

**CITY OF CALHOUN  
REGULAR CITY COUNCIL MEETING  
DEPOT COMMUNITY ROOM  
109 SOUTH KING ST  
July 11, 2011 7:00 P.M**

**MINUTES**

**PRESENT: James F. Palmer, Mayor  
Al Edwards, Mayor Pro Tem  
George Crowley, Councilman  
David Hammond, Councilman  
Matt Barton, Councilman**

**ALSO: Eddie Peterson, City Administrator  
Bill Bailey, City Attorney  
Larry Vickery, Director of Utilities  
Paul Worley, Deputy Clerk  
Jeff DeFoor, Electric Dept. Superintendent  
Brad Carrick, Telecommunications Superintendent**

1. Mayor Palmer called the meeting to order and welcomed everyone in attendance.
  - A. Councilman Crowley gave the invocation.
2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. Councilman Hammond made a motion to approve the agenda, Councilman Crowley seconded the motion. All voted aye, motion approved.
4. Councilman Crowley made a motion to approve the minutes of the June 20<sup>th</sup>, 2011 City Council Meeting. Councilman Barton gave a second with all voting aye, motion approved.
5. **Mayor's Comments:**
  - A. Mayor Palmer reminded the public that there will be a public hearing for the Annexation and Zoning request of R-1B at a location of 110 Meadowbrook Road for William Price and Alan Price. The public hearing will be August 8<sup>th</sup>. The ZRC will meet on July 28<sup>th</sup>, and ZAB will meet on August 4<sup>th</sup>.

- B. Mayor Palmer reminded the public that there will be a public hearing for the Zoning Change request for PFW Properties, Inc. from Industrial (IND-G) to Commercial (C-2) for property located at 445 Elm Street which contains 1.84 acres. The public hearing will be on August 8<sup>th</sup>. The ZRC will meet on July 28<sup>th</sup>, and the ZAB will meet on August 4<sup>th</sup>.
- C. Mayor Palmer congratulated the Historic Preservation Committee and the Main Street Program for their hard work and contribution involving the Calhoun Downtown Historic District being entered into the National Register of Historic Places.

**6. Council Comments:**

- A. Councilman Edwards gave the June reports as follows:

**1) Police Department**

- Made 799 cases with 3 DUI's
- Fines collected by Municipal Court - \$62,764.00
- Issued 781 warnings
- Investigated 58 highway accidents, 36 private property accidents
- Provided 70 escorts
- Files 1,405 incident reports
- Responded to 268 alarms
- Patrolled 44,069 miles
- Responded to 5,003 calls for service by E-911

**2) Fire Department**

- Responded to 136 calls for service, 8 fire incidents for damages
- Responded to 0 Overpressure rupture, explosion, overhear
- Responded to 80 medical service calls with 68 patients and 0 death
- Responded to 22 hazardous conditions incidents
- Responded to 20 false alarms, 4 good intent, 0 severe weather & natural disaster, and 0 special incident calls
- All personnel are working on required Core Competencies

**3) Fire Inspection Department**

- 304 total reported activities/inspections which included 13 annual inspections, 7 new business inspections, 55 requested inspections, 17 follow-up or re-inspections, 0 burn-site inspections; 1 plan review, 0 sprinkler permit issued, and 211 consultations
- Inspectors & firefighters conducted Fire Extinguisher classes at Henkel Corporation.
- Conducted a fire prevention program at American Home Showplace.
- Lt. Dooley attended LEPC meeting.

- Lt. Duvall worked up potential new fuel depot information.
- Lt. Dooley attended the city safety meeting and completed the monthly city safety inspection.

**4) Main Street Program**

- The third concert at the BB&T Park will be July 15<sup>th</sup> from 7:00-10:00.

**5) Zoning Advisory Board**

- The ZAB meet on July 7, 2011 to discuss the annexation and zoning request of Martin and Mary Vaughn of 104 E. Forty Dr.

**B. Councilman Barton gave the June reports as follows:**

**1) Street Department**

- Placed 23 new street signs.
- Completed 27 shop and 24 street department work orders.
- Removed trees and large limbs that had fallen on Jones Road, Jolly Road, and at Calhoun High School.
- Repaired pot holes at various locations around the city using approximately 12 tons of asphalt.
- Performed maintenance on the bike trail off of Kirby Road.
- Inspected and maintained approximately 98 miles of streets and storm drainage
- Removed an old rock wall on McConnell Road in preparation for a new wall to be poured.
- Installed new wood chips on the playgrounds at the recreation department.

