

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING ST
SEPTEMBER 26, 2011 7:00 P.M.**

MINUTES

**PRESENT: Al Edwards, Mayor Pro Tem
George Crowley, Councilman
David Hammond, Councilman
Matt Barton, Councilman**

ABSENT: James F. Palmer, Mayor

**ALSO: Eddie Peterson, City Administrator
Larry Vickery, General Manager, Utilities
Bill Bailey, City Attorney
Paul Worley, Deputy Clerk
Jerry Crawford, Water and Sewer Director
Chief Garry Moss, Calhoun Police Department Chief
Jeff DeFoor, Director of Electric Utilities
Ray Dudkowski, Customer Service Manager
Don Hood, Executive Director of Finance
Amy Atkinson, City School Board of Education, Chairperson
Eddie Reeves, City School Board of Education
Tony Swink, City School Board of Education**

- 1. Mayor Pro Tem Edwards called the meeting to order and welcomed everyone in attendance.
A. Mayor Pro Tem Edwards gave the invocation.**
- 2. Mayor Pro Tem Edwards led the group in the Pledge of Allegiance to the United States Flag.**
- 3. Councilman Hammond made a motion to approve the agenda, Councilman Barton seconded the motion. All voted aye, motion approved.**
- 4. Councilman Crowley made a motion to approve the minutes of the Regular City Council meeting on September 12, 2011. Councilman Barton gave a second with all voting aye, motion approved.**

Mayor Pro Tem Edwards read a proclamation honoring the National Kappa Kappa Iota organization for educators. The proclamation honors the organization for their continued effort of promoting the advancement of education.

5. Mayor Pro Tem's Comments:

- A. Mayor Pro Tem Edwards reminded the public of an annexation and zoning change request from AG-1 to C-2 for 0.284 acres at a location of 932 North Wall Street for Stanley Simpson. The ZAB will meet on October 6th. The public hearing will be held on October 10th.
- B. Mayor Pro Tem Edwards reminded the public of a zoning change request from R-2 to C-2 for 0.24 acres at a location of 932 North Wall Street for Stanley Simpson. The ZAB will meet on October 6th. The public hearing will be held on October 10th.
- C. Mayor Pro Tem Edwards reminded the public of a request for de-annexation at a location of 1066 Sugar Valley Road which is zoned R-1 and contains 5.43 acres for Martha Juanita Treadaway Muse. The ZAB will meet on October 6th. The public hearing is set for October 10th.
- D. Mayor Pro Tem Edwards reminded the public of a request for de-annexation at a location of 1060 Sugar Valley Road which is zoned R-1B and contains 0.78 acres for Martha Juanita Treadaway Muse. The ZAB will meet on October 6th. The public hearing is set for October 10th.
- E. Mayor Pro Tem Edwards reminded the public of a request for de-annexation at a location of 1287 McDaniel Station Road for Betty Brock. The tract is 0.69 acres and is zoned A-1. The ZAB will meet on October 6th. The public hearing is set for October 10th.

6. Public Hearings:

- A. Mayor Pro Tem Edwards opened the public hearing for a taxicab license request for Lilian Barrera De Valladares, owner, D/B/A: Taxi Los Buenos Amigos Inc. at a location of 711 South Wall Street Suite #5.
 - Administrator Peterson stated all advertising and notice requirements have been met.
 - Mayor Pro Tem Edwards asked for any comments from the applicant or public.
 - There were no comments and the public hearing was closed.
 - Councilman Crowley made a motion to approve the taxicab license request. Councilman Barton gave a second with all voting aye, motion approved.

