



**CITY COUNCIL MEETING
FEBRUARY 12, 2018- 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: James F. Palmer, Mayor
George Crowley, Mayor Pro Tem
Ray Denman, Councilman
Al Edwards, Councilman
Jackie Palazzolo, Councilwoman

ALSO: Eddie Peterson, City Administrator; Paul Worley, Assistant City Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Jeff Defoor, Director of Electric Utilities; Garry Moss, Police Chief; Lenny Nesbitt, Fire Chief; Jerry Crawford, Director of Water & Wastewater, and Larry Vickery, City Planner.

1. **Council Meeting Called to Order**

Welcome

Mayor Palmer called the meeting to order and welcomed everyone in attendance.

Invocation

Councilman Edwards gave the invocation.

2. **Pledge of Allegiance**

Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.

3. **Amendment or Approval of Proposed Agenda**

Councilman Edwards made a motion to approve the February 12, 2018 agenda as presented. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.

4. **Amendment or Approval of Minutes**

Mayor Pro Tem Crowley made a motion to approve the regular minutes of the January 22, 2018, City Council meeting. Councilman Denmon gave a second with all voting aye. Motion approved.

5. **Mayor's Comments**

- 1) Mayor Palmer welcomed the Gordon Central Youth Leadership Group to the meeting.

6. **Council Comments**

- A. Councilwoman Palazzolo submitted January reports as follows:

- 1) **Public Works**

Animal Control

- Housed 16 dogs and 5 cats
- Number of dogs adopted: 4
- Number of cats adopted: 1
- Number of dogs rescued: 5
- Number of cats rescued: 4
- Number of dogs reclaimed by owner: 3
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 2
- Number of cats euthanized: 0
- Number of warnings given: 27
- Number of bite cases: 0
- Citations issues: 0

Street Department

- Completed 25 shop and 28 street dept. work orders.
- Installed 6 new street signs.
- Continued the leaf pick up at all locations around town.
- Cleaned out a ditch on Cindy Lane.
- Repaired a driveway on W. C. Bryant Parkway.

Cemetery Department

- Performed routine maintenance on Fain and Chandler cemetery.
- Supervised the opening and closing of 14 grave sites.
- Sold 5 new grave spaces.

Parks Department

- The grounds crew picked up litter, hauled garbage to the dump, and maintained records at records room.
- The maintenance crew maintained designated buildings downtown.
- Repaired holes in the wall and painted at the utilities training room.
- Took down Christmas decoration downtown.

Recycling

- | | | |
|-------------|------------|------------|
| • OCC | 44.1 tons | \$4,851.00 |
| • Loose OCC | 2.8 tons | \$ 392.00 |
| • Plastics | 5,882 lbs. | \$ 0.00 |
| • Paper | 0.0 tons | \$ 0.00 |

• Mixed Plastic	7,476 lbs.	\$	0.00
• Glass	0.00 tons	\$	0.00
• Aluminum	0.00 lbs.	\$	0.00
• Steel Cans	1,880 lbs.	\$	78.67

2. **Recreation**

YOUTH SPORTS:

Youth Basketball: The youth basketball league concluded on January 29, 2018. Games were played 5 days per week using Calhoun Recreation gym and Calhoun Middle School gym. A total of 326 boys and girls participated in the 2017-2018 season from ages 7 through 14. Basketball all-star selection meetings were held January 23 and January 24. There will be 6 teams representing Calhoun Recreation Department in the GRPA 5th District Basketball tournaments beginning February 16. Calhoun Recreation Department will host the 7-8 Boys district tournament February 16 -22.

Youth Baseball and Softball – Registration began January 22 and will go through February 22. Baseball and Softball Assessments will be held February 24 – 25.

Youth Spring Soccer – Registration began January 15 and will go through February 15. Soccer assessments will be held February 17.

PROGRAMS:

Sign Language Class – A new sign language class began in January with 14 participants enrolled in the first 8 week class. Baby Sign language will begin in mid-February.

STARS – Bingo Night was held January 23 with 15 participants. Valentine’s Day will be the next STARS event with cookie decorating.