**2) Cemetery Department**

- Performed routine maintenance on Fain and Chandler Cemetery
- Supervised the opening and closing of 12 grave sites.
- Sold 5 new grave spaces

**3) Rabies Control**

- Housed 34 dogs, and 15 cats.
- Issued 7 warnings
- Answered 69 customer calls

**4) Parks Department**

- The Parks Department grounds crew picked up litter, hauled garbage to the dump, books from the library and maintained records at records room.
- Kept up maintenance on all equipment.
- Cleaned City Hall at weekly intervals.
- The building and maintenance crew performed routine maintenance on designed city buildings and all fountains

**5) Safety Committee**

- Safety topic- working in hot environments
- Safety Inspection-water construction department
- Accidents- Vehicle Accident-0
- Workers Comp-4: water construction-2, maintenance-1, administration-1

**6) Recreation Department**

- Baseball and Softball: All-Star teams were selected and participated in the GRPA District tournaments June 20-28. GRPA district winners were Flea Girls (7-8) - District 5 Champions, Mite Girls (9-10) - District 5 Runner-up, and Midget Boys (11-12) - District 5 Runner-up.
- RTS Softball: Finished as runner-up in the GRPA 5<sup>th</sup> District Softball tournament in Rome. RTS participated in the GRPA State tournament in Gainesville June 25<sup>th</sup>.
- There were 2,261 visits to the pool for the month of June. Six pool parties were held over the month. Calhoun Barracudas hosted swim meets on June 9, 13, and 16.
- Hosted the ASA 18A Georgia Association berth tournament June 11-12, 2011. There were 12 teams that participated in this tournament.
- Fall registration dates: Football/cheerleading-July 25-August 12, Soccer-August 1-19, Youth Baseball/Softball- Instructional League- August 1-19.

C. Councilman Crowley gave the June report as follows:

**1) Water Treatment Plant Facility**

- Pumped a total of 332,960,000 gallons of water for a daily average of 11,098,666 gallons.
- The Brittany Drive Treatment Plant produced 45.3% of the City's potable water for the month, and Big Springs – 16,640,000
- Rainfall 3.96

**2) Waste Water Treatment Plant Facility**

- Treated a daily average of 4.872 MGD, with an average BOD effluent of 6, average suspended effluent of 11, and an average COD of 55.

**3) Water Distribution**

- 2 Water connections, 29 water service leaks repaired, 28 water main leaks repaired, 1 fire hydrant repaired, 6 change out of meters, 36 utility locates called in for work orders, 411 utility located, and 127 misc. calls
- Began work on Hwy 53 and Hwy 41 intersection water line relocations and replacing- 65% by the end of the month.
- Began installing 2,100 ft. of 6" PVC pipe along Oak Knoll Road for a line extension to serve 5 new water connections- 50% complete.

**4) Waste Water Collection**

- 900' Sanitary Sewer Services TV inspected, 314 utility located completed, 2 lift station repairs completed, 6,800' sanitary sewer lines cleaned, 96 manholes opened and inspected
- Worked during month assisting on Brittany Drive Project.
- Replaced 200ft. of 8" sewer main along Hwy. 53 and Hwy. 41 intersection for road improvements.
- Assisted Water Dept. in replacing and relocating water lines.
- Performed pre-audit inventory of sewer construction shop.
- Performed inventory with City Auditors.

**5) Building Inspection Department**

- Issued 22 permits for an estimated cost of \$536,567.00 This included 0 grading permit, 0 new residential, 1 new commercial, 0 commercial remodeling, 1 residential plumbing, 1 commercial electrical, 6 residential electrical, 5 sign permits, and 0 NOI.

D. Councilman Hammond gave the June report as follows:

**1) Electric Department**

Long Term Projects under Construction

- The utilities construction crews continue to be supported by electric maintenance personnel as needed to maintain all Water Dept. and Treatment plants and controls.
- Phase II of the System Loss Program for 2010-2011 will be accelerated this summer once our GIS mapping updates are completed. Our consultant, Power Engineering, has updated the system relay and

protection coordination data for the newly constructed Engineered Floors circuits. Remaining circuits are under study.