7. Old Business: None

8. New Business:

- A. Administrator Peterson gave a presentation on the options of setting a new millage rate for property taxes. Mr. Peterson stated that the tax digest numbers were finalized much sooner than last year. This could potentially help increase the collection rate this year since property tax bills will be distributed sooner. Gordon County's Tax assessor Ashley O'Donald addressed the Council at the noon work session and discussed the reasons for the decrease in the tax digest. The City's tax digest has decreased 14.2% in the last two years. Mr. Peterson stated that last year's millage rate was 1.591 and the millage rollup rate to remain revenue neutral was 1.826. A proposed millage rate of 1.73 was advertised in the Calhoun Times. Calhoun City School's Executive Director of

Finance Don Hood stated that the funds the school system receives from the State continue to drop. Mr. Hood stated that the Calhoun City School Board of Education has recommended the approval of the rollup rate from 13.865 to 16.012 mills. Councilman Barton made a motion to approve the rollup millage rate of 16.012 for the Calhoun City School System. Councilman Hammond gave a second with all voting aye, motion approved. Councilman Barton made a motion to set the City of Calhoun's millage rate at 1.591. Councilman Hammond gave a second to the motion. Councilman Crowley voted no to the motion. The motion carried by a vote of 2 to 1. Councilman Hammond stated that the City has made a lot of hard cuts in its budget to improve efficiencies. Mr. Hammond also stated that local option sales taxes were trending up. Mr. Hammond felt that the City could stay within its budget at last year's millage rate and give the tax payers a little break. Councilman Crowley stated that he supported the millage rate of 1.73 that was advertised in the Calhoun Times. Mr. Crowley stated that this rate would still be a tax decrease by an estimated \$12,000 compared to last year's tax collections. Mr. Crowley felt like the City has postponed capital expenditures for several years while also dipping into reserves to be able to balance the budget during these hard economic times. Councilman Hammond also stated that some of the City's capital needs could be addressed if the 2011 special purpose local option sales tax passes in the November election.

- B. Mayor Pro Tem Edwards stated that there was a need for some instrumentation improvements to the Brittney Drive filtration system. The new controls are needed to meet the SRF, EPD, and sole supplier requirements. Peoples & Quigley, Inc. recommended using Universal Controls, Inc. as the sole source for instrumentation for the expansion of the Brittany Drive Water Treatment Plant. The instrumentation will include the filter control panel and operator interface, computer, field instrumentation, SCADA interface and related programming. The City used Universal Controls in a renovation of the Mauldin Road filters several years ago. The proposal from Universal Controls, Inc. would provide an operating system that will be virtually identical to the instrumentation at the Mauldin Road Water Plant. This will be very advantageous for the operator's and other City personnel involved with installation and maintenance. The quotation for the project from Universal Controls, Inc. is \$180,477.00. (attached) Councilman Barton made a motion to approve Universal Controls, Inc. as a sole source for instrumentation at the Brittney Drive Plant. Councilman Crowley gave a second with all voting aye, motion approved.
- C. Mayor Pro Tem Edwards read a recommendation to award a bid contract to Structural Contractors, Inc. for surface preparation and coating for the Newtown Road surge tank project. The City's Engineering Manager David Burnett researched the work record of the low bidder and found nothing that would disqualify the company from receiving the contract. The low bid from Structural Contractors, Inc. was \$49,444. (bid summary attached) Councilman Barton made a motion to award the contract to Structural Contractors, Inc. Councilman Hammond gave a second with all voting aye, motion approved.
- D. Mayor Pro Tem Edwards read a request from the Calhoun Police Department to approve a new contract with Eagle Advantage Solutions. The funds to purchase the contract will come from the asset seizure fund which currently has an amount of \$73,168.83. The cost of the contract with Eagle Advantage Solutions, Inc. is \$22,911.00. This new operating system and software will replace the current software system and help

improve efficiencies. This upgrade will also let the Calhoun Police Department interface with the Gordon County Sheriff's Office since they already use Eagle Advantage Solutions. Councilman Crowley made a motion to approve the contract with Eagle Advantage Solutions. Councilman Hammond gave a second with all voting aye, motion approved.

