

**CITY OF CALHOUN  
REGULAR CITY COUNCIL MEETING  
DEPOT COMMUNITY ROOM  
109 SOUTH KING STREET  
CALHOUN, GA  
JULY 11, 2005, 7:00 P.M.**

**MINUTES**

**PRESENT: James F. Palmer, Mayor  
Lorene Potts, Mayor Pro Tem  
Ray M. Denmon, Councilman  
George R. Crowley, Councilman  
David Hammond, Councilman**

**ALSO: William P. Bailey, City Attorney  
Kelly Cornwell, Director of Utilities  
Eddie Peterson, Director of Public Safety/ Public Works  
Cathy Harrison, City Administrator**

1. Mayor James F. Palmer called the meeting to order and welcomed everyone in attendance. Mayor Palmer gave the invocation.
2. Mayor James F. Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. Mayor Palmer asked the elected officials for a report on the GMA Annual Conference.
  - a. Councilman Hammond stated that one of the most interesting areas covered was the meeting with a team, headed by the Georgia Department of Community Affairs concerning quality growth issues. The local delegation was able to have a one-on-one discussion with the team, regarding our specific circumstances. The Calhoun delegation found that the team will visit individual areas to provide input and recommendations based on individual circumstances. Councilman Hammond stated it is his desire to have the City of Calhoun moved near the top of the list, in order that their review coincides with the development of a new Comprehensive Plan.

Mayor Pro Tem Potts stated that she had requested smart growth booklets, provided by the team, and she will distribute to the Zoning Advisory Board and to the Council at a later date.

Councilman Crowley and Councilman Denmon stated they had attended the training for elected officials regarding electric services. They had found this area to be interesting. Councilman Crowley stated that he was pleased to see the City of Calhoun moving in a better position for handling its utilities based on the proposed Capital Plan, currently being reviewed. He also commended the Director of Utilities, Kelly Cornwell on his re-election to the MEAG Board.

Councilman Denmon also expressed congratulations to Mr. Cornwell on his re-election to the MEAG Board and expressed appreciation for his past years of service on the Board.

4. Mayor Pro Tem Potts made a motion to approve the minutes of the June 20, 2005 regular City Council meeting, the motion was second by Councilman Denmon, with Mayor Pro Tem Potts, Councilman Denmon, Councilman Crowley and Councilman Hammond voting affirmatively, motion carried.

5. Mayor's comments:

- a. Mayor Palmer reminded the Council and staff of the DOT Improvement Program meeting in Cartersville on July 19, 2005 at the District 6 office, from 2:00 until 7:00 p.m.
- b. Mayor Palmer reminded the Council of the reception to be held on July 14, 2005 at the Arts Council from 4:30 until 6:30 p.m. for Marcy Porter, who will be moving out of the community.
- c. Mayor Palmer asked Mayor Pro Tem Potts to review the zoning hearings scheduled for August 8, 2005 at 7:00 p.m. Mayor Pro Tem Potts reviewed each individual item.
  - 1) A request of Howard L. and Brenda Brock for zoning of A-1 and annexation of approximately 13 acres at 1403 McDaniel Station Road SW.
  - 2) Rickey and Lisa Holden for zoning of R-1 and annexation of approximately 2 ½ acres at 1363 McDaniel Station Road SW.
  - 3) A rezoning request of Ridge Row LLC, filed by Joe Stepp Member for rezoning property at 711 South Wall Street from R-2 to C-2.
  - 4) A zoning of R-1A and annexation request by Paul Lusk for annexation of approximately 41 acres adjoining the current Park Place development. The purpose of the annexation and development would be for Phase II of Park Place.
  - 5) A zoning variance of Hopeton and Donna T. Foster for property at 208 Crest Drive. The request would allow construction of an apartment building with four units. There is currently a single family house in poor condition on the property and the property is currently zoned R-2.

6. Council Comments:

- a. Mayor Pro Tem Potts stated the street department placed 13 new signs, completed 33 shop work orders, dug out and patched on North Court Street, Jolly Road, North Wall, West May Street, Piedmont Street and Gallman Avenue, utilizing 60.86 tons of asphalt. They also dug out and re-poured 185 feet of sidewalks on Trammell Street and 100 feet on College Street and they repaired major storm drains on Piedmont Street. The personnel from the street department hauled and spread 100 tons of sand at the Sunny Beach Concert. They worked at the musical concert at the BB&T Park and provided maintenance work for the police obstacle course.

The sanitation department serviced their vehicles, ran their commercial route. There were no new dumpster accounts gained.

