

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING STREET
CALHOUN, GA
MAY 12, 2008 7:00 P.M.**

MINUTES

**PRESENT: James F. Palmer, Mayor
George R. Crowley, Mayor Pro Tem
Ray Denmon, Councilman
David Hammond, Councilman**

ABSENT: Al Edwards, Councilman

**ALSO: William P. Bailey, City Attorney
Kelly Cornwell, Director of Utilities
Eddie Peterson, City Administrator**

1. Mayor Palmer called the meeting to order and welcomed everyone in attendance. Councilman Denmon gave the invocation.
2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. Councilman Hammond made a motion to approve the agenda with the addition of Council Comments. The motion was second by Councilman Denmon with all voting affirmatively, motion carried.
4. Mayor Pro Tem Crowley made a motion to approve the minutes of the April 28, 2008 regular City Council meeting as written. The motion was second by Councilman Hammond with all voting affirmatively, motion carried.
5. Councilman Denmon made a motion to move the June 23, 2008 City Council Meeting to June 16, 2008 due to the Annual GMA Convention in Savannah, Georgia. The motion was second by Mayor Pro Tem Crowley with all voting affirmatively, motion carried.
6. **Mayors Comments:**
 - A. Mayor Palmer reminded everyone that the regular May 26, 2008 City Council had been rescheduled to May 19, 2008 to observe Memorial Day.
 - B. Mayor Palmer announced that the City of Calhoun received a notice of approval from the Georgia DOT for Phase II of the Streetscape Project.
 - C. Mayor Palmer announced the Hillhouse Garden Club sponsored the dedication ceremony of the Blue Star Memorial Monument. The monument is one of many throughout the state to honor then men and woman of the US Armed Forces – veterans, reserves and active members alike. The dedication took place around the monument at the Historic Calhoun Depot with officials and members of garden clubs ranging from our local club to the state level. Many city and county officials and concerned citizens were on hand to witness the unveiling of the monument. The Gordon Central choral group performed along with a 21 gun salute from members of the American Legion.

- D. Mayor Palmer reviewed the zoning hearing scheduled for June 9, 2008.
 - o Mayor Palmer stated the hearing for June 9, 2008 and stated the Zoning Advisory Board meeting for these items will be held on June 5, 2008 at 4:30 pm.
 - 1. Annexation and zoning change request from A-1 to CN for 2.79 acres located at 1584 Highway 53 Spur by Flipper McDaniel.

7. **Council Comments:**

- A. In the absence of Councilman Edwards, Mayor Palmer gave the April reports as follows:
 - 1) The Street Department:
 - o Routine maintenance of street sweeping, bush hog, and street sweeper routes.
 - o Placed 17 new street signs
 - o Completed 20 shop and 36 street department work orders
 - o Ran storm water maintenance plan on April 25th checking all grates and pipes inside the City
 - o Dug out and patched utility cuts and on Victor Street and Telfair Street using 1.72 tons of asphalt.
 - o Put down top soil and grassed at the new pavilion and other areas around the 58 acre park.
 - o Removed old silt fencing and filled in ruts along the creek at the 58 acre park.
 - o Cut and hauled off 2 large trees from right of way on Pine Street. Getting ready to widen street to 3 lanes to help with school traffic congestion.
 - o Mohawk Industries planted 14 flowering trees at the new football field and Sunrise Printing planted 4 magnolia trees at the new pavilion.
 - o Started construction on a bridge across Oothcalooga Creek to connect the new 58 acre park with the existing recreation park. The span on the bridge will be approximately 85 feet.
 - o Put a new flashing red stop ahead indicator light in use on Clarence King Drive and Union Grove near Mohawk Industries.
 - 2) The Parks and Maintenance Department:
 - o Provided routine maintenance of picking up liter, mowing, weed-eating, and cleaning up leaves at all City departments and parks.
 - o Completed maintenance jobs for the Depot, Animal Shelter, City Hall, Police CID and the Library.
 - o Completed building a map and construction plan room for the buildings and electrical inspection departments.
 - o Parks and Street departments started using the universal work order system that is used by Utility and Public Works departments.
 - 3) Cemetery Department:
 - o Supervised the opening and closing of 10 grave sites
 - o Performed routine maintenance on Fain and Chandler Cemeteries
 - o Sold 19 new grave spaces
 - o Assisted Contractors with installation of 8 new monuments
 - o Worked 5 grave sites
 - 4) Animal Control:
 - o Housed 15 dogs and 21 cats
 - o Answered 60 customer calls
 - o Issued 3 fines for leash law violation

- 5) Safety Committee:
 - Had a safety topic of Stress Management
 - Sewer Plant on April 15, 2008
 - 2 workers comp, 1 vehicle, & 1 internal accident reported

- B. Councilman Denmon gave the April reports as follows:
 - 1) The Water Treatment Plant Facility:
 - Pumped a total of 314,370,000 gallons of water for a daily average of 10,479,000 million gallons
 - The Brittany Drive Treatment Plant produced 33.6% of the City's potable water for the month.