- E. Mayor Pro Tem Edwards read a request by the Calhoun Recreation Department to declare a 1987 Custom Chevrolet Pick-up truck as surplus. The truck's VIN number is 1GCDR14H3HF372034. Councilman Hammond made a motion to approve the truck as surplus. Councilman Crowley gave a second with all voting aye, motion approved.
- F. Mayor Pro Tem Edwards read a request by the Downtown Development Authority to reappoint Jimmy Phillips to the DDA Board. Councilman Hammond made a motion to approve the reappointment of Jimmy Phillips to the DDA Board. Councilman Barton gave a second with all voting aye, motion approved. Mr. Phillips' new term will have an expiration date of June 1, 2014. Mayor Pro Tem Edwards also stated that DDA Board member John Willis has resigned his seat due to relocation by his employer and the Council needed to appoint a replacement. The DDA submitted three candidates for a replacement to the City Council. Councilman Barton made a motion to table the appointment of a new member to the DDA so the Council can further review the candidates. Councilman Hammond gave a second with all voting aye, motion approved.
- G. Mayor Pro Tem Edwards stated that the City Council was going to continue to review the City's Animal Control Ordinance and try to determine if any amendments need to be made.

9. Other written items not on the agenda:

10. Work reports:

- A. Eddie Peterson, City Administrator
- B. Larry Vickery, General Manager, Utilities
 - Mr. Vickery stated that the City's finance department has submitted proposals to several banks for holding various accounts and those proposals are under review.

- 11.** Councilman Hammond made a motion to adjourn. Councilman Barton seconded with all voting aye, motion approved.

Approved:

Submitted:

James F. Palmer, Mayor

Eddie Peterson, City Administrator



PEOPLES & QUIGLEY, INC.
CONSULTING ENGINEERS
6059 BOYLSTON DRIVE, NE
SANDY SPRINGS, GEORGIA 30328
TELEPHONE (404) 255-2650 • FACSIMILE (404) 255-2852

September 14, 2001

Mr. Jerry W. Crawford
Water & Sewer Director
City of Calhoun, Utilities
700 West Line Street
Calhoun, GA 30701

Re: Sole Source for Instrumentation for
Expansion of the Brittany Drive
Water Treatment Plant, Calhoun, GA

Our File No.: 321-05BCX

Dear Mr. Crawford:

This letter concerns procurement of required instrumentation for the referenced project. It will include the filter control panel and operator interface, computer, field instrumentation, SCADA interface and related programming. Because the Project is funded with SRF money, the purchase must comply with EPD/EPA regulations concerning procurement. In this case, we believe that sole source procurement from Universal Controls, Inc. is in the best interest of the City. However, sole source procurement must be justified and approved by EPD. The justification is presented in the following paragraphs.

The new filtration system at Brittany Drive is similar to the filtration system at Mauldin Road. It consists of dual media gravity filters. The filter design is somewhat different in that they are "deep bed" filters but the controls are the same. When Mauldin Road filters were renovated several years ago, a competitive bidding process was used and Universal Controls, Inc. was selected based on a very competitive price and their technical qualifications. The system has performed well and the operating staff is very pleased with it. They are local (in Atlanta) and readily available to assist if necessary.

Based on the results at Mauldin Road, we met with Universal Controls, Inc. to discuss the needs at Brittany Drive and obtained a proposal from them. The meetings included City water department operating staff, electrical department, engineering, utilities management and P & Q. The initial proposal was reviewed, revised and negotiated at subsequent meetings with Universal Controls, Inc. An important aspect of this work is that the City Electric Department will perform much of the on-site wiring, interconnections, etc. City personnel worked closely with them at Mauldin Road. The electric department knows Universal Controls, Inc. and their work.

A copy of the final proposal from Universal Controls, Inc. is attached. It will provide an operating system that is virtually identical to Mauldin Road at what we consider to be a very fair price. From an operator's viewpoint, this is a very good situation. Therefore, we recommend that the City award the instrumentation & control work at Brittany Drive to Universal Controls, Inc. for \$180,477.00, subject to acceptance by EPD. Your Purchase Order to Universal Controls, Inc. should include a requirement for compliance with EDP/SRF contact requirements. Universal Controls, Inc. is very familiar with them and this should not present a problem.

We will, on behalf of the City, forward this letter to EPD with a request that they concur with our recommendation.

If additional information is needed or you would like to discuss our recommendation further, please call me at your convenience.

Very Truly Yours,

PEOPLES & OLLIGLEY, INC.



