



**CITY COUNCIL MEETING  
FEBRUARY 26, 2024- 7:00 PM  
109 SOUTH KING STREET  
DEPOT COMMUNITY ROOM**

**MINUTES**

**PRESENT:** James F. Palmer, Mayor  
Ed Moyer, Mayor Pro Tem  
Ray Mitchell Denmon, Councilmember  
Jackie Palazzolo, Councilmember  
Al Edwards, Councilmember

**ALSO:** Paul Worley, City Administrator; Kyle Ellis, Utilities Administrator; George Govignon, City Attorney; Christy Nicholson, Calhoun Police Department; Lenny Nesbitt, Fire Chief.

**1. Council Meeting Called to Order**

**Welcome**

Mayor Palmer called the meeting to order and welcomed everyone in attendance.

**Invocation**

Councilmember Edwards gave the invocation.

**2. Pledge of Allegiance**

Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.

**3. Amendment or Approval of Proposed Agenda**

Councilmember Edwards made a motion to approve the February 26, 2024 agenda as presented. Councilmember Palazzolo gave a second with all voting aye. Motion approved.

**4. Amendment or Approval of Minutes**

Mayor Pro Tem Moyer made a motion to approve the minutes of the City Council executive session of February 12, 2024. Councilmember Denmon gave a second with all voting aye. Motion approved.

Councilmember Palazzolo made a motion to approve the minutes of the City Council meeting of February 26, 2024. Councilmember Edwards gave a second with all voting aye. Motion approved.

5. **Mayor's Comments**

6. **Zoning Hearing and Comments**

7. **Other Public Hearings**

A. Public hearing of an ordinance to amend certain sections of Part II – Code of Ordinances, Chapter 50 – Fire Protection and Prevention, Article III. – Fire Prevention Code to address the use and existence of per and polyfluoroalkyl substances (PFAS) chemicals in lithium-ion batteries and the hazards that have been studied and evaluated concerning the existence of these substances throughout the environment.

- Mayor Palmer opened the public hearing. City Attorney Govignon stated that the ordinance matches Gordon County's article on lithium batteries. PFAS will be dealt with more in future utility ordinances.
- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
- Mayor Palmer opened the floor for comments.
- There being none, Mayor Palmer closed the public hearing and called for a motion concerning ordinance change. Councilmember Edwards made a motion to approve the ordinance as presented. Councilmember Palazzolo gave a second with all voting aye. Motion approved.

8. **Old Business**

- A. Second reading of a zoning change request from Ind-G to C-2 for 1.56 acres located at 200 Union Grove Road (C46-031), by First Family Group LLC. The Zoning Advisory Board meeting will be held on March 7<sup>th</sup> and the public hearing on March 11<sup>th</sup>.
- B. Second reading of an annexation and zoning request of R-1B for 0.341 acres located on Circle Drive (040-023), by Felipe Paez Martinez. The Zoning Advisory Board meeting will be held on March 7<sup>th</sup> and the public hearing on March 11<sup>th</sup>.
- C. Second reading of an annexation and zoning request of R-1B for 0.341 acres located on Circle Drive (040-023A), by Felipe Paez Martinez. The Zoning Advisory Board meeting will be held on March 7<sup>th</sup> and the public hearing on March 11<sup>th</sup>.
- D. Second reading of a sign variance request of 26.6 square feet (sf) in cabinet size, to vary from 8 sf to 34.6 sf, and a height variance request of 2' 4", to vary from a 6' height maximum to 8'- 4" height, located at 415 Curtis Parkway SE (C56A-027), by Patrick Silvia, Exchange Apartments. The Zoning Advisory Board meeting will be held on March 7<sup>th</sup> and the public hearing on March 11<sup>th</sup>.
- E. Second reading of a beer, wine and liquor package license request at a location of 920 North Wall Street, by Dilip Patel d/b/a Calhoun Liquor. Mr. Patel is transferring locations from 960 North Wall Street per City Code Section 6-53. Eligible for a public hearing on March 11<sup>th</sup>.

- F. Second reading of a beer and wine package license request at a location of 1402 US 41 South, by Mubashar Ali d/b/a Food Mart and Tobacco. Mr. Ali will also serve as the store manager. Eligible for a public hearing on March 11<sup>th</sup>.
- G. Second reading of a beer and wine pouring license request at a location of 427 Hwy 53 East, by Alexia Prasinios d/b/a Gondola Pizza. Ms. Prasinios will also serve as the store manager. Eligible for a public hearing on March 11<sup>th</sup>.

9. **New Business**

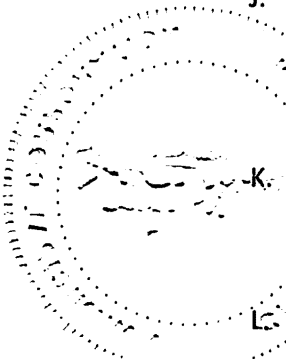
- A. Mayor Palmer gave the first reading of an ordinance to amend, strike or change certain sections of Part II – Code of Ordinances, Chapter 6, Alcoholic Beverages, to establish Article VII – Licensing For Limited Service and Consumption of Wine or Malt Beverages on Premises of Licensee. Councilmember Edwards made a motion to set the public hearing for March 25h. Councilmember Palazzolo gave a second with all voting aye. Motion approved.