 - 2) The Waste Treatment Plant:
 - Treated a daily average of 5.599 MGD, with an average BOD effluent of 9, average suspended effluent of 18, and an average COD effluent of 89.

 - 3) The Water Construction Department:
 - Made 24 water connections
 - Made 21 water connections changed out with new meter
 - Fixed 24 water leaks
 - Installed 1,800 feet of 2" PVC pipe
 - Installed 0 feet of 6" PVC pipe
 - Installed 2,500 feet of 8" PVC pipe
 - Set 55 new meters
 - Repaired 24 city side meter leaks
 - Pulled 36 meters
 - Changed out 30 meters
 - Changed 22 cutoffs
 - Installed 2 new fire hydrants
 - Responded to 355 locates
 - Called in 51 locates for City work orders
 - Called in and worked 24 emergency locates for repairs
 - Received and responded to 248 misc. calls

 - 4) The Sewer Construction Department:
 - Provided 8 sewer connections during the month
 - Repaired 25 sanitary services
 - Repaired 2 sanitary sewer manholes
 - TV inspected sewer mains for a total of 1,058 ft
 - Inspected sewer service lines for a total of 201 feet
 - Completed 269 locates
 - Repaired 1 lift station
 - Responded to 4 calls for sewer service (3 calls for sewer service line, 2 on customer side)
 - Cleaned sewer lines totaling 2,200 feet
 - Opened and inspected 36 manholes
 - Mandrel tested 8" sewer lines at Sonoraville Recreation Department, found 2 sections of line that the mandrel would not pass through.

- Repaired yard of Max Curtis off Peter's Street where contractor ran sewer interceptor line.
 - Began work at Water Treatment plant cleaning out backwash settling pond #2.
- 5) The Sludge Department:
- Applied 2,064 cubic yards representing 243.4 dry tons of sludge
- 6) Building Inspection Department:
- Issued 50 permits for an estimated cost of \$2,986,800. This included 1 grading, 3 new residential, 3 residential remodeling, 2 new commercial, 3 commercial remodeling, 1 new industrial, 6 residential plumbing, 4 commercial plumbing, 6 residential HVAC, 2 commercial HVAC, 1 new industrial plumbing, 4 residential electrical, 6 commercial electrical, 1 industrial electrical, 6 sign permit & 1 pool permit & 1 NOI.
- C. Councilman Crowley gave his April reports as follows:

1) The Electric Department:

Long Term Projects Under Construction:

- Continued to upgrade the older clarifiers and thickeners under construction at the Waste Treatment Plant. The project remains approximately 85% complete. The utilities construction crews will be supported by electric maintenance personnel as needed to complete all remaining waste treatment plant projects and controls. Testing of aeration basins and digesters has been completed.
- Phase II of the System Loss Program for 2007-2008; engineering revision phase is complete to accommodate system load characteristic changes. Many of the currently installed fixed capacitor banks are in process of conversion to switched operation. Review of available switching equipment and subsequent bid preparation is complete. The final phase of the System Reliability Project for #4 substation is in progress with a targeted June completion.

Projects and Maintenance Under Construction:

- Inspection and tagging of the existing underground installations and overhead grounding maintenance continue to be scheduled weekly.
- The 2008-09 budget is complete and was submitted in April.
- Pole replacement is in process for all tested and rejected poles. A number of lighting pole replacements at the Calhoun Recreation Department were completed in March and April. Some replacement will continue into May along with lighting additions.
- Service for the Badcock Building on South Wall Street is near completion and the easement document is complete.
- The electric 300 Kva service to the new El Napol restaurant has been engineered and designed. An outdoor lighting proposal is in process.
- Electric service and outdoor lighting for the downtown branch of North Georgia National Bank is complete. Some clearing at the Curtis Parkway site is complete.
- Service for the new Polar Ice on South Wall Street is complete.
- The new Century Bank on West Belmont, Kobelco additional service, and the Calhoun High School bank replacement are in engineering and design.
- Assisted MEAG Transmission with an infra-red security camera installation.
- New lighting and repair is complete in Park Place Subdivision.
- Street and security lighting – 39
- New business and maintenance – 94
- After hours trouble callouts – 12

During the Month of April the Electric Department:

- Set 5 meters
- Provided maintenance/replacement for 15 meters
- Purchased over 25 million KWH of electricity

2) Telecommunications Department:

- Finished T1 connection for North Georgia National Bank
- Installed and assisted with setup of new GPS base station server
- Started engineered and construction of new fiber connections to three tower locations for the automatic meter reading project.
- Opened 35 work orders and closed 29

During the Month of April the GIS Department:

- Continued to work on adding sewer data to GIS models.
- Continued to support Electric department editing.
- Configured new hand held GPS equipment and used it to map poles for automatic meter reading project.

D. Councilman Hammond gave his April reports as follows:

1) The Police Department:

- Made 952 cases with 4 DUI's
- Fines collected by Municipal Court - \$86,376.00
- Issued 489 warnings
- Investigated 54 highway accidents and 20 private property accidents, 0 injuries, 0 fatalities
- Provided 86 escorts
- Filed 2,671 incidents reports
- Responded to 326 alarms
- Patrolled 53,197 miles
- Responded to 5,702 calls for service by E-911

2) The Fire Department:

- Responded to 62 calls for service, 11 fire incidents for damages totaling an estimated \$18,200.00
- Responded to 22 emergency medical service calls with 16 injuries and 3 deaths
- Responded to 7 hazardous conditions incidents
- Responded to 4 miscellaneous service calls, 11 false alarms, 1 special incident and 5 good intent
- Completed in-house training during the month for all firefighters on State required core skills along with additional department training
- Completed all scheduled station and vehicle maintenance
- Firefighters cooked to raise money for Relay For Life
- Firefighters participated in the annual Crash Scene Reenactment before the High School Proms. This year at Sonorville High School.
- Began Fire Hydrant maintenance in all City hydrants (not flowing per water dept. sue to conditions)
- Took a truck to the Spring Valley Neighborhood Safe Watch gathering.

3) Fire Inspection Department:

- Provided 66 inspections during the month: 8 annual, 7 new business, 21 requested, 27 follow-up re-inspections, 0 consultations, 3 burn site inspection

- Attended 1 plan review and 2 pre-construction meetings
- Lt. Duvall and Lt. Dooley participated in the Crash Scene drill at Sonoraville High School.
- Lt. Dooley attended the monthly City Safety site inspections meeting.
- Inspectors attended LEPC meeting.

8. **Zoning and other Public Hearings:**

A. Mayor Palmer stated at this time the public hearing on zoning matters will be held. The public will have an opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter and with each person speaking giving their name and address and with each person speaking having filed a financial disclosure statement five days prior to the hearing if required. Mayor Palmer made an inquiry to determine if any elected official has filed or needed to file a disclosure statement regarding any ownership or special interest in the agenda item. There were none. Mayor Palmer stated that the land use maps are on display at the Council Chambers for both the Zoning Advisory Board and the City Council hearings and the Council members have a copy of the Zoning Minutes from the latest Zoning Advisory Board Meeting.

1. Mayor Palmer gave a second reading of an annexation and C-2 zoning request by Larry C. Martin for 4.8 acres located at 800 South Wall Street.
 - Peterson stated signs on the property, notices to the adjoining property owners and notices to the local legal organ were completed.
 - Mayor Palmer asked John Ivester, representative for Larry C. Martin to make his presentation.
 - John Ivester discussed the project, explained improvement of storm water issues, the common detention pond, and the intent for commercial office space.
 - Mayor Palmer asked if there were any additional comments. There were none.
 - The public hearing was closed.
 - The findings of the Mayor and Council were:

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| <ol style="list-style-type: none">(1) The zoning proposal will permit a use that is suitable in view of the use and development of the adjacent and nearby property.(2) The zoning proposal will not adversely affect the existing use or usability of the adjacent or nearby properties.(3) The property is currently zoned AG.(4) The zoning proposal will result in additional traffic on existing streets or impact utilities or schools.(5) The capital expense associated with the development of the property will be incurred by the developer.(6) The zoning proposal is in conformity with the policy and intent of the land use plan.(7) There are no other existing or changing conditions effecting the use and development of the property which would give supporting grounds for their approval or disapproval of the zoning proposal.(8) There are no other factors relevant to balancing the interest in promoting the public health, safety, morality, or general welfare against the right to the unrestricted use of the property. |
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- Mayor Pro Tem Crowley made a motion to annex the request by Larry C. Martin for 4.8 acres located at 800 South Wall Street. The motion was second by Councilman Denmon with all voting affirmatively, motion carried.