Robert F. Peoples, P.E.

cc: Jerry Crawford, City of Calhoun (encl.)

321-05BCX-13.doc

UNIVERSAL CONTROLS, INC

Instrumentation and Controls Specialists

P.O. Box 1824
Cumming, Ga. 30028

July 25, 2011

Tel. (770) 781-4500
Email: mail@ucontrols.net

ATTN:

ENGINEERS Bob Peoples, PE

: Peoples and Quigley

Tel(404)255-2650 Fax(404)255-2852

PROJECT: City of Calhoun, GA. - BRITTANY DRIVE WATER TREATMENT PLANT

WE OFFER THIS QUOTATION FOR YOUR CONSIDERATION.

ITEM	DESCRIPTION	COST
1	COMPUTER Dell Computer (Win7 32bit, 4GB Memory, Mirrored HD, 2 nd Ethernet Port, Serial Port, 22+in Monitor, 3yr NBD Service), Laser Printer, 1000va UPS, Program Screens & Reports For New Plant. GE Proficy iFIX SCADA/HMI Unlimited Runtime, XL Reporter, MS Office.	\$32,615.00
4	SYSTEM CONTROL PANEL Free standing 90x72x20 NEMA12, Modicon PLC (I/O to include 96DI, 96DO, 32AI, & 4AO including spare), 12in Touch screen, Network switch, DC power supply, 3000VA UPS, Interfacing/Isolation relays, & other items required for complete SCP.	\$102,447.00
5	INSTRUMENTS Rosemount 3051: 10ea SMART HART DP Transmitters for Filter-Flow(4), Filter-Head(4), Backwash-Flow, Treated-Flow. SIEMENS EchoMax: 6ea level transducers connected to 2-Dual & 2-Single Hydromax200 electronics w/SS Sun shields for Filter-Level(4), Flocculation-Level, Wetwell-Level.	\$34,646.00
6	SURGE PROTECTION 32ea Panel Surge Terminal Block 4-20Ma 10ea Analog Surge Pipe 4-20Ma 4ea Analog Surge Box 4-20Ma	\$10,770.00
TOTAL:		\$180,477.00

NOTES / ASSUMPTIONS

- A) We reserve the right to revise our quotation should additional information or specification be received.
- B) Completely separate system on a separate computer. Excludes all Tonka system.
- C) Surge protection on outside instruments & DP transmitters included.
- D) Installation of components, conduit or wiring between components by others (except as noted). We will install computer, terminate supplied equipment, & supply & terminate Ethernet cables.
- E) Spare IO wired to terminals & interfacing/isolation relays, analog surge voltage protection.
- F) All Turbidity & Particle Count including software drivers by owner for integration into system & reports.
- G) Upgrade Tonka with new system. Modify PLC For Ethernet Communication To New Computer. Program iFIX Screens (Duplicate existing touch screen function) & Reports For Existing Plant.: \$32,000.00
- H) Upgrade to 15in touch screen.: \$1000.00

VALID: 30 Days
FREIGHT: Included
S&U TAX: Not Included
BOND: Not Included
TERMS: Net 30

Best Regards,
Tim Spence
timuci@bellsouth.net



CITY OF CALHOUN
BID TABULATION SHEET

Item for Bid: Newtown Road Surge Tank

Date of Opening: September 20, 2011

Time of Opening: 2:00 p.m.

Location of Opening: 700 West Line Street

Companies Submitting Bids

1.	UTILITY SERVICE CO.	73,500	AFTER ADDENDUM 71,500
2.	HARRISON CONTRACTOR	107,000	
3.	MECHANICAL JOBBERS	108,000	
4.	LLAMAS COATINGS	93,728	
5.	STRUCTURAL CONTRACTORS	49,444	
6.	CLASSIC PROTECTION COATINGS	117,100	
7.	SOUTHEASTERN TANK & TOWER	84,760	
8.	TANK PRO	72,053	
9.	SUPERIOR IND. MAINT	243,441	
10.	CARDWELL TANKS	81,000	
11.	SOUTHERN CORROSION	104,539	
12.			

Bids Opened By: