



**CITY COUNCIL MEETING
NOVEMBER 13, 2017- 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: James F. Palmer, Mayor
Matt Barton, Mayor Pro Tem
David Hammond, Councilman
Al Edwards, Councilman
Jackie Palazzolo, Councilwoman

ALSO: Eddie Peterson, City Administrator; Paul Worley, Assistant City Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Jeff Defoor, Director of Electric Utilities; Garry Moss, Police Chief; Lenny Nesbitt, Fire Chief; Jerry Crawford, Director of Water & Wastewater, and Don Colburn, Commander of Special Operations.

1. Council Meeting Called to Order

Welcome

Mayor Palmer called the meeting to order and welcomed everyone in attendance.

Invocation

Mayor Palmer gave the invocation.

2. Pledge of Allegiance

Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.

3. Amendment or Approval of Proposed Agenda

Councilman Hammond made a motion to approve the November 13, 2017, agenda amending Item B, to remove the wording "first reading", to begin item as "A resolution to amend"; and, adding Item Q, Addendum to the Probation Services Agreement between the Judge of the Municipal Court of the City of Calhoun and Supervision Services, Inc. to bring the current Agreement into compliance with rule 102-2-.08 Service Agreements. Mayor Pro Tem Barton gave a second with all voting aye. Motion approved.

4. **Amendment or Approval of Minutes**

Councilman Edwards made a motion to approve the regular minutes of the October 23, 2017, City Council meeting. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

Councilman Hammond made a motion to approve the minutes of the October 23, 2017, executive session. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

5. **Mayor's Comments**

- A. Mayor Palmer recognized the Gordon County Youth Leadership class with the following remarks: It is an honor for us as a Council to welcome members of 2018 Youth Leadership Gordon County program to the city council meeting. This year's class includes 48 seniors selected from over 120 applicants which represent the four High School systems in Gordon County. (Calhoun, Gordon Central, Sonoraville, and Georgia Cumberland-Academy). These students represent their school systems as prospective future community leaders. The class is sponsored by the Gordon County Chamber of Commerce Leadership program. It will meet for eight months outside of the school system during the FY 17/18 school year with the mission of introducing the students to Leadership opportunities within their community. Topics that the class will be introduced to will include Team building, community health and public safety, community economic development, community industry that includes a county tour day of local manufacturing, service and agriculture businesses, and government that includes meetings with the Calhoun City Council, Gordon County Commissioners and a trip to the Capitol to meet with the state legislative delegation. The intent is to introduce class members to the community and how community activities take place through government, local business influence and service industries. The vision of the program is that once the students graduate they will volunteer and give back to their community. This is the 24th integration of this program conducted over the past 24 years. To date, approximately 1200 High School juniors and seniors have graduated from the program. He reminded students that they can always call him or any member of the Council with any questions they have and they would be happy to discuss any concerns they have at length with them. All students gave their name and the school they represented. Councilwoman Palazzolo stated that Lizzie Dutch, from Gordon Central, Georgia's Distinguished Young Woman, was in attendance and would be participating at the national level this summer.
- B. Mayor Palmer notified those present that Calhoun City offices will be closed on Thursday, November 23rd in observance of Thanksgiving.
- C. Mayor Palmer announced the results of the November 7, 2017 general municipal election as follows:

- **Calhoun City Council Post #3**
 1. Matt Barton, incumbent - 520
 2. George Crowley - 634

- **Calhoun City Council Post #4**
 1. Ray Mitchell Denmon - 381
 2. Alvin Long - 419
 3. Ed Moyer – 374
- A run-off election will be held on December 5th between Mr. Denmon and Mr. Long to fill the seat of Calhoun City Council Post #4. Early voting will start on Monday, November 27th and end on Friday, December 1st.
- **Calhoun City School Board Post #1**
Andy Baxter – unopposed – 868
- **Calhoun City School Board Post #2**
Rhoda Washington, Incumbent – unopposed – 882
- **Calhoun City School Board Post #3**
D. David Scoggins, Incumbent – unopposed - 899
- **SPLOST** – Yes votes – 1622 No – 483
Mayor Palmer stated this is a very important item in our community and encouraged the Youth Leadership Group look at those projects and their benefit to the County.
- **Council Member Increase** – Yes votes –575 No votes – 565
- **Mayor/Council Member Term Limits** – Yes votes – 706 No votes - 448

6. **Council Comments**

A. Councilman Edwards submitted October reports as follows:

A. **Water, Sewer, and Engineering**

Water and Sewer Systems Active Projects

- The 2" Galvanized Line Replacement Project -The project as a whole is approximately 95% complete. Work began October 18th on the last scheduled areas on Beamer Cir., Overland Dr., and Emory Ln. off Beamer Road.
- The new NPDES permit for the Wastewater Treatment Plant went into effect March 1, 2016. The chemical feed system is 98% complete. As part of the new NPDES requirements, steps are underway to meet the storm water segment of the Watershed Protection Plan. We are currently investigating possibilities for a Section 319 grant for storm water improvements.
- The Nutrient Trading Monitoring Pilot Program – Year Two of the program is has begun with the third sampling event scheduled for this Month.
- Wastewater Treatment Plant Motor Control Center Upgrades Phase II – MCC's are on site and installation is in progress and going very well.

Streamed Live: <https://www.youtube.com/watch?v=WAUJosaKyI0>

- South Calhoun By-Pass Utility relocations- This project is under budget by approximately \$165,000 and is completed except for minor details.
- Pisgah Drainage Area Sewer Replacement – Bid opening was January 4, 2017. IPR Southeast is the contractor. The project is 98% complete and is on schedule and tracking at approximately \$50,000 under budget.

B. Water & Sewer Projects in Development

- Airport Sanitary Sewer Relocation- Relocating approximately 4500 feet of sewer main to accommodate the airport expansion.
- S.R. 156 Water Main Relocation (GDOT/ RR Bridge Replacement @ Ranger) – Plans have been submitted to GDOT. Scheduled for 2018.
- North Wall Street and Redbud Road Intersection improvements- GDOT asked for and was given an estimate to relocate any utilities in conflict with the proposed project.
- Hwy 41 South at Lynn Creek (GDOT Widening Project) – Plans have been submitted to GDOT. Scheduled for 2018.
- Resuming Unidirectional Flushing Program in March 2018.

Projects in Engineering Conceptual Design

Sewer

- Blackwood Creek Trunk Sewer Replacement
- Yarborough Street Replacement Sewer
- Louise Ave., Cherry St., and Florence Ave. Sewer Replacement

Water

- Bellwood Road Water Transmission Main
- Curtis Parkway Water Main
- Reeves Station Water Main (replacing existing 6" C. I. with an 8")
- Second Interconnect with Pickens County
- New 2.0 MG Ranger Tank and water mains
- GDOT SR 156/Salacoa Creek Bridges. Scheduled for year 2020

C. Water Treatment Plant Facility

- Total gallons withdrawn: 311,450,000
- Daily average: 10,046,774
- Wells: 118,900,000
- Big Springs: 0
- % produced by Brittany Drive: 38.2%
- Brittany Dr. daily production to capacity: 32.50%
- Mauldin Rd. daily production to capacity: 38.82 %
- Rainfall for May – 2.55"

D. Waste Water Treatment Plant Facility

- Treated a daily average of 4.011 MGD, with an average BOD effluent of 3, average suspended effluent of 10, and an average COD of 44.

E. Water Distribution

- 437 work orders completed, 12 new water connections, 30 water service leaks repaired, 23 water main leaks repaired, 16 water services changed to new main lines, 277 meter changes, 29 utility locates called in for work orders, 472 utility locates responses.

F. Waste Water Collection

- 2,750 feet of Sanitary Sewer Services TV inspected, 305 utility locates completed, 5,700 feet sanitary sewer lines cleaned, 8 new sewer connections installed, 4 sanitary sewer services repaired.

G. Police Department

- Made 429 cases with 15 DUI's
- Fines collected by Municipal Court - \$37,440
- Issued 323 warnings
- Investigated 59 highway accidents, 45 private property accidents
- Escorts - 55
- Incident reports - 1,476
- Alarm responses - 280
- Miles patrolled: 51,908

H. Municipal Court & Probation

- Total Court cases- 429
- Court cases dropped- 72
- Number of Bond forfeitures- 291
- Number of Probation cases- 30
- Failure to appear- 37
- Subpoenas served- 11

I. Fire Department

Fire Suppression Division

187 Total reported calls for service for the Suppression Division

Responses to Calls

- 3 Fire Incidents (\$14,500.00 in estimated Fire damage)
- 0 Overpressure Rupture, Explosion, Overheat (NO FIRE)
- 122 Emergency Medical Services / Rescue (Injuries, Medical, or Fatality)
- 6 Hazardous Conditions Incidents (NO FIRE; Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)

Streamed Live: <https://www.youtube.com/watch?v=WAUJosaKyI0>

- 4 Service Calls (Water Leak; Assist Other Agencies with Non Emergency Calls)
- 37 Good Intent Calls (Smoke / Odor check; Investigation of Unknown Problem)
- 14 False Alarms or False Calls
- 0 Severe Weather & Natural Disaster
- 0 Special Incident Type (Citizen Complaint; Other)

Additional Fire Department Activities

- Assisted with Calhoun Primary 3rd Grade Walking Tour of Downtown.
- Members participated in the Ga. Northwestern Technical College Safety Drill.
- Completed Fall Fire Hydrant Maintenance and Testing.
- Assisted with Fire Safety presentations for City Calhoun Primary, Elementary, Pre K, Home Depot Safety Fair, and local Daycares for approximately 2500 children.
- Completed all routine vehicle and station maintenance.