Tennis:

Adult Leagues in January – Winter Combo; Women’s and Men’s 40 & over; Ladies Low 4.0; Women’s/Men’s 2.5

CHS/CMS held tryouts and began practices – Monday through Friday 4:00pm – 6:00pm

PARKS/FACILITIES:

The following facilities were painted throughout the month:

Billy Bearden Recreation Center – lobby, hallways, meeting room, community room, and gym

Ratner Pavilion – bathrooms

Pool House – bathrooms

Soccer Complex – bathrooms

Softball Complex – bathrooms

All exit signs replaced in Billy Bearden Recreation Center

Marked and Painted fields 3 and 4 at soccer complex along with the CHS soccer field for CHS and CMS soccer.

Field 3 at Calhoun Recreation Complex prepared for CMS middle school baseball

Facility Rentals

Billy Bearden Recreation Center

Meeting Room – 1

Community Room – 2

Gym – 14

WEBSITE USAGE:

CalhounRec.com

Sessions – 1,365

Page Views – 4,174

Users – 1,037

Posts – 20

FACEBOOK

Post Engagement – 2,179

Posts - 17

Reached – 7,057

UPCOMING EVENTS:

February 8 – 10 – 4th Annual United Way – Warm-Up Basketball Tournament

March 24 – 29 – 2nd Annual – Youth Classic – Pre-Season Baseball and Softball Tournament

April 16 -18 – USA Softball Olympic Series

May 4 – 6 – USA Softball National Qualifier

June 8 – 10 – USA Softball – 16 A State Championships

June 16 – Dog Days of Summer

October 31 – Fright Night

3)Library

- There are 11,482 library card holders, 4,610 library visitors, and 4,976 total circulation.
- There were 125 story time attendance, 11 adult program attendance, 76 digital new users, 239 e-books, 207 audio books, 1,075 computer logins, and 13,114 Facebook visits.

B. Councilman Edwards submitted January reports as follows:

1)Electric Department

- Construction continues on Bryan Young car lot on Warrior Path.
- Pole replacement continues on East Line Street.
- New Residential services are continuing at Madison Garden and Willow brook
- Electric Engineering has begun for the new Taco Bell and the new Car Wash at Hwy 53 East.

January delivered some of the lowest temperatures of the season and some of the highest power bills since summer. During these cold weather months you may notice an increase in your electrical usage. Just like when your electrical usage increases in the summer as you cool your house on a 90 degree day,

warming your home on a 25 degree winter day will also cause a noticeable increase in electrical usage. More information can be found on the City of Calhoun's web site under How Will Your Electric Bill Be Impacted by Cold Weather. Also you can find tips to keep your energy costs down while still keeping your home warm in winter?

WORK ORDERS IN PROCESS OR COMPLETED FOR JANUARY:

• NEWLY CREATED	82
• COMPLETED AND CLOSED	81
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	6
• STREET AND SECURITY LIGHTING-	17
• DISTRIBUTION MAINTENANCE	3
• OUTAGES / TROUBLE CALLS	18
• WORK FOR OTHER DEPARTMENTS	33
• NEW METER SETS	6
• METER MAINTENANCE/REPLACEMENT	8
• Electric Locate Tickets Processed-	165

The City of Calhoun's Electrical load for January is projected to be about 35,000,000 kilowatt hours which is about 10% more than last year. Actual numbers will be released around February 18th.

2)Telecommunications Department

Telecommunications

- Started underground construction of one new internet connection.
- Completed fiber splicing to move one internet customer to a new location.
- There has been a sudden surge in orders for CALNET services in the last two months. We have eight new internet circuits and one new point-to-point circuit pending installation.
- The fiber project to connect Brittany Well to the City's network made good progress. In January approximately 6400 feet or 47% of the fiber was pulled into the conduit. Currently working on installing four additional vaults to finish the fiber pulls. Will still take several weeks to complete remainder of fiber pull and fiber splicing.
- The last of four number ports, consisting of all the City School System phone numbers, is complete. We had been waiting since November to schedule the last porting between the old T1 to the new voice over IP service. The phone company

contacted us one afternoon, without any warning or schedule verification, to port over the remaining 330 numbers. We were able to reschedule for that evening so as not to interrupt normal school hours. We still need to verify there are no remaining phone numbers to port prior to cancelling the T1 service.

