and Incidents for Recognition during the month of January

- 1/5/2022 C shift, Station 1 crew, Lt. Jaron Gilbert, Sgt/EMT Jesse Mills, FF/EMT Brett Silvers, FF Tyler Richardson responded to a call for a female that was unresponsive with agonal breathing. The crew administered Narcan and gave O2 using OPA and Bag Valve Mask. Patient was revived and care was turned over to Gordon EMS.
- 1/9/2022 A shift, Station 1 crew, Lt Chad Greeson, Sgt./EMT Ricky Daniel, FF/EMT BJ McMahan responded to a call for a 27 yr. old female that was unresponsive. The crew administered 2 rounds of Narcan and O2. It took 8 minutes to revive the female. The crew turned care over to Gordon EMS.
- 1/28/2022 B shift, Station 2 crew, Lt. Roger Smith, FF/EMT Brett Silvers, FF Scott Fox, were eating dinner at Cracker Barrel when a guest began choking in the restaurant.

The crew performed the Heimlich maneuver trying to dislodge the blockage. The patient collapsed and the crew had to begin Chest Compressions. During this time the blockage /food was dislodged and the male regained consciousness. He was checked by Gordon EMS upon their arrival.

These are 3 good examples of Calhoun Fire Department members having a positive impact on lives in the city.

4) **Safety Committee**

- The safety topic of discussion this month was Winter Driving. No safety inspections were performed in January.
 - Vehicle accidents: 1
 - Workers compensation: 0

C. Councilman Denmon submitted January reports as follows:

1) **Public Works**

Street Department

- Completed 28 shop and 17 street dept. work orders.
- Installed 4 new street signs.
- Worked with the Electrical department to remove 3 trees at Erwin Street and Peters Street.
- Continued the annual leaf clean up all over town.

Cemetery

- Performed routine maintenance on Fain and Chandler cemetery.
- Supervised the opening and closing of 10 grave sites.
- Sold 13 new grave spaces.

Parks Department

- The grounds crew picked up litter, mowed, trimmed bushes, hauled garbage to the dump, and maintained records at records room.
- The maintenance crew maintained designated buildings downtown.
- Replaced broken water faucet at the Street department.

Animal Control

- Housed 11 dogs and 7 cats
- Number of dogs adopted: 0
- Number of cats adopted: 0
- Number of dogs rescued: 5
- Number of cats rescued: 7
- Number of dogs reclaimed by owner: 1
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 21

- Number of bite cases: 1
- Citations issues: 3

2) Recreation Department

1. YOUTH SPORTS:

Youth Basketball: The youth basketball league concluded on January 29, 2022. Games were played 5 days per week using Calhoun Recreation and Calhoun Middle School gyms. A total of 102 games were played throughout the month. Basketball all-star meetings were held January 18, 19 and 20. There will be 6 teams representing Calhoun Recreation Department in the GRPA 5th District Basketball tournaments beginning February 19. Calhoun Recreation Dept. will be hosting the 9-10 Boys District tournament. We will also host the 8th Annual United Way All-Star Basketball Warm-up tournament February 10-12, 2022.

Youth Baseball and Softball – Registration began January 17 and will go through Thursday February 24. Baseball and Softball assessments will be held February 26.

Spring Soccer – Registration for Spring soccer began January 10 and will go through February 1. Soccer assessments will be held February 19.

Spring Volleyball - Registration for Spring volleyball began January 17 and goes through February 24.

Tennis – Adult Leagues in January – Winter Combo 18 & over and Over 40 leagues

CHS/CMS held tryouts and began practices – Monday through Friday
4:00pm – 6:00pm

2. EVENTS/PROGRAMS:

Par 2 Disc Golf Tournament – The Par 2 disc golf event was held January 8. There was a total of 40 participants that registered and received the player's packets. 36 participants played the day of the event. Very positive feedback on the course and having these types of events.

202.2 Walking Challenge- This is a free program for all ages. Participants will walk 202.2 miles before December 31, 2022. All that reach the goal will receive a t-shirt. There are currently 31 participants registered.

3. PARKS/FACILITIES –

Soccer Fields were laid out and painted for Calhoun High School and Middle school practices.

Maintenance on equipment was started for spring season

All parks inspected – repairs scheduled as needed

Playgrounds inspected – repairs completed as needed

Field maintenance on baseball and softball fields

Finished touch up paint in Recreation center
Mulched leaves through park as weather permitted
Serviced all equipment
Painted all soccer fields at Soccer complex
Marked off and painted high school soccer field
Weekly maintenance Dog Park
Repaired windscreens at tennis center

4. WEBSITE USAGE –

CalhounRec.com	Facebook
Sessions – 2,810	Post Engagement – 1,413
Page Views – 5,179	Posts – 20
Reached – 5,922	Page Views – 406
Users - 2,290	Users –
Posts – 24	

Facebook

Page Followers – 3,804
Reached – 9,865
Posts – 21
Page Views – 573

5. COMMUNITY INVOLVEMENT/PROFESSIONAL DEVELOPMENT

GRPA District Meeting – Paulding Co. – January 5 - 4 staff members attended.
Recreation Advisory Board – regular meeting was held January 12.
Gordon County Young Professionals Committee – 2 staff members attended.
Leadership Calhoun-Gordon County – 1 staff member participating.
GRPA State Awards Committee – 1 staff member participating.

