



**CITY COUNCIL MEETING
NOVEMBER 13, 2023 - 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: James F. Palmer, Mayor
Ray Mitchell Denmon, Councilmember
Al Edwards, Mayor Pro Tem
Ed Moyer, Councilmember
Jackie Palazzolo, Councilmember

ALSO: Paul Worley, City Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Tony Pyle, Police Chief; Lenny Nesbitt, Fire Chief; Margaret Boyd, Purchasing.

1. **Council Meeting Called to Order**
Welcome
Mayor Palmer called the meeting to order and welcomed everyone in attendance.
Invocation
Mayor Pro Tem Edwards gave the invocation.
2. **Pledge of Allegiance**
Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. **Amendment or Approval of Proposed Agenda**
Mayor Pro Tem Edwards made a motion to approve the November 13, 2023 agenda as presented. Councilmember Moyer gave a second with all voting aye. Motion approved.
4. **Amendment or Approval of Minutes**
 - A. Councilmember Moyer made a motion to approve the minutes of the City Council meeting of October 23, 2023. Councilmember Denmon gave a second with all voting aye. Motion approved.

- B. Councilmember Denmon made a motion to approve the minutes of the special called meeting of November 6, 2023. Councilmember Moyer gave a second with all voting aye. Motion approved

5. **Mayor's Comments**

- A. Announcement of the results of the November 7, 2023 election.

1)**Mayor**

- James F. Palmer – 940
- Bruce Potts – 800

2)**City Council Post #1**

- Jacqueline Palazzolo – 1,453

3)**City Council Post #2**

- Al Edwards – 1,519

4)**Calhoun City School Board Post #4**

- Eddie Reeves – 1,489

5)**Calhoun City School Board Post #5**

- Becky Gilbert George – 1,444

6)**2024 SPLOST – To begin collections May 1, 2024**

- Countywide vote 3,193 – Yes
- Countywide vote 1,266 – No

- B. Calhoun city offices will be closed on November 23rd and 24th in observance of Thanksgiving.

6. **Council Comments**

- A. Councilwoman Palazzolo submitted October reports as follows:

1) **Water and Sewer Operations**

Water Treatment Plant

- Total gallons withdrawn: 284,650,000
- Daily average: 9,488,333
- Wells: 0
- Big Springs: 119,600,000
- % produced by Brittany Drive: 42.0%
 - Brittany Dr. daily production to capacity: 33.78%
 - Mauldin Rd. daily production to capacity: 34.38%
 - Rainfall for November – 3.53"

Waste Water Treatment Plant

- Treated a daily average of 4.092 MGD, with an average BOD effluent of 4, average suspended effluent of 10, and an average COD of 23.

Water Distribution & Wastewater Collection

- 256 work orders completed, 38 new water connections, 43 water service leaks repaired, 21 water main leaks repaired, 0 water services changed to new main lines, 33 meter changes, 58 utility locates called in for work orders, 699 utility locates responses.
- 1,850 feet of Sanitary Sewer Services TV inspected, 554 utility locates completed, 6,600 feet sanitary sewer lines cleaned, 21 new sewer connections installed, 4 sanitary sewer services repaired.

2) Water and Sewer Construction

Projects Under Construction

- SR 136 @ Coosawattee Bridge Water Relocation - This project includes moving the water main on SR 136 so that the Coosawattee River bridge can be replaced. Construction is now underway.
- Service Line Inventory – As mandated by the EPA, every water system in the USA has to identify and develop a service line inventory of all services found within their water distribution system. This project is now underway and city crews are identifying water services throughout the distribution system.

Projects in Design & Development

- Water Tank Inspection & Evaluation Project
- Peters St. Phase III Water Relocation
- Curtis Pkwy Water & Sewer Relocation
- Brittany Dr & Water Booster Stations Standby Generator Project
- GBI McDaniel Station Rd Sewer Extension
- Proposals are being reviewed to evaluate engineering services to design treatment plant modifications for future emerging contaminant limits.
- Northwest Booster Station Header Modification Project.
- Engineering Department is Actively Working on Approximately 30 Plan Reviews & Inspections for Developments.

3) Library

- There are 11,548 library card holders, 0 library visitors, and 106 total circulation.
- There were 0 story time attendance, 0 adult program attendance, 5 new users, 982 e-books, 825 audio books, 0 computer logins, and 12,142 Facebook visits.

