



**CITY COUNCIL MEETING
JUNE 10, 2019- 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: James F. Palmer, Mayor
George R. Crowley, Mayor Pro Tem
Ray Mitchell Denmon, Councilman
Al Edwards, Councilman
Jackie Palazzolo, Councilwoman

ALSO: Eddie Peterson, City Administrator; Larry Vickery, Utilities Administrator; Paul Worley, Assistant City Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Jeff Defoor, Director of Electric Utilities; Tony Pyle, Police Chief; Lenny Nesbitt, Fire Chief; Jerry Crawford, Director of Water & Wastewater; Brad Carrick, Telecommunications Director; and Don Colburn, Special Operations.

1. Council Meeting Called to Order

Welcome

Mayor Palmer called the meeting to order and welcomed everyone in attendance.

Invocation

Councilman Edwards gave the invocation.

2. Pledge of Allegiance

Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.

3. Amendment or Approval of Proposed Agenda

Mayor Palmer stated there was one amendment to the agenda under New Business, Item H. New Beginnings Ministries is requesting to hold their Community Fun Day on June 22nd rather than the original request date of June 15th. Councilman Edwards made a motion to approve the June 10, 2019 agenda as amended. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

4. Amendment or Approval of Minutes

Councilman Denmon made a motion to approve the minutes of the City Council meeting of May 20, 2019. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.

5. **Mayor's Comments**

Mayor Palmer reminded those present that the second meeting in June will be held on the 17th in order for the Mayor and Council to attend the annual GMA Convention in Savannah.

6. **Council Comments**

A. Councilwoman Palazzolo submitted May reports as follows:

1) **Public Works**

Street Department

1. Completed 30 shop and 32 street dept. work orders.
2. Installed 6 new street signs.
3. Repaired pot-holes and utility cuts using approximately 22 tons of asphalt.
4. Poured a section of sidewalk on Bristol Place.
5. Repair storm drain on Gilmore Circle.

Cemetery Department

1. Performed routine maintenance on Fain and Chandler cemetery.
2. Supervised the opening and closing of 9 grave sites.
3. Sold 11 new grave spaces.

Parks Department

1. The grounds crew picked up litter, mowed, trimmed bushes, hauled garbage to the dump, and maintained records at records room.
2. The maintenance crew maintained designated buildings downtown.
3. Installed historical sign at the library.
4. Cleaned and treated the water fountains.

Animal Control

- Housed 2 dogs and 0 cats
- Number of dogs adopted: 2
- Number of cats adopted: 0
- Number of dogs rescued: 2
- Number of cats rescued: 4
- Number of dogs reclaimed by owner: 7
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 15
- Number of bite cases: 1
- Citations issues: 4

2) **Recreation Department**

1. YOUTH SPORTS:

Baseball and Softball –

The spring youth baseball and softball season was completed on May 20 for 5-6, 7-8; 9-10; 11-12 age divisions. The 13-14 division was completed May 28. A total of 86 games were played and 69 practices were scheduled throughout the month.

All Star Team Selection meetings were held May 13-16.

The following all-star teams were Selected: 7-8 Boys – 1 team; 7-8 Girls – 1 team; 9-10 Girls; 9-10 Boys – 1 team; 11-12 Boys; 11-12 Girls team.

ADULT SOFTBALL – The Spring Adult Softball league was completed on May 30.

TOURNAMENTS:

PGF – Girls Fast-Pitch – May 18-19 – There were 28 teams that participated in this 2 day event using nine fields. There were a total of 4,275 visitors to our facilities over the weekend with an economic impact of \$277,875.00

PROGRAMS:

STARS – Stepping Stones – May 21 A total of 8 Stars participants painted stepping stones and placed them around the green space areas in front of Recreation Center.

Stars Readers – Reading program for kids with special needs will begin June 17.

Adaptive Swim Lessons – Four classes will be offered for special needs children during July

Summer Camp – Registration is ongoing for Summer Camp. The first week of camp was June 3.

Weeks of Camp – June 10 – 14; June 17-21; June 24-28; July 8-12

Teen Camp – July 15-19

TENNIS – Tennis leagues – Tri-level league; Summer Tennis 101, Community Education Jr. Clinic

3 teaching pro's – 3 courts daily – 4:00pm – 9:00pm

Junior Team Tennis – 8 courts

Daytime Quads – 8 courts

League Play – M-F 14 courts; 7:00pm – 9:00pm and Saturday 10:00am – 2:00pm

POOL – The pool opened on May 25 to general public. Blue Barracudas began practice May 29.

Pool Parties – 5 parties

Open Swim – 1, 078 swimmers

2. PARKS/FACILITIES:

The following tasks were completed throughout the month of May:

1 – Prepared pool for inspection/opening

2 – Mowed all park acreage – Daily – 3 part-time seasonal mowing crew

3 – Mowed and weed-controlled tennis center

- 4 – Weed eat all parks weekly
- 5 –Prepared fields for tournament play.
- 6- Prepared fields daily for league play.
- 7 –Delivered and picked up bleachers that were borrowed for livestock sale to livestock pavilion
- 8 – Weeded and mulched planters
- 9 – Added infield dirt to softball complex fields
- 10 – Playground Inspection/repairs

Facility Rentals:

Billy Bearden Recreation Center:

Community Room – 3 events

Meeting Room – 3 events

Gym –4 events Gym Open Play – 480 participants

Black and Gold Playground Pavilion – 20 events

Ratner Pavilion – 10 events

3. WEBSITE USAGE:

CalhounRec.com

Page Views – 6,227

Users – 1,838

Sessions – 3,127

Posts – 20

Facebook

Reach – 7,882

Post Engagements – 4,456

Posts - 31

UPCOMING EVENTS:

June 10-14 – GRPA 5th District – 11-12 Boys Baseball

June 20 – Kickball League begins

June 29 – GRPA District Swim Meet

The next Recreation Commission meeting is scheduled for Wednesday, May 12, 2019.

3) Library

- There are 11,496 library card holders, 5,021 library visitors, and 4,381 total circulation.
- There were 233 story time attendance, 57 adult program attendance, 75 digital new users, 197 e-books, 207 audio books, 1,029 computer logins, and 6,314 Facebook visits.

B. Councilman Edwards submitted May reports as follows:

1) Electric Department

- Construction continues on the new City of Calhoun Board of Education (BOE) / Administration building and pole replacement on South Wall, the Taco Bell rebuild, the multi-unit building on Kelly Court and the new Dollar General store on Mauldin Road.

- Electrical engineering continues for Apache expansion on River Street and the Liberty Tire additional load.

WORK ORDERS IN PROCESS OR COMPLETED FOR MAY:

• NEWLY CREATED	92
• COMPLETED AND CLOSED	91
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	22
• STREET AND SECURITY LIGHTING-	17
• DISTRIBUTION MAINTENANCE	11
• OUTAGES / TROUBLE CALLS	14
• WORK FOR OTHER DEPARTMENTS	25
• NEW METER SETS	10
• METER MAINTENANCE/REPLACEMENT	24
• Electric Locate Tickets Processed-	321
•	

The City of Calhoun's Electrical load for May is estimated to be about 35,000,000 kilowatt hours (kWh). This is about 5 million kWh less than May of 2018, which was a record breaking month.

2) Telecommunications

- Connected one new internet customer and started fiber construction on another.
- Disconnected 1 internet and 1 point-to-point customers.
- Started fiber construction to connect the new City School BOE Office.
- Annual statistics for SPAM filter shows 81% of received email is SPAM, and as everyone knows, of the 19% that is delivered not all of it is worth reading either.
- Started new email server project. Working with vendor to replace aging email server.

- Opened 12 and closed 13 work orders.

Geographic Information Systems

- Continued working with Engineering Department to gathering data for Water Modeling re-calibration project
- Installed software updates on GIS servers
- Updated the following GIS layers
 - Water system and water meter data
 - Fire Department fire pre-plans and data folders for industrial and commercial buildings
 - Physical addressing for building and billing information
 - Changes to fiber network
 - Zoning
- Updated City and GIS web sites
- City employee GIS login statistics
 - Total logins – 1229 down 6% from last month
 - Top three layers accessed
 - Water – 697
 - Metering – 241
 - Electric – 175

3) **Building Inspections**

- Issued 119 permits for an estimated cost of \$7,907,987.50, collected \$50,524 in permit fees. This included 29 new residential, 3 residential remodel, 1 commercial, 4 commercial remodel, 2 industrial remodel, 11 residential electrical, 13 residential plumbing, 1 commercial plumbing , 28 residential HVAC, 1 commercial HVAC, 7 commercial electrical, and 1 industrial electrical. 119 total inspections.