- Temporarily repaired cut fiber drop on one of the coldest days, so far. Will attempt permanent repair when weather warms up and the area dries out.
- Hung new splitter cabinet and submitted pole attachment requests for downtown fiber expansion.
- Opened 12 and closed 16 work orders.

Geographic Information Systems

- Worked with Engineering Department on Water Modeling sessions.
- Helped the Telecommunications Department with fiber pulls to Brittany Well.
- Continued to build GIS layer updates
- Assisted Water Construction Department with water plant updates.
- Updated the following GIS layers
 - Water system meter data
 - Storm water mapping
 - Fire Department fire pre-plans for industrial and commercial buildings
 - Physical addressing for building and billing information
 - Fiber construction
- Updated City and GIS web sites

3) Building Inspections

- Issued 51 permits for an estimated cost of \$2,173,171, collected \$13,473 in permit fees. This included 4 new residential, 1 residential remodel, 2 commercial remodel, 2 industrial remodel, 8 residential electrical, 3 commercial electrical, 15 residential plumbing, and 4 residential HVAC, 1 commercial HVAC. 153 total inspections.

4) Safety Committee

- The safety committee met on January 9th and the topic of discussion was Spill Containment and Controls.
- A safety inspection was completed on January 16th at City Hall and Municipal Court.
- Vehicle accidents: 3
- Workers compensation: 0

C. Councilman Denmon submitted January reports as follows:

1) Water and Sewer Operations

Water

- Bellwood Road Water Transmission Main
- Curtis Parkway Water Main
- Reeves Station Water Main (replacing existing 6" C. I. with an 8")
- Second Interconnect with Pickens County
- New 2.0 MG Ranger Tank and water mains
- GDOT SR 156/Salacoa Creek Bridges. Scheduled for 2020

- Possible water main relocation for the Dews Pond Road and I-75 GDOT bridge project

Water Treatment Plant

- Total gallons withdrawn: 342,790,000
- Daily average: 11,057,741
- Wells: 136,900,000
- Big Springs: 0
- % produced by Brittany Drive: 39.9%
 - Brittany Dr. daily production to capacity: 37.42%
 - Mauldin Rd. daily production to capacity: 41.51 %
 - Rainfall for January – 5.76”

Waste Water Treatment Plant

- Treated a daily average of 3.820 MGD, with an average BOD effluent of 5, average suspended effluent of 10, and an average COD of 58.

Water Distribution & Waste Water Collection

- 462 work orders completed, 11 new water connections, 24 water service leaks repaired, 34 water main leaks repaired, 14 water services changed to new main lines, 211 meter changes, 42 utility locates called in for work orders, 345 utility locates responses.
- 1,700 feet of Sanitary Sewer Services TV inspected, 279 utility locates completed, 3,100 feet sanitary sewer lines cleaned, 9 new sewer connections installed, 3 sanitary sewer services repaired.

2) Water and Sewer Construction

Water and Sewer Systems Active Projects

- The 2” Galvanized Line Replacement Project -The project as a whole is approximately 99% complete.
- The new NPDES permit for the Wastewater Treatment Plant went into effect March 1, 2016. The chemical feed system is complete. The Wastewater Treatment Plant began feeding aluminum sulfate for phosphorus control on January 8th.
- As part of the new NPDES requirements, steps are underway to meet the storm water segment of the Watershed Protection Plan. We are currently investigating possibilities for a Section 319 grant for storm water improvements.
- The Nutrient Trading Monitoring Pilot Program – Year Two of the program has begun with the four sampling events completed to date.
- Wastewater Treatment Plant Motor Control Center Upgrades Phase II – MCC’s are on site and installation is in progress and going very well. This project is funded by SPLOST.
- The bar screens and grit collection equipment replacement are in progress. These were funded by SPLOST.