B. Mayor Pro Tem Edwards submitted October reports as follows:

1) Police Department

- Made 699 cases with 5 DUI's
- Fines collected by Municipal Court - \$41,525
- Issued 359 warnings
- Investigated 64 highway accidents, 24 private property accidents
- Obstruction - 3

- Lethal Weapon Encounter - 1
- Alarm responses - 140
- Miles patrolled: 45,718

2)Municipal Court

- Total Court cases- 358
- Court cases dropped- 59
- Number of Bond forfeitures- 216
- Number of Probation cases- 6
- Failure to appear- 20
- Subpoenas served-4

3)Fire Department

Fire Suppression Division

188 Total Reported Calls for Service for the Suppression Division

<i>Type of Dispatched Calls</i>	Number of Dispatched Calls
<i>Structure Fires</i>	3
<i>Mobile Property Fire (Vehicle)</i>	1
<i>Natural Vegetation</i>	0
<i>Outside Rubbish Fire</i>	1
<i>Special Outside Fires</i>	1
Total Fire Calls	6

<i>Rescue Emergency Medical Call</i>	105
<i>Medical Assist</i>	18
<i>Motor Vehicle Accidents</i>	0
<i>Search for Lost Person</i>	1
<i>Water or Ice Related Rescue</i>	0
<i>Rescue / EMS Standby</i>	2
Total Medical Calls	126

<i>Flammable Gas or Liquid Condition Other</i>	1
<i>Combustible/Flammable Spills & Leaks</i>	1
<i>Chemical Release, Reaction, or Toxic Condition</i>	2
<i>Electrical Wiring / Equipment Problem</i>	3
<i>Total Hazardous Conditions Incidents (No Fire)</i>	7

<i>Lock Out</i>	
<i>Water Problem</i>	1
<i>Person in Distress</i>	2
<i>Controlled Burn</i>	1
<i>Total Service / Good Intent Calls</i>	4

<i>Dispatched and Canceled En-Route</i>	17
<i>Good Intent Call</i>	0
<i>Hazmat Release Investigation</i>	0
<i>No Incident Found at Dispatch Location</i>	10
<i>Smoke Scare Odor of Smoke</i>	0
<i>Steam Other Gas Mistaken for Smoke</i>	0
<i>CO Alarm Activation</i>	0
<i>System or Detector Malfunction</i>	5
<i>Unintentional System / Detector Operation (No Fire)</i>	8
<i>False Alarm or False Calls Other</i>	4
<i>Total False Alarms or False Calls</i>	44

<i>Flood Assessment</i>	0
<i>Wind Storm Assessment</i>	0
<i>Severe Weather and Natural Disaster Calls</i>	0

Monthly Fire Suppression Activities and Accomplishments

- Shifts assisted with recruit training with hands on drills and testing.
- Shifts assisted Fire Inspections / Public Safety Education with the Fire Safety Programs in the schools during Fire Prevention Month.

Fire Inspection – Public Safety Education – Code Enforcement Division

Inspections and Enforcement Activities

<i>Annual Inspections</i>	11
<i>New Business Inspections</i>	1
<i>Requested Inspections</i>	14
<i>Follow Up, Re-Inspections</i>	4
<i>Burn Site Inspections</i>	2
<i>Plan Review</i>	2
<i>Pre-Construction Meeting</i>	0
<i>Sprinkler Permits Issued</i>	0
<i>Fuel Tank Permit (Install, Removal, or Service)</i>	0
<i>Consultations</i>	18
<i>Illegal Burning Citations</i>	0
<i>Fire Extinguisher Classes</i>	0
<i>Fire Drills</i>	0
<i>Fire Prevention Programs</i>	26
<i>Zoning / Annexation Meetings</i>	0
<i>Total Inspection – Public Safety Education – Code Enforcement Activities</i>	75

Monthly Fire Inspections – Public Safety Education – Code Enforcement Division Activities and Accomplishments

- 10/4 Attended Safety Meeting for City
 - 10/5 & 6 Calhoun Primary Fire Safety Programs
 - 10/7 Home Depot Fire Safety Program
 - 10/16 McMahan taught Hazardous Materials class to recruits
 - 10/17& 19 Calhoun Early Learning Academy (CELA) Fire Safety Programs
 - 10/20 Brighter Tomorrows Fire Safety Program
 - 10/26 Attended Carbon Monoxide webinar
 - 10/30 Fire Pump Test for new Union Grove Warehouse project.
- 1800 Students seen in Fire Safety Programs in October.