4) **Safety Committee**

- The safety committee met on May 7th and the topic of discussion was Safely Managing Stress.
- A safety inspection was completed on December 12th at the Police Department.
 - Vehicle accidents: 0
 - Workers compensation: 1

C. Councilman Denmon submitted May reports as follows:

1) **Water and Sewer Operations**

Water Treatment Plant

- Total gallons withdrawn: 346,250,000
- Daily average: 11,169,354
- Wells: 141,720,000
- Big Springs: 870,000
- % produced by Brittany Drive: 40.9%

- Brittany Dr. daily production to capacity: 38.74%
- Mauldin Rd. daily production to capacity: 41.23%
- Rainfall for November – 3.04”

Waste Water Treatment Plant

- Treated a daily average of 4.305 MGD, with an average BOD effluent of 3, average suspended effluent of 11, and an average COD of 54.

Water Distribution & Wastewater Collection

- 319 work orders completed, 36 new water connections, 32 water service leaks repaired, 21 water main leaks repaired, 134 meter changes, 95 utility locates called in for work orders, 632 utility locates responses.
- 2,600 feet of Sanitary Sewer Services TV inspected, 408 utility locates completed, 4,800 feet sanitary sewer lines cleaned, 9 new sewer connections installed, 3 sanitary sewer services repaired.

2) **Water and Sewer Construction**

Water and Sewer Systems Active Projects

- As part of the new NPDES requirements, steps are underway to meet the storm water segment of the Watershed Protection Plan. EPD notified us on April 17th that our Section 319 Grant for Lynn Creek has been awarded. Contract should arrive soon.
- A Section 319 grant has been applied for to do work on Blackwood Creek, but did get approved for funding.
- The North Henderson Bend Lift Station is nearing completion.
- The two inch galvanized line replacement continues utilizing city forces.
- S.R. 156 Water Main Relocation (GDOT/ RR Bridge Replacement @ Ranger) – We have coordinated with the bridge contractor to install the new main on the new bridge.
- Ranger 12” Water Transmission Main – Materials are on site and permits have been acquired. This project is under construction.
- New 2.0 Million Gallon Tank on Pittman Road – The Project was awarded to PRECON TANKS.
- Peters Street Phase II Water and Sewer Relocations – Construction has begun on the section not involving AT & T.
- Hwy 41 South Sewer Extension – The Project was awarded to Gordy Construction.

Water & Sewer Projects in Development

- North Wall Street and Redbud Road Intersection improvements- GDOT asked for, and were given an estimate to relocate any utilities in conflict with the proposed project.
- S.R. 136 Water Main Relocation for new Bridges at the Coosawattee River
- 4” water main relocation on South Wall Street to accommodate drainage for the new City Schools Central Office.

Projects in Engineering Conceptual Design

Sewer

- Blackwood Creek Trunk Sewer Replacement
- Yarborough Street Replacement Sewer
- Louise Ave., Cherry St., and Florence Ave. Sewer Replacement
- Sewer Main relocation for the airport project.
- Old Fairmount Hwy Sewer Extension

Water

- Bellwood Road Water Transmission Main
- Reeves Station Water Main (replacing existing 6" C. I. with an 8")
- Second Interconnect with Pickens County
- GDOT SR 156/Salacoa Creek Bridges. Scheduled for 2020
- SR 225 8" water main river crossing

3) **Downtown Development Authority**

The DDA director attended a Business Engagement Committee meeting; a Young Professionals meeting & Booster Breakfast. The DDA and HPC held their regularly scheduled meetings. The HPC had one COA approval. The Downtown Development Authority will have another Food Trucks & Friends event on August 23rd from 5:30-9:30 at the Depot. We hope to see everyone downtown at these annual events and encourage everyone to shop local.

D. Mayor Pro Tem Crowley submitted May reports as follows:

• **Police Department**

- Made 383 cases with 8 DUI's
- Fines collected by Municipal Court - \$43,808
- Issued 477 warnings
- Investigated 63 highway accidents, 47 private property accidents
- Escorts - 37
- Incident reports -1,404
- Alarm responses - 207
- Miles patrolled: 47,106

• **Municipal Court**

- Total Court cases- 381
- Court cases dropped- 93
- Number of Bond forfeitures- 221
- Number of Probation cases- 8
- Failure to appear-39
- Subpoenas served- 11

• **Fire Department**

Fire Suppression Division

165 Total reported calls for service for the Suppression Division

Dispatched Calls

- 5 Fire Incidents (\$1800.00 in estimated Fire damage)
- 0 Overpressure Rupture, Explosion, Overheat (**NO FIRE**)
- 117 Emergency Medical Services / Rescue (Injuries, Medical, or Fatality)
- 6 Hazardous Conditions Incidents (**NO FIRE**; Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)
- 1 Service Calls (Water Leak; Assist Other Agencies with Non-Emergency Calls)
- 29 Good Intent Calls (Smoke / Odor check; Investigation of Unknown Problem)
- 4 False Alarms or False Calls
- 0 Severe Weather & Natural Disaster
- 0 Special Incident Type (Citizen Complaint; Other)

Additional Fire Department Activities

- Completed Fire Hydrant checks and maintenance.
- Completed Hose Testing on approximately 25000 feet of fire hose.
- Hosted end of the year "Water Day" for Calhoun Pre K, Primary and Elementary Schools.

Training Division

CFD completed 681 Total Man Hours of training during the month.

Training consisted of:

- Training consisted of new hose loads , pump training and officer training.

Fire Inspections - Public Safety Education -Code Enforcement Division

93 Total Reported Activities / Inspections completed during the month.

Inspections / Enforcement

- 35 Annual Inspection
- 4 New Business Inspections
- 23 Requested Inspections
- 10 Follow Up, Re-Inspections
- 1 Burn Site Inspections
- 2 Plan Reviews
- 0 Pre-Construction Meetings
- 0 Sprinkler Permits Issued
- 0 Fuel Tank Permit (Install, Removal or Service)
- 17 Consultations
- 1 Illegal Burning Citations

Additional Inspection - Public Safety & Codes Division Activities

Lt. Fox attended the Board meeting for the George Chambers Center

7. Public Hearing and Comments

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person speaking having filed a financial disclosure statement five days prior to the hearing if required, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

- A. Public hearing of a Zoning Change Request from R-1 to C-2 for 25.36 acres, at a location of parcel C53 014B on Dews Pond Road, by Will Crunk, on behalf of Hamilton Medical Center. The Zoning Advisory Board meeting was held on June 6th.
 - Mayor Palmer opened the public hearing.
 - City Administrator Peterson stated that all legal requirements and notices had been met.
 - Mayor Palmer opened the floor for public comments beginning with the applicant. Seth Francis of 1894 General George Patton Drive, Franklin Tennessee, project engineer for the project, addressed Council members stating he was available to answer any questions. Councilwoman Palazzolo asked Mr. Francis to review the traffic study performed at the project site. Mr. Francis stated that the traffic study found minimal impact with the highest increase of 2.6 seconds during peak hours. Mayor Palmer expressed his appreciation to Hamilton Medical Center for their willingness to participate in a sidewalk extension to allow for connectivity in the area of the project site.
 - There being no other comments Mayor Palmer closed the public hearing and called for a motion concerning the zoning change request from R-1 to C-2.
 - Councilwoman Palazzolo made a motion to approve the zoning change of C-2. Councilman Denmon gave a second with all voting aye. Motion approved.

- B. Second public hearing of the fiscal year 2019-2020 Annual Operating Budget and Capital Plan for the City of Calhoun and Calhoun City Schools.
 - 1) Mayor Palmer opened the Calhoun City Schools public hearing.
 - City Administrator Peterson stated that all legal requirements and notices had been met.
 - Mayor Palmer gave the floor to Dr. Michelle Taylor for presentation of the proposed FY20 Annual Operating Budget for Calhoun City Schools. Dr. Taylor thanked Board members Swink and Scoggins for their attendance at the meeting. Dr. Taylor noted that Calhoun City Schools has 261 certified personnel, 150 classified personnel, 19 administrators, and 171 support staff. Teachers with advanced degrees are 70.5% of total teaching faculty with 91% teacher retention. The school system has 4,000 plus students with 23% of those students living outside the district. 59.98% of students are eligible for free and reduced meals or are economically disadvantaged. Calhoun City Schools has seen an increase of 744 students since 2007 and the graduation rate remains at 98%. She

also noted that Calhoun City Schools has the second lowest per pupil expenditure in the state when compared to other 1980 school districts. In highlighting the budget she noted that revenues increased by \$2,228,000 mainly due to an increase in their QBE state revenue of \$1,720,000. Taxes were budgeted using the current digest. This is an increase of \$452,000. The main increase in expenditures is in salaries which is due to the \$3,000 increase per step for Certified employees that was part of the Governor's budget. This increase has a budget impact of over \$645,000. In addition, paraprofessionals will receive a 6% increase and all other Classified employees will receive a 2% increase to salary schedules. The employer portion of the TRS (Teacher's Retirement System) increased from 20.9% to 21.14%. The budget impact is an increase of \$44,356. They also added new teaching and paraprofessional positions throughout the system due to increased enrollment with a total cost of over \$456,000, which includes benefits. Every year they have employees who will receive advanced degrees during the year, and this increase is budgeted to their salary and benefits. For FY20, the total for advanced degrees is approximately \$133,000. In order to offset these increases, department heads were asked to be conservative in their zero-based budgeting process. The largest decrease is in Expendable Computer Equipment. For FY20, expendable computer equipment decreased by \$249,000.