- The new water treatment project is underway with the relocation of the existing 600 amp Electrical service and the addition of a new 600 amp electrical service.

#### Projects and Maintenance under construction

- The Electric department continues to communicate with Calhoun Schools Construction Team for the new school. Engineering is underway for outdoor lighting, electric distribution line relocation, underground conversion of existing facilities, and the possibility of Total Electric construction. Phase I Construction has begun with disconnection of utilities at selective facilities. On July 6<sup>th</sup> examples of new energy efficient LED type lighting and fixtures were brought to the Eastside School complex for evaluation.
- The Electric Department continues to work with GDOT Intersection Improvements. The City of Calhoun has installed 5 concrete poles and transferred other facilities for this project. The DOT intersection widening of Red Bud and College Streets is under construction as well. Two of the intersections have been redesigned and re-estimated. The addition of concrete poles on West Line St. at River St. and 53 Hwy. at River St. are complete. The intersection of 53 and 41 is in the process of material acquisition and construction is scheduled to begin the week of July 18.
- An Industrial Efficiency Analysis was completed at Apache Mills manufacturing facility. Several potentially cost-effective opportunities for improving energy efficiency and reducing energy related cost were documented. The analysis was performed by City personnel and supported by the Electric Cities engineering staff.

#### Work orders in process or completed

- Street and security lighting-32
- New business and maintenance-37
- After hours trouble and callouts-28
- City electrical maintenance-19
- Meter maintenance/replacement- 5
- New customer meter sets- 9
- Monthly total system locate tickets processed- 177

The Electric system purchased 40,477,966 Kwh in June. This is an increase of 9% from last month, 18% over 2010, and 48% over 2009.

This is the second highest amount of energy ever purchased by the City of Calhoun. The record was set in August of 2005 for 40,546,161 Kwh.

**2) Telecommunications Departments:**

- Started fiber construction for new internet customer on Marine Drive.
- Upgraded test environment on financial software.
- Completed update of USA software for the police department. Working with USA to resolve loss of full printing ability.
- Finished evaluation of wireless equipment. Performance is adequate for local use.
- Finished new consumption and revenue reports that eliminate the need for manual calculations to summarize monthly totals.
- Opened 55 and closed 77 work orders.

**3) Geographic Information Systems:**

- Completed geo-coding billing addresses to physical addresses.
- Completed first phase of water data cleanup.
- Started water meter location cleanup.
- Continue updating electrical circuit phasing field verification and process GPS field locations for updates.
- Worked with Engineering to map wastewater infiltration test results.
- Mapped high and low pressure zones on water system.
- Continued mapping fire hydrant and hydrant valve locations.
- Updated city website.

**4) Northwest Georgia Regional Commission**

- Two meeting were held during the month.
- First meeting dealt with the assessment of the Emerson sports project. This is a billion dollar project that will have regional economic impact.
- The second meeting dealt with the Transportation SPLOST vote coming up in Nov. of 2012. Calhoun and Gordon County had most of their projects included in the project list, including the South Calhoun bypass.

**7. Public Hearings and Comments:**

- A. Mayor Palmer opened the public hearing for the Annexation and Zoning request of R-1 for a location of 104 E. Forty Dr. by Martin and Mary Vaughn.
- Eddie Peterson stated all notifications have been placed and all the requirements have been met for advertising.
  - Councilman Edwards gave the report for the Zoning Advisory Board (ZAB) which met on July 7<sup>th</sup>. Councilman Edwards stated that there is an issue with providing adequate fire protection. The Vaughns were made aware that if they were annexed into the City, the City Fire Department could not provide the same type of protection offered to most other residents due to the distance from the nearest hydrant. The Vaughns said that they were fully aware of the limitations created by the

distance to the nearest hydrant. (acknowledgement letter attached)  
Councilman Edwards then stated that it was the recommendation of the ZAB to grant the annexation and zoning request.