Training and Special Operations Division

Monthly Training Hours

<i>Company Training</i>	914.00
<i>Facility Training</i>	752.00
<i>Officer Training</i>	81.00
<i>Driver Training</i>	15.00
<i>Specialized Rescue Training</i>	160.00
<i>Hazardous Materials Training</i>	732.00
<i>Medical Training</i>	38.00
<i>Fire Inspector Training</i>	0.00
<i>Fire Investigation Training</i>	0.00
<i>Fire and Life Safety Educator Training</i>	0.00
<i>Total Monthly Training Hours</i>	2692.00

2023 Annual Training Hours

<i>Company Training</i>	11586.50
<i>Facility Training</i>	1638.00
<i>Officer Training</i>	469.00
<i>Driver Training</i>	222.00

<i>Specialized Rescue Training</i>	226.00
<i>Hazardous Materials Training</i>	1110.00
<i>Medical Training</i>	513.00
<i>Fire Inspector Training</i>	48.00
<i>Fire Investigation Training</i>	66.00
<i>Fire and Life Safety Educator Training</i>	0.00
Total 2023 Annual Training Hours	15878.50

Monthly Training and Special Operations Team Accomplishments

- October 2nd, 2023 – NPQ Firefighter II Exam all recruits successfully completed and obtained their certification.
- October 4th, 2023 – Deputy Chief Mills successfully completed and obtained the New Fire Chief I Certification through GPSTC.
- October 11th, 2023 – Deputy Chief Mills successfully completed and obtained the New Fire Chief II Certification through GPSTC.
- October 13th, 2023 – Engineer Kidd, Firefighter Hall, and Firefighter King successfully completed and obtained the Transitional and Intrapersonal Leadership certification through GPSTC.
- October 27th, 2023 – Lieutenant Gilbert, Lieutenant Mills, Engineer Chavez, and Firefighter Hall successfully completed and obtained their NPQ Trench Rescue Technician Certifications.
- October 30th, 2023 – Recruits successfully completed Hazmat Awareness and Operations Training.

Upcoming Important Training and Special Operations Activities

- November 1st, 2023 – National Registry of EMT Emergency Medical Responder Course
- November 6th, 2023 – Rescue Systems I: Fundamentals of Heavy Rescue
- November 6th, 2023 – Acting Officer in Charge of Fire Service
- November 9th, 2023 – EMS Quality Review Committee Meeting
- November 28th, 2023 – Northwest Georgia Chief's Association Meeting
- November 13th, 2023 – Emergency Management Conference
- November 27th, 2023 – Fire Department Management Course

4) Safety Committee

- The safety topic of discussion this month was Workplace Safety. Safety inspections were performed at the library and all Utilities buildings.
 - Vehicle accidents: 1
 - Workers' compensation: 0

C. Councilman Denmon submitted October reports as follows:

1) **Public Works**

Street Department

- Completed 29 shop and 26 street dept. work orders.
- Installed 4 new street signs.
- Removed two trees on College Street.
- Repaired a storm drain on Line Street.

Cemetery

- Performed routine maintenance on Fain and Chandler cemetery.
- Supervised the opening and closing of 20 grave sites.
- Sold 10 new grave spaces.

Parks Department

- The grounds crew picked up litter, mowed, trimmed bushes, hauled garbage to the dump, and maintained records at records room.
- The maintenance crew maintained designated buildings downtown.
- Replaced irrigation valves in the BB&T park.

Animal Control

- Housed 30 dogs and 10 cats
- Number of dogs adopted: 7
- Number of cats adopted: 0
- Number of dogs rescued: 14
- Number of cats rescued: 9
- Number of dogs reclaimed by owner: 1
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 0
- Number of cats euthanized: 1
- Number of warnings given: 14
- Number of bite cases: 0
- Citations issues: 1

2) **Recreation Department**

1. FALL PROGRAMS

Youth football – The 2023 youth football regular season concluded on October 28. Twenty-five games were played throughout the month. The 7-8 Calhoun Black and 9-10 Calhoun White teams advanced to the playoffs for the NW GA GRPA League. Our all-star football teams will be play in the GRPA north regionals December 2-3 at Carrollton.

Youth Soccer – The Fall Soccer season concluded on October 24. Sixty-two games were played throughout the month. Our department will be hosting GRPA District for the u8, u10 and u12 Boys. The tournament will be November 14-18. We will host the GRPA State Girls Soccer tournament December 1-2.