- There being no other comments Mayor Palmer closed the public hearing and notified those present that the proposed budget will be eligible for adoption on June 17th.

2) Mayor Palmer opened the City of Calhoun public hearing.

- City Administrator Peterson stated that all legal requirements and notices had been met.
- Mayor Palmer gave the floor to City Administrator Peterson for presentation of the proposed FY20 Operating Budget and Capital Plan. City Administrator Peterson stated that overall the FY20 budget was set up by a very strong FY19 budget year, resulting in a much smoother process. In reviewing General Fund revenues property tax calls for no increase in the current millage rate of 2.48. The property tax budget is \$1,800,000; however, he stated he did expect the tax digest to grow by \$20,000,000 to \$30,000,000. Title Ad Valorem Tax continues to increase after a slow start several years ago. Electricity franchise tax is down by \$73,000 due to a flattening out of sales. Electricity from other suppliers has increased by approximately \$19,000. Sewer franchise is down \$11,000, based on gross sales. Water franchise is up \$5,000. Local Option Sales tax is up over \$600,000 due to going from 28.35% to 34.35% from the County and increases in consumer spending. This is most likely a reflection of the current 2.8% unemployment rate and growth. LOST is up about 9%; if that continues we will do much better than the \$2,900,000 budget. The school is now picking up \$71,000 for two resource officers. A change in Rents and Royalties from Calhoun Utilities going from 10.5% to 10% results in a \$340,000 reduction. There is an

appropriation of \$308,425 from General Fund Reserves for the purchase of police cars. Cars are about \$30,000 each with equipment, striping, and cages. We are getting about \$5,000 per old police car that is sold. Total revenues with transfers and use of reserves are showing \$15,130,266. For General Fund Expenses Council Contingencies are the largest changes from \$131,000 to \$290,000. \$3,500 is budgeted for elections. General Administration includes transfers to the Industrial Development Authority of \$120,000, Golf \$154,000, and Recreation \$614,000. The Airport is up some with the City and County providing \$160,000 each. The largest increase in the Police Department is the \$308,000 expense for 1/3 of the fleet and one new patrol officer. Other increases are 8% in health insurance and general cost increases. Fuel is up approximately \$8,000. The Fire Department will pay off their new pumper in FY19, a new Fire Inspection Vehicle at \$26,200, along with the 8% increase in group health. The Public Works department has \$95,000 in additional revenues from GDOT for striping, which is included with the \$202,000 in LMIG paving, which we match at 80/20. Public Works increases are due to group health, increases in GDOT revenues, and the three year salary transition for lowest paid. Peters Street Phase II is budgeted at \$2,000,000 plus a remaining \$900,000. The Cemetery Trust Fund has grown from \$1,000,000 to \$1,300,000 in the past several years. Approximately ten years of spaces remain. The Recreation Department will receive one new employee due to additional demands of the dog park, trail upkeep, increases in sports league participation, and increases in tournaments. Recreation revenues include transfers from General Government of \$614,000, County 489 at \$454,000 and Hotel Motel of \$105,000. Expenses include one new employee, a van, the dog park, a new maintenance facility, tennis court resurfacing, an 8% increase in salary and the three year salary transition for the lowest paid employees. Golf revenues consist of \$90,907 from the County 489 agreement, and a \$154,000 transfer from the General Fund. A chemical sprayer will be purchased at a cost of \$45,000. Also, the three year salary transition for the lowest paid employees and longest tenure, and payments on golf carts of \$46,000. Solid Waste is now back on solid ground with a decrease in expenses of about \$40,000. There has been no increase in residential trash pickup since 2009.

- Mayor Palmer gave the floor to Utilities Administrator Vickery for presentation of the proposed FY20 Operating Budget and Capital Plan. Utilities Administrator Vickery stated the Water & Sewer Fund is budgeted at \$9,143,867. Projects under construction without the need to borrow funds are the South Sewer Extension at just under \$3,000,000, and the Ranger tank and twelve inch water lines. Electric revenues are budgeted at \$35,150,065. LED street light conversions are taking place and over 100 utility poles replaced each year. Several plant expansion projects are also underway. Telecommunications is budgeted at \$1,135,380, with total revenue and expenditures for Calhoun Utilities of \$62,000,000.

- There being no other comments Mayor Palmer closed the public hearing and notified those present that the proposed budget will be eligible for adoption on June 17th.

8. **Old business**

- A. Mayor Palmer gave the second reading of a Taxicab and Limousine Operator Regulatory License Application for Taxi Latino, at a location of 401 Oothcalooga Street, by Romauldo Rajo Martinez. The public hearing will be on June 17th.

9. **New Business**

- A. Mayor Palmer gave the first reading of an annexation and zoning request of R-1B, for 1.22 acres, at a location of 122 Jones Road (parcel GC49-048), by Mayla Hall Jackson. The Zoning Advisory Board meeting is scheduled for June 27, 2019. The public hearing is scheduled for July 1, 2019.
- B. Mayor Palmer gave the first reading of an annexation and zoning request of C-2, for 1.19 acres, at a location of 1117 South Wall Street, parcel GC42-106, by Ronnie Holbrook, on behalf of GAH Properties, LLC. The Zoning Advisory Board meeting is scheduled for June 27, 2019. The public hearing is scheduled for July 1, 2019.
- C. Mayor Palmer gave the first reading of a variance request for a side setback of 5 feet, from 10 feet to 5 feet, at a location of 213 Woodland Drive, parcel C40-031, by Josh Long. The Zoning Advisory Board meeting is scheduled for June 27, 2019. The public hearing is scheduled for July 1, 2019.
- D. Mayor Palmer gave the first reading for amendments to the Calhoun Utility Rate Resolution. Utilities Administrator Vickery reviewed changes including the addition of special rate districts, continuance of the automatic 3% rate increase for water and sewer rates per one thousand gallons, minimum charges, and monthly fees for all rate classes. Electric rate changes include base charge increases to better reflect actual cost, incorporation of state wide acceptable pricing to Distributed Generation, two new Economic Development rates, and the addition of LED lights and pricing for security lights. Councilwoman Palazzolo asked if the information would be posted for the public. Utilities Administrator Vickery stated the proposed amendments would be made available on the City website for public inspection. The second reading is scheduled for June 17th.
- E. Utilities Administrator Vickery submitted the Utility Division charge off request for unpaid debts for Fiscal Year 2018 totaling \$100,198.64 He stated that this amount is 1/17 of 1% and commended the department for its efforts in collecting these debts. Councilwoman Palazzolo made a motion to approve the 2018 charge-offs. Councilman Denmon gave a second with all voting aye. Motion approved. (copy attached)
- F. Mayor Palmer gave the floor to City Administrator Peterson for submission of third quarter 2019 financial statements. City Administrator Peterson reviewed the financial statements stating that close to 98% of 2018 property taxes have been collected. Local Option Sales Tax has picked up. He felt this is due to the economy and the 489 agreement with the County. Overall revenues were very strong. At nine months they are 10% above average. Expenses for General Administration which includes Mayor and Council, Administration, Tax Administration, Permits and Licenses, and Human Resources is at 75%. Municipal Court is still above average due to the Walker case. Community services are good. Inspections and Community

Development are at 74%. Police is doing well. Fire is high due to very expensive repairs on the pumpers. Overall revenues are at \$11,658,518 and expenses are at \$10,755,414 for an excess of \$903,104. With transfers in and investments we are at \$1,268,484 in the positive. Hotel Motel taxes continue strong and are beating expectations. Recreation revenues are at 82% of budget and expenses are at 64%. Kim does a great job in operating a very busy recreation department always at or below expense projections. The 2018 SPLOST revenues are way ahead of projections. This is all about consumer consumption which does drive our economy. Golf revenues are at 72% due to the winter months but we just had a very strong May with \$10,000 more than 2018. Golf expenses are at 67% but spring spending will balance that out. Municipal Court revenues are at 90% and have just about met the entire year's budget. This is due to the reverse side of Walker. I give all the department heads credit for maintaining control of their spending. There are always wants and needs. Overall we had a very good 3rd quarter.

