

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING STREET
CALHOUN, GA
OCTOBER 13, 2008 7:00 P.M.**

MINUTES

**PRESENT: James F. Palmer, Mayor
George R. Crowley, Mayor Pro Tem
Ray Denmon, Councilman
David Hammond, Councilman
Al Edwards, Councilman**

**ALSO: William P. Bailey, City Attorney
Kelly Cornwell, Director of Utilities
Eddie Peterson, City Administrator**

1. Mayor Palmer called the meeting to order and welcomed everyone in attendance. Mayor Palmer gave the invocation.
2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. Mayor Palmer made a request to amend the agenda to include closing streets for Harvest Fest under Mayor's comments. Councilman Hammond made a motion to amend the agenda. The motion was seconded by Mayor Pro Tem Crowley.
4. Mayor Pro Tem Crowley made a motion to approve the minutes of the September 22, 2008 regular City Council meeting as written. The motion was seconded by Councilman Denmon with all voting affirmatively, motion carried.
5. **Mayors Comments:**
 - A. Mayor Palmer reminded the public of early voting at the Courthouse Annex from September 22 until October 31, 2008.
 - B. Mayor Palmer requested to close the following streets on October 25, 2008 for Harvest Fest.
 - Court Street from Wall to the RR tracks
 - Park Avenue from Harlan to OothcaloogaMayor Pro Tem Crowley made a motion to close the roads as requested. The motion was seconded by Councilman Hammond.
 - C. Mayor Palmer asked Councilman Edwards to review the Zoning Hearings for November 10, 2008 and December 6, 2008
 - Councilman Edwards stated the Zoning Public Hearing for November 10, 2008 was as follows and has a Zoning Advisory Board date of November 6, 2008

1. A 16' height variance request by Gordon County Development Authority for approximately 42 acres on McDaniel Station Road.
- Councilman Edwards stated the Zoning Public Hearings for December 6, 2008 were as follows and has a Zoning Advisory Board date of December 4, 2008.
 1. A 5' sign variance request by Cassie Dixon for a location of 100 Trammell Street.
 2. A 50' sign height variance request by Nimish Patel for a hotel location on Lovers Lane.
 3. A zoning change request by Terry Brumlow from R-1 to C-N for a location of 812 East Line Street.

6. **Council Comments:**

A. Councilman Edwards gave the September reports as follows:

- 1) The Street Department:
 - Routine maintenance of brush truck, bush hog, and street sweeper routes.
 - Placed 6 new street signs
 - Completed 33 shop and 22 street department work orders
 - Ran storm water maintenance plan on September 9th checking all grates and pipes inside the City
 - Repaired potholes in Royal Dr, Marine Dr, Richardson Rd, Pine St, Hill Crest Dr, East Line St, Barrett Rd, Boling Industrial Way, Beamer Rd, East Side School Parking Lot, Hicks St, Hospital Circle, McConnell Rd, Old Belwood Rd, Wilson St, Harlan Ave and Oothcalooga St using 40.78 tons of asphalt
 - Cleaned out ditches with the grade-all on Damascus Rd
 - Hauled fill dirt, formed and poured a 25'x20' pad for installation of a truck – equipment lift for the cemetery
 - Repaired bad spots in the existing asphalt and graded the shoulders of West May St in preparation for L.A.R.P. paving
 - Put mulch around the newly planted trees and cleared brush from the creek bank at the 58 acre park
- 2) The Parks and Maintenance Department:
 - Removed and relayed new block on Chandler Cemetery wall
 - Continued working on cabinets for recreation tennis court. Waiting on glass for display cabinet.
 - Cut out old and layed new brick on corner of A&B alley
 - Performed general maintenance in all departments when called for
 - Grounds maintenance: cutting, trimming, edging, moving furniture, setting up decorations and other task when called for
- 3) Cemetery Department:
 - Supervised the opening and closing of 10 grave sites
 - Performed routine maintenance on Fain and Chandler Cemeteries
 - Sold 18 new grave spaces
 - Worked 10 grave sites
- 4) Animal Control:
 - Housed 20 dogs and 3 cats

