



**CITY COUNCIL MEETING
OCTOBER 23, 2023- 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: James F. Palmer, Mayor
Ray Mitchell Denmon, Councilman
Al Edwards, Mayor Pro Tem
Ed Moyer, Councilman

ALSO: Paul Worley, City Administrator; Kyle Ellis, Utilities Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Tony Pyle, Police Chief; Lenny Nesbitt, Fire Chief.

1. **Council Meeting Called to Order**

Welcome

Mayor Palmer called the meeting to order and welcomed everyone in attendance.

Invocation

Mayor Pro Tem Edwards gave the invocation.

2. **Pledge of Allegiance**

Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.

3. **Amendment or Approval of Proposed Agenda**

Mayor Pro Tem Edwards made a motion to approve the October 23, 2023 agenda as presented. Councilmember Denmon gave a second with all voting aye. Motion approved.

4. **Amendment or Approval of Minutes**

Councilmember Moyer made a motion to approve the minutes of the City Council meeting of October 9, 2023. Councilmember Denmon gave a second with all voting aye. Motion approved.

5. Mayor's Comments

- A. Mayor Palmer announced that advanced early voting began on October 16th and ends on November 3rd.
- B. Mayor Palmer announced that Saturday early voting will be held on October 21st and 28th.
- C. Mayor Palmer announced that the DDA will have downtown Trick or Treat on October 31st from 4:00 pm to 6:00 pm. Trick or Treat for all children age 12 and under will be from 6:00 pm to 9:00 pm.
- D. Mayor Palmer announced that the 2023/2024 Calhoun City Schools Junior Mayors were in attendance. Junior Mayor Josie Bentley, Junior Mayor Sadie Mason, Junior Mayor Banks Layson, Junior Mayor Alysha Kelley, who was unable to attend, were all presented with proclamations recognizing their accomplishments.
- E. Mayor Palmer announced that the 2023/2024 Youth Leadership Gordon County program was in attendance. This year's class included 42 seniors which represented the four High School systems in Gordon County. (Calhoun, Gordon Central, Sonoraville, and Georgia Cumberland-Academy). These students represent their school systems as prospective future community leaders. The class is sponsored by the Gordon County Chamber of Commerce Leadership program. It will meet for eight months outside of the school system during the FY 23/24 school year with the mission of introducing the students to Leadership opportunities within their community. Topics the class will be introduced to will include team building, community health and public safety, community economic development, community industry that includes a county tour day of local manufacturing, service and agriculture businesses, and government that includes meetings with the Calhoun City Council, Gordon County Commissioners and a trip to the Capitol to meet with the state legislative delegation. The intent is to introduce class members to the community and how community activities take place through government, local business influence and service industries. The vision of the program is that once the students graduate, they will volunteer and give back to their community. This is the 29th integration of this program conducted over the past 29 years. To date, approximately 1,290 High School juniors and seniors have graduated from the program.
- F. Mayor Palmer read a proclamation recognizing November 19 - 25 as National Education Week in Calhoun, submitted by Dr. Joann T. Meadows.

6. Zoning Hearing and Comments

7. Other Public Hearings

8. Old Business

- A. Mayor Palmer gave the second reading of a zoning change request from R-1 to Ind-G for 8.064 acres, at a location of 319 Old Belwood Road (C46-003), by Ryan Beavers. The Zoning Advisory Board meeting will be held on November 9th and the public hearing on November 13th.
- B. Mayor Palmer gave the second reading of a zoning change request from C-2 to R-2 for 4.22 acres, located on Curtis Parkway parcel #C53-092, by Brent Stepp Construction Company, Inc. The Zoning Advisory Board meeting will be held on November 9th and the public hearing on November 13th.

- C. Mayor Palmer gave the second reading of a residential zoning setback variance request of 433.88 feet, to vary from the required 500-foot setback to a 66.12 feet setback for an electronic billboard advertising sign, for a portion of parcel C65-009, located at 1060 Red Bud Road, by S & F Real Estate Investments, LLC. The Zoning Advisory Board meeting will be held on November 9th and the public hearing on November 13th.
- D. Mayor Palmer gave the second reading of an annexation and zoning request from county to R-1B for 0.45 acres, at a location of 130 Cherry Street, SE (055-195), by Ashley Shropshire. The Zoning Advisory Board meeting will be held on November 9th and the public hearing on November 13th.
- E. Mayor Palmer gave the second reading of a beer and wine package request at a location of 312 North Wall Street, Xpress 2 Food Mart, LLC d/b/a BP Food Mart by Aseem Masana. Mr. Masani will also serve as the store manager. The public hearing will be held November 13th.