Utilities Administrator Vickery submitted third quarter financial statements noting that Water and Sewer total operating revenues were on target at 77%, with the balance at third quarter being \$14,820,099. Net income for Water and Sewer was \$3,398,205. Electric Fund revenues are at 75%, totaling \$27,546,628 and expenses are at 70%, totaling \$25,565,878. Net operating income is \$1,980,750. Total investments are \$1,069,337. Electric net income is \$3,050,087. Telecommunications operating revenue are at 77%, totaling \$866,825, and expenses are at 66%, totaling \$573,698. Net operating income for Telecommunications is \$293,127. Investments are at 61%, totaling \$152,573. Net income for the quarter is \$140,554. Councilman Denmon made a motion to approve the financial statements as presented. Councilwoman Palazzolo gave a second with all voting aye. Motion approved. (copy attached)

- G. Mayor Palmer gave the floor to City Administrator Peterson for submission of proposed third quarter budget amendments. City Administrator Peterson stated the amendments are required to keep the budget balanced. Referring back to the 3rd quarter budget review ending up with a \$1.5 million dollar revenues over expenses shows a strong performance. The balancing is by increased revenues of \$858,000 and increased expenses of \$858,000. There is nothing out of the ordinary with the budget amendments. The same goes for SPLOST, Recreation, Golf and Solid Waste. He stated that if we were in a position to have to use monies from contingencies or fund balance that would be troubling, but we are not. His recommendation was to approve the budget amendments. Mayor Pro Tem Crowley made a motion to approve the 3rd quarter budget amendments. Councilman Denmon gave a second with all voting aye. Motion approved. (copy attached)
- H. Mayor Palmer read a Special Event Permit request by New Beginnings Ministries. The event, titled Community Fun Day, will be held on the Church campus located at 799 Pine Street, on Saturday, June 22nd. They are also requesting to close a section of Short McConnell Road starting at Pine Street entrance and then going north about 160 feet to the entrance of the back parking lot of the Calhoun Housing Authority. The road closure and event would begin at 9:00 a.m. and end at 10:00 p.m., which includes set up and break down. Councilman Denmon made a motion to approve the Special Event Permit request. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.

- I. Mayor Palmer read a Special Event Permit request by the Downtown Development Authority (DDA). The event, titled Food Truck's and Friends, will be held in the Depot parking lot on Friday, August 23, 2019 from 5:30PM to 9:30 PM. They are also requesting to close the small portion of King Street that runs parallel to the Depot, North Georgia National Bank(while leave the entry to the parking lot open), and the gravel parking lot. The road closure would begin at 12:00 noon and end at 11:00 p.m. Councilman Denmon made a motion to approve the Special Event Permit request. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.
- J. Mayor Palmer read a Temporary Outdoor Alcohol Special Event Permit request for Wall Street Catering Company, in association with the Food Truck's and Friends Special Event Permit Request by the Downtown Development Authority. To allow the provision of alcohol by Wall Street Catering Company, currently holding a valid Class B beer and wine license for on premise consumption. Wall Street Catering Company will apply for their Alcohol Special Event permit with the Georgia Department of Revenue upon City approval. The permit request is for August 23, 2019 from 5:30 PM until 9:30 PM. Councilman Denmon made a motion to approve the Temporary Outdoor Alcohol Special Event Permit. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.
- K. Mayor Palmer read a request by Calhoun Fire Department to declare as surplus a 2002 Ford F-150 4X4. This was the Inspection Department vehicle recently replaced with a new Ford F-150. Mileage: 178,851; VIN: 2FTRX18W23CA04162. Councilwoman Palazzolo made a motion to approve the request. Councilman Denmon gave a second with all voting aye. Motion approved.
- L. Motion pertaining to Quit Claim Deed concerning City property. Mayor Palmer recused himself from this item and gave the floor to Mayor Pro Tem Crowley. Mayor Pro Tem Crowley stated this was a Quit Claim Deed to release any interest of the City pertaining to an abandoned unopened right-of-way. He stated the property owners have asked for the release of the property, which is 8/100 of an acre. A motion is needed to allow Mayor Pro Tem Crowley to sign the Quit Claim Deed. Councilwoman Palazzolo made a motion to approve the Quit Claim Deed. Councilman Denmon gave a second with all voting aye. Motion approved.

10. **Other Written Items Not on the Agenda**

None

11. **Work reports**

- A. Eddie Peterson, City Administrator, had nothing to report.
- B. Larry Vickery, Utilities Administrator, had nothing to report.
- C. George Govignon, City Attorney, had nothing to report.

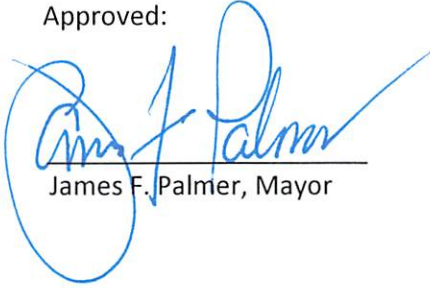
12. **Motion to move to Executive Session, if needed**

13. **Motion to return to General Session**

14. **Motion to Adjourn**

There being no other business to come before the Council, Mayor Pro Tem Crowley made a motion to adjourn. Councilwoman Palazzolo gave a second with all voting aye. The motion was approved and the meeting was adjourned at 8:15 p.m.

Approved:



James F. Palmer, Mayor

Submitted:



Sharon Nelson, City Clerk



CHARGE OFF TOTALS FOR FISCAL YEAR 2018

BEGINNING AMOUNT SCHEDULED FOR CHARGE OFF	\$135,365.65
TOTAL BILLING FOR FISCAL YEAR ENDING JUNE 30,2018	\$55,881,917.00
FOR A TOTAL OF 0.24% OF BILLED SERVICES	

AFTER COLLECTIONS:

THE AMOUNT FOR CHARGE OFF AS OF MAY 24, 2019	\$100,198.64
--	--------------

DIFFERENCE OF	\$35,167.01
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TOTAL 1/17 OF 1% OF BILLED SERVICES TO BE CHARGED OFF

PREVIOUS TOTAL HISTORY FOR THE PAST 5 YEARS

2017-1/14 OF 1%	\$80,172.37
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2016- 1/19 OF 1%	\$108,366.21
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2015- 1/27 OF 1%	\$153,984.48
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2014- 1/28 OF 1%	\$156,825.76
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2013- 1/20 OF 1%	\$103,609.13
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COLLECTIONS ON OLD CHARGED OFF ACCOUNTS AS OF MAY 24, 2019	\$18,346.07
--	-------------

THE BEGINNING BALANCE FOR CHARGE OFFS IS SLIGHTLY GREATER THAN THE YEAR BEFORE. I BELIEVE THE INCREASE IN REQUIRED DEPOSITS MAY BE A FACTOR OF WHY THE CHARGE OFFS HAVE INCREASED. SOME INDIVIDUALS THAT REQUIRE THE HIGHEST DEPOSIT HAVE TROUBLE PAYING THEIR OLD ACCOUNTS PLUS THE DEPOSIT SO THEY SEEK RESIDENCY ELSEWHERE.

ANNISSA CLARK
CUSTOMER SERVICE SUPERVISOR

Recovery of Bad Debts

		FY 19*	FY 18	FY 17	FY 16	
344290	Water	+180.17	\$ 4,967.53	\$ 9,407.70	\$ 6,189.91	\$ 5,296.84
344290	Sewer	+142.18	2,127.81	2,782.15	5,918.33	2,049.55
344390	Electric	+765.58	9,120.23	15,709.49	13,821.08	6,231.38
344290	Telecom		-	-	145.33	-
344190	Solid Waste	1,042.57	1,160.14	2,100.79	2,124.66	5,390.18

Total

\$17,375.71 \$30,000.13 \$28,199.31 \$18,967.95

\$17,258.14

* through 05-02-2019 5/24/19

+180.17

+142.18

+765.58

\$1,087.93

17,258.14

18,346.07

Difference

\$1,087.93

Notes on 3rd Qtr. 2019 Financial Statements -

General:

- 1 Licenses & Permits - Plumbing, Building, NPDES and sign permits as well as electrical inspections are all coming in well above budget. We are at budget on almost all of the various types of alcohol permits.
- 2 Intergovernmental - Collections compared to budget have increased due to receipt of funds for the Bulletproof Vest grant, the Highway Safety grant and reimbursement for GSAR deployment for Hurricane Michael. These revenues will be offset by expenditures associated with the grants.
- 3 Charges for Services - This revenue has increased with the addition of the new inspection fee and building plan review fee. Cemetery sales and fines received from Municipal Court have increased also.
- 4 Other Revenues - This includes reimbursements from Peachtree Recovery of \$9k for damage to property. It also includes almost \$75k for an insurance reimbursement.
- 5 Municipal Court - Legal fees for the Walker case continue to impact this budget. We are currently at \$34k excess expenditures.
- 6 Depot - A new fire and security system was installed at the Depot for \$3,500 and monitoring is being paid monthly.
- 7 Special Operations - An officer was moved to the School Resource officer position is the primary cause of the decrease in costs. Drug buys are down as well.
- 8 Police & Fire Dispatching - These amounts were accrued based on 4th qtr. of 2018 as no bills have been received. Only two quarters have been accrued.
- 9 Firefighters - Excess vehicle repairs & maintenance of \$68k accounts for the majority of this difference.
- 10 Investment Income/Loss - For all funds, investments continue to out perform the prior year and budget, significantly.