- Answered 50 customer calls
- 5) Safety Committee:
- Had a safety topic of Emergency Exits
 - Inspected Water Treatment Plant on September 10, 2008
- B. Councilman Denmon gave the September reports as follows:
- 1) The Water Treatment Plant Facility:
- Pumped a total of 332,443,123 gallons of water for a daily average of 11,081,437 million gallons
 - The Brittany Drive Treatment Plant produced 37.0% of the City's potable water for the month.
- 2) The Waste Treatment Plant:
- Treated a daily average of 4.965 MGD, with an average BOD effluent of 4, average suspended effluent of 9, and an average COD effluent of 63.
- 3) The Water Construction Department:
- Made 14 water connections
 - Made 38 water connections changed out with new meter
 - Repaired 63 water leaks
 - Installed 1100 feet of 2" pvc pipe
 - Installed 4 2" meters
 - Installed 5 4" meters
 - Responded to 315 utility locates
 - Responded to 129 utility locates called in for repairs
 - 30 emergency locates called in for repairs
 - Responded to 225 misc. calls
- 4) The Sewer Construction Department:
- Provided 10 sewer connections during the month
 - Repaired 5 sanitary services
 - Repaired 3 sanitary manhole
 - TV Inspected 8,452 ft of sanitary sewers
 - Inspected 235 ft of sanitary sewers
 - Completed 349 utility locates
 - Repaired 1 lift station
 - Responded to 5 calls for sewer service (4 on customer side)
 - Cleaned sewer lines totaling 11,850 feet
 - Cleared 11,261 ft of sewer line right of ways
 - Opened and inspected 106 manholes
 - Installed non-potable water line at Sewer Plant to wash down septic tank trucks at new disposal pit.
 - Repaired pavement cut at Water Treatment Plant
 - Installed 12" pvc drain from new backflow pit at Water Plant
- 5) The Sludge Department:
- Applied 1,936 cubic yards representing 249 dry tons of sludge

- 6) Building Inspection Department:
- Issued 52 permits for an estimated cost of \$795,035.00. This included 4 grading, 1 new residential, 4 residential remodeling, 3 new commercial, 1 commercial remodeling, 1 industrial addition, 3 residential plumbing, 1 commercial plumbing, 10 residential HVAC, 1 new industrial HVAC, 6 residential electrical, 8 commercial electrical, 2 industrial electrical, 3 sign, 2 soil and erosion & 2 NOI
- C. Councilman Crowley gave his September reports as follows:
- 1) The Electric Department:
- Long Term Projects Under Construction:
- The new back wash pump is in place at the **Water Plant** and control installation is complete. Testing of the pump and flow-meters is complete and in operation. The utilities construction crews will be supported by electric maintenance personnel as needed to complete all remaining **Waste Treatment** plant projects and controls.
 - **Phase II of the System Loss Program for 2007-08** is progressing. The revised engineering study to accommodate system load characteristic changes includes switching equipment. Brackets and switches are in process of installation and training on capacitor controls is complete.
 - Pump control and electrical installations are complete for the **Folsom and Millers Ferry** locations and “soft start” equipment installation is also complete. Maintenance and repair at other sites are in process. Union Grove Variable Frequency controls upgrade is under construction.
 - The electric **AMR Project** is progressing with over 1,500 residential electric meters set through October 9th. Initial installation “bugs” are being worked through as reporting software and hardware are adjusted.
- Projects and Maintenance Under Construction:
- Inspection and tagging of the existing underground installations and overhead grounding maintenance continue to be scheduled weekly.
 - The Pole Replacement Project is continuing for all rejected poles. The 2008 pole inspections complete an 8 year cycle for the entire electric system. Additional poles needing replacement this year were found.
 - The electric 300 Kva service to the new **El Napol** restaurant has been completed. The transformer has been set. An outdoor lighting installation is complete. The developer is near completion.
 - **Apache Industries** is in process of a 1,000 Kva manufacturing addition at its River Street location. The transformer replacement is scheduled in early October.
 - The new **Century Bank** on W. Belmont and **Kobelco** additional service are engineered and waiting on developer construction to progress.
 - The **Coosa Senior Complex Phase 2** engineering and design is complete. The temporary overhead service is complete.
 - **Tree Trimming and Clearing** continues for Meadow Lane, Curtis Parkway and Mims Drive areas. Spot trimming will also target “Hot Spots” in the Industrial areas.
 - Electrical design and engineering remains in process for the **Bentley Project on McDaniel Station Rd.**
 - Street and security lighting – 44
 - New business and maintenance – 70
 - After hours trouble callouts – 20

During the Month of September the Electric Department:

- Set 3 meter
- Provided maintenance/replacement for 14 meters
- 1191 AMR Meter Changes
- Purchased over 33 million KWH of electricity in July

2) Telecommunications Department:

- Filed annual report with the Public Service Commission as required by the City's Competitive Local Exchange Carrier Certificate.
- Set up security groups in preparation of transferring files from the electric server to the new file server.
- Started framing poles to reroute copper line for Depot phones in support of Streetscape project
- Started testing CALIX fiber electronics system
- Began search for an email archiving solution. Participated in a demo for archiving email.
- Installed fiber splitter at Gee road and switched meter reading tower on Fire Tower Rd to new connection.
- Opened 36 and closed 31 work orders.

During the Month of September the GIS Department:

- The GIS Department ended its first year of operation in September. In the first year the GIS department has...
 - Redeveloped City Zoning Map
 - Provided interface for Police Department to input incidents and perform hot-spot studies.
 - Mapped all 756 fire hydrants in the city limits and provided interface for Fire Department to edit fire hydrant information.
 - Mapped fiber optic cable plant and started developing tools for editing and view splice closures
 - Assisted in converting the electrical system into GIS system.
 - Assisted in converting over 200 miles of water lines into GIS
 - Assisted in converting 65% of the waste water lines into GIS
- Specifically in September
 - GIS Department assisted the Cemetery in recovering data from corrupted database and discussed GIS mapping options.
 - Worked on converting data for Water, Waste Water, Police and Fire Departments.
 - Started collecting parcel address information to improve data accuracy
 - Supported ARM project

D. Councilman Hammond gave his September reports as follows:

1) The Police Department:

- Made 827 cases with 5 DUI's
- Fines collected by Municipal Court - \$73,585.00
- Issued 458 warnings
- Investigated 48 highway accidents and 21 private property accidents, 0 injuries, 0 fatalities
- Provided 80 escorts
- Filed 1,563 incidents reports

- Responded to 319 alarms
- Patrolled 58,141 miles
- Responded to 5,485 calls for service by E-911
- Councilman Hammond reported on the successful K-9 conference in Calhoun during the past week. Teams from 82 jurisdictions from the Southeastern U.S. were in Calhoun from K-9 certification and training.
- Councilman Hammond stated the Calhoun Police Department received from Excess Property at no charge to the department, twelve 12 gauge shotguns and two Bore scopes valued at \$134,600.
- Councilman Hammond stated traffic officers conducted a seat belt survey and the percentage for the month that was restrained properly was 91%.

2) The Fire Department:

- Responded to 51 calls for service, 10 fire incidents for damages totaling an estimated \$3,000
- Responded to 15 emergency medical service calls with 10 injuries and 0 deaths
- Responded to 7 hazardous conditions incidents
- Responded to 5 miscellaneous service calls, 13 false alarms, 1 special incident
- Completed in-house training during the month for all firefighters on State required core skills along with additional department training
- Completed all scheduled station and vehicle maintenance
- Assisted Police with Calhoun and Gordon Central Homecoming Parades
- Received the State funded GSAR (Georgia Search and Rescue) truck and began loading equipment.
- All Lieutenants (10) attended and completed NIMS (National Incident Management) 300 and 400 course.
- Took an engine to First Baptist Pre-School for Fire Safety presentation
- Conducted a Fire Extinguisher class for Calhoun High School Shop Classes

3) Fire Inspection Department:

- Provided 78 inspections during the month: 10 new business, 38 requested, 20 follow-up re-inspections, 2 plan reviews, 1 tank removal, 1 sprinkler & 6 public safety programs
- Attended 2 plan reviews
- Inspectors spent 4 full days in new building doing carpenter work, cleaning, moving and organizing
- Inspections sold 1 tank removal permit to ATCS - \$150.00, 1 sprinkler permit to International Fire Protection - \$375.00
- Inspections spent two days at Calhoun High School with construction classes on fire extinguisher training – 150 students
- Conducted three fire extinguisher classes at Gordon Healthcare – 80 students
- Attended zoning meeting
- Mark Dooley attended safety meeting and safety inspection at water treatment plant
- September 15th Mark Dooley and Tim Duvall attended LEPC meeting at new training room at Fire Station #2
- September 10th attended Northwest Georgia Fire Investigator's Association Meeting
- Mark Dooley attended NIMA 300 and 400 class, September 29th and 30th.
- Councilman Hammond stated the newest Sutphen Pumper arrived and the GSAR \$1,400,000 vehicle is 80% loaded with haz mat, industrial, bio terrorism and natural

disaster specialty equipment. He also stated the new fire station training building is 95% complete.

7. **Zoning and Other Public Hearings:**

A. Mayor Palmer stated at this time the public hearing on zoning matters will be held. The public will have an opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter and with each person speaking giving their name and address and with each person speaking having filed a financial disclosure statement five days prior to the hearing if required. Mayor Palmer made an inquiry to determine if any elected official has filed or needed to file a disclosure statement regarding any ownership or special interest in the agenda item. There were none. Mayor Palmer stated that the land use maps are on display at the Council Chambers for both the Zoning Advisory Board and the City Council hearings and the Council members have a copy of the Zoning Minutes from the latest Zoning Advisory Board Meeting.

1. Mayor Palmer read the request of a 6 foot variance by Neva Faith Wetton to build a 10'x20' open garage at 81 Echota 2nd street.

- The public hearing was opened
- Peterson stated signs on the property, notices to the adjoining property owners and notices to the local legal organ were completed.
- Mayor Palmer asked if there were any questions/comments
- There were none and the public hearing was closed
- The findings of the Zoning Advisory Board were:

- (1) The zoning proposal will permit a use that is suitable in view of the use and development of the adjacent and nearby property.
- (2) The zoning proposal will not adversely affect the existing use or usability of the adjacent or nearby properties.
- (3) The property is currently zoned R-2.
- (4) The zoning proposal will not result in additional traffic on existing streets or impact utilities or schools.
- (5) The capital expense associated with the development of the property will be incurred by the developer.
- (6) The zoning proposal is in conformity with the policy and intent of the land use plan.
- (7) There are no other existing or changing conditions effecting the use and development of the property which would give supporting grounds for their approval or disapproval of the zoning proposal.
- (8) There are no other factors relevant to balancing the interest in promoting the public health, safety, morality, or general welfare against the right to the unrestricted use of the property.

- Councilman Edwards made a motion to approve the Request of a 6 foot variance by Neva Faith Wetton to build a 10'x20' open garage at 81 Echota 2nd street. The motion was seconded by Councilman Denmon with all voting affirmatively, motion carried.

2. Mayor Palmer read the request of an annexation and C-2 zoning request by Danny Keith and Hilda Jane Davis for 1.51 acres located at 1367 US 41 North.

- The public hearing was opened

- Peterson stated signs on the property, notices to the adjoining property owners and notices to the local legal organ were completed.
- Mayor Palmer asked if there were any questions/comments
- There were none and the public hearing was closed
- The findings of the Zoning Advisory Board were:

- (1) The zoning proposal will permit a use that is suitable in view of the use and development of the adjacent and nearby property.
- (2) The zoning proposal will not adversely affect the existing use or usability of the adjacent or nearby properties.
- (3) The property is currently zoned A-1.
- (4) The zoning proposal will not result in additional traffic on existing streets or impact utilities or schools.
- (5) The capital expense associated with the development of the property will be incurred by the developer.
- (6) The zoning proposal is in conformity with the policy and intent of the land use plan.
- (7) There are no other existing or changing conditions effecting the use and development of the property which would give supporting grounds for their approval or disapproval of the zoning proposal.
- (8) There are no other factors relevant to balancing the interest in promoting the public health, safety, morality, or general welfare against the right to the unrestricted use of the property.

- Councilman Edwards made a motion to annex the request by Danny Keith and Hilda Jane Davis for 1.51 acres located at 1367 US 41 North. The motion was seconded by Councilman Denmon.
- Councilman Edwards made a motion to zone request by Danny Keith and Hilda Jane Davis for 1.51 acres located at 1367 US 41 North C-2. The motion was seconded by Mayor Pro Tem Crowley with all voting affirmatively, motion carried.

8. **Old Business:**

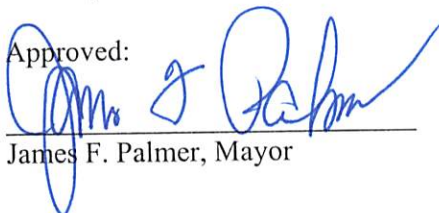
- A. Mayor Palmer gave a 2nd reading of a beer-wine-liquor pouring license request by El Napol Restaurant with Juan Leon Escamilla as authorized agent for a location of 179 Golden Circle.
- Mayor Palmer stated the public hearing has been set for October 27, 2008

9. **New Business:**

- A. Mayor Palmer gave a 1st reading of a beer-wine-liquor package license request by Jaimin Patel for a location of 41 East Hwy 53.
- Mayor Palmer stated the earliest date for a public hearing would be November 10, 2008.
 - Mayor Pro Tem Crowley made a motion to set the public hearing for that date. The motion was seconded by Councilman Hammond with all voting affirmatively, motion carried.
- B. Mayor Palmer read a request by CGA Global LLC for a 15' variance for front set-back for 4.18 acres located on Thomas Street to build a 4500 sq foot office addition.
- Mayor Palmer stated the earliest date for a public hearing would be January 12, 2009 with a Zoning Advisory Board date of January 8, 2009.

- Councilman Edwards made a motion to set the public hearing for that date. The motion was seconded by Councilman Denmon with all voting affirmatively, motion carried.
- C. Mayor Palmer gave a 1st reading of a beer package license request by ABC Convenience Store with Devin Desai as authorized agent for a location of 703 Oothcalooga Street.
- Mayor Palmer stated the earliest date for a public hearing would be November 10, 2008.
 - Mayor Pro Tem Crowley made a motion to set the public hearing for that date. The motion was seconded by Councilman Denmon with all voting affirmatively, motion carried.
10. **Other Written Items Not on the Agenda:**
- A. Bill Bailey gave a first reading of an ID Theft Ordinance.
- Bill Bailey stated this is an ordinance to amend the code of ordinances, City of Calhoun, Georgia to amend Chapter 94 Article II to add an identity theft prevention program; to comply with federal regulations relating to address discrepancies; to comply with federal regulations relating to red flags and identify theft; to provide for codification; to provide for severability; to provide for an adoption date; to provide an effective date; and for other purposes allowed by law.
11. **Work Reports:**
- A. Kelly Cornwell – Director of Utilities
1. Director Cornwell commented on the death of a City of Calhoun employee Craig McCarthy.
 2. Director Cornwell gave a report on rainfall deficient for the past three years.
12. Councilman Hammond made a motion to adjourn. The motion was seconded by Mayor Pro Tem Crowley with all voting affirmatively, motion carried.

Approved:


James F. Palmer, Mayor

Submitted:


Eddie Peterson, City Administrator