Girls Volleyball – The 10u, 12u, and 14u girls’ volleyball regular season concluded October 5. Five matches were held at our gym in October. The GRPA District tournament was played October 21-22. Our department hosted the GRPA District tournament using Calhoun High School gym. There were 7 teams in the 10u, 7 teams in the 12u and 4 teams in the 14u divisions. We had 2 10u girls, 1 12u girls’ team and 1 14u competing in district. Our 10u Gold team and 12u Girls teams finished as district champions. The GRPA State tournament is November 11-12 at Jackson County.

Tennis – Fall leagues – Fall Combo, Fall Tennis 101 and Fall Quads.

Basketball Registration – Registration for basketball concluded October 30. Assessments were held October 23 and October 30. Practices will begin November 6.

2. **COACHES APPRECIATION BANQUET** - was held Wednesday, October 4 for all of our volunteer coaches. The event was held at the Depot and recognized our coaches in all of our sports. We had 75 of our volunteer coaches participate. The following sponsors helped to make this event possible – Mohawk and Coca-Cola were sponsors for this annual event.

3. **RENTALS** – The following facilities were reserved throughout the month for special events:

Playground Pavilion –17 events	Ratner Pavilion – 10 events
Community Room – 7 events	Meeting Room – 4 events

4. **WEBSITE USAGE:**

CalhounRec.com	Facebook
4,116 – Views	2,472 – Post Engagements
7 –post	7 - post
3,422 - Users	4,560 - Reach

5. **FACILITY MAINTENANCE:**

- 1- Prepared CHS softball field
- 2- Repainted soccer fields for weekly play
- 3- Repainted football field and flag field for weekly play
- 4- Weekly mowed/weed eat all parks
- 5- Cleaned and pressure washed Yellow/Black Playground Pavilion
- 6- Trimmed and weeded planters –new complex
- 7- Field maintenance – 3 softball/baseball fields – new complex
- 8- Daily maintenance throughout parks

3) **Downtown Development Authority**

The DDA & HPC held their regularly scheduled meetings. Historic Downtown had two new business openings, Mulkey’s Men’s Wear located at 107 South Wall Steet and In Motion Chiropractic located at 110 North Wall Street. The DDA merchant of the month is Aruna with Wake Up Barber Shop. The DDA hosted a fall concert at The City of Calhoun Park on Friday, November 3rd from 7 PM – 10 PM. It featured local musician Andrew Miles and the Kurt Thomas Band. The DDA held downtown Trick or Treat on October 31st from 4 PM- 6 PM. The Christmas Open House, Christmas Tree Lighting and Visit with Santa will be at 6:00 P.M. November 19th at City Hall. The NWGA Fair, CVB & DDA will be hosting the Christmas Parade on December 14th at 7 P.M. The DDA & HPC are working on a joint project to install solar boxes around

downtown. They will feature various landmarks and each box will have local historian Jim Lay speaking about the history of each space. The DDA is doing a downtown loyalty card for Christmas shopping through the holidays to promote downtown.

D. Councilman Moyer submitted October reports as follows:

1) **Electric Department**

Current Electrical Department Engineering and Construction:

- The LED Streetlight upgrade continues around the City.
- Electrical Engineering continues for the Buc-ee’s Carwash, I-75 crossing for Home to Suites Hotel, City of Calhoun building and planning building and Coosa Valley Federal Credit Union.
- Construction continues on the 53 Townhomes at Old Mill, Lincoln Properties, Home to Suites Hotel on Lovers Lane, and Mattress Firm. The Electric Dept is continuing system upgrades necessary for the new growth and increased reliability.
- Construction also continues for the Exchange Apartments, Manor Lake Cottages of Calhoun on Curtis Parkway.

WORK ORDERS IN PROCESS OR COMPLETED FOR JUNE:

• NEWLY CREATED	127
• COMPLETED AND CLOSED	125
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	50
• DISTRIBUTION MAINTENANCE	2
• OUTAGES / TROUBLE CALLS	19
• SECURITY / STREET LIGHT MAINTENANCE	3
• TEMPORARY POWER HOOK UP	16
• WORK FOR OTHER DEPARTMENTS	23
• NEW METER SETS	40
• METER MAINTENANCE/REPLACEMENT	25
• ELECTRIC LOCATE TICKETS PROCESSED-	276

The City of Calhoun’s Electrical load for October 2023 is about 30 million kilowatt hours (kWh’s).