Confiscated Assets:

- 1 A vehicle, a new drug dog, computer equipment & various small equipment have been purchased out of the Confiscated Asset Fund's prior year balances.

Water/Sewer:

- 1 Cost Recovery/Installation - This continues to perform above budget, which was conservative.
- 2 Permits/Fees/Fines - This increase over budget is primarily water/sewer install fees and some fire hydrant permits.
- 3 Other - Reimbursement for Meter Damage is somewhat over budget. Reimbursement for Damaged Property & Cut Off Charges have increased quite a bit.
- 4 Principal Expense - Principal on the bonds is paid in June of each year.
- 5 Capital Expense - There were several unbudgeted capital items this year. At March 31, 2019, we had costs in these as follows: Debra Owens Sewer \$304k (reimbursement reflected in revenues), South Sewer Extension \$92k, Love Truck Station \$110k, Stone Ridge Lift Station \$166k, Henderson Ridge Lift Station \$62k, Pittman Rd. Tank \$100k, South Calhoun Bypass \$16k, Pittman Rd. Transmission Main \$568k, Lynn Creek Waterline \$163k, totaling \$1,581k. This arises from not as much work being done in the prior year as planned, projects arising due to DOT or other agencies that we have no control over and deciding to do projects based on staff availability and funding.
- 6 Transfers In - For all funds, we do not budget transfers in so that the expense will actually effect the budget. For example, in the Water/Sewer fund, at 3/31/19 the major transfers in were: Renewal & Replacement of \$501k, the 14% restricted funds of \$483k and Debts Service of \$810k.

Electric:

- 1 MEAG Trust Account - This investment account continues to perform above the prior year and budget as well.

Telecom:

- 1 Supplies - Wire, Other Supplies and Infrastructure under \$20k are down.

City of Calhoun

General Fund

Budget to Actual Report - Modified Accrual Basis

For the Nine Months Ended March 31, 2019

Revenues	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% USED
Property Tax & Intangibles	\$ (1,996,808)	\$ (1,996,808)	\$ (2,053,523)	103%
Franchise Tax	(2,563,748)	(2,563,748)	(1,947,545)	76%
Local Option Sales Tax	(2,270,000)	(2,270,000)	(1,938,623)	85%
Excise Taxes	(2,120,500)	(2,120,500)	(1,807,150)	85%
Licenses & Permits	(303,250)	(303,250)	(418,949)	138%
Intergovernmental	(427,810)	(427,810)	(437,118)	102%
Charges for Services	(301,521)	(301,521)	(261,184)	87%
Fines and Forfeitures	(306,823)	(306,823)	(237,560)	77%
Rents/ Royalties	(3,415,477)	(3,415,477)	(2,463,586)	72%
Other Revenues	(4,200)	(4,200)	(93,280)	2221%
Total Revenues	<u>(13,710,137)</u>	<u>(13,710,137)</u>	<u>(11,658,518)</u>	85%
Expenditures				
Mayor and Council	302,747	292,697	194,067	66%
Elections	300	300	1,129	376%
City Administrator	1,680,407	1,680,407	1,208,797	72%
Tax Administrator	81,545	81,545	58,829	72%
General Teller	62,313	62,313	46,034	74%
Human Resources	159,486	159,486	111,474	70%
Risk Management	4,250	4,250	3,506	83%
General Admin	<u>2,291,048</u>	<u>2,280,998</u>	<u>1,623,836</u>	71%
Municipal Court	323,046	323,046	277,489	86%
Custody of Prisoners	31,000	31,000	10,938	35%
Court Services	<u>354,046</u>	<u>354,046</u>	<u>288,427</u>	81%
Welfare Related	61,033	61,033	41,730	68%
Auditorium	105	105	79	76%
Depot	24,505	24,505	21,052	86%
Community Center	8,904	16,954	11,662	69%
Library	146,318	146,318	106,919	73%
Community Services	<u>240,865</u>	<u>248,915</u>	<u>181,442</u>	73%
Regulatory Inspections and Enforcement	340,808	342,808	271,461	79%
Downtown Development	103,448	103,448	70,641	68%
Airport	255,855	255,855	178,263	70%
Community Development	<u>700,111</u>	<u>702,111</u>	<u>520,365</u>	74%
Police Administration	407,512	407,512	309,708	76%
Detectives	608,179	610,539	416,215	68%
Patrol	2,635,231	2,632,871	2,065,967	78%
Special Operations	451,453	451,453	264,950	59%
Police Dispatching	123,882	123,882	70,905	57%
Police Department	<u>4,226,257</u>	<u>4,226,257</u>	<u>3,127,745</u>	74%

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% USED
General Fund				
Fire Administration	248,401	248,401	171,889	69%
Firefighting	2,943,513	2,943,513	2,705,368	92%
Fire Inspection	158,426	158,426	116,125	73%
Fire Training Center	98,186	98,186	64,815	66%
Fire Dispatching	61,941	61,941	35,452	57%
Fire Stations and Buildings	22,000	22,000	4,104	19%
Fire Debt Service	-	-	22,049	0%
Fire Department	3,532,467	3,532,467	3,119,802	88%
Animal Control Admin.	71,320	71,320	53,069	74%
Animal Control	97,701	97,701	60,876	62%
Highways & Streets Admin.	124,867	124,867	93,751	75%
Highways & Streets	972,783	964,900	651,389	68%
Street Cleaning	89,591	89,591	66,175	74%
Street Lighting	207,800	207,800	164,286	79%
Traffic Engineering	474,350	482,233	385,061	80%
Maintenance and Parks	449,123	449,123	279,558	62%
Cemetery	186,249	186,249	137,270	74%
Parks Beautification	4,900	4,900	2,362	48%
Public Works	2,678,684	2,678,684	1,893,797	71%
Total Expenditures	14,023,478	14,023,478	10,755,414	77%
Excess of Revenues (Over) Under Expenditures	313,341	313,341	(903,104)	
Other Financing Sources (Uses)				
Sale of Assets	(5,000)	(5,000)	(19,244)	385%
Investment Income / Loss	29,635	29,635	(86,193)	291%
Transfer in	(337,976)	(337,976)	(262,130)	78%
Transfer out	-	-	2,186	0%
Total Other Financing (Sources) Uses	(313,341)	(313,341)	(365,381)	117%
Net (Increase) Decrease in Fund Balance	\$ -	\$ -	\$ (1,268,484)	

City of Calhoun
Budget to Actual Report- Modified Accrual Basis
Special Funds - General Government
For the Nine Months Ended March 31, 2019

SPECIAL FUNDS	REVISED BUDGET	ACTUAL REVENUES	% USED	ACTUAL EXPENDI- TURES/ EXPENSES	% USED	NET CHANGE IN FUND BALANCE/ NET (INCOME) LOSS
UDAG	\$ (49,720)	\$ (37,380)	75%	\$ 2,500	5%	\$ (34,880)
Confiscated Assets	(12,000)	(13,450)	112%	63,674	531%	50,224
Hotel-Motel	(776,700)	(605,997)	78%	605,997	78%	-
Recreation	(1,197,524)	(983,363)	82%	762,092	64%	(221,270)
Program Revenues	(598,504)	(529,835)	89%			
Gen. & Hotel/Motel Transf.	(599,020)	(453,528)	76%			
SPLOST 2011	(1,260,602)	(297,686)	24%	251,886	20%	(45,800)
SPLOST 2018	(1,977,916)	(2,133,345)	108%	111,945	6%	(2,021,399)
SPLOST Debt Svc. - Schools	(4,031,965)	(3,670,049)	91%	1,876,475	47%	(1,793,574)
Golf Fund	(866,129)	(624,019)	72%	582,018	67%	(42,001)
Solid Waste	(807,703)	(619,252)	77%	605,255	75%	(13,997)
Municipal Court	(470,000)	(422,659)	90%	422,659	90%	-
Totals	<u>\$ (11,450,259)</u>	<u>\$ (9,407,198)</u>		<u>\$ 5,284,502</u>		<u>\$ (4,122,699)</u>

City of Calhoun
WATER & SEWER DEPARTMENT
 Budget to Actual Report - Modified Accrual Basis
 For the Nine Months Ended March 31, 2019

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (17,918,836)	\$ (13,012,901)	73%
Cost Recovery/Install	(528,000)	(889,728)	169%
Late Penalties	(177,369)	(128,274)	72%
Permits / Fees / Fines	(160,405)	(373,820)	233%
Sprinkler Charges	(337,166)	(272,149)	81%
Other	(135,671)	(143,227)	106%
Total Operating Revenues	<u>(19,257,447)</u>	<u>(14,820,099)</u>	77%
OPERATING EXPENSES			
Personal Services	3,964,479	2,783,127	70%
Contractual Services	2,738,579	1,820,221	66%
Supplies	3,941,549	2,713,368	69%
Other	2,789,435	1,645,896	59%
Total Operating Expenses	<u>13,434,042</u>	<u>8,962,612</u>	67%
Net Operating Income	(5,823,405)	(5,857,487)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	23,474	(216,816)	-924%
Interest Expense	330,921	205,088	62%
Principal Expense	2,048,163	429,125	21%
Capital Expense	1,078,939	2,070,962	192%
Transfers Out	2,469,908	1,793,427	73%
Transfers In	(15,000)	(1,813,454)	12090%
Sale of Assets	-	(9,050)	-
Grant Proceeds	(113,000)	-	0%
Total Non-operating Revenues & Expenses	<u>5,823,405</u>	<u>2,459,282</u>	42%
NET INCOME	<u>\$ -</u>	<u>\$ (3,398,205)</u>	

City of Calhoun
ELECTRIC FUND
 Budget to Actual Report - Modified Accrual Basis
 For the Nine Months Ended March 31, 2019

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (36,119,435)	\$ (27,112,503)	75%
MEAG Year End Settlement	(300,000)	-	0%
Rent/Other	(24,200)	(19,550)	81%
Late Penalties	(140,000)	(103,963)	74%
Pole Rental	(100,000)	(105,927)	106%
Storm Assistance Reimbursement	-	(116,975)	0%
Miscellaneous	(38,500)	(87,710)	228%
Total Operating Revenues	<u>(36,722,135)</u>	<u>(27,546,628)</u>	75%
OPERATING EXPENSES			
Personal Services	1,444,684	1,178,777	82%
Contractual Services	4,262,293	2,795,295	66%
Supplies	30,116,950	21,094,117	70%
Other	740,804	497,689	67%
Total Operating Expenses	<u>36,564,731</u>	<u>25,565,878</u>	70%
Net Operating Income	(157,404)	(1,980,750)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	62,930	(280,549)	-446%
Interest Revenue Interfund	(16,718)	(11,002)	66%
Capital Expense	311,000	134,848	43%
Meag Trust Account	(410,000)	(942,059)	230%
Transfers Out	219,392	172,217	78%
Transfers In	(9,200)	(142,792)	1552%
Total Non-operating Revenues & Expenses	<u>157,404</u>	<u>(1,069,337)</u>	679%
NET INCOME	<u>\$ -</u>	<u>\$ (3,050,087)</u>	

City of Calhoun
TELECOMMUNICATIONS FUND
 Budget to Actual Report-Modified Accrual Basis
 For the Nine Months Ended March 31, 2019

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (1,119,980)	\$ (863,356)	77%
Late Penalties	(5,000)	(3,202)	64%
Miscellaneous	<u>(700)</u>	<u>(267)</u>	38%
Total Operating Revenues	<u>(1,125,680)</u>	<u>(866,825)</u>	77%
OPERATING EXPENSES			
Personal Services	308,904	225,367	73%
Contractual Services	365,609	247,692	68%
Supplies	125,450	49,776	40%
Other	<u>73,563</u>	<u>50,863</u>	69%
Total Operating Expenses	<u>873,526</u>	<u>573,698</u>	66%
Net Operating Income	(252,154)	(293,127)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	4,326	(20,871)	-482%
Interest Expense	4,702	3,632	77%
Principal Expense	113,194	84,789	75%
Capital Expense	110,000	97,772	89%
Transfers Out	20,932	15,699	75%
Transfers In	<u>(1,000)</u>	<u>(28,448)</u>	2845%
Total Non-operating Revenues & Expenses	<u>252,154</u>	<u>152,573</u>	61%
NET INCOME	<u>\$ -</u>	<u>\$ (140,554)</u>	

City of Calhoun
UTILITY INTERNAL SERVICE FUND
 Budget to Actual Report - Modified Accrual Basis
 For the Nine Months Ended March 31, 2019

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Indirect Cost Allocations - Service Fees - General	\$ (462,066)	\$ (346,550)	75%
Indirect Cost Allocations - Service Fees - Utilities	(2,835,389)	(2,126,541)	75%
Miscellaneous	(39,600)	(30,071)	76%
Total Operating Revenues	<u>(3,337,055)</u>	<u>(2,503,161)</u>	75%
OPERATING EXPENSES			
Utilities Administration	350,651	241,407	69%
Finance	670,297	493,196	74%
Utility Tellers	209,723	160,696	77%
Purchasing	120,672	81,297	67%
Engineering	509,125	368,377	72%
Work Order Dispatch	102,523	76,872	75%
GIS	205,633	156,122	76%
Customer Service	224,358	137,089	61%
Meter Reading	384,835	255,076	66%
Billing	379,308	289,385	76%
Total Operating Expenses	<u>3,157,125</u>	<u>2,259,516</u>	72%
Net Income Before Non-operating Items	(179,930)	(243,645)	
NON-OPERATING REVENUES & EXPENSES:			
Principal Expense	75,301	56,405	75%
Interest Expense	5,029	3,842	76%
Capital Expense	60,000	25,074	42%
Transfers In	-	(489)	-
Transfers Out	39,600	29,700	75%
Total Non-Operating Revenues & Expenses	<u>179,930</u>	<u>114,532</u>	64%
NET INCOME	<u>\$ -</u>	<u>\$ (129,113)</u>	

City of Calhoun
Budget Amendment- 3rd Quarter
Fiscal 2019

				<u>Original</u>	<u>Revised</u>	<u>Budget</u>	<u>Amended</u>
				<u>Budget</u>	<u>Budget</u>	<u>Amendment</u>	<u>Budget</u>
Budget Amendment #1							
General Fund							
General Property Taxes	1000000	311000		(1,661,788)	(1,661,788)	(140,544)	(1,802,332)
Motor Vehicle Taxes	1000000	311310		(21,293)	(21,293)	(7,345)	(28,638)
Title Ad Valorem Tax	1000000	311311		(208,400)	(208,400)	(44,125)	(252,525)
Alt Apportioned Vehicle Tax	1000000	311316		(3,600)	(3,600)	(3,124)	(6,724)
Intangibles-Reg. & Recordings	1000000	311340		(11,500)	(11,500)	(2,821)	(14,321)
Franchise Tax-Electric-Other	1000000	311711		(550,000)	(550,000)	(8,419)	(558,419)
Franchise Tax-Cable	1000000	311714		(120,000)	(120,000)	(18,669)	(138,669)
Franchise Tax-Water-City	1000000	311720		(194,870)	(194,870)	(2,217)	(197,087)
Local Option Sales Tax	1000000	313100		(2,270,000)	(2,270,000)	(188,419)	(2,458,419)
Liquor Pouring Tax	1000000	314203		(18,000)	(18,000)	(1,387)	(19,387)
Insurance Premium Tax	1000000	316200		(1,000,000)	(1,000,000)	(127,805)	(1,127,805)
Financial Institutions	1000000	316300		(83,000)	(83,000)	(8,138)	(91,138)
Pouring Licenses (All)	1000000	321140		(38,000)	(38,000)	(10,375)	(48,375)
Plumbing Permits/HAVC	1000000	321330		(25,000)	(25,000)	(24,887)	(49,887)
Electric Permits	1000000	321340		(19,000)	(19,000)	(14,730)	(33,730)
Building Permits	1000000	322111		(83,000)	(83,000)	(142,537)	(225,537)
Grading Permits	1000000	322121		(2,500)	(2,500)	(2,825)	(5,325)
Sign Permits	1000000	322140		(3,300)	(3,300)	(3,560)	(6,860)
NPDES Permits	1000000	323902		(500)	(500)	(2,372)	(2,872)
Operating-Categorical FEMA	1000000	331111		-	-	(18,955)	(18,955)
Direct-Dept. of Justice	1000000	331120		(1,000)	(1,000)	(4,438)	(5,438)
IG-State OP-Direct-Hwy Safety	1000000	334113		-	-	(40,055)	(40,055)
Building Permit Plan Reviews	1000000	341391		-	-	(31,482)	(31,482)
Cemetery Lot Sales	1000000	349100		(16,000)	(16,000)	(9,350)	(25,350)
Legal & Auditing	1101110	521201		18,000	18,000	58,105	76,105
Consulting	1101110	521205		-	-	4,103	4,103
Legal & Auditing	1101400	521201		200	211	829	1,040
Transfer Out-Recreation	1101511	611020		503,395	503,395	12,667	516,062
Legal & Auditing	1102650	521201		24,000	24,000	45,887	69,887
Small Equipment <\$5000	1106181	531600		-	-	4,417	4,417
Overtime-SRO	1323223	511300	212	-	-	1,737	1,737
Protective /Safety Supplies	1323223	531104		2,500	2,500	8,375	10,875
Vehicles	1323223	542200		-	-	180,787	180,787
Overtime	1353510	511300		-	-	1,414	1,414
Overtime	1353520	511300		170,000	170,000	18,000	188,000
Repairs & Maintenance-Vehicles	1353520	522201		55,000	58,083	70,000	128,083
Vehicles	1353520	542200		-	-	445,007	445,007
General Liability Insurance	1353520	523101		8,061	8,061	<u>7,251</u>	15,312