The parks department completed maintenance at the cemetery and City Hall. They provided maintenance jobs for municipal court and installed new park benches at the library.

The Cemetery department supervised the opening and closing of 10 grave sites, sold 20 new grave spaces and set 2 new monuments.

Animal control housed 25 dogs and 20 cats and responded to 48 customer calls.

The safety committee had a monthly meeting on June 16<sup>th</sup> for safety awareness. They inspected the recreation department and the Mauldin Road soccer complex and during the month there were two workers compensation accidents.

- b. Councilman Denmon stated the water treatment plant pumped a daily average of 13.676 million gallons per day. He reported that 37% of the potable water came from the Brittany Drive plant. Mr. Denmon congratulated James England on successfully completing the state certification as a Class I water laboratory analyst.

Councilman Denmon stated the waste treatment plant treated a daily average of 7.465 million gallons per day with average BOD effluent of 14, average suspended effluent 23, and average COD effluent 103.

The water construction department made 48 connections, changed 11 meters, repaired 63 leaks, installed 120 feet of 8 inch PVC, and 40 feet of 8 inch ductile iron. They set 65 meters, provided 457 locates, and replaced one fire hydrant.

The sewer construction department made 23 sewer connections, repaired 3 sewer services and 4 manholes, inspected 2,450 feet of sewer main, and 1,200 feet of sewer services. They provided 210 locates, and cleaned 15 sewer lines for a total of 5,250 feet.

The sludge disposal area applied 1,632 cubic yards of dry sludge.

The building inspection department issued 49 permits for the month of June for an estimated construction of \$2,784,200.00. Three were residential permits for a construction cost of \$635,000.00.

- c. Councilman Crowley stated that during the month of June the electric department completed the installation at Hannah Mills. The primary line on Jones Road was completed. The Villages, Bristol Place Phase II is near completion. The department continued to work on the water plant pumping expansion. The new Union Grove Pumping Station has been installed and is in test. New electrical services for the medical offices of Dr. Joyave have been completed and the joint construction project on Barrett Road remains under construction. The services for the new CHS softball field on River Street are also complete. Projects in engineering and design phase include the Sonoraville High School lift station, which should be capable of pumping by the week of July 11<sup>th</sup>.

The turbine generator received a lightning strike on June 27<sup>th</sup> and a technician will be on site on July 11<sup>th</sup>. An energy audit for Marquis Madison Carpet on River Street is complete.

There were 54 work orders for June for street and security lighting, 19 calls for new business and maintenance and 20 after hours trouble calls. Telecommunications provided internet connection for Dr. Joyave's office. The Telecommunication connection for Mohawk's new plant is under way and installation for 4,000 feet of conduit for the Villages, Bristol Place II is under way and internet connection for the business office of Ed Weldon on College Street. During the month of June the electric department issued 7 permits, provided 55 inspections, set 13 meters, and purchased 33,000,105 kwh of electricity.

- d. Councilman Hammond stated that during the month of June, the police department made 719 cases, issued 152 warrants, and 117 for speeding, 10 DUI's and 428 others. They collected \$85,323.50 in fines, issued 335 warnings, responded to 56 highway accidents and 46 private property accidents. They provided 79 escorts, responded to 1,475 incidents, responded to 199 alarms, patrolled 51,298 miles and received 4,014 calls for service through 911. There

were 154 parking citations issued and parking fines collected on previous citations in the amount of \$730.00.

Councilman Hammond stated that he would make a motion to authorize the transfer from the asset seizure account of \$2050.00 for a digital recording and transmitter system for the police department as requested by Chief Moss. The motion was second by Councilman Crowley, with Councilman Hammond, Councilman Crowley, Councilman Denmon, and Mayor Pro Tem Potts voting affirmatively, motion carried.

Councilman Hammond stated he would move to approve another request by Chief Moss for an additional request of \$12,500.00 to be transferred from the police special account number one, along with \$12,500.00 from a drug task force account for the purchase of a K-9 vehicle. The motion was second by Mayor Pro Tem Potts with Councilman Hammond, Mayor Pro Tem Potts, Councilman Denmon and Councilman Crowley voting affirmatively, motion carried.

Councilman Hammond stated the fire department responded to 49 calls during the month, 10 for fire incidents with \$12,525 in estimated damages, 7 emergency medical calls, 10 hazardous condition incidents, 6 service calls, 2 good intent, 12 false alarms and 2 special incident calls. During the month the department completed in house training for all fire fighters. They completed flow testing of all City maintained fire hydrants, conducted fire extinguisher class for 40 people at the department of children services and 50 people at the Mohawk Home Plant at 296 South Industrial Drive. The fire department also had 4 members to complete an 80 hour fire academy post instructive class for national instructor certification.