2) **Telecommunications**

- October was Cybersecurity Awareness month. The City’s monthly safety meeting was about recognizing and handling potentially bad emails and other safe computing tips. City users received weekly emails addressing four topics; safe charging of mobile devices, password strength, social media habits and rogue USB drives.
- Currently working on design and pole permits to two new internet customers.
- Installed 4 computers 1 plotter.

- Completed final step in restoring Police Department to normal operation after the August lightning strike.
- Filed federal quarterly income report.
- Worked with ATT to correct e911 addresses for ten numbers.
- Opened 7 and closed 11 work orders.

Geographic Information Systems

- Updated data for Service Line Inventory project.
 - Worked with Engineering on Modeling Sessions and Modeling Calibration
 - Generated Electric Usage Reports
 - Updated data and mapping for the following:
 - Water system and meter updates
 - Fiber
 - Zoning
 - Fire Department pre-plans for building
 - Updated Physical addressing, building and billing information.
- Updated City and GIS web sites.

3) Building Inspections

- Issued 54 permits for an estimated cost of \$564,297, collected \$13,459 in permit fees. This included 10 new residential, 0 residential remodel, 0 new commercial, 1 commercial remodel, 0 new industrial, 1 industrial remodel, 4 residential plumbing, 15 residential electrical, 7 residential HVAC, 1 commercial plumbing, 7 commercial electrical, 0 commercial HVAC, 2 industrial plumbing, and 2 industrial electrical. 162 total inspections.

7. Public Hearing and Comments

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

- A. Public hearing of a zoning change request from R-1 to Ind-G for 8.064 acres, at a location of 319 Old Belwood Road (C46-003), by Ryan Beavers. The Zoning Advisory Board meeting was held on November 9th.
 - Mayor Palmer opened the public hearing.
 - City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
 - Mayor Pro Tem Edwards gave the report on the Zoning Advisory Board stating they recommended approval of the zoning request.
 - Mayor Palmer opened the floor for comments.

- Mr. Adam Murphy of Tayse Rugs, located at 560 Marine Drive, SE addressed councilmembers with concerns of gases from the recycling center becoming airborne. Mr. Beavers responded stating that the center will not be processing, only sorting. No hazardous materials will be taken. City Administrator Worley stated that this was more of a large roll off, recycling what they can to conserve tipping fees at the landfill.
 - There were no additional comments and Mayor Palmer closed the public hearing and called for a motion concerning the zoning change.
 - Mayor Pro Tem Edwards made a motion to approve the zoning change from R-1 to Ind-G. Councilmember Palazzolo gave a second with all voting aye. Motion approved.
- B. Public hearing of a zoning change request from C-2 to R-2 for 4.22 acres, located on Curtis Parkway parcel #C53-092, by Brent Stepp Construction Company, Inc. The Zoning Advisory Board meeting was held on November 9th.
- Mayor Palmer opened the public hearing.
 - City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
 - Mayor Pro Tem Edwards gave the report on the Zoning Advisory Board stating they recommended approval of the zoning request.
 - Mayor Palmer opened the floor for comments.
 - Terry Brumlow of 1287 Curtis Parkway SE, attorney for the applicant, addressed councilmembers stating that Mr. Stepp purchased the property on August 11, 1999 and started a development that changed the face of Calhoun. He never expected the issues he has had trying to add a commercial space on this lot. Mr. Brumlow stated that allowing the zoning change to R-2 will leave 60% green space. The original plan called for an extra six homes which has been reduced from 36 to 30 homes. Mr. Brumlow stated that he felt these homes would attract a more mature buyer which should allow for better control of traffic. Rome, Georgia has a similar development. This would limit the use for the area. Leaving the property commercial could bring in vape shops, tattoo shops, or more convenient stores. He stated there were three things none of us knew when Mr. Stepp purchased the property in 1999: we didn't know COVID was coming; we didn't know that the internet would change the way people shop; and, we didn't know we would have the rapid pace of housing demand currently in Calhoun. Everything about the dynamic of shopping has changed. Mr. Brumlow closed by asking that the council follow the recommendation of the Zoning Advisory Board and approve the zoning request
 - Mr. Stepp stated that the numbers for commercial construction are not feasible and he is lucky to get the rent in the same amount as it was 20 years ago. He stated he felt this would be the best use for the property with the least impact on traffic.
 - There were no other comments and Mayor Palmer closed the public hearing and called for a motion concerning the zoning change.
 - Mayor Pro Tem Edwards made a motion to change the zoning of the 4.22 acres located on Curtis Parkway known more specifically as Map & Parcel Number

