



**CITY COUNCIL MEETING
JULY 16, 2018 - 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: **James F. Palmer, Mayor**
 George R. Crowley, Mayor Pro Tem
 Ray Mitchell Denmon, Councilman
 Al Edwards, Councilman
 Jackie Palazzolo, Councilwoman

ALSO: Eddie Peterson, City Administrator; Larry Vickery, Utilities Administrator; Paul Worley, Assistant City Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Jeff Defoor, Director of Electric Utilities; Tony Pyle, Police Chief; Lenny Nesbitt, Fire Chief; Jerry Crawford, Director of Water & Wastewater; and Brad Carrick, Telecommunications Director.

1. **Council Meeting Called to Order**

Welcome

 Mayor Palmer called the meeting to order and welcomed everyone in attendance.

Invocation

 Mayor Palmer gave the invocation.

2. **Pledge of Allegiance**

 Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.

3. **Amendment or Approval of Proposed Agenda**

 Councilwoman Palazzolo made a motion to approve the July 16, 2018 agenda as presented. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.

4. **Amendment or Approval of Minutes**

 Councilman Edwards made a motion to approve the minutes of the City Council meeting of June 18, 2018. Councilman Denmon gave a second with all voting aye. Motion approved.

5. **Mayor's Comments**

 Mayor Palmer reminded those in attendance that the next regularly scheduled meeting of the City Council will be held Monday, July 23rd.

6. Council Comments

A. Councilwoman Palazzolo submitted June reports as follows:

1) Public Works

Animal Control

- Housed 22 dogs and 34 cats
- Number of dogs adopted: 3
- Number of cats adopted: 0
- Number of dogs rescued: 14
- Number of cats rescued: 24
- Number of dogs reclaimed by owner: 1
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 26
- Number of bite cases: 2
- Citations issues: 0
- Number of inquiries: 54

Street Department

1. Completed 30 shop and 32 street dept. work orders.
2. Installed 6 new street signs.
3. Repaired storm drains on Boston Road and Carter Street.
4. Repaired utility cuts and pot holes using approximately 19 tons of asphalt.
5. Replaced sections of curb on Flora Drive and Gilmore Circle.

Cemetery Department

1. Performed routine maintenance on Fain and Chandler cemetery.
2. Supervised the opening and closing of 9 grave sites.
3. Sold 13 new grave spaces.

Parks Department

1. The grounds crew picked up litter, mowed, trimmed bushes, hauled garbage to the dump, and maintained records at records room.
2. The maintenance crew maintained designated buildings downtown.
3. Cut brush back at Devonwood Drive and Line Street.
4. Cleaned water fountain at BB&T Park.

Recycling

• OCC	24.1 tons	\$1,846.20
• Loose OCC	2.61 tons	\$ 0.00
• Plastics	1.7 tons	\$ 0.00
• Paper	14.89 tons	\$ 893.40
• Mixed Plastic	0.00 lbs.	\$ 0.00
• Glass	0.00 tons	\$ 0.00

- Aluminum 0.00 lbs. \$ 0.00
- Steel Cans 865 lbs. \$ 43.25

2) **Recreation Department**

1. YOUTH SPORTS:

Baseball and Softball –

All-Star teams participated in GRPA District tournaments June 25 – July 2, 2018. Five teams represented Calhoun. 7-8 Coach Pitch – 1st and 2nd place from district went to Calhoun. Both teams traveled to Morgan County July 10 – 12 and participated in the GRPA State tournament.

TOURNAMENTS:

GRPA 5th District – 9-10 Baseball – June 25 – July 2:

Eight teams participated in this event. A total of 540 visits were made by players, coaches and spectators during this event. The economic impact for this event is estimated at \$35,100.00

SPECIAL EVENTS:

Friday Night Lights – The first Friday night lights event was held June 8. The event was dodgeball with a total of 25 participants.

The 2nd Annual Dog Days of Summer was held June 16. We had seven vendors and seven dogs entered into the various competitions.

PROGRAMS:

STARS – June 28 – The Stars program for June was a pool event. The event was rescheduled from June 21 to June 28 due to weather.

ADULT SOFTBALL – Adult Softball league games were played Tuesdays and Thursday throughout the month of June. A total of 24 games were played.

CAMP SOL – Camp was held the weeks of June 4 – 8, June 11- 15, June 18- 22, June 25-29. A total of 73 participants attended camp during the month.

TENNIS – Tennis leagues – Daytime Quads, Spring Combo, Junior Team

Tennis, Junior Tennis 101, Tri Level leagues

3 teaching pro’s – 3 courts daily – 4:00pm – 9:00pm

Junior Team Tennis – 8 courts

Daytime Quads – 8 courts

League Play – M-F 14 courts; 7:00pm – 9:00pm and Saturday 10:00am – 2:00pm

2. POOL:

The Blue Barracudas had 3 home meets during the month. The GRPA District meet was hosted by Catoosa County on June 30. Forty-eight swimmers advanced to the GRPA State Swim held in Tifton July 13-14.

Pool Usage/ General Public – 2,833 visitors

Pool Parties – 12 parties

Facility Rentals:

Billy Bearden Recreation Center:

Community Room – 2 events Meeting Room – 4 events

Gym – 8 events

Black and Gold Playground Pavilion – 7 events

Ratner Pavilion – 6 events

3. WEBSITE USAGE:

CalhounRec.com

Page Views – 4,762

Users – 1,156

Sessions – 1,731

Posts – 9

Facebook

Reach – 4,616

Post Engagements – 2,135

Posts - 12

FALL REGISTRATION:

Registration is open for Football, Cheerleading, Soccer and Girls Volleyball

3) **Library**

- There are 11,672 library card holders, 10,035 library visitors, and 9,208 total circulation.
- There were 329 story time attendance, 11 adult program attendance, 168 digital new users, 213 e-books, 695 audio books, 1,415 computer logins, and 21,376 Facebook visits.

B. Councilman Edwards submitted June reports as follows:

1) **Electric Department**

- New Residential services are continuing at Madison Garden and Willow brook
- Construction continues on the new Rockbridge Community Church and the Dirty Dog Carwash.
- Construction continues on relocating the South River Street pole line and adding LED roadway lighting.
- Electrical Engineering has begun on the Krystal rebuild, New Dollar General on Hwy 41 and Mauldin Road plus the Old Mill Town Homes on Old Mill Drive.

WORK ORDERS IN PROCESS OR COMPLETED FOR JUNE:

• NEWLY CREATED	65
• COMPLETED AND CLOSED	73
• CONSISTING OF:	

• CAPITAL CONSTRUCTION	11
• STREET AND SECURITY LIGHTING-	10
• DISTRIBUTION MAINTENANCE	11
• OUTAGES / TROUBLE CALLS	12
• WORK FOR OTHER DEPARTMENTS	26
• NEW METER SETS	5
• METER MAINTENANCE/REPLACEMENT	28
• Electric Locate Tickets Processed-	252
•	

The Heat is On

The City of Calhoun's Electrical load for June is estimated to be 41,000,000 kilowatt hours (kWh). This is about a half a million kWh more than June of last year. Actual numbers will be released about July 18th.

Discover ways to reduce your energy consumption and educate yourself about the [fundamentals of the electric utility industry](#) with the Home Energy Suite and the [Home Energy Library](#). All can be found at the City of Calhoun Utilities web page.

2) Telecommunications

Telecommunications

- Connected three new internet customers and working on two more.
- Disconnected one point-to-point circuit and one internet circuit.
- Resolved customer outage by straightening fiber crimp at the new bypass and Hwy 41 South caused by construction equipment.
- Completed the first of 27 fiber splices required to connect Brittany Well to the City's network. Still need to install 5000 feet of fiber, install two vaults and uncover a third vault.
- Switched one customer to new access equipment bringing the project completion to 75%.
- Replaced failed ONU electronics at two customer locations.
- Filed annual FCC Form 473 identifying CALNET as an E-Rate service provider for 2018-2019 service year.
- Installed five new computers and moved four computers to other locations.
- Performed year-end inventory.
- Opened 14 and closed 15 work orders.

Geographic Information Systems

- Reviewed and updated data for “Local Update of Census Addresses” (LUCA) and submitted to the US Census.
- Started research, development and testing of a new, real time, Electric Outage Management System, using the Sensus Meter Reading data collection system.
- Provided training for Utility Customer Service Department and Electric Department personnel.
- Worked with Engineering Department on Water Modeling sessions.
- Provided training to Electric Department
- Updated the following GIS layers
 - Water system meter data construction
 - Fire Department fire pre-plans for industrial and commercial buildings
 - Physical addressing for building and billing information
 - Fiber construction
 - Cemetery
 - Footprints for new buildings constructed since last picture flyover.
- Updated City and GIS web sites

3) Building Inspections

- Issued 95 permits for an estimated cost of \$5,208,454, collected \$35,772 in permit fees. This included 10 new residential, 5 residential remodel, 1 new commercial, 6 commercial remodel, 29 residential plumbing, 24 residential electrical, and 8 residential HVAC. 285 total inspections.

4) Safety Committee

- The safety committee met on June 5th and the topic of discussion was Personal Protective Equipment.
- A safety inspection was completed on June 12th at the Water Construction Department.
 - Vehicle accidents: 0
 - Workers compensation: 1

C. Councilman Denmon submitted June reports as follows:

1) Water and Sewer Operations

Water Treatment Plant

- Total gallons withdrawn: 327,180,000
- Daily average: 10,906,000
- Wells: 128,390,000
- Big Springs: 0
- % produced by Brittany Drive: 39.2%
 - Brittany Dr. daily production to capacity: 36.26%
 - Mauldin Rd. daily production to capacity: 41.41 %
 - Rainfall for June – 6.85”

Waste Water Treatment Plant

- Treated a daily average of 5.430 MGD, with an average BOD effluent of 4, average suspended effluent of 10, and an average COD of 53.

Water Distribution & Wastewater Collection

- 307 work orders completed, 24 new water connections, 18 water service leaks repaired, 12 water main leaks repaired, 198 meter changes, 13 utility locates called in for work orders, 606 utility locates responses.
- 2,750 feet of Sanitary Sewer Services TV inspected, 358 utility locates completed, 4,500 feet sanitary sewer lines cleaned, 26 new sewer connections installed, 4 sanitary sewer services repaired.

2) Water and Sewer Construction

Water and Sewer Systems Active Projects

- As part of the new NPDES requirements, steps are underway to meet the storm water segment of the Watershed Protection Plan. EPD notified us on April 17th that our Section 319 Grant had been recommended for funding by the EPA.
- The Nutrient Trading Monitoring Pilot Program – Year Two has been completed. The final report is being finalized before sending it to EPD.
- Wastewater Treatment Plant Motor Control Center Upgrades have been completed. This project is funded by SPLOST.
- Construction of the Love’s Truck Stop Sanitary Sewer Lift Station is under construction and nearing completion.
- The Stone Ridge Lift Station is under construction.
- The North Henderson Bend Lift Station will be under construction in July.
- Unidirectional Flushing Program is underway.
- The two inch galvanized line replacement continues utilizing city forces.
- McDaniel Station and SR 53 Spur Water Main Relocation has been completed.

Water & Sewer Projects in Development

- Airport Sanitary Sewer Relocation- Relocating approximately 4500 feet of sewer main to accommodate the airport expansion.
- S.R. 156 Water Main Relocation (GDOT/ RR Bridge Replacement @ Ranger) – Plans have been submitted to GDOT and is scheduled for 2018-2019 budget year.
- North Wall Street and Redbud Road Intersection improvements- GDOT asked for and was given an estimate to relocate any utilities in conflict with the proposed project.
- Hwy 41 South at Lynn Creek (GDOT Widening Project) – Plans have been submitted to GDOT and is scheduled for 2018-2019 budget year.
- Ranger Tank Site property acquisition is underway.

Projects in Engineering Conceptual Design

Sewer

- Blackwood Creek Trunk Sewer Replacement
- Yarborough Street Replacement Sewer

- Louise Ave., Cherry St., and Florence Ave. Sewer Replacement

Water

- Bellwood Road Water Transmission Main
- Reeves Station Water Main (replacing existing 6" C. I. with an 8")
- Second Interconnect with Pickens County
- New 2.0 MG Ranger Tank and 12 inch water mains engineering scheduled to begin in September 2018.
- GDOT SR 156/Salacoa Creek Bridges. Scheduled for 2020
- SR 225 8" water main river crossing

3) **Downtown Development Authority**

D. Mayor Pro Tem Crowley submitted June reports as follows:

1) **Police Department**

- Made 376 cases with 13 DUI's
- Fines collected by Municipal Court - \$34,499
- Issued 320 warnings
- Investigated 45 highway accidents, 45 private property accidents
- Escorts - 38
- Incident reports -1,436
- Alarm responses - 235
- Miles patrolled: 32,085 (21 days)