The inspection division conducted 41 inspections during the month, 25 general talk, 5 new businesses, 7 consultations, 2 state inspections and 2 public safety education classes were taught.

7. Public Hearings and Comments:

a. Mayor Palmer announced there were no zoning hearings for the month.

b. Other Hearings and Public Comments:

1) Mayor Palmer opened a public hearing on the five year capital plan for the City for 2006-2011. Mayor Palmer explained that the proposed capital plan was developed by the department heads and management. It did include a forward look for twenty years with the most current five year period detailed for the capital plan. He stated the department heads and management had taken time in preparation of the capital plan in order for it to be more beneficial for the long range plan that will be reviewed and developed, known as the Comprehensive Plan. Harrison stated the total of the capital items exceeded \$68,000,000.00 excluding additional personnel that would be requested during the five year period. Mayor Palmer asked if there were any questions or comments. He stated that since the Council had a limited time to review the capital plan that it was his recommendation that it be held until July 25, 2005 for a second hearing, allowing sufficient time for the elected officials to review. This would allow for any amendments to be made to the plan. There were no questions and the hearing was closed.

- 2) Mayor Palmer opened the public hearing on the Historic Preservation Ordinance. Mayor Pro Tem Potts stated that she had attended a Mainstreet Program at the GMA conference and while attending the program she had received the City's national certification for its Mainstreet Program. She also commented that in order for the City to continue to receive certification at the state and national level that it will be necessary to adopt a Historic Preservation Ordinance. She stated that the proposed Historic Preservation Ordinance will meet the guidelines and requirements for this certification. Mayor Palmer asked if there were any additional comments. Harrison stated that based upon the leadership of Suzanne Roland, the Mainstreet director and based upon the leadership of the Downtown Development Authority and Mayor Pro Tem Potts the program had continued without any indications of new leadership and the certification had been obtainable because of the excellent leadership of the organization. Mayor Palmer stated that the Ordinance would be held for an additional reading and for consideration on July 25, 2005, at 7:00 p.m.

9. Old Business: none

10. New Business:

- a. Mayor Palmer stated the City had received a request from the Calhoun High School for a Homecoming parade, one of the City's traditional parades for October 14, 2005 at approximately 3:30 p.m. on the traditional route. He asked if there were any questions. There were none. Councilman Denmon made a motion to approve the October 14, 2005 request at approximately 3:30 p.m. on the traditional route, subject to DOT approval, the motion was second by Councilman Crowley with Councilman Denmon, Councilman Crowley, Councilman Hammond and Mayor Pro Tem Potts voting affirmatively motion carried.
- b. Mayor Palmer stated the City of Calhoun had received a request from Echota Baptist Church to block the road that spurs off of College Street and circles the church. The request would be to block the road behind the church at the entrance of Short North Wall. This will allow family night to be held on the grounds on July 21, 2005 from 5:00 p.m. until 10:00 p.m. Following review Mayor Pro Tem Potts made a motion to approve as requested, second by Councilman Hammond, with Mayor Pro Tem Potts, Councilman Hammond, Councilman Denmon and Councilman Crowley voting affirmatively, motion carried.
- c. Mayor Palmer stated the City had received a request from United Way for a road closing for the annual unity run on August 30, 2005 at 7:00 p.m. The request being for Curtis Parkway and Devonwood Drive from the Dews Pond Road to Red Bud Road to be closed from 6:45 until 8:30 p.m. It was discussed in previous years one lane of the roads remained opened for traffic and the others had been closed off with cones. Councilman Hammond made a motion to allow the closing in a fashion similar to the past closing, and in support of the unity run. The motion was second by Councilman Crowley, with Councilman Hammond, Councilman Crowley, Councilman Denmon with Mayor Pro Tem Potts voting affirmatively, motion carried.
- d. Mayor Palmer gave a first reading of a zoning change request of Ronnie Holbrook for 507 College Street, the former Harwell House to be rezoned from R-2 to R-1B with a variance request of 19 foot on the east side of the property and 9 foot on

the south side of the property to allow construction of an automobile garage. Mayor Pro Tem Potts made a motion to set the public hearing on the request for September 12, 2005 at 7:00 p.m. The motion was second by Councilman Denmon with Mayor Pro Tem Potts, Councilman Denmon, Councilman Hammond, and Councilman Crowley voting affirmatively, motion carried.