Training Division

CFD completed 709 Total Man Hours of training during the month.

Training consisted of:

- **Training topics this month consisted of:**
 - Officer / Leadership
 - Driver training (state required)
 - Forcible Entry

Fire Inspections - Public Safety Education - Code Enforcement Division

65 Total Reported Activities / Inspections completed during the month.

Inspections

- 12 Annual Inspection
- 3 New Business Inspections
- 18 Requested Inspections
- 4 Follow Up, Re-Inspections

Streamed Live: <https://www.youtube.com/watch?v=WAUJosaKy10>

- 0 Burn Site Inspections
- 2 Plan Reviews
- 0 Pre-Construction Meetings
- 0 Sprinkler Permits Issued
- 0 Tank Permit
- 26 Consultations
- 0 Illegal Burning Citations

Additional Inspection - Public Safety & Codes Division Activities

- Inspections coordinated and helped teach the previously listed Fire Safety classes during October.
- Conducted Fire Extinguisher classes for Gordon Healthcare

J. Building Inspections Department

- Issued 51 permits for an estimated cost of \$992,800, collected \$10,406 in permit fees. This included 7 new residential, 2 residential remodel, 10 residential electrical, 9 residential HVAC, 1 new commercial, 2 commercial remodel, 0 commercial electrical, and 1 commercial HVAC. 153 total inspections.

B. Mayor Pro Tem Barton submitted October reports as follows:

A. **Electric Department**

- Construction continues on the new Holiday Inn Express.
- Construction is complete for Freeman Gas, a new LP gas supplier.
- Construction has begun on 10 new units at J.W. Plaza.
- Pole replacement continues on Curtis Parkway and Dews Pond Road.
- Christmas lights are going up. The City installs and maintains about 15,000 Christmas lights for the community to enjoy the Holiday spirit.

WORK ORDERS IN PROCESS OR COMPLETED FOR OCTOBER:

• NEWLY CREATED	118
• COMPLETED AND CLOSED	113
• CONSISTING OF:	

• CAPITAL CONSTRUCTION	14
• STREET AND SECURITY LIGHTING-	44
• DISTRIBUTION MAINTENANCE	10
• OUTAGES / TROUBLE CALLS	10
• WORK FOR OTHER DEPARTMENTS	40
• NEW METER SETS	9
• METER MAINTENANCE/REPLACEMENT	13
• Electric Locate Tickets Processed-	212

The City of Calhoun's Electrical load for October is projected to be about 36,000,000 kilowatthours which is about the same as last year. Actual numbers will be released around November 17th.

B. Telecommunications Department

Telecommunications

- Finished construction for new internet customer and provisioned new 100 megabit point-to-point circuit.
- Increased point-to-point bandwidth to 500 megabit to support a one day event at Georgia Northwestern Technical College.
- Repaired residential fiber drop cut by tree removal.
- Continue to replace pull cords in conduit going to Brittany Well.
- Still coordinating phone number port with Phone Company which was requested in August. Porting 500+ phone numbers involving city government phones. Have one more number port to schedule which involve about 330 school system phone numbers.
- Upgraded Billing server from 2008 Standard to 2008 Enterprise to increase the amount of memory available to applications.
- Opened 10 and closed 8 work orders.

Geographic Information Systems

- Trained Electric personnel with new GIS features.
- Installed GIS system updates and building layer updates
- Assisted with Water GIS Modeling Sessions
- Updated the following GIS layers
 - Water system meter data
 - Changes to fiber maps
 - Fire Department fire pre-plans for industrial and commercial buildings

Streamed Live: <https://www.youtube.com/watch?v=WAUJosaKyI0>

- Physical addressing for building and billing information
- Updated City and GIS web sites

3) **Downtown Development Authority**

The DDA director attended a Business Engagement Committee meeting; a Young Professionals meeting & Chamber of Commerce Booster Breakfast. The DDA held their regularly scheduled meeting.

The second food trucks and friends event was a success with over 1,000 in attendance. We hope to continue the partnership with Wall Street Grille & United Way Young Leaders Society and do another event in March 2018. The annual tree lighting & visit with Santa will be November 19th from 6:00-8:00. The GEM theatre will be showing The Polar Express at 7:30. This event is free to the community and we hope to have a record crowd.

Hamilton Health Care System in partnership with the DDA will be featuring a 30 x 40 ice skating rink in the Historic Depot parking lot. This event will take place December 14-16. Cost for the ice rink is \$6 per person (includes skate rental and 30 minutes of skate time). Santa will be present all three days from 7-9pm, hot chocolate will be available for purchase, and food trucks will be on site and more! Sign up at www.downtowncalhounga.com and pay for your skate time before it's full!

4) **Safety Committee**

- The safety committee met on October 10th and the topic was head protection.
- A safety inspection was completed on October 17th at the Water and Sewer Construction Plant.
- Vehicle accidents: 1
- Workers compensation:1

C. Councilwoman Palazzolo submitted October reports as follows:

1) **Street Department**

- Completed 32 shop and 31 street dept. work orders.
- Installed 8 new street signs.
- Repaired potholes and utility cuts using approximately 18 tons of asphalt.
- Replaced several sections of sidewalk in the Laurel Creek community.
- Remove a tree that was cut on Victory Drive.

2) **Cemetery Department**

- Performed routine maintenance on Fain and Chandler cemetery.
- Supervised the opening and closing of 10 grave sites.
- Sold 1 new grave space.

3) **Parks Department**

Streamed Live: <https://www.youtube.com/watch?v=WAUJosaKyI0>

- The grounds crew picked up litter, hauled garbage to the dump, and maintained records at records room while mowing and weed eating downtown areas.
- The maintenance crew maintained designated buildings downtown.
- Painted Christmas decorations for downtown.
- Sealed and stained a book case for purchasing department.

4) **Animal Control**

Councilwoman Palazzolo presented a slide presentation of some of the animals up for adoption at the shelter. She stated she went by today and they have two kittens one cat, a puppy, and one dog.

- Housed 19 dogs and 22 cats
- Number of dogs adopted: 7
- Number of cats adopted: 0
- Number of dogs rescued: 6
- Number of cats rescued: 17
- Number of dogs reclaimed by owner: 3
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 20
- Number of bite cases: 0
- Citations issues: 0

5) Recycling

Calhoun Recycling Center															
October		OCC		Loose OCC		Plastics 1&2		Paperboard		Mixed Plastics		Glass		Aluminum Steel Cans	
Price		\$140.00 Per Ton		140.00 Per Ton										\$0.55 Per lb.	\$0.02 Per lb.
Date	Shipped To	Number Of Bales	Weight (TONS)	Pounds	Weight (TONS)	Boxes	Weight (POUNDS)	Boxes	Weight (TONS)	Boxes	Weight (POUNDS)	Bin (Roll Off)	Weight (TONS)	Weight (Pounds)	Weight (Pounds)
10/3/17	Recycling Center			576	0.3										
10/3/17	Recycling Center			600	0.3										
10/10/17	Recycling Center			600	0.3										
10/13/17	Recycling Center			514	0.3										
10/13/17	Biddle Scrap														625
10/17/17	Recycling Center			650	0.3										
10/18/17	Biddle Scrap														587
10/24/17	Recycling Center			720	0.4										
10/27/17	Recycling Center			725	0.4										
10/31/17	Recycling Center			682	0.3										
10/31/17	West Rock	51	19.8												
Total		51 Bales	19.8 Tons	4,461 Lb.	2.6 Tons									587 Lb.	625 Lb.
Revenue			\$2,772.00		\$364.00									\$ 322.85	\$ 12.50
October Revenue		\$3,181.35													
						From Chick-fil-a									
						Now Shipped directly to Calhoun Recycling Center Warehouse									

6) Recreation Department

FALL PROGRAMS:

Youth football—The 2017 youth football regular season concluded on October 28. Twenty-four games were played throughout the month. The all-star teams will began post season play on November 9. Calhoun will host district games on November 9, 11, 14, and 18.

Youth Soccer – The Fall Soccer season concluded on November 4. Seventy-three games were played throughout the month. The all-star teams will begin post season play in Dalton on November 11.

Coed Softball – The Fall Coed season concluded on October 30. Eighteen games were played during the month.

