



**CITY COUNCIL MEETING
MAY 23, 2022- 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: James F. Palmer, Mayor
Ray Mitchell Denmon, Councilman
Al Edwards, Mayor Pro Tem
Ed Moyer, Councilman
Jackie Palazzolo, Councilwoman

ALSO: Paul Worley, City Administrator; Larry Vickery, Utilities Administrator; Kyle Ellis, Assistant Utilities Administrator; George Govignon, City Attorney; and Tony Pyle, Police Chief.

1. **Council Meeting Called to Order**
Welcome
Mayor Palmer called the meeting to order and welcomed everyone in attendance.
Invocation
Mayor Palmer gave the invocation.
2. **Pledge of Allegiance**
Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. **Amendment or Approval of Proposed Agenda**
Mayor Pro Tem Edwards made a motion to approve the May 23, 2022 agenda as presented. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
4. **Amendment or Approval of Minutes**
Councilman Denmon made a motion to approve the minutes of the City Council meeting of May 9, 2022. Councilman Moyer gave a second with all voting aye. Motion approved.
5. **Mayor's Comments**
 - A. Calhoun city offices will be closed on Monday, May 30th in observance of Memorial Day.

- B. The second public hearing of the Fiscal Year July 1, 2022 through June 30, 2023 Annual Operating Budget and Capital Plan will be held on June 13th.

6. **Public Hearing and Comments**

- A. Public hearing of a beer and wine package license at a location of 756 Highway 53 East, SE, by BP Calhoun Food Mart, LLC. Aseem Masani is the owner and Krupa Desai is the proposed store manager.
- Mayor Palmer opened the public hearing.
 - City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
 - After no public comments, the public hearing was closed.
 - Mayor Pro Tem Edwards made a motion to approve the beer and wine package license request. Councilwoman Palazzolo gave a second with all voting aye, motion approved.
- B. Public hearing of the updated 2022 City of Calhoun Zoning Map.
- Mayor Palmer opened the public hearing.
 - City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
 - Ann Dimon, 390 Big Springs Road Calhoun, GA 30701, commented that she felt like there was too much clear cutting of trees and development going on in Calhoun and Gordon County. She is originally from Atlanta and concerned that our community is growing too much and concerned about traffic. The Mayor and Council acknowledged her concerns and stated the City is looking at road improvement projects to help with traffic congestion in certain areas; and also the City is a Tree City and an advocate of tree preservation and tree plantings.
 - After no further public comments, Mayor Palmer closed the public hearing.
 - Councilman Denmon made a motion to approved the updated 2022 City of Calhoun Zoning Map. Councilman Moyer gave a second with all voting aye, motion approved.

7. **Old Business**

8. **New Business**

- A. City Administrator Worley and Utility Administrator Vickery reviewed the third quarter financial statements for Fiscal Year 2022. (copy attached) Mayor Pro Tem Edwards made a motion to approve the 3rd quarter financial statements as presented. Councilman Moyer gave a second with all voting aye, motion approved.
- B. Councilwoman Palazzolo made a motion to appoint Monica Pierson to fill the unexpired term of Jerry Carroll to the Zoning Advisory Board. Councilman Moyer gave a second with all voting aye, motion approved.
- C. Councilman Moyer made a motion to designate Mayor Pro Tem Edwards as the voting delegate representing the City of Calhoun for the annual GMA membership business meeting. Councilman Denmon gave a second with all voting aye, motion

approved. The meeting will be held on Sunday, June 26th at 4:00 p.m. at the annual GMA Convention in Savannah.

9. **Other Written Items Not on the Agenda**

10. **Work Reports**

A. Paul Worley, City Administrator

1. Administrator Worley recommended the City Council appoint Jacob Fox to the vacant position of Finance Director. Mayor Pro Tem Edwards made the motion to appoint Jacob Fox as City of Calhoun Finance Director. Councilman Denmon gave a second with all voting aye, motion approved.
2. Administrator Worley gave the following monthly cash report. The general fund balance is \$3,411,700.53. The City's renewal and replacement reserve account was drawn down approximately \$76,000 due to purchases for the new police station that were not included in the SPLOST construction contract. The revolving loan account has \$528,958.86, but this account will be drawn down by \$100,000 soon due to a new revolving loan that will close soon. Total hotel/motel monthly collections for February (collected in May) was \$79,240.86. This is a 63% increase over February of last year. Mayor Pro Tem Edwards made a motion to approve the report as presented. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

B. Larry Vickery, Utilities Administrator

1. Administrator Vickery stated the Council needed to appoint an alternate voting delegate for the upcoming MEAG annual business meeting. Councilwoman Palazzolo made a motion to appoint Ray Denmon as the alternate voting delegate. Mayor Pro Tem Edwards gave a second with all voting aye, motion approved.
2. Larry Vickery, Utilities Administrator gave the Utilities Cash Report noting that total operating account funds were \$4,167,212.82, and total savings and reserves were \$4,044,900.26, for a grand total of \$8,212,113.08. Mayor Pro Tem Edwards made a motion to approve the report as presented. Councilman Denmon gave a second with all voting aye. Motion approved.

C. George Govignon, City Attorney

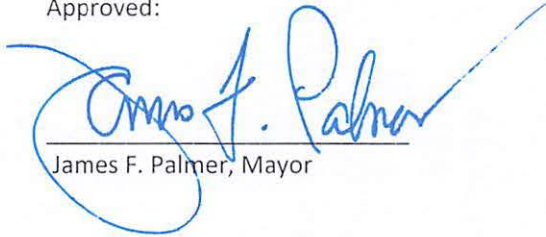
11. **Motion to move to Executive Session, if needed**

12. **Motion to return to General Session**

13. **Motion to Adjourn**

There being no further business to come before the Council, Councilwoman Palazzolo made a motion to adjourn. Councilman Moyer gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:25 p.m.

Approved:



James F. Palmer, Mayor

Submitted:



Sharon Nelson, City Clerk

General Government Cash Report

General Government Operating Account

General Fund	Checking	\$ 3,411,700.53
Restricted Cash - Excise	Checking	12,642.44
Cash	Pay Pal	35.60
Solid Waste	Checking	89,475.55
Confiscated Assets	Checking	-
School Trust	Checking	391,105.10
Municipal Court	Checking	-
Hotel-Motel Fund	Checking	5,146.86
Recreation	Checking	390,477.41
Recreation - Hotel / Motel	Checking	141,469.14
SPLOST 2018	Checking	-
SPLOST 2011	Checking	-
Golf	Checking	241,978.35
Golf Renewal & Replacement Reserves	Checking	450,000.00
American Rescue Plan Act (ARPA)	Checking	1,216,621.03
Total Operating		<u>6,350,652.01</u>

Reserves - Restricted / Renewal & Replacement	Savings	0.35
Specified Funds / Renewal & Replacement	Savings	1,370,314.07
Total Reserves		<u>1,370,314.42</u>

2018 SPLOST - Uncommitted	Checking	2,288,694.97
2018 SPLOST - Committed	Checking	688,572.90
Total		<u>2,977,267.87</u>

Fire Department Donations	Public Checking	6,054.78
Revolving Loan	Checking	528,958.86
Police Special #1	Money Market	16,900.10
Police Special #2	Checking	31,192.16
Police #3 Fed Funds	Money Market	30,032.79
Police #4 Evidence	Checking	58,554.56
Police PEPI Account	Checking	4,759.45
Police ICE Funds	Checking	23,485.46
School Debt Service	Savings	3,223,101.62
City of Calhoun Investment Account	Money Market	16,906.24
Total Special Funds, Reserves and Savings		<u>3,939,946.02</u>

GRAND TOTAL - 04/30/2022 **\$ 14,638,180.32**

Component Unit Cash

Downtown Development Authority	\$ 46,043.39
Downtown Development Authority - Hotel/Motel Tax	104,192.16
	<u><u>\$ 150,235.55</u></u>