- e. Mayor Palmer reviewed the address change request of Taxi Domingo, Larry Carver, to relocate to a commercial office at 114 Erwin Street, Suites 1 and 2. Following review and determination that the area is a commercial area, Councilman Crowley made a motion to approve the address change for Taxi Domingo. The motion was second by Councilman Denmon with Councilman Crowley, Councilman Denmon, Councilman Hammond and Mayor Pro Tem Potts voting affirmatively, motion carried.
- f. Mayor Palmer gave a first reading of a pawn license request of Century Rental and Sales, Sandon Carson, owner for 355 South Wall Street. Mayor Palmer stated the earliest date for public hearing would be July 25, 2005 at 7:00 p.m. Councilman Denmon made a motion to set the public hearing for that date and time, second by Councilman Crowley with Councilman Denmon, Councilman Crowley, Councilman Hammond and Mayor Pro Tem Potts voting affirmatively, motion carried.

9. Other written items not on the agenda:

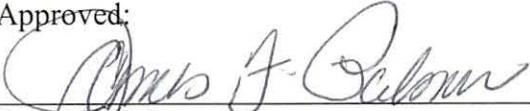
- a. Mayor Palmer gave a first reading for a beer, wine pouring license application for Mitzi Hutchinson for Thurston's Restaurant. Attorney Bailey stated this change of ownership is going through the City's Revolving Loan Program and he recommends the date for a public hearing be moved up to a shorter time frame than provided in the official ordinance. He recommended July 25, 2005 at 7:00 p.m. Following review Councilman Crowley made a motion to set the public hearing for the beer and wine pouring license for Thurston's, Mitzi Hutchinson, for July 25, 2005 at 7:00 p.m. The motion was second by Councilman Hammond with Councilman Crowley, Councilman Hammond, Councilman Denmon and Mayor Pro Tem Potts voting affirmatively, motion carried.
- b. Harrison stated in connection with the publication of the annual operating budget it is customary to include the investment policy in the budget and accounting policies. She stated it is also customary to review those policies on an annual or every other year basis. She stated there are proposed changes to each. The first being the budget and accounting policy is being proposed to be changed in several areas to include the new accounting requirements in order for the City to be in compliance with federal and state guidelines, and provide for fund transfers. The change on the investment policy is to add information that would allow discretion for investment by the City Administrator, Finance Officer at a time when interest rates are very low and would in effect move all investments to one or two financial institutions. Mayor Palmer asked if there were any questions regarding the proposed policy changes. There were none. Councilman Crowley made a motion to approve the policy changes as reviewed. The second by Councilman Hammond with Councilman Crowley, Councilman Hammond, Councilman Denmon and Mayor Pro Tem Potts voting affirmatively, motion carried.

12. Work Reports:

- a. Director of Utilities Kelly Cornwell stated that he had provided his update on projects that could be added to the minutes. (Exhibit "A")

- b. Director of Public Safety and Public Works Eddie Peterson stated that he had also submitted his work report that could be added to the minutes. (Exhibit "B")
- 13. Mayor Palmer stated there was no need to move to Executive Session.
- 14. Councilman Hammond made a motion to adjourn, second by Councilman Denmon with Councilman Hammond, Councilman Denmon, Councilman Crowley and Mayor Pro Tem Potts, voting affirmatively, motion carried.

Approved:

  
\_\_\_\_\_  
James F. Palmer, Mayor

Submitted:

  
\_\_\_\_\_  
Cathy Harrison, City Administrator

## **Exhibit "A"**

### **City of Calhoun**

#### **Water & Sewer**

#### **Special Projects Status Report**

July 8, 2005

- **Mauldin Road Water Treatment Plant Modifications and Water System Improvements, Phase IV:** Construction of the Sugar Valley Tank and Brownlee Mountain Tanks is complete. The Brownlee Mountain tank is in operation. The Sugar valley tank is in operation. The two new high service pumps have been installed, electrical work is in progress. Installation of the rate of flow control valves and the meters are 95% complete. We have 85,000 feet of the 87,000 feet of new water mains as part of the DWSRF project installed to date. The filter work has begun and 11 filters have been modified. The filter controls are progressing well and the first console is scheduled for installation in September.
- **Wastewater Treatment Plant Modifications:** The projects completed to date as part of the CWSRF Project are: New Belt Press, Sludge Conveying System, the Lime System, cleaning of the old basins, and new sludge holding facility. The Grit Collection System installation is 95% complete. The aeration and clarification equipment has been delivered. Installation has begun on the aeration equipment. The installation will take approximately 120 days.
- **41 South Interceptor Sewer:** The project has been completed and close-out is in progress.
- **The Gordon County/City of Calhoun Sewer Projects –** Despite multiple delays the project is on schedule. Gordon County was notified in April that all of the contingency monies have been used and that it will be necessary to install a "Rock Bore/Tunnel for the S.R. 53 sewer crossing under Change Order number Two. The Change Order was approved in late May and the tunnel was completed in late June. The completion date is approximately July 22, 2005.
- **The Union Grove Booster Station** has been completed.
- **Preliminary engineering** is under way for several future sewer infrastructure replacements.