Tennis – New windscreens have been installed. USTA Junior Tennis league began October 17. STA Fall Adult Over 40 – won state championship. Tennis 101 each Tuesday in October. Leagues Flex, 6.0, & 7.0 mixed.

Streamed Live: <https://www.youtube.com/watch?v=WAUJosaKyI0>

RENTALS – The following facilities were reserved throughout the month for special events:

Playground Pavilion – 7 events	Ratner Pavilion – 5 events	
Recreation Center		
Meeting Room – 3 events	Community Room – 2 events	Gym – 10 events

WEBSITE USAGE:

CalhounRec.com	Facebook
4,174 – Views	2,566 - Likes
17 –post	21 - post
1,365 - Users	7,586 - Followers

GRPA AGENCY OF YEAR – Calhoun Recreation Department was awarded GRPA 5th District Class B Agency of the Year. The award was received at the annual awards banquet Wednesday, October 25.

UPCOMING EVENTS:

November 11-18, 2017 – GRPA DISTRICT FOOTBALL CHAMPIONSHIPS

December 2 – 3, 2017 – GRPA State Football -North Regionals

D. Councilman Hammond submitted October reports as follows:

1) **Northwest Georgia Regional Commission**

- **Workforce:** The Workforce Innovation and Opportunity Act provides education, training and employment opportunities for individuals in Northwest Georgia. The RDC works in a fifteen-county area that includes Bartow, Catoosa, Chattooga, Dade, Fannin, Floyd, Gilmer, Gordon, Haralson, Murray, Paulding, Pickens, Polk, Walker, and Whitfield counties. The Northwest Georgia Regional Commission administers the federally-funded program for the chief elected officials in our fifteen counties.
- **Area on Aging:** The Georgia Department of Human Resources has designated the Northwest Georgia Regional Commission as the Area Agency on Aging (AAA) and in this capacity, the RDC plans, coordinates and administers programs for older Georgians throughout the planning and service area. An Area Agency on Aging Advisory Council, which includes consumers, advises on senior programs. The provision of services is administered by the AAA through contracts with service-provider agencies. This program provides services such as meals on wheels, homebound clients, individuals suffering with memory loss, and care provider respite. These services are all available to citizens in Gordon County who need assistance.
- **Planning:** The Northwest Georgia Regional Commission assists member local governments with implementing the Georgia Planning Act of 1989. Local comprehensive plans address community needs and objectives for economic

Streamed Live: <https://www.youtube.com/watch?v=WAUJosaKyI0>

development, community facilities, natural and historic resources, housing, and land use. Plans must be updated every ten years.

- The NWGRC encourages counties and municipalities to work together to identify common problems and opportunities and to seek countywide solutions through joint plans. Local plans were used to develop a joint regional plan that identifies opportunities for counties and municipalities to work together on a multi-county basis. The Northwest Georgia Regional Commission has prepared a regional plan for the 15-county State Service Delivery Region 1.
- The NWGRC also assists local governments with preparing solid waste management plans as required by the Georgia Comprehensive Solid Waste Management Act. These services are implemented in partnership with the Georgia Department of Community Affairs. Further information on planning in Georgia can be found on-line at [Georgia Planning.com](http://GeorgiaPlanning.com).
- Councilman Hammond addressed members of the Youth Leadership Council stating that the North Georgia Regional Commission is responsible for all federal and state dollars coming back into your community. If you worked on a summer job and paid federal taxes that is your federal tax coming back.

2) Workforce Investment

- Councilman Hammond stated that one of the things the NWGRC does is workforce investment. They keep up with unemployment in our state, county, and city. They rank it with the rest of the communities in District 1, a 15 county area. It tells you where we are and how we stack up with our neighbor. He asked the group if they were familiar with Cartersville, Rome, and Dalton. He stated that these were cities twice our size, but the thing we have in common is that we are all manufacturing centers, and manufacturing centers are critical to life. Currently, Gordon County is at 4%; the regional rate is 4.2%; the state unemployment rate is 4.5%. So, these manufacturing jobs are lowering our unemployment rate. That's a good thing. Dade, Catoosa, Pickens, and Paulding are driven by the metro area. They are either driven by Atlanta or they are driven by Chattanooga. Close proximity to drive in. This is what's going to interest you. What this means to you as far as salaries? In Gordon County the average annual wages are \$39,932. Whitfield County is \$42,700; Floyd County is \$38,900; and Bartow County is \$42,600. Pickens County, the metro area, \$43,700. Obviously, if you are progressive in retaining and growing industry you will get higher wage rates. We have had 24 groups come through totaling 1200 students. He stated he would like to say 1200 of you great leaders stayed in Calhoun and called it home, but the reality is most of you seek a life elsewhere because there is more to be gained. We are working to grow the jobs, grow the diversity of the jobs, and grow the salary base in this community so that you may have the opportunity to stay in Calhoun. NWGRDC does a lot for that.

3) Revolving Loan Fund

- Local job creation program where City businesses are eligible to borrow \$15,000 per job created/retained if loan is approved.
- The program has resulted in 692 jobs created.

Streamed Live: <https://www.youtube.com/watch?v=WAUJosaKyI0>

- 2% interest rate with a 50% match from another source required.
- There is currently \$322,643 available to be loaned.
Councilman Hammond stated that a tremendous loan was made at the last meeting of the Council, resulting in 120 to 160 new manufacturing jobs in our community.

4) **Library**

- The Calhoun-Gordon County Library is jointly funded by the Calhoun City Council and Gordon County Commissioners. It is an Authority made up of volunteer servants that are appointed by the governing bodies. The City currently owns the building, which was updated last year with SPLOST funds.
- For the month of October there were 11,429 library card holders, 7,213 library visitors, and 6,334 total circulations. There were 262 story time attendance, 195 adult program attendance, 33,277 Facebook reach, 270 e-books, 351 audio books, 1,351 computer logins, and 16,955 Website visits. He reminded the Youth Leadership Group that Council meetings are live streamed and they can go back and watch the video.
- Free Basic English classes are offered every Saturday from 10:00 AM to 12:00 Noon. Free child care is offered for those that are attending the Basic English classes.

5) **Tom B. David Airport**

- The Airport is an authority supported by both Gordon County and the City of Calhoun. The airport is the 7th largest permanent based aircraft airport in the state of Georgia with permanently based aircraft. The six counties that have more aircraft have populations of 150,000 or greater, where Gordon County only has 56,000. The Airport is currently working on two projects: One is a \$5 million expansion of the commercial hanger bays to be used for jet aircraft. Leading Edge Consultants is working on the build out for commercial jet traffic. Ad valorem taxes in excess of \$130K per jet housed at the Airport are expected annually. A regional carrier has signed to bed two jets in Calhoun; the second project is a \$10 million taxiway which will give the Airport the ability to land and take off twice the amount of aircraft it currently does. This is 100% of federal dollars allocated to Georgia airports.

7. **Public Hearing and Comments**

Mayor Palmer announced that the public hearing of an application for annexation and zoning of R1-B for .812 acres at a location of 1409 Hwy 41 North, by Juan Jesus Lemus Garcia had been withdrawn by the applicant.

8. **Old Business**

None

9. **New Business**

A. **Citizen Request – Forest Heights Apartments**

Mayor Palmer announced that Martha Smith was here to address the Council regarding the curbs at Forest Heights Apartments. Ms. Smith addressed council members stating the main reason she was attending tonight was to talk about the curbs at Forest Heights. She stated the curbs had some age on them and are deteriorating. She noted that everyone working for Mr. Milton Stewart works really hard to maintain the apartments. When you drive through the property the first thing you see is the curbs, and they are crumbling and looking really bad. She stated her reason for being here tonight was to bring some awareness in hopes that the Council will help them out.

Mayor Palmer thanked Ms. Smith for bringing the matter to the Council's attention, stating the normal procedure is to consider the request during the budget process, and perhaps there would be an opportunity in the SPLOST budget.

City Administrator Peterson stated that this has been on the radar for several years and when you start putting a budget together you really start crunching toward the latter part of it. He stated the Public Works Director and he had looked at this several times and had thought about trying a smaller approach, maybe a band-aid approach, and that would be probably \$50,000 or \$60,000, and that really wouldn't be the long-term solution to this. We do have an estimate from Northwest Georgia Paving for \$130,000, which includes new curb, new gutter, milling the road to reach certain contours that slide right into the gutter, resurfacing at 140 pounds a square yard, and redoing the timbers that abut the road. This is about 1,225 feet of new surface. As for possibilities, we have a transportation program called LMIG in which we receive certain monies during the year, and we match those. As the Mayor said, the other possibility could be the 2018 SPLOST; another possibility could be our 2018 fiscal year budget which begins July 1, 2018. Mr. Peterson assured Ms. Smith that the City would do what it could on this.