General Government Investments

City of Calhoun - Various Investments

Reserves held in investments - \$3,426,352.73	\$ 12,386,496.25
ARPA	1,202,916.00
	<u><u>\$ 13,589,412.25</u></u>

Hotel/Motel 4/30/22 Report

Amount Received from GMA & Paid to Vendor for FY22

Vendor #	Vendor	Jul paid in Sep 2021	Aug paid in Oct 2021	Sep paid in Nov 2021	Oct paid in Dec 2021	Nov paid in Jan 2022	Dec paid in Feb 2022	Jan paid in Mar 2022	Feb paid in Apr 2022	Mar paid in May 2022	Apr paid in Jun 2022	May paid in Jul 2022	Jun paid in Aug 2022	Total
29	Chamber of Commerce	\$ 47,770.27	\$ 32,242.56	\$ 32,647.88	\$ 39,427.10	\$ 39,560.46	\$ 33,560.95	\$ 32,984.39	\$ 34,667.88	\$ -	\$ -	\$ -	\$ -	\$ 292,861.49
1346	City of Calhoun- Unrestricted	40,945.95	27,636.48	27,983.89	33,794.65	33,908.97	28,766.53	28,272.34	29,715.32	-	-	-	-	251,024.13
1346	City of Calhoun- Restricted	6,824.32	4,606.08	4,663.98	5,632.44	5,651.50	4,794.42	4,712.06	4,952.55	-	-	-	-	41,837.35
3132	Calhoun Recreation Dept.	13,648.65	9,212.16	9,327.96	11,264.88	11,302.99	9,588.84	9,424.11	9,905.11	-	-	-	-	83,674.70
	Total Paid By H/M Fund	\$ 109,189.19	\$ 73,697.28	\$ 74,623.71	\$ 90,119.07	\$ 90,423.92	\$ 76,710.74	\$ 75,392.90	\$ 79,240.86	\$ -	\$ -	\$ -	\$ -	\$ 669,397.67
	Paid to Industrial Development by City of Calhoun	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	10,000.00	10,000.00	10,000.00	-	-	-	-	\$ 80,000.00
	Paid to Downtown Development by City of Calhoun	\$ 10,000.00	-	-	-	-	-	10,000.00	-	-	-	-	-	\$ 20,000.00

Balance in City Held Accounts as of 4/30/2022

	Beginning Balance as of 7/1/2021	Revenue	Expenses	Balance as of April 30, 2022
City of Calhoun- Unrestricted	\$ 369,535.45	\$ 251,024.13	\$ (80,000.00)	\$ 540,559.58
City of Calhoun- Restricted	\$ 43,180.64	\$ 41,837.35	\$ (38,967.50)	\$ 46,050.49
Downtown Development	\$ 96,577.41	\$ 20,000.00	\$ (12,385.25)	\$ 104,192.16
Calhoun Recreation Dept.	\$ 99,544.32	\$ 83,674.70	\$ (47,319.38)	\$ 135,899.64

Utilities Cash Report

Utility Operating Account

Electric	Checking	\$ 1,258,904.75
Water & Sewer	Checking	1,356,356.99
Telecommunications	Checking	400,031.93
Utilities Administration	Checking	1,151,919.15
Total Operating		<u><u>4,167,212.82</u></u>

Electric Reserves & Unrestricted Investments	Reserves - Checking	344,444.09
Telecom Reserves & Unrestricted Investments	Reserves - Checking	53,425.75
Water / Sewer Reserves & Unrestricted Investments	Reserves - Checking	627,113.18
Bond Sinking Fund	Savings	1,028,819.79
Utility Deposits	Checking	788,655.91
City of Calhoun Shuler Bond	Savings	38,468.48
City of Calhoun Investment Account	Money Market	1,163,973.06
Total Savings & Reserves		<u><u>4,044,900.26</u></u>

GRAND TOTAL - 04/30/2022 \$ 8,212,113.08

Utilities Investments

Electric	\$ 18,467,158.25
Water	20,784,883.71
Sewer	4,249,261.49
Telecommunications	2,192,766.10
City of Calhoun - Various Investments	<u><u>\$ 45,694,069.55</u></u>