Budget Amendment #1 accounts for the changes in the General Fund. There were continuing costs for legal representation in the on-going Walker case. Legal costs were incurred to assist in the special election to fill Rep. John Meadows unexpired seat. Similarly, the Mayor and Council had consulting fees and legal expenditures associated with SDS negotiations with the County. The Depot installed a new security system with monitoring. Transfers out to the Recreation Dept. for the repair of the Soccer Complex is included in this amendment. The Fire Dept. has also had additional repairs and maintenance on vehicles. This amendment addresses the legislation that was mandated by the State of Georgia requiring all Fire Departments to carry a cancer policy to cover firefighters. The cost associated with the purchase of the new fire truck is included as well as the excess cost of the Police Department's five new vehicles and the related equipment for those vehicles that was not funded by the 2011 SPLOST. These expenditures were funded primarily by increases in Property Taxes, Title Ad Valorem Tax, LOST, Insurance Premium Tax and Building Permits along with small increases in other revenues. The Fire Dept. had some costs associated with deployment of the GSAR team and equipment to Hurricane Michael that were reimbursed by FEMA.

**Budget Amendment #2
Confiscated Assets**

Gain on Sale of Assets(Non-Taxable)	2103200	392101	(2,000)	(2,000)	(1,450)	(3,450)
Appropriation-Fund Balance	2103200	399000	-	-	(52,599)	(52,599)
Small Equipment <\$5000	2103200	531600	2,600	2,600	27,320	29,920
Computer Equipment	2103200	531601	-	1,694	629	2,323
Machinery>\$5000	2103200	542100	-	-	10,500	10,500
Vehicles	2103200	542200	-	-	<u>15,600</u>	<u>15,600</u>

Amendment #2 is to buy a vehicle, a K-9 Dog, training weapons and ammunition, two computers, equipment for three new police cars and a video recorder with funds provided by confiscated assets.

**Budget Amendment #3
Recreation**

Concession Stand Revenue	2760000	347900	(35,000)	(35,000)	(5,411)	(40,411)
Transfer In-General Fund	2760000	391101	(503,395)	(503,395)	(12,667)	(516,062)
Lawn/Landscaping Services	2766120	522140	8,000	8,109	1,411	9,520
Repair & Maint. -Buildings	2766120	522203	7,250	7,250	12,667	19,917
Concessions Purchases	2766120	531301	29,700	29,700	<u>4,000</u>	<u>33,700</u>

Amendment #3 documents the increase in lawn maintenance and concession purchases with increased sales from concessions. In addition, the Soccer Complex building had repairs to the rock siding that were funded with a transfer in from the General Fund.

**Budget Amendment #4
Solid Waste**

Appropriation-Fund Balance	5400000	399000	(2,040)	(2,040)	(28,341)	(30,381)
Repairs & Maint.-Vehicles	5404585	522201	5,000	5,000	22,455	27,455
Repairs & Maint.-Vehicles	5404585	531141	8,000	12,506	3,929	16,435
Diesel	5404585	531271	10,000	10,157	<u>1,957</u>	<u>12,114</u>

Amendment #4 accounts for additional diesel fuel needed as well as unexpected repairs to the brush truck with fund balance.

Budget Amendment #5

Golf

Annual Pass-Green Fees	5600000	345211	(45,000)	(45,000)	(2,272)	(47,272)
Electric-Other	5616125	531231	5,500	6,951	<u>2,272</u>	9,223
					-	

Amendment #5 provides for additional electricity usage with revenue from the Green Fee Annual Pass.

**Budget Amendment #6
2011 SPLOST**

Appropriation-Fund Balance	3240000	399000	(756,757)	(756,757)	(93,387)	(850,144)
CO-Vehicles	3240000	542200	113,841	113,841	<u>93,387</u>	207,228
					-	

Amendment #6 accounts for nine new police cars and equipment with use of Fund Balance. The excess portion not funded with SPLOST was purchased through the General Fund.

**Budget Amendment #7
School SPLOST**

Interfund Transfer-In	3230000	391110	-	-	(1,139,736)	(1,139,736)
Buildings	3230000	541300	-	-	<u>1,139,736</u>	1,139,736
					-	

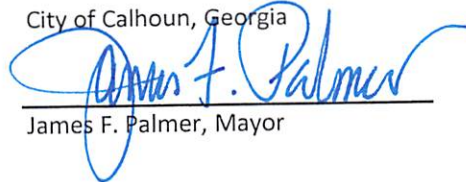
Amendment #7 provides for the initial construction costs of the School Administration Building.

**Budget Amendment #8
2018 SPLOST**

Appropriation-Fund Balance	3250000	399000	-	-	(318,248)	(318,248)
CO-Land, Easements & Rows	3250000	541100	265	-	42,552	42,552
CO-Infrastructure	3250000	541480	268	-	47,286	47,286
CO-Infrastructure	3250000	541480	270	-	58,383	58,383
CO-Machinery>4000	3250000	542100	-	-	<u>170,027</u>	170,027
					-	

Amendment #8 accounts for costs associated with the purchase of an easement and paving for Phase I of the River to Ridges project. Paving and concreting the sidewalks on River Street, the purchase of two trailers and a 20 yd. container for the disposal of glass for recycling, three extractor washing machines and vehicle extraction equipment for the Fire Dept. are also included. Lastly, this amendment accounts for a zero turn mower, tractor and a boom mower for use in the Parks Dept. These items were funded with prior year SPLOST collections.

City of Calhoun, Georgia


James F. Palmer, Mayor

Attest:


Eddie Peterson, City Administrator

Return Recorded Document to:
Jones & Erwin, P.C.
P.O. Box 1147
Calhoun, GA 30701

STATE OF GEORGIA, COUNTY OF GORDON

QUITCLAIM DEED

THIS INDENTURE, Made the 10th day of June, 2019, between THE CITY OF CALHOUN, GEORGIA, a Georgia municipal corporation, as parties of the first part, hereinafter called Grantor, and THOMAS GRIFFITH and MICHELLE GRIFFITH, of GORDON County Georgia, as parties of the second part, hereinafter called Grantee (the words "Grantor" and Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH that these Grantors, for and in consideration of the sum of one dollar (\$1.00) and other valuable considerations in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, by these presents does hereby remise, convey and forever **QUITCLAIM** unto the said Grantee the unopened public street right of way of .08 acres more particularly described as follows as same may be subject to claims of adverse possession and serve no practical interest in use as a street now or at any time in the future,

All that tract or parcel of land lying and being in Land Lot 205 of the 14th District and 3rd Section of Gordon County, Georgia; being more particularly as that 0.08 acre parcel identified as "Unopened Right of Way" as per plat recorded in Plat Book 56, Page 85, Gordon County, Georgia Records, which plat by reference is incorporated herein and made a part hereof.

TO HAVE AND TO HOLD the said described premises to grantee, so that neither grantor nor any person or persons claiming under grantor shall at any time, by any means or ways, have, claim or demand any right to title to said premises or appurtenances, or any rights thereof.

IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the day and year first above written.