- Construction of the Love's Truck Stop Sanitary Sewer Lift Station should begin by mid-February.
- Construction of the Henderson Ridge and Stone Ridge lift stations should begin by early March.

Water & Sewer Projects in Development

- Airport Sanitary Sewer Relocation- Relocating approximately 4500 feet of sewer main to accommodate the airport expansion.
- S.R. 156 Water Main Relocation (GDOT/ RR Bridge Replacement @ Ranger) – Plans have been submitted to GDOT. Scheduled for 2018.
- North Wall Street and Redbud Road Intersection improvements- GDOT asked for and were given an estimate to relocate any utilities in conflict with the proposed project.
- Hwy 41 South at Lynn Creek (GDOT Widening Project) – Plans have been submitted to GDOT. Scheduled for 2018.
- Resuming Unidirectional Flushing Program in March 2018.

Projects in Engineering Conceptual Design

Sewer

- Blackwood Creek Trunk Sewer Replacement
- Yarborough Street Replacement Sewer
- Louise Ave., Cherry St., and Florence Ave. Sewer Replacement

Water

- Bellwood Road Water Transmission Main
- Reeves Station Water Main (replacing existing 6" C. I. with an 8")
- Second Interconnect with Pickens County
- New 2.0 MG Ranger Tank and water mains
- GDOT SR 156/Salacoa Creek Bridges. Scheduled for 2020

3) DDA

- The DDA director attended a Business Engagement Committee meeting; a Young Professionals meeting & the Gordon County Chamber Annual Meeting.
- Planning is underway for the 6th annual BBQ, Boogie & Blues event. It is scheduled for April 27th & 28th. The United Way Young Leaders & the Downtown Development Authority are also planning for another Food Trucks & Friends for April 13th in the Depot Parking lot. The event will be from 5pm to 9 pm. Each of these events attracts people to downtown and we hope to have more events similar to these in the future.

D. Mayor Pro Tem Crowley submitted January reports as follows:

1)Police Department

- Made 438 cases with 9 DUI's
- Fines collected by Municipal Court - \$53,882
- Issued 433 warnings
- Investigated 62 highway accidents, 37private property accidents
- Escorts - 51

- Incident reports -1,190
- Alarm responses - 271
- Miles patrolled: 52,027

2)Municipal Court

- Total Court cases- 435
- Court cases dropped- 77
- Number of Bond forfeitures- 281
- Number of Probation cases- 26
- Failure to appear- 50
- Subpoenas served- 4

3)Fire Department

Fire Suppression Division

205 Total reported calls for service for the Suppression Division

Responses to Calls

- 4 Fire Incidents (\$13,000.00 in estimated Fire damage)
- 0 Overpressure Rupture, Explosion, Overheat (NO FIRE)
- 149 Emergency Medical Services / Rescue (Injuries, Medical, or Fatality)
- 7 Hazardous Conditions Incidents (NO FIRE; Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)
- 6 Service Calls (Water Leak; Assist Other Agencies with Non-Emergency Calls)
- 21 Good Intent Calls (Smoke / Odor check; Investigation of Unknown Problem)
- 18 False Alarms or False Calls
- 0 Severe Weather & Natural Disaster
- 0 Special Incident Type (Citizen Complaint; Other)

Additional Fire Department Activities

- Completed all routine vehicle and station maintenance.

Training Division

CFD completed 407 Total Man Hours of training during the month.

Training consisted of:

- CFD completed 843 Total Man Hours of training during the month.

Fire Inspections - Public Safety Education - Code Enforcement Division

98 Total Reported Activities / Inspections completed during the month.

Inspections

- 28 Annual Inspection
- 3 New Business Inspections
- 25 Requested Inspections
- 12 Follow Up, Re-Inspections

0	Burn Site Inspections
2	Plan Reviews
0	Pre-Construction Meetings
7	Sprinkler Permits Issued
0	Tank Permit
21	Consultations
0	Illegal Burning Citations

Additional Inspection - Public Safety & Codes Division Activities

- Lt Duvall participated in the City Safety meeting and inspection.
- Lt Fox attended the George Chambers Center board meeting.
- Inspections met with Mohawk about addressing and numbering their facilities to be visible from the street (to meet code).
- Lt. Duval met with Calhoun / Gordon library staff on fire exit planning for the library and its occupants.