- Mayor Pro Tem Crowley made a motion for C-2 zoning for the request by Larry C. Martin for 4.8 acres located at 800 South Wall Street. The motion was second by Councilman Hammond with all voting affirmatively, motion carried.
- 2. Mayor Palmer gave a second reading of an annexation and R-2 zoning request from B.C. Holdings LLC for .916 acres located off Shephard Drive.
 - The public hearing was opened.
 - Peterson stated signs on the property, notices to the adjoining property owners and notices to the local legal organ were completed.
 - Mayor Palmer asked Anna Marie Braden, representative for Jerry Braden if she wished to make a presentation.
 - Anna Marie Braden explained they hoped to begin their project in approximately 3 to 4 weeks and stated the project will be similar to Phase I.
 - Mayor Palmer asked if anyone had any additional questions. There was none.
 - The public hearing was closed.
 - The findings of the Mayor and Council were:

(1)	The zoning proposal will permit a use that is suitable in view of the use and development of the adjacent and nearby property.
(2)	The zoning proposal will not adversely affect the existing use or usability of the adjacent or nearby properties.
(3)	The property is currently zoned A-G.
(4)	The zoning proposal will result in additional traffic on existing streets or impact utilities or schools.
(5)	The capital expense associated with the development of the property will be incurred by the developer.
(6)	The zoning proposal is in conformity with the policy and intent of the land use plan.
(7)	There are no other existing or changing conditions effecting the use and development of the property which would give supporting grounds for their approval or disapproval of the zoning proposal.
(8)	There are no other factors relevant to balancing the interest in promoting the public health, safety, morality, or general welfare against the right to the unrestricted use of the property.
 - Councilman Hammond made a motion to annex the request from B.C. Holdings LLC for .916 acres located off Shephard Drive. The motion was second by Mayor Pro Tem Crowley with all voting affirmatively, motion carried.
 - Mayor Pro Tem Crowley made a motion for R-2 zoning for the request from B.C. Holdings LLC for .916 acres located off Shephard Drive. The motion was second by Councilman Hammond with all voting affirmatively, motion carried.

9. **Old Business: NONE**

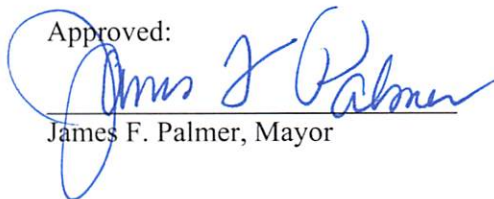
10. **New Business:**

- A. Mayor Palmer read a request by the Georgia Chapter Trail of Tears Association to adopt a proclamation to mark the 170th anniversary of the removal of the Cherokees from Georgia and the beginning of the “Trail of Tears”.
 - Linda Fletcher read the Proclamation and explained the Cherokee history.
 - Councilman Denmon made a motion to adopt the Proclamation to mark the 170th anniversary of the removal of the Cherokees from Georgia and the beginning of the