C53-092 from C-2 to R-2 on behalf of Brent Stepp Construction Company, Inc. as the developer, subject to the following conditional factors:

- 1) Brent Stepp Construction shall install sidewalks in accordance with the requirements and standards along all project interior streets as well as along the site frontage of Professional Place, Professional Court and Curtis Parkway;
 - 2) Brent Stepp Construction shall insure that there will be no direct vehicular access from any residential lot within the 4.22 acres to Professional Place, Professional Court and Curtis Parkway; and
 - 3) Brent Stepp Construction shall insure that the 4.22 acres be developed in general conformity with the site plan as presented in the application in return for the change to allow the use in accordance with the zoning ordinance for R-2.
- Councilmember Moyer gave a second with all voting aye. Motion approved.
- C. **WITHDRAWN:** Public hearing of a residential zoning setback variance request of 433.88 feet, to vary from the required 500-foot setback to a 66.12 feet setback for an electronic billboard advertising sign, for a portion of parcel C65-009, located at 1060 Red Bud Road, by S & F Real Estate Investments, LLC. The Zoning Advisory Board meeting was held on November 9th.
- D. Public hearing of an annexation and zoning request from county to R-1B for 0.45 acres, at a location of 130 Cherry Street, SE (055-195), by Ashley Shropshire. The Zoning Advisory Board meeting was held on November 9th.
- Mayor Palmer opened public hearing.
 - City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
 - Mayor Pro Tem Edwards gave the report on the Zoning Advisory Board stating they recommended approval of the annexation and zoning request.
 - Mayor Palmer opened the floor for comments. There were none.
 - Mayor Palmer closed the public hearing and called for a motion concerning the annexation request. Mayor Pro Tem Edwards made a motion to approve the annexation request. Councilmember Denmon gave a second with all voting aye. Motion approved.
 - Mayor Palmer called for a motion concerning the zoning request or R-1B. Mayor Pro Tem Edwards made a motion to approve the zoning request. Councilmember Moyer gave a second with all voting aye. Motion approved.

8. Other Public Hearings

- A. Public hearing of a beer and wine package request at a location of 312 North Wall Street, by Xpress 2 Food Mart, LLC d/b/a BP Food Mart by Aseem Masani. Mr. Masani will also serve as the store manager.
- Mayor Palmer opened public hearing.

- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
- Mayor Palmer opened the floor for comments. There were none.
- Mayor Palmer closed the public hearing and called for a motion concerning the alcohol request.
- Councilmember Palazzolo made a motion to approve the alcohol request. Councilmember Denmon gave a second with all voting aye. Motion approved.

9. Old Business:

10. New Business:

- A. Mayor Palmer gave the first reading of an annexation and zoning request of R-2 for 9.57 acres at a location of 161 New Town Road (050-007C), by David Fowler. The Zoning Advisory Board meeting will be held on December 7th and the public hearing on December 11th.
- B. Mayor Palmer gave the first reading of a building setback variance request of 15 feet, to vary from the required 20 foot setback to a 5 foot setback, for 2.42 acres, at a location of 433 Elm Street (C26-202C) for the purpose of building a 3,360 square foot equipment shed, by Hibbymo Properties – Mark Momon. The Zoning Advisory Board meeting will be held on December 7th and the public hearing on December 11th.
- C. Mayor Palmer gave the first reading of a wine package request at a location of 901 North Wall Street, by Calhoun Food & Tobacco. Romesh Patel will serve as the store manager. Eligible for a public hearing on December 11, 2023.
- D. Mayor Palmer gave the first reading of a request for a microbrewery and taproom at a location of 118 South Park Avenue, by Heavale Brewing Company, LLC. Robert Cheek, the owner, will also serve as the store manager. Eligible for a public hearing December 11, 2023.
- E. Mayor Palmer read a resolution declaring an official ban on all types of outdoor fires and lighting of fireworks, and discontinuing the permitting of fireworks, effective immediately and remaining in effect for 30 days, or until current weather conditions improve. Councilmember Palazzolo made a motion to approve the resolution. Councilmember Moyer gave a second with all voting aye. Motion approved.
- F. Mayor Palmer read a manager change request at a location of 225 Lovers Lane Road, by Food City #212. The prior manager was Calvin Johnson and the proposed new manager is Gary Richards. Councilmember Denmon made a motion to approve the manager change. Councilmember Moyer gave second with all voting aye. Motion approved.
- G. Mayor Palmer read a manager change request at a location of 665 Hwy 53 East, by Race Trac #2374. The prior manager was Selena Cape and the proposed manager is Cynthia Kirsch. Mayor Pro Tem Edwards made a motion to approve the manager

change. Councilmember Palazzolo gave a second with all voting aye. Motion approved.