UPCOMING EVENTS:

February 19-26, 2022 – GRPA 5th District 9-10 Boys Basketball Tournament
March 17, 2022 – Miracle Run – 5k Fun Run – benefitting Camp New Adventure and Winners Club

3) Downtown Development Authority

The DDA held their regularly scheduled meeting. The annual work plan for 2022 was approved. The DCA annual report was submitted for approval to keep the Mainstreet status a Classic Mainstreet. The DDA is currently working on the annual BBQ, Boogie & Blues festival scheduled for April 29th & 30th and partnering with Harris Arts Center to have a summer concert series in BB&T Park. The DDA is starting a new program featuring a new business monthly through social media. The first one will be completed in February. The HPC held their regularly scheduled meeting with two COA approvals. One for the Harris Arts Center sign; Second for Clinical Evaluation Services located at 103 Court Street.

D. Councilman Moyer submitted January reports as follows:

1) **Electric Department**

- Construction continues on the new Calhoun Early Learning Academy at 380 Barrett Road. The next step is installation of the outdoor lighting.
- The LED Streetlight upgrade continues around the City.
- Construction continues on the new Take 5 Oil Change location at 604 Hwy 53 East.
- Electrical Engineering has begun for the Exchange Apartments on Curtis Parkway.
- Work continues for service upgrades on Ross at Indian Hills Shopping Center.
- Bad pole removal continues as other utilities transfer to the new poles.

WORK ORDERS IN PROCESS OR COMPLETED FOR JANUARY:

• NEWLY CREATED	69
• COMPLETED AND CLOSED	61
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	40
•	
• DISTRIBUTION MAINTENANCE	7
• OUTAGES / TROUBLE CALLS	1
• SECURITY / STREET LIGHT MAINTENANCE	4
• TEMPORARY POWER HOOK UP	1
• WORK FOR OTHER DEPARTMENTS	14
• NEW METER SETS	6
• METER MAINTENANCE/REPLACEMENT	7
• ELECTRIC LOCATE TICKETS PROCESSED-	284

City of Calhoun's Electrical load for January 2022 is estimated to be about 32 ½ million kilowatt hours (kWh's). This is about the same as January of 2021. Actual numbers will be released around February 18th.

In January the Educational Solar Array, a partnership between Calhoun Utilities, Calhoun City Schools and the Georgia Environmental Finance Authority (GEFA), produced 5,040 kWh's of electricity and provided a carbon offset of 7,690 pounds or the equivalent carbon sequestration of 89 trees.

2) **Telecommunications**

- Connected two new internet customers and repaired one drop fiber cut.
- Continue to work on plan for bringing the new Police Department online.
- Upgraded production server hosting software and tools for 25 servers.
- Started software upgrade project with vendor for Billing/Customer Service Departments.

- Built the new server for project.
- Completed Nationwide Cybersecurity Review.
- Filed quarterly reports for FCC and PSC.
- Installed new mesh Wi-Fi at Utility Admin and Building Inspection.
- Upgraded five computers from Windows 7 to Windows 10. Microsoft ended support for Windows 7 in 2020. We're starting to see products the city uses not work on Windows 7 computers.
- Updated finance software for printing tax forms.
- Opened ticket with work order support to investigate why projects cannot be assigned to all departments.
- Started research for cybersecurity incident response plan.
- Opened 15 and closed 17 work orders.

Geographic Information Systems

- Updated zoning map and parcel data.
- Worked with Engineering Department on Water Modeling.
- Updated water system and water meter data and mapping.
- Generated Electric usage reports.
- Updated Fiber maps.
- Updated Fire pre-plan for buildings
- Updated Physical addressing, building and billing information.
- Updated City and GIS web sites
- City employee GIS login statistics
 - Total logins – 962
 - Top three layers accessed
 - Water – 357
 - Metering – 123
 - Electric – 141

3) Building Inspections

- Issued 145 permits for an estimated cost of \$1,127,992, collected \$18,830 in permit fees. This included 2 new residential, 1 residential remodel, 1 new commercial, 1 commercial remodel, 1 new industrial, 81 residential plumbing, 25 residential electrical, 1 commercial plumbing, and 21 residential HVAC. 366 total inspections.

7. Public Hearing and Comments

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

A. Public hearing of an annexation and zoning request from County R-4 to R-1, for 5 acres at a location of 931 & 921 Dews Pond Road (GC53-002), by Ron Dobbs. The Zoning Advisory Board meeting was held February 10th

- Mayor Palmer opened the public hearing.
- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
- Mayor Pro Tem Edwards gave the report on Zoning Advisory Board meeting stating that all members were in favor of the annexation and zoning request, however they do want approval to be contingent upon Community Development receiving copies of all Gordon County Inspection reports pertaining to the property which is still under construction. City Attorney Govignon noted that the structure on the front of the property will be included as non-conforming to be used only for personal use and no monetary proceeds derived from the structure.
- Mayor Palmer opened the floor for comments.
- There being none, Mayor Palmer closed the public hearing and called for a motion concerning annexation request. Mayor Pro Tem Edwards made a motion to approve the request with the stipulations specified during review of the Zoning Advisory Board meeting. Councilman Denmon gave a second with all voting aye. Motion approved.
- Mayor Palmer called for a motion concerning zoning change request of R-1. Mayor Pro Tem Edwards made a motion to approve the R-1 zoning. Councilman Moyer gave a second with all voting aye. Motion approved.

8. **Old Business**

None

9. **New Business**

- A. Mayor Palmer gave the first reading of a zoning change request from C-2 to R2-A, for 6.14 acres at a location of Soldiers Pathway (CG41-048 & CG41B-008), by Darin Hardin. The Zoning Advisory Board meeting will be held March 10th and the Public Hearing on March 14th.
- B. Mayor Palmer gave the first reading of a zoning change request from PRD to R2-A, for 16.40 acres at a location of Tate Bend Road (CG41B-061), by Darin Hardin. The Zoning Advisory Board meeting will be held March 10th and the Public Hearing on March 14th.
- C. Mayor Palmer gave the first reading of an annexation and zoning request from County R-3 to R-1, for .65 acres at a location of 2680 Highway 41 South (047A-008), by KC's Homes GA, LLC. The Zoning Advisory Board meeting will be held March 10th and the Public Hearing on March 14th.
- D. Mayor Palmer gave the first reading of an annexation and zoning request from County A1 to Ind-G for 51.3 acres at a location of 962 Union Grove Road (058-061), by Seefried Development Management, Inc. The Zoning Advisory Board meeting will be held March 10th and the Public Hearing on March 14th.
- E. Mayor Palmer gave the first reading of a variance request of 891 square feet, to vary from 1,509 square feet to 2,400 square feet for an accessory structure, at a location

of 256 Sunrise Terrace, SE (CG56A-106), by Michael Spivey. The Zoning Advisory Board meeting will be held March 10th and the Public Hearing on March 14th.

- F. Mayor Palmer read an alcohol manager change request at a location of 1133 South Wall Street, by 1133 Enterprise, Inc. The prior manager was Marzan Akhateel and the proposed new manager is Kalpanaben Shah. Councilman Moyer made a motion to approve the manager change request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
- G. Mayor Palmer gave the floor to City Administrator Worley. Mr. Worley stated that the tax department was requesting write-offs for prior years of property taxes totaling \$32,986.85 in conjunction with the April 5, 2022 delinquent property tax sale. These are old accounts labeled as bad debt that was discussed in today's work session. Most are personal property taxes (inventory and equipment) for businesses that are no longer in operation, bankruptcies, and billing errors from the Gordon County Tax Assessor. Councilwoman Palazzolo made a motion to approve the recommendation and write off the request of \$32,986.85 in bad debt. Mayor Pro Tem Edwards gave a second with all voting aye. Motion approved.

10. Other Written Items Not on the Agenda

11. Work Reports

- A. Paul Worley, City Administrator had nothing to report.
- B. Larry Vickery, Utilities Administrator had nothing to report.
- C. George Govignon, City Attorney had nothing to report.

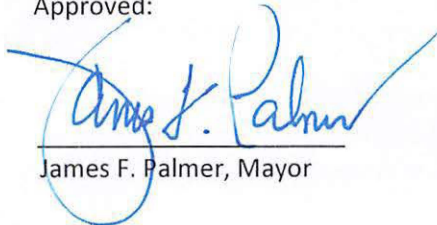
12. Motion to move to Executive Session, if needed

13. Motion to return to General Session

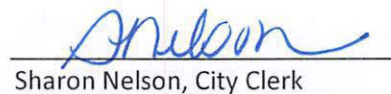
14. Motion to Adjourn

There being no other business to come before the Council, Councilman Moyer made a motion to adjourn. Councilman Denmon gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:35 p.m.

Approved:


James F. Palmer, Mayor

Submitted:


Sharon Nelson, City Clerk



City of Calhoun Proclamation

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal;

NOW, THEREFORE, I, James F Palmer, Mayor of the City of Calhoun, do proclaim February 19, 2022 as **Arbor Day** in the city of Calhoun, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED, this 14th day of February 2022.

CITY OF CALHOUN:



James F. Palmer, Mayor