7. Public Hearing and Comments

Mayor Palmer announced at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person speaking having filed a financial disclosure statement five days prior to the hearing if required, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

A. Annexation and Zoning Request-Lallani Badruddin DBA: Raceway Groceries

Public hearing of an annexation and zoning request of C-2 for .72 acres, at a location of 1133 South Wall Street, by Badruddin Lallani DBA Raceway Groceries. The Zoning Advisory Board met on February 8, 2018.

- Mayor Palmer opened the public hearing.
- City Administrator Peterson stated that all legal requirements and notices had been met.
- Councilwoman Palazzolo stated that the Zoning Advisory Board was in favor of the annexation and zoning request.
- Mayor Palmer opened the floor for comments regarding the zoning request. There were none.
- Mayor Palmer closed public hearing and called for a motion concerning the annexation request.
- Councilwoman Palazzolo made a motion to approve the annexation. Councilman Edwards gave a second with all voting aye. Motion approved.
- Mayor Palmer called for a motion concerning the zoning change request.
- Councilwoman Palazzolo made a motion to approve the zoning request of C-2. Councilman Denmon gave a second with all voting aye. Motion approved.

B. Annexation and Zoning Request-Licia DBA: Bellwood Nursery

Public hearing of an annexation and zoning request for C-2 for 3.51 acres, at locations of: Tract 1, parcel GC58-005 totaling .41 acre; Tract 2, parcel GC58-006 totaling .41 acre; Tract 3, parcel GC58-007 totaling .91 acre; Tract 4, parcel GC58-013 totaling 1.26 acres; and Tract 5, parcel GC58-015 totaling .52 acre, by Licia Davis DBA Bellwood Nursery. The Zoning Advisory Board met on February 8, 2018.

- Mayor Palmer opened the public hearing.
- City Administrator Peterson stated that all legal requirements and notices had been met.
- Councilwoman Palazzolo stated that the Zoning Advisory Board was in favor of the annexation and zoning request.
- Mayor Palmer opened the floor for comments regarding the zoning request. There were none.
- Mayor Palmer closed the public hearing and called for a motion concerning the annexation request.
- Councilwoman Palazzolo made a motion to approve the annexation. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.
- Mayor Palmer called for a motion concerning the zoning change request.
- Councilwoman Palazzolo made a motion to approve the zoning request of C-2. Councilman Edwards gave a second with all voting aye. Motion approved.

C. Variance Request-Phillip Beamer DBA: Arby's

Public hearing of a variance request for a side setback of 6 feet, from 10 feet to 4 feet, at a location of parcel C65-015, by Phillip Beamer DBA Arby's. The Zoning Advisory Board met on February 8, 2018.

- Mayor Palmer opened the public hearing.
- City Administrator Peterson stated that all legal requirements and notices had been met.
- Councilwoman Palazzolo stated that the Zoning Advisory Board was in favor of the variance request.
- Mayor Palmer opened the floor for comments regarding the zoning request. City Attorney Govignon stated the original on premise sign for Arby's Restaurant on the south was removed per the State Department of Transportation as a result of the widening of Red Bud Road and Warrior Path.
- Mayor Palmer closed public hearing and called for a motion concerning the variance request.
- Councilwoman Palazzolo made a motion to approve the variance request. Councilman Edwards gave a second with all voting aye. Motion approved.

D. Beer and Wine Package License-Walgreen Company DBA: Rite Aid #11828

Public hearing of a beer and wine package license for Walgreen Company DBA Rite Aid #11828, at a location of 1101 Red Bud Road. The store manager is Frances L. Barry.