- H. Mayor Palmer gave the floor to City Administrator Worley for a recommendation from Calhoun Utilities to award the contract to provide professional engineering services for PFAS removal alternatives, including design and permitting of removal systems at current water treatment facilities, in affiliation with the City's Emerging Contaminants GEFA grant, to Insite Engineering, LLC. City Administrator Worley stated that the project has been a lengthy process that started back in the summer. Four bid packets were submitted. These were narrowed down to the top three prospects. The evaluation committee scored the three and are recommending Insight Engineering for the project. Mayor Pro Tem Edwards made a motion to accept the recommendation of the evaluation committee and approve Insight Engineering for the project. Councilmember Denmon gave a second with all voting aye. Motion approved.
- I. Mayor Palmer read a request from Calhoun Police Department to purchase Honor Guard uniforms and equipment for a six person team for official ceremonies and funerals using Police ICE Funds, at a cost of \$3,768.64. Mayor Pro Tem Edwards made a motion to approve the request. Councilmember Palazzolo gave a second with all voting aye. Motion approved.
- J. Mayor Palmer read a request from the Street Department to surplus the following items on GovDeals:
- a. 1992 Ford Dumpster Mover, 1FDXH70P8PVA03217
 - b. 2001 Ford, F-350, Super Duty, 1FDWF37F11EC69077
 - c. 2003 Freightliner Leaf Vacuum, 1FVABTAK13HL70531
 - d. 2006 Ford F-650, Super Duty, 3FRWF65237V418477
 - e. 2006 Ford F-650, Super Duty, 3FRWF652X6V313126
 - f. 2003 Freightliner Brush Truck, 1FVABUAK73HM01853
 - g. 2008 Ford Sport Trac, 1FMEU5188UB16249
 - h. 2004 John Deere, T0310SG925668
 - i. 2005 Yancey Challenger-455B, N30079
 - j. Porta Power, 55070669553
 - k. Porta Power, 65114/DI592
 - l. 3200 PSI Pressure Washer, 416122732
 - m. 5'X5' Industrial Fan
 - n. 6' Bush-hog, 12-00720
 - o. 6' Bush-hog, 71537
- Councilmember Palazzolo made a motion to approve the request. Councilmember Moyer gave a second with all voting aye. Motion approved.
- K. Mayor Palmer read the 2024 taxicab license renewal for Taxi Express. Councilmember Denmon made a motion to approve the request. Councilmember Moyer gave a second with all voting aye. Motion approved.

11. Other Written Items Not on the Agenda

12. Work Reports

A. Paul Worley, City Administrator had nothing to report.

B. George Govignon, City Attorney had nothing to report.


13. Motion to move to Executive Session, if needed

14. Motion to return to General Session

15. Motion to Adjourn

There being no other business to come before the Council, Councilmember Palazzolo made a motion to adjourn. Councilman Moyer gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:48 p.m.

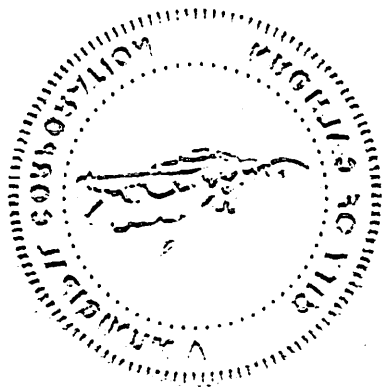
Approved:


James F. Palmer, Mayor

Submitted:


Sharon Nelson, City Clerk





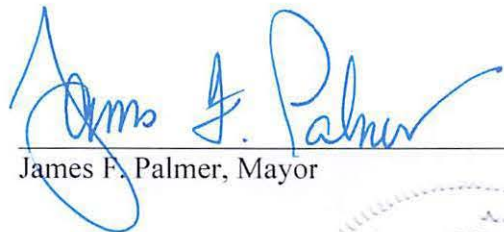
RESOLUTION IMPOSING A TEMPORARY BURN BAN

Due to extremely dry conditions, the City of Calhoun Fire Chief, in conjunction with Gordon County Government, has requested an immediate temporary ban on all types of outdoor burning, including recreational fires and consumer fireworks.