2) **Municipal Court**

- Total Court cases- 372
- Court cases dropped- 54
- Number of Bond forfeitures- 156
- Number of Probation cases- 29
- Failure to appear- 32
- Subpoenas served- 4

3) **Fire Department**

Fire Suppression Division

175 Total reported calls for service for the Suppression Division

Responses to Calls

- 2 Fire Incidents (\$106,00 in estimated Fire damage)
- 3 Overpressure Rupture, Explosion, Overheat (**NO FIRE**)
- 126 Emergency Medical Services / Rescue (Injuries, Medical, or Fatality)
- 4 Hazardous Conditions Incidents (**NO FIRE**; Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)

6 Service Calls (Water Leak; Assist Other Agencies with Non-Emergency Calls)

22 Good Intent Calls (Smoke / Odor check; Investigation of Unknown Problem)

12 False Alarms or False Calls

0 Severe Weather & Natural Disaster

0 Special Incident Type (Citizen Complaint; Other)

Additional Fire Department Activities

- Completed all routine vehicle and station maintenance.

Training Division

CFD completed 627 Total Man Hours of training during the month.

Training consisted of:

- Training topics this month consisted of:
- Rope Technician level 2
- Search and Rescue Operations
- Self-Contained Breathing Apparatus ops
- Fire Behavior
- Radiological monitoring – Technician Level
- Pump Operations

**Fire Inspections - Public Safety Education -
Code Enforcement Division**

63 Total Reported Activities / Inspections completed during the month.

Inspections

16 Annual Inspection

4 New Business Inspections

17 Requested Inspections

10 Follow Up, Re-Inspections

0 Burn Site Inspections

2 Plan Reviews

- 1 Pre-Construction Meetings
- 0 Sprinkler Permits Issued
- 0 Tank Permit
- 13 Consultations
- 0 Illegal Burning Citations

Additional Inspection - Public Safety & Codes Division Activities

- Lt Duvall participated in the City Safety meetings and inspections.
- Inspections attended Local Emergency Planning Committee meeting and the State Fire Safety Symposium at the state training center.

7. Public Hearing and Comments

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person speaking having filed a financial disclosure statement five days prior to the hearing if required, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

- A. Public hearing of an annexation and zoning request of C-2 for .91 acres, at a location of 914 South Wall Street, and 916 South Wall Street, .35 acres, by Wanda Jeffords.
 - Mayor Palmer opened the public hearing.
 - City Administrator Peterson stated that all notices have been completed.
 - Mayor Palmer opened the floor for public comments. Ms. Wanda Jeffords, the applicant stated she was annexing in to the City in order to obtain city sewer and for future development of her property.
 - There being no other public comments Mayor Palmer closed the public hearing and called for a motion concerning the annexation request.
 - Mayor Pro Tem Crowley made a motion to approve the annexation request. Councilman Denmon gave a second with all voting aye. Motion approved.
 - Mayor Palmer called for a motion concerning Zoning Change of C-2. Mayor Pro Tem Crowley made a motion to approve the zoning change. Councilman Denmon gave a second with all voting aye. Motion approved.

- B. Public hearing of a zoning change request from R-1 to C-2 for .52 acres, at a location of C51-114, Lot 5 Cambridge Court, by Flipper McDaniel on behalf of Adventist Health Systems.
 - Mayor Palmer opened the public hearing.
 - City Administrator Peterson stated that all notices have been completed.

- Mayor Palmer opened the floor for public comments. Flipper McDaniel, in attendance on behalf of Adventist Health Systems stated that he was present to answer any questions the Council may have.
 - There being none, Mayor Palmer closed the public hearing and called for a motion concerning the zoning change.
 - Councilman Edwards made a motion to approve the zoning change of C-2. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.
- C. Public hearing of an annexation and zoning request of C-2 for .79 acres, at a location of GC51-111, by Flipper McDaniel on behalf of Adventist Health System.
- Mayor Palmer opened the public hearing.
 - City Administrator Peterson stated that all notices have been completed.
 - Mayor Palmer opened the floor for public comments. Flipper McDaniel, in attendance on behalf of Adventist Health Systems stated that he was present to answer any questions the Council may have concerning the annexation and zoning request.
 - There being none, Mayor Palmer closed the public hearing and called for a motion concerning the annexation request.
 - Councilwoman Palazzolo made a motion to approve the annexation request. Councilman Denmon gave a second with all voting aye. Motion approved.
 - Mayor Palmer called for a motion concerning zoning change of C-2.
 - Councilwoman Palazzolo made a motion to approve the zoning change. Councilman Denmon gave a second with all voting aye. Motion approved.
- D. Public hearing of an annexation and zoning request of R1-B for .87 acres, at a location of 617 Peters Street, by Loel McKinnon.
- Mayor Palmer opened the public hearing.
 - City Administrator Peterson stated that all notices have been completed.
 - Mayor Palmer opened the floor for public comments. Mr. Loel McKinnon, the applicant stated that his property was surrounded by three city streets and he felt it should be annexed in to the city. He also requested to have someone check the ditch on Richardson Road in front of his home, stating there was a deep hole that needed attention.
 - There being no other comments Mayor Palmer closed the public hearing and called for a motion concerning the annexation request.
 - Mayor Pro Tem Crowley made a motion to approve the annexation request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
 - Mayor Palmer called for a motion concerning the zoning change of R1-B.
 - Mayor Pro Tem Crowley made a motion to approve the zoning change. Councilman Denmon gave a second with all voting aye. Motion approved.

8. Old Business

- A. Mayor Palmer gave the second reading of a beer, wine, and distilled spirits pouring license for Placeritos Bar and Grill, at a location of 235 West Line Street, Suite 2, 3, and 4. The owner, Margarita Martinez, is the proposed store manager. The public hearing will be held July 23, 2018.

9. New Business

- A. Mayor Palmer gave the first reading of an annexation and zoning request of C-2 for 7.26 acres, at a location of 1165 Red Bud Road (GC65-034), by Hamilton Medical Center, Inc. The Zoning Advisory Board meeting is scheduled for August 9, 2018. The public hearing is scheduled for August 13, 2018.
- B. Mayor Palmer gave the first reading of an annexation and zoning request of C-2 for 4.41 acres, at a location of 1611 Dews Pond Road (056A-066), by Darin Hardin. Property owner is Jonathan Maddox, Executor of the estate of Lillian and David Maddox, Sr. The Zoning Advisory Board meeting is scheduled for August 9, 2018. The public hearing is scheduled for August 13, 2018.
- C. Mayor Palmer gave the first reading of an annexation and zoning request of Ind-G for 4.89 acres, at a location of 113 Henderson Bend Road (GC35-093), by CGA Global Realty LLC. The Zoning Advisory Board meeting is scheduled for August 9, 2018. The public hearing is scheduled for August 13, 2018.
- D. Mayor Palmer gave the first reading of a zoning change request from C-2 to R-2 for 8.8 acres, at a location of parcel C67-001, on the corner of Dews Pond and Lovers Lane, by Harmony Rd Development, LLC. The Zoning Advisory Board meeting is scheduled for August 9, 2018. The public hearing is scheduled for August 13, 2018.
- E. Mayor Palmer gave the first reading of a variance request to reduce the buffer requirement on C-2 property bordering residential property from 20 feet down to zero feet, at a location of parcel C67-001, by Harmony Rd Development, LLC. The applicant states that the 20 foot buffer requirement will be implemented on the residentially zoned property instead of the commercially zoned property. The Zoning Advisory Board meeting is scheduled for August 9, 2018. The public hearing is scheduled for August 13, 2018.
- F. Mayor Palmer read a request from the Calhoun Police Department to declare a 2005 F350 XLT Super Duty, Diesel V8 as surplus. Vin #1FTWW31P95EB43092, Mileage 138,974. Mayor Pro Tem Crowley made a motion to approve the request. Councilman Denmon gave a second with all voting aye. Motion approved.

10. Work Reports

- A. Eddie Peterson, City Administrator
None
- B. Larry Vickery, Utilities Administrator
Mr. Vickery reminded those present of the educational tools available on the city website. He encouraged everyone to become familiar with the website and discover ways to reduce their energy consumption and educate themselves about the fundamentals of the electric utility industry with the Home Energy Suite and the Home Energy Library. All can be found at the City of Calhoun Utilities web page.

C. George Govignon, City Attorney
None

11. Motion to move to Executive Session, if needed

12. Motion to return to General Session

13. Motion to Adjourn

There being no further business to come before the Council Mayor Pro Tem Crowley made a motion to adjourn. Councilwoman Palazzolo gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:50 p.m.

Approved:


James F. Palmer, Mayor

Submitted:


Sharon Nelson, City Clerk