Exhibit "B"

Work Report  
Eddie Peterson  
July 2005

**1. Mohawk Road:** The grading from Union Grove Road to the Mohawk building entrance road, which is approximately 3,200 feet, is 80 percent complete. Mohawk has indicated that they will not need this road until mid-August 2005. This should give us enough time to execute the GDOT contract. During the past two weeks Cartersville and Atlanta GDOT have been making final estimates on the Calhoun contract request. The bridge has been taken out of this contract due to time constraints with GDOT bridge design department. We may be able to place the bridge back as a separate contract item later this month. The project funding is; GDOT \$330,000, EIP \$500,000, Mohawk \$200,000, Current SPLOST \$185,000. These amounts are \$1,215,000. The contract with Northwest Georgia Paving is \$1,220,000. There will be a substantial change order for 18,000 cu. yards of grading due to the request by Mohawk to align the new road horizontally with their building docks. There was no work during the July 4<sup>th</sup>, 2005 due to NWGPaving being off and it looks like the week of July 11<sup>th</sup>, 2005 may be delayed due to rain.

**2. Monitoring Natural Attenuation:** The Georgia Environmental Protection Division has responded favorably to our recent request to discontinue the monitoring for natural attenuation. Monitoring has shown a continuing reduction of contaminant mass through the natural break down through biological, chemical, and physical processes which occur in the ground over time. We will continue our regular semiannual sampling of all wells for Appendix I VOC's and metals. What I see is a reduction from major monitoring twice a year to once a year. It also looks as if Calhoun may be in a position to request de-listing from the Hazardous Index Site after our December 2005 monitoring event. EPD has indicated if the sample numbers continue to show a reduction in contaminants to an acceptable level a de-listing may be possible.

**3. West Calhoun Bypass Study:** The three year GDOT West Calhoun Bypass Study is complete and the conclusion is that a west bypass would not divert enough traffic for SR3 to improve projected traffic flows. The cost of the new bypass was estimated at \$15.9 million dollars and took a circuitous route from C.L. Moss Parkway at SR3, north of SR 225, and connected with the proposed South Calhoun Bypass west of Union Grove Road. A GDOT suggestion is to request a Truck Route to reduce traffic in the downtown area. While a truck route is probably doable, we could not require truck traffic to take the truck route. We have already pursued this alternate. GDOT is redesigning the proposed five lane configuration from SR156/SR3 south to Line Street/SR3 which would provide for three lanes and two intersection improvements.

**4. 911 Improvements:** A new 911 communications system has been installed at the 911 center. This new equipment replaces the original radio and CAD system from 1993. There are 23 employees at the 911 center with Calhoun providing three dispatchers. A \$1.00 per month surcharge for cell phone users will be added in the near future. At the present time all cell phone calls route through the administrative line instead of the 911 CAD system. New equipment will be installed which can determine the location of cell phone calls.

**5. LARP:** We have received GDOT Notice To Proceed with resurfacing of Curtis Parkway from SR 156 south to Dews Pond road .6 mile, and Hill Crest from Cherry Hill to Sequoyah Terrace .4 mile. This work should be complete by the end of August 2005.

**6. Calhoun Erosion and Sedimentation Report:** A District Assessment Team Review was conducted by officials from Georgia Soil and Water Conservation Commission recently in Calhoun. Overall the report was positive with Calhoun providing adequate inspection and enforcement of the local E&SC ordinance. The ratio of sites per E&SC inspectors is 26:1. All land disturbance activities are inspected once per week and after every major rainfall.

**7. Statewide Transportation Plan:** There will be a meeting on Tuesday, July 19, 2005 at Cartersville DOT to review the Draft Statewide Transportation Plan. I will go to Cartersville at 3:00 P.M.. The meeting is 'open house' format so 20 to 30 minutes should be all that is needed of our time. Let me know if you want to go.