Signed, sealed and delivered in presence of: CITY OF CALHOUN, a municipal corporation

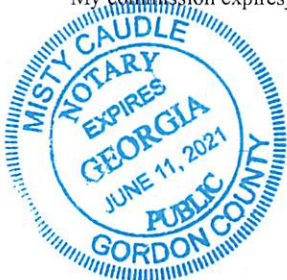
Paul Waley
(Seal)
Witness

BY: G. A. Crowley
George Crowley, Mayor *Pro Tempore*, City of Calhoun
a municipal corp. of the State of Georgia following
approval by vote of the Members of the City Council

Misty Caudle
Notary Public

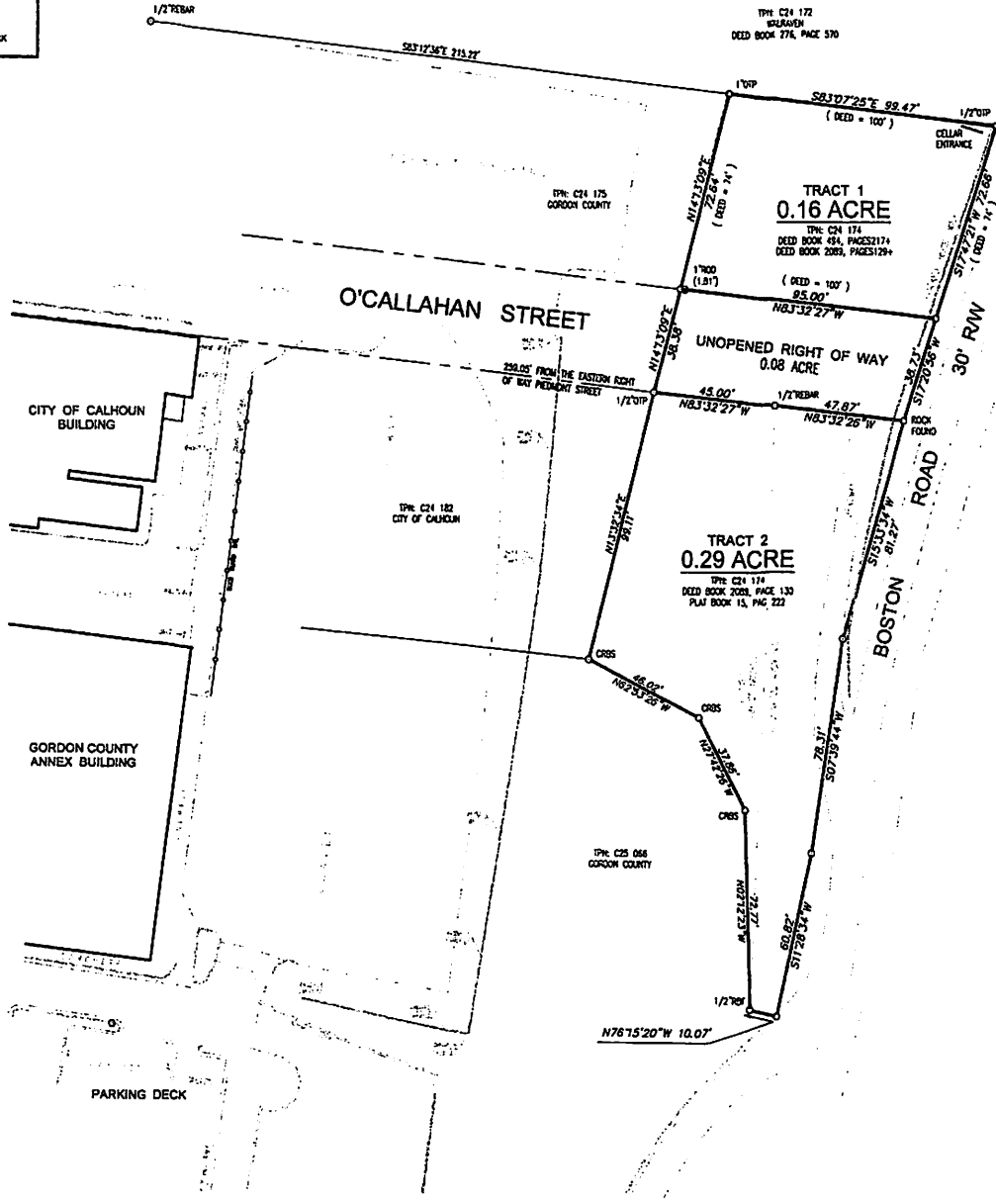
BY: Sharon Nelson (Seal)

My commission expires June 11, 2021



eFiled & eRecorded
 DATE: 4/23/2019
 TIME: 1:18 PM
 PLAT BOOK: 00056
 PAGE: 00085
 RECORDING FEES: \$8.00
 PARTICIPANT ID: 4256495802
 CLERK: Grant Walraven
 GORDON County, GA

THIS BLOCK RESERVED FOR THE CLERK OF THE SUPERIOR COURT



SURVEYORS CERTIFICATION

This plat is a retracement of an existing parcel or parcels of land and does not subdivide or create a new parcel or make any changes to any real property boundaries. The recording information of the documents, maps, plats, or other instruments which created the parcel or parcels are stated hereon. RECORDATION OF THIS PLAT DOES NOT IMPLY APPROVAL OF ANY LOCAL JURISDICTION, AVAILABILITY OF PERMITS, COMPLIANCE WITH LOCAL REGULATIONS OR REQUIREMENTS, OR SUITABILITY FOR ANY USE OR PURPOSE OF THE LAND. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors as set forth in O.C.G.A. Section 19-6-67.

Reference: Deed Book 2059, Pages 129*

Gregory Massey
 Gregory Massey, PLS

March 07, 2019
 Date:



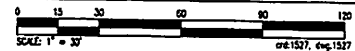
MASSEY SURVEYING INCORPORATED
 P.O. Box 2821
 Calhoun, Georgia 30703
 Phone: 706-629-0045
 email: gm.massey@surveying.com
 LSP001004
 PROFESSIONAL LAND SURVEYING SERVICES

GENERAL NOTES

1. THE FIELD DATA UPON WHICH THIS PLAT IS BASED HAS A CLOSURE PRECISION OF 1" IN 23,493 FEET AND AN ANGULAR ERROR OF 06" PER ANGLE POINT AND WAS ADJUSTED USING LEAST SQUARES METHOD.
2. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN 1" IN 121,372 FEET.
3. EQUIPMENT USED: ROBELETT RODINO TOTAL STATION WITH DATA COLLECTOR WAS USED TO OBTAIN ANGULAR AND DISTANCE MEASUREMENTS.
4. ALL HORIZONTAL DISTANCES SHOWN ARE GROUND DISTANCES.
5. MEASURING UNITS OF THIS SURVEY ARE IN U.S. FEET.
6. PROPERTY IS SUBJECT TO ALL EASEMENTS AND RIGHTS OF WAY, RECORDED AND UNRECORDED.
7. THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE, SUBJECT AND ADJACENT PROPERTY OWNERS DEED REFERENCES WERE OBTAINED FOR CLERK OF SUPERIOR COUNTY RECORDS AND ARE NOT GUARANTEED AS TO ACCURACY OR COMPLETENESS.
8. THIS SURVEY WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSON, PERSONS OR ENTITY NAMED HEREON. THIS SURVEY DOES NOT EXTEND TO UNNAMED PERSON, PERSONS OR ENTITY WITHOUT EXPRESS CERTIFICATION BY THE SURVEYOR NAMED SAID PERSON, PERSONS OR ENTITY.
9. THIS SURVEY COMPLIES WITH BOTH THE RULES OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND THE OFFICIAL CODE OF GEORGIA ANNOTATED O.C.G.A. 19-6-67 AS AMENDED BY HB004(2016), IN THAT WHERE A CONFLICT EXISTS BETWEEN THOSE TWO SETS OF SPECIFICATIONS, THE REQUIREMENTS OF LAW PREVAIL.

RETRACEMENT SURVEY FOR:

**MICHELLE GRIFFITH
 THOMAS GRIFFITH**
 LOCATED IN LAND LOT 205
 14th DISTRICT, 3rd SECTION
 CITY OF CALHOUN
 GORDON COUNTY, GEORGIA



LEGEND

RFP	- REBAR FOUND	-X-	- FENCE LINE
CRS	- CAPPED REBAR SET	FP	- POWER POLE
OP	- OPEN TOP PIPE	F	- FUGUS
CIP	- COMBED TOP PIPE	CHO	- CHORD LENGTH
DB	- DEED BOOK	A	- ARC LENGTH
PB	- PLAT BOOK	R/W	- RIGHT OF WAY
PG	- PAGE	PL	- PROPERTY LINE
TPN	- TAX PARCEL NUMBER	CL	- CENTER LINE
WFP	- WEAIR FENCE POST	BL	- BUILDING LINE
CM	- CONCRETE MONUMENT	LL	- LAND LOT
-ORL-	- OVERHEAD UTILITY LINE	LLL	- LAND LOT LINE

CRS - CAPPED 1/2" REBAR SET WITH A ORANGE CAP BEARING - MASSEY CALS/STED PLACED AT ALL CORNERS UNLESS NOTED OTHERWISE.

RETRACEMENT SURVEY FOR:
 FEBRUARY 9 & 11, 2019
 DATE OF PLAT:
 FEBRUARY 12, 2019
 FEES:
 MARCH 07, 2019
 DRAWN:
 HGM
 20942
 1572