Mayor Palmer read items B through J at once and asked for a motion to approve the items.

- B. Request from GIS, to surplus a 2006 Ford F150 on GovDeals. This is an extra vehicle that needs work. VIN# 1FTRF122O6NA24577; Mileage: 99,213
- C. Request from Wastewater Treatment to surplus a 2010 golf cart on GovDeals. This is an extra cart used to collect samples for the lab that is no longer needed. Serial # EG1119-192939; Hours: 2,848.3
- D. Request from the Engineering Department to surplus a 2006 Canon Wide Format Plotter on GovDeals. This item has been removed from service. Serial # ADA02626
- E. Request from the Engineering Department to surplus a Wide Format Scanner with Stand on GovDeals. This item has been removed from service. Serial # C270111OR
- F. Recommendation from the Calhoun Housing Authority to reappoint Clifford Free to a four-year term ending July 26, 2028.
- G. Request from Telecommunications, GIS, to surplus a 2006 Ford F150 on GovDeals. This is an extra vehicle that needs work. VIN# 1FTRF122O6NA24577; Mileage: 99,213
- H. Request from Wastewater Treatment to surplus a 2010 golf cart on GovDeals. This is an extra cart used to collect samples for the lab that is no longer needed. Serial # EG1119-192939; Hours: 2,848.3
- I. Request from the Engineering Department to surplus a 2006 Canon Wide Format Plotter on GovDeals. This item has been removed from service. Serial # ADA02626
- J. Request from the Engineering Department to surplus a Wide Format Scanner with Stand on GovDeals. This item has been removed from service. Serial # C270111OR  
Councilmember Edwards made a motion to approve the requests for Items B through J. Councilmember Denmon gave a second with all voting aye. Motion approved.

K. Mayor Palmer read a recommendation from the Calhoun Housing Authority to reappoint Clifford Free to a four-year term ending July 26, 2028. Mayor Pro Tem Moyer made a motion to approve the reappointment. Councilmember Denmon gave a second with all voting aye. Motion approved.

L. Mayor Palmer read a recommendation from the Calhoun Hosing Authority to reappoint Clinton Marshall to a one-year term as resident commissioner ending September 6, 2024. Councilmember Denmon made a motion to approve the reappointment. Mayor Pro Tem Moyer gave a second with all voting aye. Motion approved.



M. City Administrator Worley reviewed FY24 Second Quarter Financial Statements. (copy attached) Councilmember Edwards made a motion to approve the financial statements as presented. Councilmember Denmon gave a second with all voting aye. Motion approved.

10. Other written items not on the agenda

11. Work Reports

A. Paul Worley, City Administrator gave a review of January 2024 general cash and hotel motel reports. (copy attached) Councilmember Edwards made a motion to approve the reports as presented. Councilmember Palazzolo gave a second with all voting aye. Motion approved.

B. Kyle Ellis, Utilities Administrator gave a review of the January 2024 utilities cash report. (copy attached) Councilmember Edwards made a motion to approve the report as presented. Councilmember Palazzolo gave a second with all voting aye. Motion approved.

C. George Govignon, City Attorney had nothing to report.

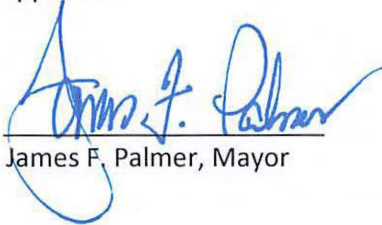
12. Motion to move to Executive Session, if needed

13. Motion to return to General Session

14. Motion to adjourn

There was no other business and Mayor Pro Tem Moyer made a motion to adjourn. Councilmember Denmon gave a second with all voting aye. Motion approved.

Approved:

  
James F. Palmer, Mayor

Submitted:

  
Paul Worley, City Administrator



## General Government Cash Report

### General Government Operating Account

General Fund	Checking	\$ 5,637,476.57
Restricted Cash - Excise	Checking	61,405.00
Cash	Pay Pal	313,851.14
Solid Waste	Checking	229,435.47
Confiscated Assets	Checking	-
School Trust	Checking	918,952.00
Municipal Court	Checking	22,864.97
Hotel-Motel Fund	Checking	18,190.45
Recreation	Checking	367,042.85
Recreation - Hotel / Motel	Checking	177,631.22
SPLOST 2018	Checking	-
Golf	Checking	351,607.56
Golf Renewal & Replacement Reserves	Checking	-
American Rescue Plan Act (ARPA)	Checking	2,306,789.47
OPIOD	Checking	26,214.93
<b>Total Operating</b>		<b>10,431,461.63</b>

Reserves - Restricted / Renewal & Replacement	Savings	0.35
Specified Funds / Renewal & Replacement	Savings	1,487,267.36
<b>Total Reserves</b>		<b>1,487,267.71</b>

2018 SPLOST - Uncommitted	Checking	4,322,759.45
2018 SPLOST - Committed	Checking	688,572.90
<b>Total</b>		<b>5,011,332.35</b>

Fire Department Donations	Public Checking	6,154.78
Revolving Loan	Checking	416,430.52
Police #1 - Forfeiture (Settled)	Money Market	9,007.57
Police #2 - Forfeiture (Pending)	Checking	39,981.15
Police #3 - Fed Funds	Money Market	30,032.79
Police #4 - Evidence	Checking	58,554.56
Police #5 - ICE Funds	Checking	20,773.46
Police PEPI Account	Checking	759.45
School Debt Service	Savings	3,959,836.91
City of Calhoun Investment Account	Money Market	5,571,517.61
<b>Total Special Funds, Reserves and Savings</b>		<b>10,113,048.80</b>

**GRAND TOTAL - 1/31/2024** **\$ 27,043,110.49**

### Component Unit Cash

Downtown Development Authority	\$ 40,874.22
Downtown Development Authority - Hotel/Motel Tax	149,397.58
	<b>\$ 190,271.80</b>

### General Government Investments

<b>City of Calhoun - Various Investments</b>	
Reserves held in investments - \$3,426,352.73	\$ 12,415,177.42
ARPA	-
Golf- \$600,000 reserves held in Investments	1,014,200.67
	<b>\$ 13,429,378.09</b>

**Hotel/Motel 1/31/24 Report**

**Amount Received from GMA & Paid to Vendor for FY24**

Vendor #	Vendor	Jul paid in Sep 2023	Aug paid in Oct 2023	Sep paid in Nov 2023	Oct paid in Dec 2023	Nov paid in Jan 2024	Dec paid in Feb 2024	Jan paid in Mar 2024	Feb paid in Apr 2024	Mar paid in May 2024	Apr paid in Jun 2024	May paid in Jul 2024	Jun paid in Aug 2024	Total
29	Chamber of Commerce	\$ 45,392.07	\$ 31,338.86	\$ 26,582.80	\$ 48,211.41	\$ 41,383.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 192,908.68
1346	City of Calhoun- Unrestricted	38,907.49	26,861.88	22,785.26	41,324.07	35,471.61	-	-	-	-	-	-	-	165,350.31
1346	City of Calhoun- Restricted	6,484.58	4,476.98	3,797.54	6,887.35	5,911.93	-	-	-	-	-	-	-	27,558.38
3132	Calhoun Recreation Dept.	12,969.16	8,953.96	7,595.09	13,774.69	11,823.87	-	-	-	-	-	-	-	55,116.77
	<b>Total Paid By H/M Fund</b>	<b>\$ 103,753.30</b>	<b>\$ 71,631.68</b>	<b>\$ 60,760.69</b>	<b>\$ 110,197.52</b>	<b>\$ 94,590.95</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 440,934.14</b>
	<b>Paid to Industrial Development by City of Calhoun</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ 50,000.00</b>
	<b>Paid to Downtown Development by City of Calhoun</b>	<b>\$ 50,000.00</b>	<b>-</b>	<b>-</b>	<b>50,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ 100,000.00</b>

**Balance in City Held Accounts as of 1/31/2024**

	Beginning Balance as of 7/1/2023	Revenue	Expenses	Balance as of 1/31/2024
City of Calhoun- Unrestricted	\$ 911,723.61	\$ 165,350.31	\$ (50,000.00)	\$ 1,027,073.92
City of Calhoun- Restricted	\$ 20,680.23	\$ 27,558.38	\$ (16,000.00)	\$ 32,238.61
Downtown Development	\$ 121,478.67	\$ 100,000.00	\$ (72,081.09)	\$ 149,397.58
Calhoun Recreation Dept.	\$ 162,933.17	\$ 55,116.77	\$ (40,418.72)	\$ 177,631.22

## Utilities Cash Report

### Utility Operating Account

Electric	Checking	\$ 2,423,038.84
Water & Sewer	Checking	3,437,658.70
Telecommunications	Checking	1,629,277.91
Utilities Administration	Checking	1,439,083.09
<b>Total Operating</b>		<b>8,929,058.54</b>

Electric Reserves & Unrestricted Investments	Reserves - Checking	3,475,507.78
Telecom Reserves & Unrestricted Investments	Reserves - Checking	517,527.50
Water / Sewer Reserves & Unrestricted Investments	Reserves - Checking	2,508,364.85
Bond Sinking Fund	Savings	584,133.38
Utility Deposits	Checking	1,046,207.07
City of Calhoun Shuler Bond	Savings	38,468.48
City of Calhoun Investment Account	Money Market	24,071,688.14
<b>Total Savings &amp; Reserves</b>		<b><u>32,241,897.20</u></b>

**GRAND TOTAL - 1/31/2024** **\$ 41,170,955.74**

### Utilities Investments

Electric	\$ 7,553,719.50
Water	\$ 16,306,113.67
Sewer	\$ 3,436,416.99
Telecommunications	\$ 1,079,188.10
<b>City of Calhoun - Various Investments</b>	<b><u><u>\$ 28,375,438.26</u></u></b>