Councilman Hammond stated that Mr. Stewart had reached out to him four years ago and he had asked Mr. Peterson and our Public Works manager to meet him out there and they rode over the area. You could certainly see the damage and knew that there was a need for the job. He stated that he did not ask for a favor, he just asked that it be placed in the rotational order with other curb and guttering in our area that needed to be replaced, that it was just as large a priority as any other neighborhood we had. He stated that he had been assured that it is in a rotational basis and after four years her number should be up.

Councilwoman Palazzolo stated that she did go by today and she looked at everything and she wanted to thank her for the way they keep the property because everything looked really nice. The curbs definitely need some repair.

B. **Resolution – Term Limits & Council Member Increase**

Mayor Palmer stated there was a resolution on the agenda to amend the municipal charter to provide for term limitations on the elected officers of Mayor for a period of two (2) consecutive terms and members of the Council for a

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period of three (3) consecutive terms and to amend the municipal charter to provide for an increase of the number of serving members of the City Council from the present number of four (4) elected by "post" designation to six (6) members elected "at large", to then be submitted to the Georgia General Assembly for enactment. He then gave City Attorney Govignon the floor.

City Attorney Govignon stated that this was a resolution that would then be passed on to the Representative and begin drafting into general law. There are some pre-clearance issues, etcetera, that will have to be addressed.

Councilman Hammond addressed the Junior Leadership group telling them to go to youtube and pull up prior meetings where this has been discussed. He stated that he had talked about this for six meetings and felt very much led to go down this pathway and has advocated it every meeting. He stated that he had made the motion five years ago when he was District 1 President that if we could get term limits on the ballot that he would step down and let someone else step up. He stated we have some great people here who will be stepping up in the future. He stated that he had asked that the resolution be voted on tonight and very shortly he would make the motion to do just that. He stated that he had asked that staff send out to Chairman of the Rules Committee, who will represent us and present that on the floor; Rick Jasperse, House 11; Chuck Payne, Senate 54; Chuck Hufstetler, Senate 52. He stated that he had also had a meeting with the Mayor of Marietta this weekend, stating that Marietta did this in 2016. He also noted that was when the City originally voted unanimously to put it on the ballot, but because of a paper deadline we missed it by one day, so it will be on this one. So, Bert Reeves, House 34; Sam Teasley, House 37; Michael Smith House 41; Sharon Cooper, House 43; Don Parsons, House 44; Matt Dollar, House 45; John Carson, House 46; Kay Kirkpatrick, Senate 32; Michael Rhett, Senate 33; Lindsey Tippens, Senate 37. Why did I read all those names? They passed it last year and they did a resolution last year to move to term limits and they know how it's done. This should avoid any pitfalls when Mr. Meadows brings it to the floor and honors the wishes of the voters and moves forward with this. Now, there will be some tweaking, as George said, but this resolution says that we want it to go to the House and for the House to change the Charter. George Crowley just got elected to office and Alvin Long or Ray Denmon one will take my seat. No Council can bind another Council, so if these gentlemen decide that they wish to pull this back and to not go forward with the voters' wishes, that is up to them, but as far as this Council, and as aggressively as I have believed in this, Mr. Mayor I will make a motion to approve the resolution. Mayor Pro Tem Barton gave a second with all voting aye. Motion approved.

A. **Annexation Request – William Jenson**

Mayor Palmer gave the first reading of an annexation and zoning request of C-2, at a location of parcel number GC-57066, Hwy 53, by William Jenson of Jetz Foods, LLC. The Zoning Advisory Board meeting will be held on December 7. The public hearing will be held on December 11, 2017.

D. Side Set-Back Variance Request – Jason Everts

Mayor Palmer gave the first reading of a side set back variance request of 12 feet, to reduce the minimum distance from 20 feet to 8 feet, at a location of 170 Fred Hurley Road, by Jason Everts. The Zoning Advisory Board meeting will be held on December 7. The public hearing will be held on December 11, 2017.

E. Memorandum of Understanding – “Miracle Mile” Ridge Trail Master Plan

Mayor Palmer announced there was an opportunity to approve a Memorandum of Understanding between the City of Calhoun and Gordon County to pursue funding for the “Miracle Mile” which is an established section of the Rivers to Ridge Trail Master Plan. City Administrator Peterson stated a resolution was passed in a previous meeting to possibly enter into this. This is called the “Miracle Mile” and is the start of this program that our Recreation Director and the County Recreation Director have been working on for quite some time. He stated that we will probably have to get a professional grant writer and follow through with this. Representative Meadows felt strongly about this and he said he would help us with this program since it does involve monies that flow through the State from the Feds. This will be the kick-off of the “Miracle Mile”.

Mayor Palmer stated this is something the City and County are jointly going in on together. It strengthens our application and by joining together we can apply for \$200,000 with a 20% match on the City and County’s part.

Councilman Hammond stated that the SPLOST included \$500,000 for this first mile and the Gordon County Commissioners had this same funding in their program, so if we get this additional funding we will be able to enhance more than just the first mile. The SPLOST that was voted and approved will allocate enough money to do the first mile, which is \$1,000,000 a mile. This is the same trail that you have at Carrolton and at the Silver Comet. An artist rendition of this is available on the website and the entire trail is a total of approximately eight miles. Mayor Pro Tem Barton stated that is just the trail. There is also a Blueway. So they are working on the rivers as well. That is why it is called Rivers to Ridge.

Mayor Pro Tem Barton made a motion to approve the Memorandum of Understanding. Councilman Hammond gave a second with all voting aye. Motion approved.

F. Council Meeting Date Change

Mayor Palmer read the request for a motion to move the second City Council meeting in December from December 25th to December 18th. Mayor Pro Tem Barton made a motion to approve the request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

G. Surplus Request-Water & Wastewater Maintenance

Mayor Palmer read a request by the Water & Wastewater Maintenance Department to surplus a 2005 Ford F-350 service truck. VIN # is 1FDWF36P96EB71836; Mileage is 141,715. Truck is in need of transmission repairs costing \$8,000. Councilman Edwards made a motion to approve the request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

H. **Purchase Request-Calhoun Police Department**

Mayor Palmer read a request from the Calhoun Police Department to use Asset Forfeiture Account funds to purchase the following vehicles: 2015 Ford Fusion, VIN# 3FA6POH76FR237193, mileage 36,751, for \$13,600; and a 2015 Toyota Camry, VIN# 4T4BF1FK9FR452750, mileage 37,749, for \$15,500. Mayor Pro Tem Barton made a motion to approve the request. Councilman Edwards gave a second with all voting aye. Motion approved.

I. **Alcohol Manager Change – RaceTrac**

Mayor Palmer read an Alcohol Manager Change request by RaceTrac #2374 at a location of 665 Hwy 53 East. The prior manager was Trevor Bush and the proposed manager is Selena Cape. Mayor Pro Tem Barton made a motion to approve the request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

J. **Alcohol Manager Change – Wall Street Grille**

Mayor Palmer read an Alcohol Manager Change request by Wall Street Grille at a location of 1175 Wall Street. The prior manager was Tim Hight and the proposed manager is Jeremy Thomas. Mayor Pro Tem Barton made a motion to approve the request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

K. **Pawn Manager Change – Check into Cash of Georgia, LLC**

Mayor Palmer read a Pawn Manager Change request by Check into Cash of Georgia, LLC at a location of 136 West Belmont Drive, Suite 13. The prior manager was Tammy Cox and the proposed manager is Alejandra Solis. Mayor Pro Tem Barton made a motion to approve the request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

L. **Pawn Manager Change – Corner Pawn**

Mayor Palmer read a Pawn Manager Change request by Corner Pawn at a location of 608 West Wall Street. The prior manager was Larry Knight and the proposed manager is Ethan Parker Knight. Mayor Pro Tem Barton made a motion to approve the request. Councilman Hammond gave a second with all voting aye. Motion approved.

M. **Pawn Manager Change – D & S Pawn**

Mayor Palmer read a Pawn Manager Change request by D & S Pawn, Inc. at a location of 440 Hwy 53 East. The prior manager was Nancy Long and the proposed manager is Tony Long. Mayor Pro Tem Barton made a motion to approve the request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

N. **Pawn Manager Change – TitleMax**

Mayor Palmer read a Pawn Manager Change request by Title Max of Georgia, Inc. d/b/a TitleMax at a location of 333 Hwy 53 East. The prior manager was Elizabeth Haley and the proposed manager is Kris Reece, Sr. Mayor Pro Tem Barton made a motion to approve the request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

O. Annual Business License Renewals

Mayor Palmer gave the annual business license renewal readings as follows:

Beer and Wine Pouring

- Dub's High on the Hog
- El Sol Restaurant
- Gondolier's Pizza

Councilman Hammond made a motion to approve the renewals. Mayor Pro Tem Barton gave a second with all voting aye. Motion approved.

Beer and Liquor Pouring

- El Rayos

Councilman Edwards made a motion to approve the renewal. Mayor Pro Tem Barton gave a second with all voting aye. Motion approved.