- Mayor Palmer asked if there were any other questions/comments, there were none.
  - Councilman Edwards made a motion to grant the annexation request. Councilman Hammond gave a second with all voting aye, motion approved.
  - Councilman Edwards made a motion to grant the R-1 zoning request. Councilman Crowley gave a second with all voting aye, motion approved.
- B. Mayor Palmer opened the public hearing for a class A beer package license request from Yogesh Patel, manager, D/B/A Food Mart and Tobacco, for a location of 1402 US Hwy-41 Calhoun, GA.
- Eddie Peterson stated all notices have been properly placed and given.
  - Mayor Palmer asked for any comments from the applicant or the public.
  - There were no comments and the public hearing was closed
  - Councilman Crowley made a motion to approve the class A beer package license. Councilman Edwards gave a second with all voting aye, motion approved.
- C. Mayor Palmer stated that the Mayor and Council have reviewed and discussed Exhibit C in the Personnel Ordinance memo which establishes a General Government Division and a Utility Division. Exhibit C also eliminates the Utility Commission.
- Mayor Palmer opened the public hearing.
  - Mayor Palmer asked for further comments, there were none.
  - Mayor Palmer closed the public hearing.
  - Councilman Crowley made a motion to approve the personnel ordinance (Exhibit C). Councilman Edwards gave a second with all voting aye, motion approved.

**8. Old Business:**

- A. Mayor Palmer conducted the second reading of a beer package license request from Vilas Patel, owner, D/B/A: A Knight's #2, for a location of 1531 Dews Pond Road. The public hearing is set for July 25<sup>th</sup>.

**9. New Business:**

- A. Mayor Palmer read a request by Georgia Department of Transportation for traffic signals and telephone agreements for the intersection of I-75 and Union Grove Road. Councilman Hammond made a motion to allow the Mayor to sign the GDOT telephone and traffic signal agreements. Councilman Crowley gave a second with all voting aye, motion approved.

- B. Attorney Bailey updated the Mayor and Council on the abandonment of Yellow Jacket Drive. Mr. Bailey stated that all property owners on Yellow Jacket Drive have been given a letter stating Certification of Abandonment of Yellow Jacket Drive as a municipal street. (letter attached) Mr. Bailey stated that all property owners were in agreement that it was in the best interest of the public for the abandonment. Councilman Barton made a motion to adopt the Certification of Abandonment of Yellow Jacket Drive and allow Mr. Peterson to sign the document. Councilman Hammond gave a second with all voting aye, motion approved.
- C. Mayor Palmer read a request for the re-appointment of Chip Sloan to the Calhoun-Gordon County Airport Authority. Mr. Sloan's term expired on June 30<sup>th</sup>, 2011. Councilman Hammond made a motion to re-appoint Chip Sloan to the Calhoun-Gordon County Airport Authority. Councilman Crowley gave a second with all voting aye, motion approved.
- D. Mayor Palmer conducted the first reading of a request for a pawn shop license by Marvin Singleton Jr., owner, D/B/A: The Window, for a location of 1326 Hwy. 41 South. The second reading will be on July 25<sup>th</sup>.
- E. Mayor Palmer read a charge off list for Utilities provided by Mr. Vickery for fiscal year 2010-2011. The amount of charge offs requested in \$107,211.59. This is 1/26 of 1% of billed services. Councilman Hammond made a motion to approve the charge off. Councilman Barton gave a second with all voting aye, motion approved.

**10. Other written items not on the agenda:**

- A. Mayor Palmer stated for the record that Mr. and Mrs. Reddoch were continuing to monitor their neighbor's dog. Mrs. Reddoch had contacted the City and stated that Mr. Johnson's dog has been brought in at night 95% of the time, and that they will continue to monitor the situation. Mayor Palmer stated that the hearing will remain open so that Mr. and Mrs. Reddoch can bring the complaint back to the City Council if needed.
- B. Mayor Palmer stated that the Finance Departments have asked for permission to look outside of local banks to try and find better rates for the City's cash reserves. Councilman Barton made a motion to allow General Government and Utility finance departments to look outside of local banks to try and find more competitive rates for the City's cash reserves. The departments will then report their finding back to the Council for approval before investing any money. Councilman Crowley gave a second with all voting aye, motion approved.

**11. Work Reports:**

- A. Eddie Peterson, City Administrator
  - o Mr. Peterson discussed the General Government cash report.
  - o Mr. Peterson pointed out that the 2011 School Bond Construction Fund now appeared in the report, and it will start to be drawn down as the school construction continues.
  - o Mr. Peterson stated that the City's cash flow money is in good shape for this being the month of July.

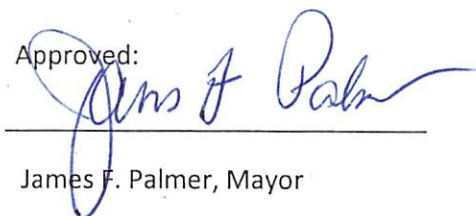
B. Larry Vickery, Director of Utilities

- Mr. Vickery stated that the company Clearesult will be conducting the City's energy efficiency strategy development project. Clearesult will be conducting a workshop in Calhoun on July 19<sup>th</sup> to help gather information to develop a comprehensive energy strategic plan.
- Mr. Vickery stated that the Southeastern Power Administration (SEPA) will be passing a rate increase because of increased costs. The City receives about 7% of its generated power from SEPA.
- Mr. Vickery stated that the City has an option to refinance two water and sewerage revenue bonds that could save the City an estimated \$275,000. Councilman Hammond stated that the presentation looked good, but he needed more time to review it. Mayor Palmer stated that the Council would continue to review the refunding options.

C. Mayor Palmer stated that there were cash reports for General Government and Utilities presented in the agenda packet. Councilman Hammond made a motion to approve the cash reports. Councilman Crowley gave a second with all voting aye, motion approved.

12. Councilman Barton made a motion to adjourn. The motion was seconded by Councilman Edwards with all voting aye, motion approved.

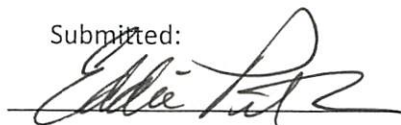
Approved:



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James F. Palmer, Mayor

Submitted:



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Eddie Peterson, City Administrator



# City of Calhoun, Georgia

Site of New Echota in the Land of the Cherokee

July 14, 2011

Martin and Mary Vaughn  
104 East Forty Drive  
Calhoun, Georgia 30701

Dear Martin:

The City of Calhoun, at your request, annexed your property into the City limits on July 11, 2011. The property at 104 East Forty is zoned residential (R-1). During the annexation process it was determined that the closest fire hydrant is 1,400 feet from your property and the City could not provide you with adequate fire protection due to the distance involved. The City Fire Chief will contact the County Fire Chief and 911 dispatch and explain the hydrant distance situation. If a response is required at your residence the City and County Fire Departments will be dispatched at the same time. The County Fire Department has tanker trucks which would greatly assist in the event of any emergency at your property.

To assure that all parties are aware of your situation and everyone's responsibility in this matter I am providing signature lines below.

Sincerely,

Eddie Peterson, City Administrator

Calhoun Fire Chief

  
911 Dispatch

Gordon County Fire Chief

  
Martin Vaughn

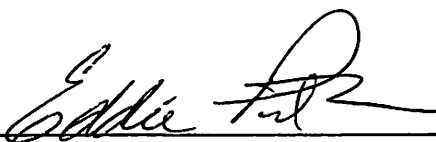
**CERTIFICATION OF ABANDONMENT  
OF YELLOW JACKET DRIVE,  
A MUNICIPAL STREET**

At public meeting of the Mayor and Council of the City of Calhoun held on July 11, 2011, it was determined that Yellow Jacket Drive as shown in the attached photograph is to be removed from the municipal street system for the best interest of the public to allow for the construction of a new middle/high school complex and consolidation of the campus of said middle/high school complex.

Pursuant to O.C.G.A. §32-7-2(c) notice of the intent to abandon Yellow Jacket Drive was given to the property owners located on Yellow Jacket Drive, to-wit: John Anderson Services Co., Inc.; Municipal Electric Authority of Georgia; and Paul and Linda Chang. A copy of each notice letter is attached with proof of receipt. The contents of each notice letter are incorporated herein and made a part of this Certification as if repeated verbatim herein.

By majority vote of the Mayor and Council on July 11, 2011, I am authorized and directed by same to enter this Certification of Abandonment and attachments in the minutes of the July 11, 2011 meeting of The Mayor and Council of the City of Calhoun thus declaring that Yellow Jacket Drive shall no longer be a part of the municipal street system of the City of Calhoun, Georgia and the rights of the public in and to said street shall cease.

SO ENTERED this 11<sup>th</sup> day of July, 2011.

  
\_\_\_\_\_  
EDDIE PETERSON,  
CITY ADMINISTRATOR  
CALHOUN, GEORGIA