9. New Business:

- A. Mayor Palmer stated that a motion needed to approve/deny the Intergovernmental Agreement for Water Distribution between the City of Calhoun and Pickens County that was discussed during today's work session. Mayor Pro Tem Edwards made a motion to approve the intergovernmental agreement. Councilmember Moyer gave a second with all voting aye. Motion approved.
- B. Mayor Palmer read a request from Water and Sewer Construction to surplus a 1999 Ford F-Series 800 on GovDeals. The vehicle has been out of service for seven plus years. VIN# 3FENF8OCIXMA00696. Mayor Pro Tem Edwards made a motion to approve the surplus request. Councilmember Denmon gave a second with all voting aye. Motion approved.
- C. Mayor Palmer read a request from the Water and Sewer Construction to surplus a 2000 Sterling L7500 on GovDeals. This vehicle is inoperable. VIN# 2F2HJAA8IAH62453. Mayor Pro Tem Edwards made a motion to approve the surplus request. Councilmember Moyer gave a second with all voting aye. Motion approved.
- D. Mayor Palmer read a request from Water and Sewer Construction to surplus a 2013 Ford F-150 on GovDeals. The vehicle needs engine exhaust repairs. VIN#1FTEX1EM8DKF98660; Mileage: 175,750. Councilmember Denmon made a motion to approve the surplus request. Councilmember Moyer gave a second with all voting aye. Motion approved.

10. Other written items not on the agenda

11. Work Reports

- 1) Mr. Worley gave a review of the September, 2023 General Cash and Hotel Motel reports. Mayor Pro Tem Edwards made a motion to approve the reports as presented. Councilmember Moyer gave a second with all voting aye. Motion approved. (Copy attached)
- B. Kyle Ellis, Utilities Administrator

1) Mr. Ellis gave a review of the September 2023 Utilities Cash report. Councilmember Denmon made a motion to approve the report as presented. Councilmember Moyer gave a second with all voting aye. Motion approved.

C. George Govignon, City Attorney, had nothing to report.

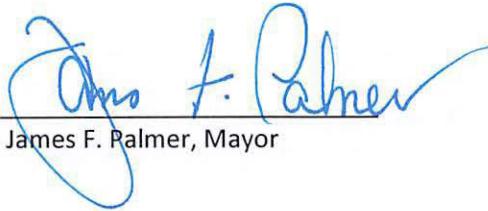
12. Motion to move to Executive Session, if needed

13. Motion to return to General Session

14. Motion to Adjourn

There being no further business, Councilmember Moyer made a motion to adjourn. Councilmember Denmon gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:34 p.m.

Approved:



James F. Palmer, Mayor

Submitted:



Sharon Nelson, City Clerk



General Government Cash Report

General Government Operating Account

General Fund	Checking	\$ 1,759,928.31
Restricted Cash - Excise	Checking	35,249.84
Cash	Pay Pal	2,592.83
Solid Waste	Checking	159,561.00
Confiscated Assets	Checking	-
School Trust	Checking	213,770.87
Municipal Court	Checking	14,816.79
Hotel-Motel Fund	Checking	(83,353.79)
Recreation	Checking	327,190.61
Recreation - Hotel / Motel	Checking	141,012.33
SPLOST 2018	Checking	(60,528.46)
Golf	Checking	744,387.55
Golf Renewal & Replacement Reserves	Checking	600,000.00
American Rescue Plan Act (ARPA)	Checking	2,363,169.40
Total Operating		<u>6,217,797.28</u>
Reserves - Restricted / Renewal & Replacement	Savings	0.35
Specified Funds / Renewal & Replacement	Savings	1,487,267.36
Total Reserves		<u>1,487,267.71</u>
2018 SPLOST - Uncommitted	Checking	3,865,642.75
2018 SPLOST - Committed	Checking	688,572.90
Total		<u>4,554,215.65</u>
Fire Department Donations	Public Checking	6,154.78
Revolving Loan	Checking	307,302.46
Police Special #1	Money Market	4,820.77
Police Special #2	Checking	44,950.16
Police #3 Fed Funds	Money Market	30,032.79
Police #4 Evidence	Checking	58,554.56
Police PEPI Account	Checking	1,259.45
Police ICE Funds	Checking	20,773.46
School Debt Service	Savings	8,812,968.17
City of Calhoun Investment Account	Money Market	3,643,344.69
Total Special Funds, Reserves and Savings		<u>12,930,161.29</u>
GRAND TOTAL - 9/30/2023		<u>\$ 25,189,441.93</u>
Component Unit Cash		
Downtown Development Authority		\$ 38,771.53
Downtown Development Authority - Hotel/Motel Tax		62,518.54
		<u>\$ 101,290.07</u>
General Government Investments		
City of Calhoun - Various Investments		
Reserves held in investments - \$3,426,352.73		\$ 13,774,970.76
ARPA		-
		<u>\$ 13,774,970.76</u>

Hotel/Motel 9/30/23 Report

Amount Received from GMA & Paid to Vendor for FY24

Vendor #	Vendor	Jul paid In Sep 2023	Aug paid In Oct 2023	Sep paid In Nov 2023	Oct paid In Dec 2023	Nov paid In Jan 2024	Dec paid In Feb 2024	Jan paid In Mar 2024	Feb paid In Apr 2024	Mar paid In May 2024	Apr paid In Jun 2024	May paid In Jul 2024	Jun paid In Aug 2024	Total
29	Chamber of Commerce	\$ 45,392.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,392.07
1346	City of Calhoun-Unrestricted	38,907.49	-	-	-	-	-	-	-	-	-	-	-	38,907.49
1346	City of Calhoun-Restricted	6,484.58	-	-	-	-	-	-	-	-	-	-	-	6,484.58
3132	Calhoun Recreation Dept.	12,969.16	-	-	-	-	-	-	-	-	-	-	-	12,969.16
	Total Paid By H/M Fund	\$ 103,753.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 103,753.30
	Paid to Industrial Development by City of Calhoun	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
	Paid to Downtown Development by City of Calhoun	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00

Balance in City Held Accounts as of 9/30/2023

	Beginning Balance as of 7/1/2023	Revenue	Expenses	Balance as of 9/30/2023
City of Calhoun-Unrestricted	\$ 911,723.61	\$ 38,907.49	\$ (10,000.00)	\$ 940,631.10
City of Calhoun-Restricted	\$ 20,680.23	\$ 6,484.58	\$ -	\$ 27,164.81
Downtown Development	\$ 121,478.67	\$ -	\$ (58,960.13)	\$ 62,518.54
Calhoun Recreation Dept.	\$ 162,933.17	\$ 12,969.16	\$ (34,890.00)	\$ 141,012.33

Utilities Cash Report

Utility Operating Account

Electric	Checking	\$ 2,396,619.49
Water & Sewer	Checking	1,578,055.72
Telecommunications	Checking	1,614,498.56
Utilities Administration	Checking	1,621,690.76
Total Operating		7,210,864.53

Electric Reserves & Unrestricted Investments	Reserves - Checking	3,170,366.11
Telecom Reserves & Unrestricted Investments	Reserves - Checking	408,018.00
Water / Sewer Reserves & Unrestricted Investments	Reserves - Checking	1,617,872.39
Bond Sinking Fund	Savings	1,539,288.11
Utility Deposits	Checking	968,233.41
City of Calhoun Shuler Bond	Savings	38,468.48
City of Calhoun Investment Account	Money Market	12,727,646.65
Total Savings & Reserves		20,469,893.15

GRAND TOTAL - 9/30/2023

\$ 27,680,757.68

Utilities Investments

Electric	\$ 11,543,556.92
Water	\$ 20,864,560.11
Sewer	\$ 4,911,978.59
Telecommunications	\$ 1,405,136.58
City of Calhoun - Various Investments	<u>\$ 38,725,232.20</u>