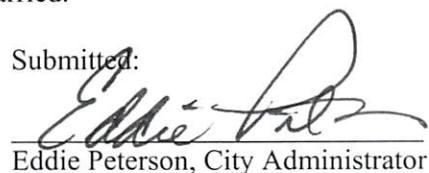
- “Trail of Tears”. The motion was second by Mayor Pro Tem Crowley with all voting affirmatively, motion carried.
- B. Mayor Palmer read a request by Georgetta Frazier to adopt a Proclamation to proclaim June 1-7 Roland Hayes week celebrating his birthday June 2.
- o Georgetta Frazier read the Proclamation and thanked the Mayor and Council.
 - o Councilman Hammond made a motion to adopt the Proclamation to proclaim June 1-7 Roland Hayes week celebrating his birthday June 2. The motion was second by Councilman Denmon with all voting affirmatively, motion carried.
- C. Mayor Palmer read a request to select a delegate and alternate for the 2008 Municipal Electric Authority of Georgia (MEAG Power) annual election.
- o Councilman Denmon made a motion to select Larry Vickery as delegate and Mayor Pro Tem Crowley as alternate. The motion was second by Councilman Hammond, with all voting affirmatively, motion carried.
- D. Mayor Palmer read a request to adopt revised zoning maps.
- o No motion was made and this request has been moved to a later date, exact unknown.
- E. Mayor Palmer read a request for a voting delegate for the GMA Annual Business Meeting.
- o Councilman Hammond made a motion to appoint Councilman Denmon as voting delegate and Al Edwards as alternate. The motion was second by Mayor Pro Tem Crowley with all voting affirmatively, motion carried.
- F. Mayor Palmer read a request by the Calhoun Fire Department to declare a 1976 Seagrave aerial pumper truck serial #G75164E surplus and sell on Gov Deals.
- o Councilman Hammond made a motion to declare the 1976 Seagrave aerial pumper truck serial #G75164E as surplus and sell of Gov Deals. The motion was second by Mayor Pro Tem Crowley with all voting affirmatively, motion carried.
- G. Mayor Palmer gave a 1st reading of a beer package license request by East India Enterprises, Inc d/b/a/ Neel’s Market #2 with Dilipbhai K. Patel as authorized agent at a location of 461 Harris Beamer Road.
- o Mayor Palmer stated the earliest date for a public hearing would be May 19, 2008
 - o Councilman Denmon made a motion to set the public hearing for May 19, 2008. The motion was second by Councilman Hammond with all voting affirmatively, motion carried.
- H. Mayor Palmer read a request to recognize the Georgia DOT request to resurface 1.48 miles of roadway of 5 city streets.
1. Chandler Street
 2. Shenandoah Drive
 3. Timber Ridge Drive
 4. Valley Circle
 5. West May Street
- o Councilman Denmon made a motion to approve the request. The motion was second by Mayor Pro Tem Crowley with all voting affirmatively, motion carried.
- I. Mayor Palmer read a request to adopt a Resolution for standards and procedures for Solid Waste Management for Gordon County and the Cities of Calhoun, Fairmount, Resaca, Plainville, and Ranger.
- o Councilman Hammond made a motion to table the request to gather up to date information for the City of Calhoun. The motion was second by Councilman Denmon and approved.
- J. Mayor Palmer gave a first reading of an annexation request by Randy and Donna McEntyre for .43 acres located at 175 West Belmont Drive.
- o Mayor Palmer stated the earliest date for a public hearing is July 14, 2008.

- Mayor Pro Tem Cowley made a motion to set the public hearing for July 14, 2008. He motion was second by Councilman Denmon and approved.
 - K. Mayor Palmer gave a first reading of a 10' variance request by Jim Haggard to build a 26x24 detached garage on the rear of his property located at 110 Shenandoah Drive.
 - Mayor Palmer stated the earliest date for a public hearing would be July 14, 2008.
 - Councilman Hammond made a motion to set the public hearing for July 14, 2008. The motion was second by Councilman Denmon with all voting affirmatively, motion carried.
 - L. Mayor Palmer gave a first reading of an annexation and zoning change request from A-1 to IND-G by Champions of Calhoun, LLC for 8.17 acres located at 127 Nance Road.
 - Mayor Palmer stated the earliest date for a public hearing is July 14, 2008.
 - Councilman Denmon made a motion to set the public hearing for July 14, 2008. The motion was second by Mayor Pro Tem Crowley with all voting affirmatively, motion carried.
11. **Other Written Items Not on the Agenda: NONE**
12. **Work Reports:**
- A. Kelly Cornwell – Director of Utilities
 - 1. Director Cornwell discussed the continuing drought and that Calhoun is under Level Four Drought Response.
 - 2. Director Cornwell discussed the CWSRF 00-02 Project at the Wastewater Treatment Plant. He stated the projects completed to date as part of the CWSRF Project are: New Belt Press, Sludge Conveying System, the Lime System, cleaning of the old basins, and new sludge holding facility. The Grit Collection System installation is 98% complete. The installation of the aeration and clarification equipment is 97% complete. The two replacement screw pumps have arrived and are installed. The blower building along with the blower installation is complete. Start up for the blowers and aeration equipment has been completed. RAS/WAS pumps have arrived and have been installed. We have released for bids the new hand-rail system for all of the old portion of the plant. This will eliminate the old cables around the structures and ensure that safety requirements are met. The project has progressed slowly but should be completed at an approximate cost of \$2,200,000 or \$1,800,000 below the loan amount of \$4,000,000. Peoples & Quigley Engineering's estimated cost was \$5,500,000.
 - B. Eddie Peterson – City Administrator
 - 1. Administrator Peterson announced that the application from the City of Calhoun to The Department of Transportation for Transportation Enhancement Activity (TE) has been selected to receive \$200,000 of Federal Transportation Enhancement funding in Fiscal Years 2008-2009 to be used for Phase III of the Streetscapes Project.
13. Councilman Hammond reminded everyone that the first of four concerts in the park would be held this Friday May 16, 2008.
14. Councilman Hammond made a motion to adjourn. The motion was second by Councilman Denmon with all voting affirmatively, motion carried.

Approved:


James F. Palmer, Mayor

Submitted:


Eddie Peterson, City Administrator