



**CITY COUNCIL MEETING
OCTOBER 14, 2019- 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: James F. Palmer, Mayor
George R. Crowley, Mayor Pro Tem
Ray Mitchell Denmon, Councilman
Al Edwards, Councilman
Jackie Palazzolo, Councilwoman

ALSO: Eddie Peterson, City Administrator; Larry Vickery, Utilities Administrator; Paul Worley, Assistant City Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Tony Pyle, Police Chief; Lenny Nesbitt, Fire Chief; Kyle Ellis, Director of Water & Wastewater; Don Colburn, Special Operations.

1. **Council Meeting Called to Order**
Welcome
Mayor Palmer called the meeting to order and welcomed everyone in attendance.
Invocation
Councilman Edwards gave the invocation.
2. **Pledge of Allegiance**
Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. **Amendment or Approval of Proposed Agenda**
Councilwoman Palazzolo made a motion to approve the October 14, 2019 agenda as presented. Councilman Edwards gave a second with all voting aye. Motion approved.
4. **Amendment or Approval of Minutes**
Councilman Denmon made a motion to approve the minutes of the City Council meeting of September 23, 2019. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.

5. **Mayor's Comments**

- A. Mayor Palmer announced that advanced early voting began today, October 14th , and will continue through November 1st for the November 5th General Election.
- B. Mayor Palmer announced the City of Calhoun will observe Halloween on Thursday October 31st from 5:00pm to 9:00pm for ages 12 and under. Also, the downtown merchants and businesses will host Trick or Treat in Downtown Calhoun on Thursday October 31st from 4:00pm until 6:00pm.
- C. Mayor Palmer announced that the 2019/2020 Youth Leadership Gordon County program was in attendance and welcomed them to the meeting. This year's class includes 42 seniors selected from over 84 applicants which represent the four High School systems in Gordon County. (Calhoun, Gordon Central, Sonoraville, and Georgia Cumberland-Academy). These students represent their school systems as prospective future community leaders. The class is sponsored by the Gordon County Chamber of Commerce Leadership program. It will meet for eight months outside of the school system during the FY 19/20 school year with the mission of introducing the students to Leadership opportunities within their community. Topics that the class will be introduced to will include team building, community health and public safety, community economic development, community industry that includes a county tour day of local manufacturing, service and agriculture businesses, and government that includes meetings with the Calhoun City Council, Gordon County Commissioners and a trip to the Capitol to meet with the state legislative delegation. The intent is to introduce class members to the community and how community activities take place through government, local business influence and service industries. The vision of the program is that once the students graduate they will volunteer and give back to their community. This is the 26th integration of this program conducted over the past 25 years. To date, approximately 1,240 High School juniors and seniors have graduated from the program.

6. **Council Comments**

- A. Councilwoman Palazzolo submitted September reports as follows:

- 1) **Public Works**

- Animal Control**

- Housed 22 dogs and 16 cats
- Number of dogs adopted: 2
- Number of cats adopted: 2
- Number of dogs rescued: 7
- Number of cats rescued: 13
- Number of dogs reclaimed by owner: 6
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 15
- Number of bite cases: 1
- Citations issues: 1

- Street Department**

1. Completed 30 shop and 29 street dept. work orders.
2. Installed 10 new street signs.
3. Repaired pot-holes and utility cuts using approximately 29 tons of asphalt.
4. Repaired a storm drain on Hunts Drive.
5. Cleaned out ditches on Line Street, Chastain Street and Trammell Street.

Cemetery Department

1. Performed routine maintenance on Fain and Chandler cemetery.
2. Supervised the opening and closing of 5 grave sites.
3. Sold 0 new grave spaces.

Parks Department

1. The grounds crew picked up litter, mowed, trimmed bushes, hauled garbage to the dump, and maintained records at records room.
2. The maintenance crew maintained designated buildings downtown.
3. Cleaned out fountains down town.

2) **Recreation Department**

1. **FALL PROGRAMS:**

Youth Football – Games started on September 9. Thirty-five games were played throughout the month. A total of 223 participants make up fourteen teams from 5-6 Flag through 11-12 Tackle.

Youth Soccer – Youth soccer games started on September 14. Seventy-eight games were played throughout the month. There are 17 boy's teams; 14 girl's teams and 308 total participants this fall.

Girls Volleyball- Girls Volleyball games started on September 14. Our teams are participating with Lafayette, Catoosa County, Trion, Bartow County and Rome. There are 33 girls participating in the league from 3rd grade to 6th grade.

Stars Events:

September 25th Stars Bowling – 2 participants; Next event October 29

Stars Readers: September 30 at Gordon County Library. There were 4 participants. Next Stars Readers is October 28

2. **FACILITIES:**

The following facilities were reserved throughout the month for events:

Playground Pavilion – 16 events	Ratner Pavilion – 8 events
Recreation Center	Pool – 1 Pool Party
Meeting Room – 2 events	Community Room – 5 events

3. **MAINTENANCE:**

- Trash and tree limbs throughout park
- Mowed all parks weekly
- Prepared high school softball field
- Prepared middle school softball field
- Repaint middle school football practice field

- Mow, weed eat, edged Rec Football field
- Groomed flower planters
- Groomed front entrance and tennis center
- Lay out and painted flag football field
- Repainted soccer fields
- Removed handicap lift from pool and stored
- Set up and cleaned up Unity Run
- Prepared fields for Region Softball tournament

4. **WEBSITE USAGE:**

CalhounRec.com	Facebook
1,762 – Sessions	4,006 – Post Engagements
1,074 – Users	3,324 – Reached
3,101- Page Views	8 – Posts

5. **GRPA District Meeting** – 4 staff members attended the GRPA District Athletic and Business meeting September 18 hosted by Acworth Parks and Recreation.
6. **Unity Run** – 4 full-time and 4 part-time staff members worked the finish line of the Unity Run.

3) **Library**

- There are 11,968 library card holders, 4,092 library visitors, and 6,037 total circulation.
- There were 219 story time attendance, 215 adult program attendance, 79 digital new users, 613 e-books, 850 audio books, 928 computer logins, and 18,572 Facebook visits.

B. Councilman Edwards submitted September reports as follows:

1) **Electric Department**

- Construction continues on pole replacement on West Line Street, upgrades in the Old Mill Village with renovations to 20 homes plus pole and line improvements to enhance reliability and accessibility, Cookout Restaurant and Apache Mills expansion.
- Electrical Engineering has begun on the Willow Brook phase 2, which will be approximately 40 new homes and the new Gordon County Health Department at 310 North River Street.
- Christmas lights are going up. In the Holiday Spirit, the City installs and maintains about 15,000 Christmas lights for the community to enjoy and share. We apologize for the inconvenience with the trucks slowing traffic while hanging lights on poles and buildings, but request everyone drive with caution when approaching our work zone.
- Public Power Week was October 6 – 12, this recognition of the competitive advantage our community has with a community owned, not for profit Public Power supplier. Calhoun is one of the 2,000 communities across the country that provides safe, reliable and low cost electricity that our community expects and deserves.

WORK ORDERS IN PROCESS OR COMPLETED FOR SEPTEMBER:

• NEWLY CREATED	67
• COMPLETED AND CLOSED	77
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	10
• STREET AND SECURITY LIGHTING-	18
• DISTRIBUTION MAINTENANCE	14
• OUTAGES / TROUBLE CALLS	11
• WORK FOR OTHER DEPARTMENTS	16
• NEW METER SETS	9
• METER MAINTENANCE/REPLACEMENT	10
• ELECTRIC LOCATE TICKETS PROCESSED-	315

The City of Calhoun's Electrical load for September is estimated to be about 35,500,000 kilowatt hours (kWh). This is about 4½ million kWh less than September of 2018.

2) Telecommunications

Announcement

- October is National Cybersecurity Awareness Month. Held every October, National Cybersecurity Awareness Month is a collaborative effort between government and industry to raise awareness about the importance of cybersecurity and to ensure that everyone has the resources they need to be safer and more secure online. For more information you can find a link on the City of Calhoun's website.

Work Report

- Installed two new and disconnected one internet connections.
- Lost two customers due to building fires.
- Have four new internet circuits pending installation.
- Increased existing customers' bandwidth by 225 megabits.
- Moved two customers' fiber drops for building expansion projects on Richardson Road and River Street.
- Repaired two customer drop fibers.
- Worked with vendor to replace phone gateway for remote access.
- Replaced failed network switch at Electric Department.
- Opened and closed 11 work orders.

Geographic Information Systems

- Worked with Electric Department on circuit phasing updates
- Participated with Engineering Department in water modeling sessions.

- Updated maps with new county parcel data
- Completed water modeling project and trained users on new calibrated model.
- Updated the following GIS layers
 - Special Needs Registry for Police Department
 - Water system
 - Fire pre-plans for industrial and commercial buildings
 - Physical addressing for building and billing information
 - Changes to fiber network
 - Zoning
- Updated City and GIS web sites
- City employee GIS login statistics
 - Total logins – 1527
 - Top three layers accessed
 - Water – 327
 - Metering – 278
 - Electric - 191

3) **Building Inspections**

- Issued 77 permits for an estimated cost of \$3,632,315, collected \$19,633 in permit fees. This included 9 new residential, 2 residential remodel, 2 commercial remodel, 16 residential electrical, 14 residential plumbing, and 20 residential HVAC, 2 commercial HVAC, 4 commercial electrical, and 1 industrial electrical. 231 total inspections.

4) **Safety Committee**

- The safety committee met on September 10th and the topic of discussion was Lifting Safely.
- A safety inspection was completed on September 17th at the Golf Pro Shop & Maintenance.
 - Vehicle accidents: 0
 - Workers compensation: 0

C. Councilman Denmon submitted September reports as follows:

1) **Water and Sewer Operations**

Water Treatment Plant

- Total gallons withdrawn: 352,970,000
- Daily average: 11,765,667
- Wells: 0
- Big Springs: 147,060,000
- % produced by Brittany Drive: 41.6%
 - Brittany Dr. daily production to capacity: 41.54%
 - Mauldin Rd. daily production to capacity: 42.89%
 - Rainfall for November – 0.90"

Waste Water Treatment Plant

- Treated a daily average of 2.990 MGD, with an average BOD effluent of 2, average suspended effluent of 12, and an average COD of 37.

Water Distribution & Wastewater Collection

- 363 work orders completed, 24 new water connections, 44 water service leaks repaired, 21 water main leaks repaired, 0 water services changed to new main lines, 88 meter changes, 70 utility locates called in for work orders, 693 utility locates responses.
- 2,800 feet of Sanitary Sewer Services TV inspected, 474 utility locates completed, 6,800 feet sanitary sewer lines cleaned, 18 new sewer connections installed, 4 sanitary sewer services repaired.

2) Water and Sewer Construction

- As part of the new NPDES requirements, steps are underway to meet the storm water segment of the Watershed Protection Plan. EPD notified us on April 17th that our Section 319 Grant for Lynn Creek has been awarded. All contracts have been executed and returned signed. Stream Clean-up day is scheduled for Saturday October 12, 2019 at the recreation department on River Street.
- The North Henderson Bend Lift Station is complete.
- The two inch galvanized line replacement continues utilizing city forces.
- S.R. 156 Water Main Relocation (GDOT/ RR Bridge Replacement @ Ranger) – We have coordinated with the bridge contractor to install the new main on the new bridge.
- Ranger 12" Water Transmission Main – Materials are on site and permits have been acquired. This project is under construction.
- New 2.0 Million Gallon Tank on Pittman Road – The Project was awarded to PRECON TANKS. Site work is approximately 85% complete & the tank construction has begun.
- Peters Street Phase II Water and Sewer Relocations – Construction is underway on the water relocation.
- Hwy 41 South Sewer Extension – The Project was awarded to Gordy Construction has begun on the 24" gravity sewer line.

Water & Sewer Projects in Development

- North Wall Street and Redbud Road Intersection improvements- GDOT asked for, and were given an estimate to relocate any utilities in conflict with the proposed project.
- S.R. 136 Water Main Relocation for new Bridges at the Coosawattee River.
- Design documents are being prepared for a sewer lift station that will serve the Georgia Cumberland Academy off of Reeves Station Road.

Projects in Engineering Conceptual Design

Sewer

- Blackwood Creek Trunk Sewer Replacement

- Yarborough Street Replacement Sewer
- Louise Ave., Cherry St., and Florence Ave. Sewer Replacement
- Sewer Main relocation for the airport project.
- Old Fairmount Hwy Sewer Extension
- Hensley Road Sewer Line Extension
- Future extensions of the current Hwy 41 South Sewer Project

Water

- Bellwood Road Water Transmission Main
- Reeves Station Water Main (replacing existing 6" C. I. with an 8")
- Second Interconnect with Pickens County
- GDOT SR 156/Salacoa Creek Bridges. Scheduled for 2020
- SR 225 8" water main river crossing

3) **Downtown Development Authority**

The HPC held their regularly scheduled meeting. The HPC had two COA approvals. The DDA did two public improvement projects. The sidewalks were pressure washed and the lights reinstalled on Court Street. The next scheduled event will be Holiday Open House & Christmas Tree Lighting on November 24th. We hope to see everyone downtown at these annual events and encourage everyone to shop local.

D. Mayor Pro Tem Crowley submitted September reports as follows:

1) **Police Department**

- Made 371 cases with 10 DUI's
- Fines collected by Municipal Court - \$49,026
- Issued 389 warnings
- Investigated 62 highway accidents, 30 private property accidents
- Escorts - 33
- Incident reports -1,273
- Alarm responses - 217
- Miles patrolled: 51,332

2) **Municipal Court**

- Total Court cases- 372
- Court cases dropped-123
- Number of Bond forfeitures- 293
- Number of Probation cases- 40
- Failure to appear- 57
- Subpoenas served- 4

3) **Fire Department**

Fire Suppression Division

164 Total reported calls for service for the Suppression Division

Dispatched Calls

- 7 Fire Incidents (\$2,143,000.00 in **Estimated** Fire damage)
- 1 Overpressure Rupture, Explosion, Overheat (NO FIRE)
- 108 Emergency Medical Services / Rescue (Injuries, Medical, or Fatality)
- 7 Hazardous Conditions Incidents (NO FIRE; Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)
- 3 Service Calls (Water Leak; Assist Other Agencies with Non-Emergency Calls)
- 20 Good Intent Calls (Smoke / Odor check; Investigation of Unknown Problem)
- 13 False Alarms or False Calls
- 0 Severe Weather & Natural Disaster
- 1 Special Incident Type (Citizen Complaint; Other)

Additional Fire Department Activities

- Assisted with Calhoun Elementary Fire Drill

Training Division

CFD completed 465 Total Man Hours of training during the month.

Training consisted of:

Training consisted of Pump Training, Firefighter Survival, Ropes and Knots, and Officer training.

The Recruit / Rookie school began on the 30th continuing for 8 weeks.

Fire Inspections - Public Safety Education - Code Enforcement Division

98 Total Reported Activities / Inspections completed during the month.

Inspections / Enforcement

- 22 Annual Inspection
- 5 New Business Inspections
- 27 Requested Inspections
- 12 Follow Up, Re-Inspections
- 0 Burn Site Inspections
- 2 Plan Reviews
- 0 Pre-Construction Meetings
- 0 Sprinkler Permits Issued
- 0 Fuel Tank Permit (Install, Removal or Service)
- 30 Consultations
- 0 Illegal Burning Citations

Additional Inspection - Public Safety & Codes Division Activities

- Inspections monitored a Fire drill at Calhoun Elementary School.
- Inspections conducted 2 days of Fire Prevention programs at Catoosa Senior Village.

7. **Public Hearing and Comments**

None

8. **Old Business**

- A. Mayor Palmer gave the second reading of a beer and wine package license, at a location of 225 Lovers Lane, by Food City #212. The proposed store manager is Myron McCormick. The public hearing will be on October 28th.
- B. Mayor Palmer gave the second reading of a beer and wine package license, at a location of 756 Hwy 53, by Beamer Petroleum, LLC. The owner, Imran Momin will also serve as the store manager. The public hearing will be on October 28th.

9. **New Business**

- A. Mayor Palmer gave the first reading of an annexation and zoning request of C-2, for a total of 6.31 acres, at a location of 1000, 1002, 1004 South Wall Street (Parcel GC42-041 5.34 acres), and 129,179 Kelly Court (GC41-216 .97 acre), by Bryan Wright. The Zoning Advisory Board meeting is scheduled for November 7th and the public hearing is scheduled for November 11th.
- B. Mayor Palmer gave the first reading of an annexation and zoning request of R-1B, for a total of 0.45 acres, at a location of 196 Davis Drive (GC49-025), by Marcos Sanchez. The Zoning Advisory Board meeting is scheduled for November 7th and the public hearing is scheduled for November 11th.
- C. Mayor Palmer gave the first reading of a zoning change request from Ind-G to C-2, for a total of 22.28 acres, at a location of 250 Johnson Lake Road (Parcels CG59 015A and CG59 015B), by Kimley-Horn & Associates, Inc. The Zoning Advisory Board meeting is scheduled for November 7th and the public hearing is scheduled for November 11th.
- D. Mayor Palmer gave the first reading of a sign variance request by Kimley-Horn & Associates, Inc. The Zoning Advisory Board meeting is scheduled for November 7th and the public hearing is scheduled for November 11th. Variances requested as follows:

	Code Requirement	Request	Request Totals	Variance Request from Code
Pole Sign	100 feet/300 SF	125 feet high/625 SF	125 feet high/625 SF	25 feet/445 SF
Main Building	180 SF Max	Two Wall signs each 287.42 SF	574.84 SF	394.84 SF
Canopy #1	180 SF Max	Four Wall Signs each 50.24 SF	200.96 SF	20.96 SF
Canopy #2	180 SF Max	Four Wall Signs each 50.24 SF	200.96 SF	20.96 SF

- E. Mayor Palmer read a request by Calhoun Utilities to surplus the following items on GovDeals: 1997 Ford F350, mileage 108,554, VIN# 3FEKF38F3VMA62568; 2002 Ford F150, mileage 141,231, VIN# 1FTRF17253NA49950; 2005 Ford Explorer, mileage 98,165, VIN# 1MFZU72KX5UB53063. Councilman Edwards made a motion to approve the surplus request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
- F. Mayor Palmer read a recommendation from the Calhoun Recreation Department to approve the low bid by Signature Tennis Courts to repair and resurface the tennis courts. He noted the low bid by Signature Tennis Courts for resurfacing the courts is \$35,100, and the low bid by Signature Tennis Courts for the crack repair system is \$16,632. The project would be funded by Hotel/Motel tax funds. Mayor Pro Tem Crowley made a motion to approve the low bidder for both projects. Councilman Denmon gave a second with all voting aye. Motion approved.

10. **Other Written Items Not on the Agenda**

11. **Work reports**

- A. Eddie Peterson, City Administrator had nothing to report.
- B. Larry Vickery, Utilities Administrator had nothing to report.
- C. George Govignon, City Attorney had nothing to report.


12. **Motion to move to Executive Session, if needed**

13. **Motion to return to General Session**

14. **Motion to Adjourn**

There being no other business to come before the Council Mayor Pro Tem Crowley made a motion to adjourn. Councilman Denmon gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:40 p.m.

Approved:


James F. Palmer, Mayor

Submitted:


Sharon Nelson, City Clerk