Beer, Wine, & Liquor Pouring

- Applebee's
- El Nopal
- El Pueblito Mexican Restaurant
- Ruby Tuesday
- Wall Street Grille

Mayor Pro Tem Barton made a motion to approve the renewals. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

Combination Beer Package/Pouring and Liquor pouring at Private Club

- American Legion

Mayor Pro Tem Barton made a motion to approve the renewal. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

Beer and Wine Package

- 188 Highway 53, LLC
- ABC Convenience
- ALDI Inc
- CVS Pharmacy Inc
- Circle K - 702 E Hwy 53 SE
- Circle K - 1310 Hwy 41 N
- Food Lion
- Food Outlet, IGA
- Ingles
- Kroger
- R & R Grocery
- Racetrac
- Rite Aid 610 S Wall St
- Rite Aid 1101 Red Bud Rd

Streamed Live: <https://www.youtube.com/watch?v=WAUJosaKyI0>

- Wal-Mart
Mayor Pro Tem Barton made a motion to approve the renewals. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

Beer Package

- Calhoun Food & Tobacco
- JJ's Package Store
- KS Food Mart
- Little Giant
- LN Food Mart
- North Wall BP
Mayor Pro Tem Barton made a motion to approve the renewals. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

Beer, Wine, Liquor Package

- ABC Liquor
- Calhoun Liquor
- Liquor Mart
- Party Liquor
- Red Bud Road Liquor
- Mayor Pro Tem Barton made a motion to approve the renewals. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

Beer/Wine Pouring Theatre

- Calhoun's Gem Theatre
Mayor Pro Tem Barton made a motion to approve the renewal. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

Pawn

- Check into Cash of GA, LLC
- Corner Pawn
- D & S Pawn
- Instant Cash Loans on Car Titles
- National Title Pawn of Calhoun
- Pete's Music & Pawn
- Title Exchange & Pawn of Calhoun
- Titlemax
Mayor Pro Tem Barton made a motion to approve the renewals. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

Streamed Live: <https://www.youtube.com/watch?v=WAUJosaKyI0>

Electric had a net income of \$2.7 million with revenues \$2.6 million over expenses. Telecommunications had a net income of positive \$168,000 with revenues of \$320,000 over expenses. Overall, we ended 2016/2017 on June 30th in a very good position. Mayor Pro Tem Barton made a motion to approve the 4th Quarter Financial Statements. Councilman Edwards gave a second with all voting aye. Motion approved.

P. **Probation Services Agreement**

City Attorney Govignon stated that an addendum to the Probation Services Agreement had been received from SSI. It is for amendments and changes to the previously adopted and approved contract back in August, earlier this year, to continue to further bring it into compliance of State requirements under the new statute and the new code. He asked that the Council approve the amended agreement. Mayor Pro Tem Barton made a motion to approve the agreement. Councilman Hammond gave a second with all voting aye. Motion approved.

Councilman Hammond asked the Junior Leadership Group if anyone had been through the new roundabout on Peters Street. There was positive response from the group. Councilman Hammond stated that we would have some photographs at our next meeting that we have been getting with the drone.

10. **Other Written Items Not on the Agenda**

None

11. **Work Reports**

A. Eddie Peterson, City Administrator

12. **Motion to move to Executive Session, if needed**

City Attorney Govignon stated there was no need to go in to executive session.


13. **Motion to Adjourn**

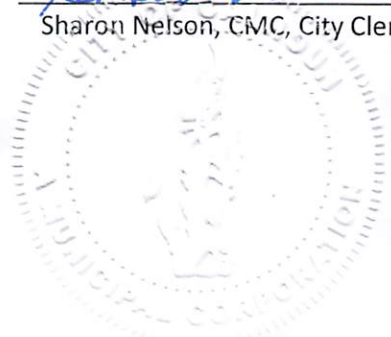
Councilman Hammond made a motion to adjourn. Mayor Pro Tem Barton gave a second with all voting aye. Motion approved.

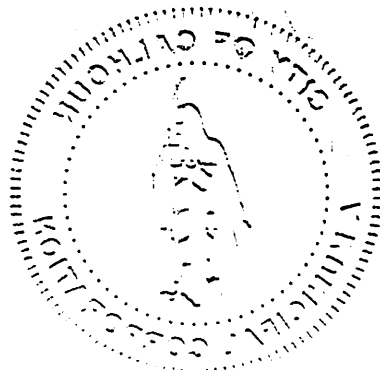
Submitted:


Sharon Nelson, CMC, City Clerk

Approved:


James F. Palmer, Mayor





**RESOLUTION CALLING FOR ENACTMENT OF A LOCAL LAW
DURING THE NEXT LEGISLATIVE SESSION OF THE GENERAL ASSEMBLY
TO MODIFY THE MUNICIPAL CHARTER TO ENACT TERM LIMITS
AND ADD ADDITIONAL COUNCIL MEMBERS AND HAVE ALL COUNCIL MEMBERS
ELECTED "AT LARGE" RATHER THAN BY POST IN ACCORDANCE
WITH THE RESULTS OF THE NON-BINDING REFERENDUM BALLOT QUESTIONS
IN THE NOVEMBER 7, 2017 GENERAL MUNICIPAL ELECTION**

WHEREAS, the governing authority for the City of Calhoun, a municipal corporation for the State of Georgia passed a resolution to include two ballot questions as a non-binding referendum to be asked of the electorate during the general municipal election scheduled for November 7, 2017 pursuant to O.C.G.A. §§ 21-2-540 and 21-2-541; and

WHEREAS, that by said resolution, passed on April 24, 2017, the governing authority instructed the county election superintendent, as provided by O.C.G.A. § 36-35-3 and O.C.G.A. § 21-2-540 to include the following on said November 7, 2017 municipal ballot (hereinafter "**Question No. 1**"):

<input type="checkbox"/> YES	The Mayor and Council for the City of Calhoun, Georgia should begin procedures to amend or modify the present municipal charter to provide for term limitations on the elected officers of Mayor for a period of two (2) consecutive terms and members of the Council for a period of three (3) consecutive terms to then be submitted to the Georgia General Assembly for enactment?
<input type="checkbox"/> NO	

WHEREAS, that by said resolution, passed on April 24, 2017, the governing authority instructed the county election superintendent, as provided by O.C.G.A. § 36-35-3 and O.C.G.A. §

CITY OF CALHOUN

RESOLUTION CALLING FOR ENACTMENT OF A LOCAL LAW
DURING THE NEXT LEGISLATIVE SESSION
OF THE GENERAL ASSEMBLY TO MODIFY
THE MUNICIPAL CHARTER TO ENACT TERM LIMITS
AND ADD ADDITIONAL COUNCIL MEMBERS IN ACCORDANCE
WITH THE RESULTS OF THE NON-BINDING
REFERENDUM BALLOT QUESTIONS
IN THE NOVEMBER 7, 2017 ORDINARY MUNICIPAL ELECTION

21-2-540 to include the following on said November 7, 2017 municipal ballot (hereinafter “**Question No. 2**”):

<input type="checkbox"/> YES	The Mayor and Council for the City of Calhoun, Georgia should begin procedures to amend or modify the present municipal charter to provide for an increase of the number of serving members of the City Council from the present number of four (4) elected by “post” designation to six (6) members elected “at large?”
<input type="checkbox"/> NO	

WHEREAS, the November 7, 2017 municipal election was held as scheduled, the following are the results for **Question No. 1** as reported by the county election superintendent are as follows:

YES 61.18%	The Mayor and Council for the City of Calhoun, Georgia should begin procedures to amend or modify the present municipal charter to provide for term limitations on the elected officers of Mayor for a period of two (2) consecutive terms and members of the Council for a period of three (3) consecutive terms to then be submitted to the Georgia General Assembly for enactment?
NO 38.82%	
586 votes reported	

WHEREAS, the November 7, 2017 municipal election was held as scheduled, the following are the results for **Question No. 2** as reported by the county election superintendent are as follows:

YES 50.44%	The Mayor and Council for the City of Calhoun, Georgia should begin procedures to amend or modify the present municipal charter to provide for an increase of the number of serving members of the City Council from the present number of four (4) elected by “post” designation to six (6) members elected “at large?”
NO 49.56%	
585 votes reported	

NOW THEREFORE, be it resolved by the governing authority formally now requests that the elected member of the General Assembly for the district including the City initiate immediate action to enact the required Local Law to amend the current provisions of the municipal charter to

CITY OF CALHOUN

RESOLUTION CALLING FOR ENACTMENT OF A LOCAL LAW
 DURING THE NEXT LEGISLATIVE SESSION
 OF THE GENERAL ASSEMBLY TO MODIFY
 THE MUNICIPAL CHARTER TO ENACT TERM LIMITS
 AND ADD ADDITIONAL COUNCIL MEMBERS IN ACCORDANCE
 WITH THE RESULTS OF THE NON-BINDING
 REFERENDUM BALLOT QUESTIONS
 IN THE NOVEMBER 7, 2017 ORDINARY MUNICIPAL ELECTION

reflect the electorate results from the November 7, 2017 vote, to wit:

- (a) Section 2-101. - Creation; number; term of office; and
- (b) Section 3-102. - Regular elections; time for holding; manner of election; voting posts; nonpartisan elections.

SO RESOLVED IN THE OPEN, PUBLIC, AND REGULARLY SCHEDULED MEETING this 13th day of November, 2017.

CITY OF CALHOUN, GEORGIA

BY:

JAMES F. PALMER, MAYOR

DAVID HAMMOND

AL EDWARDS

MATT BARTON

JACKIE PALAZZOLO

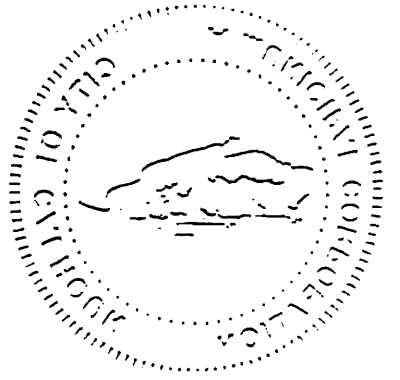
ATTEST:

SHARON NELSON, CMC
Clerk of the City of Calhoun, Ga.



CITY OF CALHOUN

RESOLUTION CALLING FOR ENACTMENT OF A LOCAL LAW DURING THE NEXT LEGISLATIVE SESSION OF THE GENERAL ASSEMBLY TO MODIFY THE MUNICIPAL CHARTER TO ENACT TERM LIMITS AND ADD ADDITIONAL COUNCIL MEMBERS IN ACCORDANCE WITH THE RESULTS OF THE NON-BINDING REFERENDUM BALLOT QUESTIONS IN THE NOVEMBER 7, 2017 ORDINARY MUNICIPAL ELECTION



Notes on 4th Qtr. 2017 Financial Statements -

General:

- 1 Local Option Sales Tax - We ended the year with collections of \$82k in excess of budget in LOST.
- 2 Excise Taxes - All types of excise tax came in over budget. Ins. Premium tax is \$25k over the amended budget and \$102k over the original budget. Beer tax is \$10k over budget as well.
- 3 Licenses & Permits - We received \$27k more in Building permits than budgeted as we collected for one of the new hotels and various other entities that were larger than normal.
- 4 Intergovernmental - We received \$23k from the state for reimbursement on three HVAC systems for the library, as well as other small increases.
- 5 Charges for Services - There was \$23k more in maintenance internal work orders than budgeted.
- 6 Fines & Forfeitures - Court fines continue to decrease.
- 7 Municipal Court - Legal fees were originally budgeted at \$24k, they were amended to \$181k and the actual fees paid were \$216,403.
- 8 Auditorium - \$200k was given to the school for renovation of the auditorium.
- 9 Library - In transferring the employees to the regional board, there were some final payroll & legal expenses.
- 10 Downtown Development - The budget was not adequate for internal work orders needed in Downtown Development. There were also some additional supplies and legal costs.
- 11 Airport - We were reimbursed by the Airport for the additional expenditures they incurred during the year.
- 12 Traffic Engineering - An additional stretch of road was paved and asphalt was purchased in the Traffic Engineering department along with additional matching funds of a \$30k grant.
- 13 Transfers out - Transfers out are comprised of Golf - \$182k, Recreation - \$471k, Golf Debt Service - \$368k, SPLOST for excise tax - \$73k & transfers of labor & machinery hours to utilities - \$4k.

Water/Sewer:

- 1 Interest Expense - The additional interest expense was a net of the issuance costs of \$66k and the interest savings of \$22k when we issued the 2016 W/S Bonds and paid off some GEFA debt at higher rates. This also affected the amount of principal that we paid in this year.
- 2 Capital & Grant Proceeds - We were unable to get all of our capital plans completed during the year. Pisgah Sewer, the 2" Galv. Project, the S. Calhoun Bypass, Miller's Ferry Loop, and the Clarifier & Splitter project were not complete at year end. We also had some machinery that had not arrived. The delay of these projects also affects when we receive the funding from GEFA.

Electric:

- 1 MEAG Year End Settlement - We use conservative budgeting as we never know what we will receive.
- 2 Other expenses - The \$135k operating and \$25k generator contingencies were not utilized.

Telecom:

- 1 Sales - The BEAR payment that is revenue flow-through decreased, but is offset in decreased expense in "Other

Expense." We did receive these funds but had to turn around and pay them out in full.

- 2 Personal Services - There was some overlap with one employee retiring and another being trained.
- 3 Capital - It appears capital was not spent, but the work orders were not recorded until period 13. At year end, a total of \$137k spent on capital.

Utility Internal Service Fund:

- 1 Customer Service - A long term employee retired at a higher rate of pay in August and the replacement did not take health insurance. Another employee chose not to as well.
- 2 Capital - Sensus upgrade - \$27k, modifications to customer service - \$8k, five new heat pumps - \$57k & 2017 F150 - \$25k.

Memorandum of Understanding

CITY OF CALHOUN

&

GORDON COUNTY GOVERNMENT

An Agreement to work jointly in achieving goals and objectives relating to the Georgia DNR Trail Grant Program in order to develop one mile of trail from the Rivers to Ridge Master plan.

SCOPE OF WORK:

To pursue funding for the "Miracle Mile" which is an established section of the Rivers to Ridge Trail Master plan. The Rivers to Ridge Trail master plan has been adopted by the City of Calhoun – Mayor and Council and the Gordon County Government – Board of Commissioners as a working document.

ENTITIES

City of Calhoun and Gordon County Government are both local government bodies that will work together in such a manner of a formal agreement or indenture in such a manner that would promote a genuine atmosphere of collaboration and alliance in the support of an effective and efficient partnership and leadership meant to maintain, safeguard and sustain sound and optimal managerial, financial and administrative commitment with regards to all matters related to the project.

FUNDING

The City of Calhoun and Gordon County Government have agreed by written resolution to meet the required 20% match of overall project cost. The maximum grant amount is \$200,000.

TIMELINE

All services will be provided and deliverables completed within the project period which will be two years as set in the project agreement. Application process will end December 2018; projects can begin January 2019 with completion date of 2021.

DELIVERABLES

- Resolutions adopted by the governing entities authorizing the application and committing all matching funds required to complete the project
- Preliminary site plan
- Location map
- Pre-application form signed by chief elected official from both City of Calhoun and Gordon County Government
- Letter of intent signed by chief elected official from both City of Calhoun and Gordon County Government

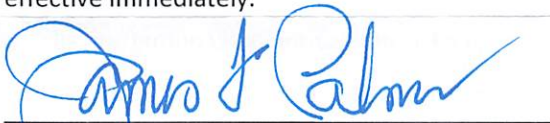
SUMMARIZATION

The City of Calhoun and Gordon County Government have mutually acknowledged and agreed to the following

- The parties shall work together in a cooperative and coordinated effort, and in such a manner and fashion to bring about the achievement and fulfillment of the goals and objectives of this project.
- It is not the intent of this Memorandum of Understanding to restrict the parties to this agreement from their involvement or participation with any other public or private individuals, agencies or organizations.
- The parties of this Memorandum of Understanding shall mutually contribute and take part in any and all phases of the planning and development of this project, to the fullest extent possible.
- It is not the intent or purpose of this Memorandum of Understanding to create any rights, benefits and/or trust responsibilities by or between the parties.
- The Memorandum of Understanding shall in no way hold or obligate either Party to supply or transfer funds to maintain and/or sustain the project.
- Should there be any need or cause for the reimbursement or the contribution of any funds to or in support of the project, it shall then be controlled in accordance with Georgia governing laws, regulations and/or procedures.
- The parties to this Memorandum of Understanding have the right to individually or jointly terminate their participation in this agreement provided that a minimum of 30 days advanced written notice is delivered to the other party.
- Upon the signing of this Memorandum of Understanding by both parties, this agreement shall be in full force and effect.

The signing of this Memorandum of Understanding does not constitute a formal undertaking, and as such it simply intends that the signatories shall strive to reach, to the best of their abilities, the goals and objectives stated in this memorandum of understanding.

This agreement shall be signed by the City of Calhoun and Gordon County Government and shall be effective immediately.



CITY OF CALHOUN

11-15-17

DATE



GORDON COUNTY GOVERNMENT

11-7-17

DATE

City of Calhoun
GENERAL FUND
Budget to Actual Report - Modified Accrual Basis
For the Twelve Months Ended June 30, 2017

Revenues	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% USED
Property Tax & Intangibles	\$ (1,699,300)	\$ (1,703,477)	\$ (1,692,370)	99%
Franchise Tax	(2,156,809)	(2,156,809)	(2,108,916)	98%
Local Option Sales Tax	(2,165,000)	(2,165,000)	(2,246,573)	104%
Excise Taxes	(2,446,300)	(2,560,160)	(2,610,972)	102%
Licenses & Permits	(262,350)	(270,696)	(297,898)	110%
Intergovernmental	(514,716)	(632,985)	(690,494)	109%
Charges for Services	(277,920)	(277,920)	(315,802)	114%
Fines and Forfeitures	(366,286)	(366,286)	(307,163)	84%
Rents/ Royalties	(3,544,906)	(3,544,906)	(3,521,877)	99%
Other Revenues	(11,000)	(11,000)	(12,473)	113%
Total Revenues	<u>(13,444,587)</u>	<u>(13,689,239)</u>	<u>(13,804,538)</u>	101%
Expenditures				
Mayor and Council	268,012	183,510	186,836	102%
Elections	200	556	859	155%
City Administrator	681,705	722,416	723,195	100%
Tax Administrator	75,870	75,870	70,485	93%
General Teller	59,070	59,070	58,766	99%
Human Resources	156,146	156,146	162,740	104%
Risk Management	4,750	4,750	3,649	77%
General Admin	<u>1,245,753</u>	<u>1,202,318</u>	<u>1,206,530</u>	100%
Municipal Court	310,413	467,253	498,115	107%
Custody of Prisoners	67,500	17,500	14,842	85%
Court Services	<u>377,913</u>	<u>484,753</u>	<u>512,957</u>	106%
Welfare Related	68,234	68,394	67,632	99%
Auditorium	107	107	200,105	187014%
Depot	22,756	38,595	41,838	108%
Community Center	8,128	27,228	24,976	92%
Library	321,767	378,445	403,179	107%
Community Services	<u>420,992</u>	<u>512,769</u>	<u>737,730</u>	144%
Regulatory Inspections and Enforcement	390,919	341,124	361,657	106%
Downtown Development	107,689	122,872	134,195	109%
Airport	225,916	234,495	247,809	106%
Community Development	<u>724,524</u>	<u>698,491</u>	<u>743,661</u>	106%
Police Administration	395,056	392,569	387,334	99%
Detectives	598,233	596,920	586,521	98%
Patrol	2,498,406	2,572,357	2,578,856	100%
Special Operations	409,373	407,368	403,143	99%
Court Services & Enforcement	68,393	68,393	60,961	89%
Police Dispatching	117,406	117,406	121,330	103%
Police Department	<u>4,086,867</u>	<u>4,155,013</u>	<u>4,138,145</u>	100%

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% USED
General Fund				
Fire Administration	211,293	216,768	221,473	102%
Firefighting	2,726,100	2,737,001	2,754,348	101%
Fire Inspection	150,438	151,431	151,164	100%
Fire Training Center	93,256	96,356	93,566	97%
Fire Dispatching	58,703	58,703	60,665	103%
Fire Stations and Buildings	14,030	10,918	9,337	86%
Fire Department	<u>3,253,820</u>	<u>3,271,177</u>	<u>3,290,553</u>	101%
Animal Control Admin.	66,167	66,557	69,016	104%
Animal Control	89,590	89,384	88,035	98%
Highways & Streets Admin.	118,214	119,656	123,373	103%
Highways & Streets	958,230	928,474	885,019	95%
Street Cleaning	86,202	91,413	92,586	101%
Street Lighting	187,500	201,640	201,544	100%
Traffic Engineering	291,703	349,166	376,704	108%
Maintenance and Parks	447,177	428,678	389,796	91%
Cemetery	175,453	175,268	172,729	99%
Parks Beautification	4,900	4,900	4,836	99%
Public Works	<u>2,425,136</u>	<u>2,455,136</u>	<u>2,403,638</u>	98%
Total Expenditures	<u>12,535,005</u>	<u>12,779,657</u>	<u>13,033,214</u>	102%
Excess of Revenues (Over) Under Expenditures	(909,582)	(909,582)	(771,324)	
Other Financing Sources (Uses)				
Sale of Assets	(10,500)	(10,500)	-	0%
Investment Income / Loss	(52,725)	(52,725)	(19,587)	37%
Transfer in	(165,726)	(165,726)	(145,996)	88%
Transfer out	1,138,533	1,138,533	1,098,369	96%
Total Other Financing Sources (Uses)	<u>909,582</u>	<u>909,582</u>	<u>932,786</u>	103%
Net Change in Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 161,462</u>	

City of Calhoun
Budget to Actual Report- Modified Accrual Basis
SPECIAL FUNDS-GENERAL GOVERNMENT
For the Twelve Months Ended June 30, 2017

SPECIAL FUNDS	BUDGET	ACTUAL REVENUES	% USED	ACTUAL EXPENDI- TURES/ EXPENSES	% USED	NET CHANGE IN FUND BALANCE/ NET (INCOME) LOSS
UDAG	\$ (32,250)	\$ (41,877)	129.9%	\$ 2,500	7.8%	\$ (39,377)
Confiscated Assets	(10,250)	(115,072)	1122.6%	33,797	329.7%	(81,274)
Hotel-Motel	(752,711)	(759,241)	100.9%	759,241	100.9%	-
Recreation	(1,159,510)	(1,265,163)	109.1%	1,268,485	109.4%	3,322
<i>Program Revenues</i>	(595,418)	(695,451)	116.8%			
<i>Gen. & Hotel/Motel Transf.</i>	(564,092)	(569,712)	101.0%			
SPLOST 2011	(3,094,023)	(1,378,187)	44.5%	1,457,346	47.1%	79,159
SPLOST 2005	(3,465,000)	(6,624)	0.2%	2,098,361	60.6%	2,091,737
School SPLOST	-	(876,194)	0.0%	876,194	0.0%	-
SPLOST Debt Svc. - Schools	(3,682,659)	(3,745,519)	101.7%	2,360,469	64.1%	(1,385,051)
Golf G. O. Debt	(367,635)	(367,635)	100.0%	367,635	100.0%	-
Golf Fund	(823,213)	(931,667)	113.2%	743,045	90.3%	(188,622)
Solid Waste	(771,606)	(803,164)	104.1%	784,355	101.7%	(18,810)
Municipal Court	(600,000)	(451,112)	75.2%	451,112	75.2%	-
Totals	\$ (14,758,857)	\$ (10,741,455)		\$ 11,202,539		\$ 461,085

City of Calhoun
WATER & SEWER DEPARTMENT
 Budget to Actual Report - Modified Accrual Basis
 For the Twelve Months Ended June 30, 2017

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (16,507,547)	\$ (16,606,482)	100.6%
Cost Recovery/Install	(354,538)	(529,124)	149.2%
Late Penalties	(142,450)	(171,440)	120.4%
Permits / Fees / Fines	(139,276)	(156,983)	112.7%
Sprinkler Charges	(320,000)	(333,394)	104.2%
Other	(151,489)	(152,474)	100.7%
Total Operating Revenues	<u>(17,615,300)</u>	<u>(17,949,897)</u>	101.9%
OPERATING EXPENSES			
Personal Services	3,830,564	3,754,517	98.0%
Contractual Services	2,821,945	2,496,118	88.5%
Supplies	3,620,005	3,305,194	91.3%
Other	2,563,787	2,166,981	84.5%
Total Operating Expenses	<u>12,836,301</u>	<u>11,722,810</u>	91.3%
Net Operating Income	(4,778,999)	(6,227,088)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	(37,044)	(27,545)	74.4%
Interest Expense	483,378	527,909	109.2%
Principal Expense	2,208,189	2,089,673	94.6%
Capital Expense	7,212,034	4,129,142	57.3%
Transfers Out	1,860,499	1,081,605	58.1%
Transfers In	(4,230,999)	(3,128,361)	73.9%
Recovery of Bad Debts	(3,662)	(12,108)	330.6%
Sale of Assets	-	(61,362)	0.0%
Grant Proceeds	(2,713,396)	(594,946)	21.9%
Total Non-operating Revenues & Expenses	<u>4,778,999</u>	<u>4,004,007</u>	83.8%
NET INCOME	<u>\$ -</u>	<u>\$ (2,223,081)</u>	

City of Calhoun
Water Department
 Budget to Actual Report - Modified Accrual Basis
 For the Twelve Months Ended June 30, 2017

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (11,171,200)	\$ (11,416,699)	102.2%
Cost Recovery/Install	(319,538)	(348,704)	109.1%
Late Penalties	(111,000)	(124,724)	112.4%
Permits / Fees / Fines	(139,276)	(156,913)	112.7%
Sprinkler Charges	(320,000)	(333,394)	104.2%
Other	(141,277)	(143,780)	101.8%
Total Operating Revenues	<u>(12,202,291)</u>	<u>(12,524,214)</u>	102.6%
OPERATING EXPENSES			
Personal Services	2,316,243	2,305,915	99.6%
Contractual Services	1,943,032	1,660,619	85.5%
Supplies	2,395,845	2,160,430	90.2%
Other	1,588,106	1,376,275	86.7%
Total Operating Expenses	<u>8,243,226</u>	<u>7,503,239</u>	91.0%
Net Operating Income	(3,959,065)	(5,020,975)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	(27,650)	(21,103)	76.3%
Interest Expense	282,629	301,244	106.6%
Principal Expense	889,584	850,294	95.6%
Capital Expense	3,669,739	2,214,240	60.3%
Transfers Out	1,860,499	1,081,341	58.1%
Transfers In	(1,034,500)	(1,871,438)	180.9%
Sale of Assets	-	(46,602)	0.0%
Recovery of Bad Debts	(2,842)	(6,190)	217.8%
Grant Proceeds	(1,678,394)	(565,561)	33.7%
Total Non-operating Revenues & Expenses	<u>3,959,065</u>	<u>1,936,225</u>	48.9%
NET INCOME	<u>\$ -</u>	<u>\$ (3,084,751)</u>	

City of Calhoun
Sewer Department
 Budget to Actual Report - Modified Accrual Basis
 For the Twelve Months Ended June 30, 2017

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (5,336,347)	\$ (5,189,783)	97.3%
Cost Recovery/Install	(35,000)	(180,420)	515.5%
Late Penalties	(31,450)	(46,717)	148.5%
Permits / Fees / Fines	-	(70)	-
Other	(10,212)	(8,693)	85.1%
Total Operating Revenues	<u>(5,413,009)</u>	<u>(5,425,683)</u>	100.2%
OPERATING EXPENSES			
Personal Services	1,514,321	1,448,602	95.7%
Contractual Services	878,913	835,499	95.1%
Supplies	1,224,160	1,144,764	93.5%
Other	975,681	790,706	81.0%
Total Operating Expenses	<u>4,593,075</u>	<u>4,219,571</u>	91.9%
Net Operating Income	(819,934)	(1,206,113)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	(9,394)	(6,442)	68.6%
Interest Expense	200,749	226,665	112.9%
Principal Expense	1,318,605	1,239,379	94.0%
Capital Expense	3,542,295	1,914,902	54.1%
Transfers Out	-	264	-
Transfers In	(3,196,499)	(1,256,923)	39.3%
Sale of Assets	-	(14,760)	-
Recovery of Bad Debt	(820)	(5,918)	721.7%
Grant Proceeds	(1,035,002)	(29,385)	2.8%
Total Non-operating Revenues & Expenses	<u>819,934</u>	<u>2,067,782</u>	252.2%
NET LOSS	<u>\$ -</u>	<u>\$ 861,670</u>	

City of Calhoun
ELECTRIC FUND
 Budget to Actual Report - Modified Accrual Basis
 For the Twelve Months Ended June 30, 2017

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (37,495,365)	\$ (36,137,857)	96.4%
MEAG Year End Settlement	(300,000)	(1,550,517)	516.8%
Rent/Other	(24,200)	(24,500)	101.2%
Late Penalties	(140,000)	(139,650)	99.7%
Pole Rental	(100,000)	(103,022)	103.0%
Storm Assistance Reimbursement	-	(117,949)	-
Miscellaneous	(73,100)	(72,643)	99.4%
Total Operating Revenues	<u>(38,132,665)</u>	<u>(38,146,137)</u>	100.0%
OPERATING EXPENSES			
Personal Services	1,342,899	1,400,289	104.3%
Contractual Services	4,091,008	4,028,730	98.5%
Supplies	31,851,644	29,458,505	92.5%
Other	856,576	668,230	78.0%
Total Operating Expenses	<u>38,142,127</u>	<u>35,555,754</u>	93.2%
Net Operating Income	9,462	(2,590,384)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	(93,800)	(53,040)	56.5%
Interest Revenue Interfund	(19,470)	(19,470)	100.0%
Capital Expense	591,000	464,626	78.6%
Sale of Assets	-	(11,599)	-
Meag Trust Account	(480,000)	(522,881)	108.9%
Transfers Out	53,321	68,832	129.1%
Transfers In	(60,513)	(33,249)	54.9%
Total Non-operating Revenues & Expenses	<u>(9,462)</u>	<u>(106,781)</u>	-1128.5%
NET INCOME	<u>\$ -</u>	<u>\$ (2,697,165)</u>	

City of Calhoun
TELECOMMUNICATIONS FUND
 Budget to Actual Report-Modified Accrual Basis
 For the Twelve Months Ended June 30, 2017

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (1,205,148)	\$ (1,114,828)	92.5%
Late Penalties	(2,500)	(9,270)	370.8%
Miscellaneous	-	(2,138)	-
Total Operating Revenues	<u>(1,207,648)</u>	<u>(1,126,236)</u>	93.3%
OPERATING EXPENSES			
Personal Services	302,028	321,073	106.3%
Contractual Services	345,705	326,519	94.5%
Supplies	106,950	84,177	78.7%
Other	197,344	74,792	37.9%
Total Operating Expenses	<u>952,027</u>	<u>806,561</u>	84.7%
Net Operating Income	(255,621)	(319,675)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	(4,100)	(5,129)	125.1%
Interest Expense	6,940	6,940	100.0%
Principal Expense	110,955	110,955	100.0%
Capital Expense	130,000	39,779	30.6%
Transfers Out	13,826	13,826	100.0%
Transfers In	(2,000)	(14,865)	743.2%
Total Non-operating Revenues & Expenses	<u>255,621</u>	<u>151,506</u>	59.3%
NET INCOME	<u>\$ -</u>	<u>\$ (168,169)</u>	

City of Calhoun
UTILITY INTERNAL SERVICE FUND
 Budget to Actual Report - Modified Accrual Basis
 For the Twelve Months Ended June 30, 2017

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Indirect Cost Allocations - Service Fees - General	\$ (446,329)	\$ (446,329)	100.0%
Indirect Cost Allocations - Service Fees - Utilities	(2,694,568)	(2,694,568)	100.0%
Miscellaneous	<u>(39,600)</u>	<u>(40,864)</u>	103.2%
Total Operating Revenues	<u>(3,180,497)</u>	<u>(3,181,761)</u>	100.0%
OPERATING EXPENSES			
Utilities Administration	337,711	332,893	98.6%
Finance	645,395	641,361	99.4%
Utility Tellers	203,928	199,274	97.7%
Purchasing	117,013	113,286	96.8%
Engineering	492,238	478,849	97.3%
Work Order Dispatch	94,980	96,870	102.0%
GIS	194,688	198,914	102.2%
Customer Service	218,148	186,742	85.6%
Meter Reading	370,899	342,919	92.5%
Billing	<u>355,567</u>	<u>350,273</u>	98.5%
Total Operating Expenses	<u>3,030,567</u>	<u>2,941,381</u>	97.1%
Net Income Before Non-operating Items	(149,930)	(240,380)	
NON-OPERATING REVENUES & EXPENSES:			
Principal Expense	73,812	73,812	100.0%
Interest Expense	6,518	6,518	100.0%
Capital Expense	30,000	115,729	385.8%
Transfers In	-	(3,477)	-
Transfers Out	<u>39,600</u>	<u>39,600</u>	100.0%
Total Non-Operating Revenues & Expenses	<u>149,930</u>	<u>232,182</u>	154.9%
NET INCOME	<u>\$ -</u>	<u>\$ (8,198)</u>	

Addendum to Probation Services Agreement

1. Section A. (4) of the Probation Supervision Agreement is amended to provide that any employee of SSI who provides service to probationers, or has access to probation records, or who has telephone or face-to-face contact with probationers under Georgia supervision, or access to probationer data, shall be in compliance with, and meet the requirements of, the provisions of Georgia Department of Community Supervision Rule 105-2-09.

2. Section A. (4) of the Probation Supervision Agreement is further amended to provide that all personnel of SSI shall have training that is in compliance with, and meets the requirements of, the provisions of Georgia Department of Community Supervision Rule 105-2-12.

3. Section A. (1) of the Probation Supervision Agreement is amended to provide that SSI shall comply with procedures for fines, fees, pay only cases, restitution, and GCVEF payments as mandated by O.C.G.A. § 17-15-13.

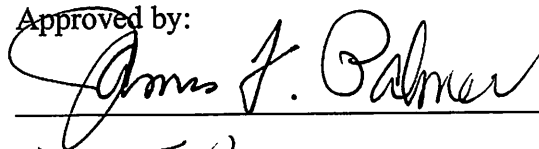
4. Section I of the Probation Supervision Agreement is amended to strike the sentence reading: "Hereafter, this Agreement shall automatically renew each year thereafter on the 13th day of August four (4) additional years, unless otherwise terminated under the provisions as set forth herein" and replace that sentence with: "This Agreement shall terminate on August 13, 2022, unless otherwise terminated under the provisions as set forth herein."

SSI



Supervision Services, Inc.

Approved by:



James F. Palmer Mayor City of
Calhoun, Ga.

_____, Judge

Municipal Court of Calhoun