Therefore, the Calhoun City Council hereby resolves and declares an official ban on all types of outdoor fires, and a ban on lighting any fireworks in all areas of the City of Calhoun, Georgia. No firework permits will be issued during this ban and there shall be no firework usage during the extent of this ban. The only exception is a small cooking fire for meal preparation that is carefully contained within an outdoor grill.

This Burn Ban is effective immediately and will remain in effect for thirty (30) days or until the current weather conditions improve. Penalties for burning during the timeframe of this ban include a fine not exceeding \$1,000 or imprisonment for a term not exceeding six months, or both.

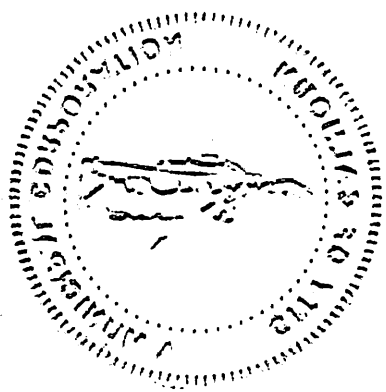
So resolved this 13th day of November, 2023.


James F. Palmer, Mayor

Attested to by:


Sharon Nelson, City Clerk





STATE OF GEORGIA
COUNTY OF GORDON
CITY OF CALHOUN

CLOSED MEETING AFFIDAVIT

James F. Palmer, Chair of the City of Calhoun, City Council Meeting, being duly sworn, states under oath that the following is true and accurate to the best of his/her knowledge and belief:

1.

The City Council of Calhoun, Georgia, met in a duly advertised meeting on November 13, 2023 at 12:00 PM at 700 West Line Street.

2.

During such meeting, the council voted to go into executive session.

3.

The executive session was called to order at 2:15 PM.

4.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

Consultation with the city attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1)

Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and (*insert the citation to the legal authority making the tax matter confidential*) _____

Discussion or voting on

Authorizing a settlement as provided in O.C.G.A. § 50-14-3(b)(1)(A)

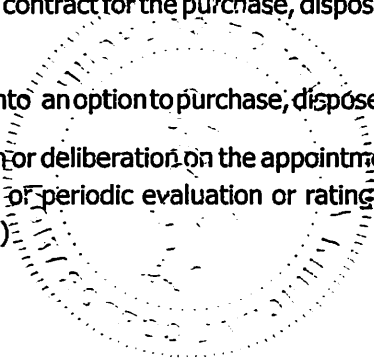
Authorizing negotiations to purchase, dispose of, or lease property as provided in O.C.G.A. § 50-14-3(b)(1)(B)

Authorizing an appraisal as provided in O.C.G.A. § 50-14-3(b)(1)(C)

Entering a contract for the purchase, disposal of, or lease of property as provided in O.C.G.A. § 50-14-3(b)(1)(D)

Entering into an option to purchase, dispose of, or lease property as provided in O.C.G.A. § 50-14-3(b)(1)(E)

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a city officer or employee as provided in O.C.G.A. § 50-14-3(b)(2)



____ Interviewing candidates for executive positions as provided in O.C.G.A. § 50-14-3(b)(2)

____ Other (describe the exemption to the open meetings law): _____
_____ as provided in (insert the citation to the legal authority exempting the topic): _____

5.

____ During the course of the closed session devoted to exempt topics, an incidental remark regarding a non-exempt topic or an attempt to discuss a non-exempt topic was made.

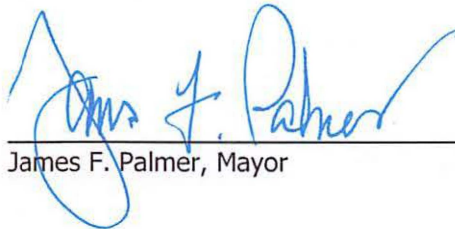
____ The attempt was immediately ruled out of order and attempts to discuss the same ceased immediately.

____ The attempt was immediately ruled out of order. However, the comments did not cease, so the closed/executive session was immediately adjourned without discussion or action being taken regarding any non- exempt topic.

6.

Minutes were taken of this meeting in accordance with O.C.G.A. § 50-14-1(e)(2)(C) and will be filed and held for inspection by an appropriate court only.

This 13th day of November, 2023.



James F. Palmer, Mayor

Sworn to and subscribed before me this 13th day of
November, 2023.



Notary Public

My commission expires:



