



**CITY COUNCIL MEETING
MARCH 11, 2019- 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: **George R. Crowley, Mayor Pro Tem**
 Ray Mitchell Denmon, Councilman
 Al Edwards, Councilman

ALSO: Eddie Peterson, City Administrator; Larry Vickery, Utilities Administrator; Paul Worley, Assistant City Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Jeff Defoor, Director of Electric Utilities; Tony Pyle, Police Chief; Lenny Nesbitt, Fire Chief; Jerry Crawford, Director of Water & Wastewater; Don Colburn, Special Operations.

1. Council Meeting Called to Order

Welcome

Mayor Pro Tem Crowley called the meeting to order and welcomed everyone in attendance.

Invocation

Mayor Pro Tem Crowley gave the invocation.

2. Pledge of Allegiance

Mayor Pro Tem Crowley led the group in the Pledge of Allegiance to the United States Flag.

3. Amendment or Approval of Proposed Agenda

Councilman Edwards made a motion to approve the March 11, 2019 agenda as presented. Councilman Denmon gave a second with all voting aye. Motion approved.

4. Amendment or Approval of Minutes

Councilman Denmon made a motion to approve the minutes of the City Council meeting of February 25, 2019. Councilman Edwards gave a second with all voting aye. Motion approved.

5. Mayor's Comments

None

6. **Council Comments**

A. Mayor Pro Tem Crowley submitted Councilwoman Palazzolo's February reports as follows:

1) **Public Works**

Street Department

1. Completed 25 shop and 28 street dept. work orders.
2. Installed 6 new street signs.
3. Cleaned out storm drains on Le Club Drive and Hillcrest Drive.
4. Built a storm drain on East Line Street.
5. Replaced a section of sidewalk at the recreation department.

Cemetery Department

1. Performed routine maintenance on Fain and Chandler cemetery.
2. Supervised the opening and closing of 11 grave sites.
3. Sold 3 new grave spaces.

Parks Department

1. The grounds crew picked up litter, mowed, trimmed bushes, hauled garbage to the dump, and maintained records at records room.
2. The maintenance crew maintained designated buildings downtown.
3. Repainted planters at city hall.
4. Carried boxes of records from the police department to the records room.

Animal Control

- Housed 15 dogs and 2 cats
- Number of dogs adopted: 2
- Number of cats adopted: 0
- Number of dogs rescued: 6
- Number of cats rescued: 1
- Number of dogs reclaimed by owner: 3
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 21
- Number of bite cases: 1
- Citations issues: 0

Recycling

• OCC	44.46 tons	\$3,556.80
• Loose OCC	3.1 tons	\$ 0.00
• Plastics	3.66 tons	\$ 0.00
• Paper	13.10 tons	\$ 609.86
• Steel Cans	1,600 lbs.	\$ 80.00

Recreation Department

1. YOUTH SPORTS:

Youth Basketball –

The 5th Annual United Way All-Star Basketball tournament was held February 7- 9, 2019. There were 27 teams that participated from 7-8 to 11-12 boys' and girls' teams with 351 participants and 1,765 spectators. The estimated economic impact for this 3 day event is \$91,260.00. This annual event is a United Way fundraiser sponsored by Calhoun Recreation Department and Gordon County Parks and Recreation. The proceeds from this event go to Gordon County United Way.

GRPA District - Calhoun Recreation Department hosted the GRPA 5th District 9-10 Boys and Girls district tournament February 15 – 19. A total of 14 teams participated in this tournament with 168 participants and 672 spectators. The estimated economic impact for this event is \$43,680.00. Both our 9-10 Boys and 9-10 Girls teams won the district tournament and advanced to the GRPA State tournament held March 2-3. Our 7-8 Boys All-star team also advanced to the GRPA State tournament.

Baseball and Softball – Registration was held through the month of February. A total of 366 boys and girls will be participating in baseball and softball this spring. Assessments were held February 23-24. Baseball drafts were held February 26 and Softball drafts were held February 28. The season will begin with the 3rd Annual Youth Classic tournament March 22 – 28.

Youth Soccer – Registration was held through early February. We have a total of 330 participants signed up for boys and girls soccer. Assessments were held February 10 and drafts were February 11 and 12. The season will begin March 16.

2. PROGRAMS:

STARS – The February event was Valentine's Day cookies and cards. There were 10 participants that listened to music, decorated cookies and cards and worked on socializing. The focus was also working on the participants being more independent by allowing the parents to sit in the back and the kids were all at the same table. The next Stars event is March 11.

SENIORS – The first event for 2019 was held February 21. There were 3 participants that played Bingo and completed questionnaires on future senior programming. The next event will be in March.

TENNIS – Tennis Leagues – Winter Combo 18 & over; Tri-Level – 18 & over, Spring Tennis 101
CHS/CMS – Using 12 courts for matches and games
CHS Matches – February 27

CMS Matches – February 21
3 teaching pro's – 3 courts daily 4pm-9pm

3. PARKS/FACILITIES:

The following tasks were completed throughout the month of February:

- 1-Painted pool maintenance building
- 2-Baseball/Softball field prep work; box scrape, aerated infields
- 3-Monthly trimming and deadheading flower beds and trees
- 4-checked and repaired bleachers
- 5-repaired playground equipment as needed
- 6-prepared baseball field for middle school baseball games
- 7-painted awning at pool deck
- 8-prepared parks for potential flooding
- 9-layed out soccer fields for spring soccer
- 10-repaired all fences and backstops
- 11-repainted all soccer fields for high school soccer games
- 12-daily park clean-up
- 13 –began clean up from flooding

4. FACILITY USAGE:

Billy Bearden Recreation Center:
Gym Free Play – 353 participants
Meeting Room – 15 events
Community Room – 4 events

5. WEBSITE/SOCIAL MEDIA USAGE:

CalhounRec.com	Facebook
Page Views – 4,752	Reach – 3,799
Users – 1, 224	Post Engagements – 2,590
Sessions – 1,900	Posts 11
Posts – 9	

2) Library

- There are 11,903 library card holders, 6,496 library visitors, and 5,996 total circulation.
- There were 111 story time attendance, 28 adult program attendance, 72 digital new users, 134 e-books, 85 audio books, 1,044 computer logins, and 14,381 Facebook visits.

B. Councilman Edwards submitted February reports as follows:

1) Electric Department

- Construction continues on the new Rockbridge Community Church, the Old Mill Town Homes, and the new City of Calhoun Board of Education (BOE) / Administration building, and on the Downtown Renovation 4 unit business development facilities on Park Avenue and the Overhead to Underground conversion on West Belmont Drive
- Pole line re-design continues on South Wall from Hicks Street to South Piedmont.

- Construction has begun on the expansion at Foam Products on Beamer Road and the line improvements on College Street and Short North Wall.
- The three 1991 emergency generators for the Water and Sewer system have been re-conditioned and are being tested.

WORK ORDERS IN PROCESS OR COMPLETED FOR February:

• NEWLY CREATED	91
• COMPLETED AND CLOSED	84
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	20
• STREET AND SECURITY LIGHTING-	31
• DISTRIBUTION MAINTENANCE	8
• OUTAGES / TROUBLE CALLS	6
• WORK FOR OTHER DEPARTMENTS	26
• NEW METER SETS	15
• METER MAINTENANCE/REPLACEMENT	3
• ELECTRIC LOCATE TICKETS PROCESSED-	299
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The City of Calhoun's Electrical load for February is estimated to be about 30,000,000 kilowatt hours (kWh). This is about 1 million kWh less than February of 2018. Reduction is primarily in large manufacturing usage. Actual numbers will be released around March 17th.

2) Telecommunications
Telecommunications

- The Brittany Drive Water Plant fiber connection is complete. Their computers and new phones are all working on the City's network.
- Connected two new internet customers. Disconnect three internet circuits for one customer going out of business.
- Completed work with financial software vendor to upgrade software to new version on to a new server.
- Several ports on Water Construction's network switch failed. Requested switch replacement through maintenance agreement.
- Replaced storm damaged equipment at Boone Ford Water Tank.
- Opened 13 and closed 14 work orders.

Geographic Information Systems

- Attended US202 Census Workshop and Training meeting.
- Started mapping City sidewalks for GDOT Sidewalk ADA compliance.

- Met with Northwest GA Regional Commission to verify City streets configurations.
- Worked with Engineering Department with Water Modeling program vendor to re-calibrate model.
- Worked with Engineering and Fire Departments with fire hydrant water flow modeling.
- Worked with Fire Department gathering ISO data.
- Updated the following GIS layers
 - Water system and water meter data
 - Fire Department fire pre-plans and data folders for industrial and commercial buildings
 - Physical addressing for building and billing information
 - Fiber construction
 - Zoning
- Updated City and GIS web sites
- City employee GIS login statistics for January
 - Total logins – 1299
 - Top four layers accessed
 - Water – 573
 - Electric – 144
 - Metering – 222
 - Fire Department - 126

3) **Building Inspections**

- Issued 54 permits for an estimated cost of \$2,393,857, collected \$17,042 in permit fees. This included 5 new residential, 3 residential remodel, 1 new commercial, 1 commercial remodel, 0 new industrial, 1 industrial remodel, 7 residential plumbing, 5 residential electrical, 4 commercial plumbing, 8 residential HVAC, 0 commercial HVAC, 5 commercial electrical, 0 industrial plumbing, 2 industrial HVAC, and 2 industrial electrical. 162 total inspections.

4) **Safety Committee**

- The safety committee met on December 5th and the topic of discussion was Hand Tool Safety.
- A safety inspection was completed on February 12th at the Police Department.
 - Vehicle accidents: 0
 - Workers compensation: 2

C. Councilman Denmon submitted February reports as follows:

1) **Water and Sewer Operations**

Water Treatment Plant

- Total gallons withdrawn: 281,970,000
- Daily average: 10,070,357
- Wells: 115,820,000
- Big Springs: 0

- % produced by Brittany Drive: 41.1%
 - Brittany Dr. daily production to capacity: 35.05%
 - Mauldin Rd. daily production to capacity: 37.08%
 - Rainfall for February– 8.61”

Waste Water Treatment Plant

- Treated a daily average of 9.930 MGD, with an average BOD effluent of 4, average suspended effluent of 12, and an average COD of 43.

Water Distribution & Wastewater Collection

- 392 work orders completed, 9 new water connections, 13 water service leaks repaired, 17 water main leaks repaired, 198 meter changes, 13 utility locates called in for work orders, 516 utility locates responses.
- 2,350 feet of Sanitary Sewer Services TV inspected, 389 utility locates completed, 5,600 feet sanitary sewer lines cleaned, 8 new sewer connections installed, 6 sanitary sewer services repaired.

2) **Water and Sewer Construction**

Water and Sewer Systems Active Projects

- As part of the new NPDES requirements, steps are underway to meet the storm water segment of the Watershed Protection Plan. EPD notified us on April 17th that our Section 319 Grant for Lynn Creek has been awarded. Contract should arrive soon.
- A Section 319 grant has been applied for to do work on Blackwood Creek.
- Construction of the Love’s Truck Stop Sanitary Sewer Lift Station has been completed.
- The North Henderson Bend Lift Station is under construction.
- The two inch galvanized line replacement continues utilizing city forces.
- S.R. 156 Water Main Relocation (GDOT/ RR Bridge Replacement @ Ranger) – We have coordinated with the bridge contractor to install the new main on the new bridge.
- Ranger 12” Water Transmission Main – Materials are on site and permits have been acquired. This project is under construction.
- New 2.0 Million Gallon Tank on Pittman Road – The project is being advertised for bids. Bid opening is March 21 at 10:00 a.m.
- Peters Street Phase II Water and Sewer Relocations – Materials are here and construction should begin once other utilities have been relocated.
- Debra Owens Sewer Extension – Is completed except for minor items.

Water & Sewer Projects in Development

- North Wall Street and Redbud Road Intersection improvements- GDOT asked for, and were given an estimate to relocate any utilities in conflict with the proposed project.
- S.R. 136 Water Main Relocation for new Bridges at the Coosawattee River
- 4” water main relocation on South Wall Street to accommodate drainage for the new City Schools Central Office

- Hwy 41 South Sewer Extension
- Shaw Industries Union Grove Sewer Connection – Construction began on March 6th.

Projects in Engineering Conceptual Design

Sewer

- Blackwood Creek Trunk Sewer Replacement
- Yarborough Street Replacement Sewer
- Louise Ave., Cherry St., and Florence Ave. Sewer Replacement
- Sewer Main relocation for the airport project.
- Old Fairmount Hwy Sewer Extension

Water

- Bellwood Road Water Transmission Main
- Reeves Station Water Main (replacing existing 6" C. I. with an 8")
- Second Interconnect with Pickens County
- GDOT SR 156/Salacoa Creek Bridges. Scheduled for 2020
- SR 225 8" water main river crossing

3) **Downtown Development Authority**

The HPC held their regularly scheduled meetings. The HPC had one COA approval. Planning is underway for the 8th annual BBQ, Boogie & Blues event. It is scheduled for April 26th & 27th. The United Way Young Leaders & the Downtown Development Authority are also planning for another Food Trucks & Friends for April 12th in the Depot Parking lot. The event will be from 5:30 pm-9:30 pm. Each of these events attracts people to downtown and we hope to have more events similar to these in the future.

D. Mayor Pro Tem Crowley submitted February reports as follows:

1) **Police Department**

- Made 482 cases with 11 DUI's
- Fines collected by Municipal Court - \$45,785
- Issued 536 warnings
- Investigated 66 highway accidents, 33 private property accidents
- Escorts - 41
- Incident reports - 1,202
- Alarm responses - 199
- Miles patrolled: 40,608

2) **Municipal Court**

- Total Court cases- 591
- Court cases dropped- 188
- Number of Bond forfeitures- 250
- Number of Probation cases- 63
- Failure to appear- 46

- Subpoenas served- 10

3) **Fire Department**

Fire Suppression Division

174 Total reported calls for service for the Suppression Division

Dispatched Calls

- 4 Fire Incidents (\$52,500.00 in estimated Fire damage)
- 1 Overpressure Rupture, Explosion, Overheat (**NO FIRE**)
- 109 Emergency Medical Services / Rescue (Injuries, Medical, or Fatality)
- 3 Hazardous Conditions Incidents (**NO FIRE**; Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)
- 10 Service Calls (Water Leak; Assist Other Agencies with Non-Emergency Calls)
- 29 Good Intent Calls (Smoke / Odor check; Investigation of Unknown Problem)
- 14 False Alarms or False Calls

- 0 Severe Weather & Natural Disaster
- 1 Special Incident Type (Citizen Complaint; Other)

Additional Fire Department Activities

- The Fire Department continued working on the Information package for an ISO Audit on March 5th. The audit requires a significant amount of man hours to gather all of the requested information in which most members of the department will be involved.
- Completed all routine vehicle and station maintenance.

Training Division

CFD completed 660 Total Man Hours of training during the month.

Training consisted of:

- Training consisted of search, fire attack, pump operations, fire behavior. This does not include the hours for the ongoing Recruit class which averages 9 hours per day.

Fire Inspections - Public Safety Education - Code Enforcement Division

92 Total Reported Activities / Inspections completed during the month.

Inspections / Enforcement

- 35 Annual Inspection
- 3 New Business Inspections
- 16 Requested Inspections
- 6 Follow Up, Re-Inspections
- 1 Burn Site Inspections
- 2 Plan Reviews

- 1 Pre-Construction Meetings
- 0 Sprinkler Permits Issued
- 6 Fuel Tank Permit (Install, Removal or Service)
- 22 Consultations
- 0 Illegal Burning Citations

Additional Inspection - Public Safety & Codes Division Activities

- Lt Duvall attended City Safety Inspection on Jan 9
- Lt Duvall attended the Operators UST Re-Certification class for the city's fuel tanks.
- Inspections had a preconstruction meeting with Food City.

7. Public Hearing and Comments

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person speaking having filed a financial disclosure statement five days prior to the hearing if required, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

- A. Public hearing of an annexation and zoning request of R-1B, for 0.43 acres, at a location of 112 Cherry Street, SW, by Jose Lopez. The Zoning Advisory Board meeting was held March 7th at 4:30 p.m.
 - Mayor Pro Tem Crowley opened the public hearing.
 - City Administrator Peterson stated that all legal requirements and notices had been met.
 - Mayor Pro Tem Crowley gave the report on the Zoning Advisory Board meeting of March 7th stating that the Board recommended the annexation and zoning change. The Board also noted that the Fire Department Report did show a distance of more than 500 feet from the nearest fire hydrant, requiring a slower response. Mayor Pro Tem Crowley stated there were other homes in this area as well that do not meet the distance requirement.
 - Mayor Pro Tem Crowley opened the floor for public comments. There were none.
 - Mayor Pro Tem Crowley closed the public hearing and called for a motion concerning the annexation request.
 - Councilman Edwards made a motion to approve the annexation request of 0.43 acres. Councilman Denmon gave a second with all voting aye. Motion approved.
 - Mayor Pro Tem Crowley called for a motion concerning the zoning request of R-1B.
 - Councilman Edwards made a motion to approve the zoning request of R-1B. Councilman Denmon gave a second with all voting aye. Motion approved.

- B. Public hearing of an ordinance to amend certain sections of Chapter 6- Alcoholic Beverages of the Calhoun Code of Ordinances, and specifically amendments to

Section 6-192 pertaining to the sale of malt beverage and/or wine for consumption in public during special events in designated areas.

- Mayor Pro Tem Crowley opened the public hearing.
- City Administrator Peterson stated that all legal requirements and notices had been met.
- Mayor Pro Tem Crowley opened the floor for public comments. City Attorney Govignon stated that the ordinance amendment expands areas for temporary alcoholic sales and consumption during special events, and provides age identification via wrist bands. Amendments also provide signage as a barrier system designating alcoholic beverage areas.
- There being no other comments, Mayor Pro Tem Crowley closed the public hearing and called for a motion concerning the ordinance amendment.
- Councilman Denmon made a motion to approve the amended alcohol ordinance. Councilman Edwards gave a second with all voting aye. Motion approved.

C. Public hearing of an ordinance to amend certain sections of Chapter 46-Environment-Abatement of Nuisances of the Calhoun Code of Ordinances, and specifically amendments to Section 46-36 pertaining to recovery cost of demolition of structures.

- Mayor Pro Tem Crowley opened the public hearing.
- City Administrator Peterson stated that all legal requirements and notices had been met.
- Mayor Pro Tem Crowley opened the floor for public comments. Diane Kirby of 125 Creed Ridge Drive, SE, Fairmount, GA asked if the added fees would allow for reimbursement to the City of the Attorney fees incurred in the demolition of the dilapidated houses. City Attorney Govignon replied that it would provide for this reimbursement as well any other costs involved in providing the service. He noted the main goal is to incentivize private action by the property owner.
- There being no other comments, Mayor Pro Tem Crowley closed the public hearing and called for a motion concerning the ordinance amendment.
- Councilman Denmon made a motion to approve the Chapter 46 ordinance amendments. Councilman Edwards gave a second with all voting aye. Motion approved.

D. Submission of the City of Calhoun's Americans with Disabilities Act Transition Plan. Upon Council approval, the ADA Transition Plan will be submitted to the Georgia Department of Transportation for their review. This is an annual requirement by GDOT. The ADA Transition Plan includes a review of all City facilities used by the public, ADA policies and procedures, and a review of the City's streets, sidewalks, and parking infrastructure.

- Mayor Pro Tem Crowley opened the public hearing and stated this is an annual update as required by the Georgia Department of Transportation.
- Mayor Pro Tem Crowley opened the floor for public comments. There were none.
- Mayor Pro Tem Crowley closed the public hearing and called for a motion concerning the Plan.

- Councilman Edwards made a motion to approve the ADA Transition Plan and adopting resolution. Councilman Denmon gave a second with all voting aye. Motion approved.

8. **Old Business**

None

9. **New Business**

- A. Mayor Pro Tem Crowley gave the first reading of an annexation and zoning request of PRD, for 13.655 acres, at a location of GC52-043 and GC52-044, Dews Pond Road, by Brent Stepp Construction Company, Inc. The Zoning Advisory Board meeting is scheduled for April 4th and the public hearing is scheduled for April 8th.
- B. Mayor Pro Tem Crowley gave the first reading of a Zoning Change Request from C-2 to R-2 for 12 acres, at a location of CG57B-037, by City of Calhoun. The Zoning Advisory Board meeting is scheduled for April 4th and the public hearing is scheduled for April 8th.
- C. Mayor Pro Tem Crowley gave the first reading of a beer package license request by Grocery Store Donde el Guero, at a location of 90 East May Street. The store manager is Luis Otalora. Eligible for public hearing on April 8th.
- D. Mayor Pro Tem Crowley gave the first reading of a liquor pouring license request by Calhoun's Bar & Grill (Classic Kitchen), at a location of 203 Richardson Road, Suite 110. The store manager is Saleh Rashid. Eligible for public hearing on April 8th.
- E. Mayor Pro Tem Crowley read a Temporary Outdoor Alcohol Special Event Permit request for Wall Street Catering Company. This permit is in association with the annual BBQ, Boogie & Blues event, to allow the provision of alcohol by Wall Street Catering Company, currently holding a valid Class B beer and wine license for on premise consumption. Wall Street Catering Company will apply for their Alcohol Special Event permit with the Georgia Department of Revenue upon City approval. The permit request will be for Friday, April 26th from 6:00 PM – 10:00 PM, and Saturday, April 27th from 12:00 noon to 5:00 PM. Councilman Denmon made a motion to approve the request. Councilman Edwards gave a second with all voting aye. Motion approved.

10. **Other Written Items Not on the Agenda**

None

11. **Work reports**

- A. Eddie Peterson, City Administrator had nothing to report.
- B. Larry Vickery, Utilities Administrator had nothing to report.
- C. George Govignon, City Attorney had nothing to report.

12. Motion to move to Executive Session, if needed


13. Motion to return to General Session

14. Motion to Adjourn

There being no further business to come before the Council, Councilman Denmon made a motion to adjourn. Councilman Edwards gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:26 p.m.

Approved:

Submitted:



James F. Palmer, Mayor



Sharon Nelson, City Clerk



RESOLUTION
Adoption of the ADA Transition Plan
For the City of Calhoun

WHEREAS, the Mayor and Council of the City of Calhoun, in compliance with Title II of the Americans with Disabilities Act (ADA) is required to ensure City services and facilities are accessible to those with disabilities; and,

WHEREAS, the Mayor and Council desires to adopt the "ADA Transition Plan" attached hereto as Exhibit "A" and including any attachments thereto, said exhibit being by reference fully included in this resolution as if specifically set out herein;

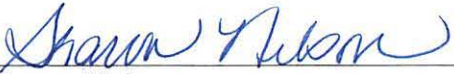
NOW THEREFORE BE IT RESOLVED that said ADA Transition Plan is hereby adopted by the Mayor and Council of the City of Calhoun.

RESOLVED, ADOPTED, AND EFFECTIVE, this 11th day of March, 2019.



George Crowley, Mayor Pro Tem

ATTEST:



Sharon Nelson
City Clerk
(seal)