- Mayor Palmer opened the public hearing.
- City Administrator Peterson stated that all legal requirements and notices had been met.
- Mayor Palmer opened the floor for comments regarding the wine package license request. There were none.
- Mayor Palmer closed public hearing and called for a motion concerning the wine package license.
- Councilman Edwards made a motion to approve the alcohol license request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

E. **Beer and Wine Package License-Walgreen Company DBA: Rite Aid #4751**

Public hearing of a beer and wine package license for Walgreen Company D/B/A Rite Aid #4751, at a location of 910 South Wall Street. The store manager is Frances L. Barry.

- Mayor Palmer opened the public hearing.
- City Administrator Peterson stated that all legal requirements and notices had been met.
- Mayor Palmer opened the floor for comments regarding the wine package request. There were none.
- Mayor Palmer closed public hearing and called for a motion concerning the wine package license.
- Mayor Pro Tem Crowley made a motion to approve the alcohol license request. Councilman Denmon gave a second with all voting aye. Motion approved.

F. **2018 Proposed Organizational Charts**

Public hearing regarding the 2018 Proposed Organizational Charts.

- Mayor Palmer opened the public hearing and opened the floor to City Council members for discussion and comments regarding the proposed organizational chart.
- After discussing the matter in detail Mayor Palmer opened the floor to those present at the meeting wishing to make comments. There were none.
- Mayor Palmer closed the public hearing and called for a vote regarding the 2018 Proposed Organizational Charts.
- Councilman Denmon made a motion to approve the February 8th, 2018 draft organizational chart. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved (copy attached).

8. **Old Business**

None

9. **New Business**

A. **Fred's Stores – Beer & Wine Package License**

Mayor Palmer gave the first reading of a beer and wine package license by Douglas Manly Morse D/B/A: Fred's Stores #1213, at a location of 325 Curtis Parkway. Mr. Morse is also the store manager. Eligible for a public hearing on March 12, 2018.

- B. **Guacamole Bar & Grill LLC – Beer, Wine & Distilled Spirits Pouring License**
Mayor Palmer gave the first reading of a beer, distilled spirits, wine and fortified wine pouring license for Rene Torres D/B/A: Guacamole Bar & Grill LLC, at a location of 135 Outlet Center Drive, Suite #5. The store manager is Victor Manuel Juarez. Eligible for a public hearing on March 12, 2018.
- C. **Revolving Loan – Licia Davis DBA Bellwood Nursery & Landscaping**
Assistant City Administrator Worley gave the Revolving Loan Advisory Committee report concerning a loan application by Licia Davis, DBA Bellwood Nursery & Landscape, at a location of 1400 Hwy 41 South. He noted that the original loan application was for \$200,000, however the first mortgage had been paid down more than the committee originally estimated and the job retention/creation numbers would allow for a \$300,000 loan, which the applicant was in favor of. Mayor Pro Tem Crowley made a motion to approve the Revolving Loan in the amount of \$300,000. Councilman Denmon gave a second with all voting aye. Motion approved.
- D. **Submission of First & Second Quarter FY2018 Financial Statements**
City Administrator Peterson reviewed the first and second quarter FY 2018 financial statements' noting that overall the City is in a very solid mid-year financial position (Financial Statements attached). Mayor Pro Tem Crowley made a motion to approve the financial statements as submitted. Councilman Denmon gave a second with all voting aye. Motion approved.
- E. **FY2018-2019 Budget Calendar**
Councilwoman Palazzolo made a motion to approve the budget calendar for Fiscal Year 2018-2019 as submitted, setting the second City Council meeting in June for the 18th. Councilman Denmon gave second with all voting aye. Motion approved.
- F. **Resolution – HR158**
Councilman Edwards made a motion to approve the resolution requesting the passage of HR158, a measure allowing the Georgia General Assembly to dedicate fee collections for their statutorily designated programs. Councilman Denmon gave a second with all voting aye. Motion approved.
- G. **Special Event Permit – Food Truck & Friends**
Councilman Edwards made a motion to approve the amended Special Event Permit for United Way of Gordon County Young Leaders Society and DDA changing the alcohol vendor from Wall Street Grille to Wall Street Catering Company. Councilman Denmon gave a second with all voting aye. Motion approved.
- H. **Temporary Outdoor Alcohol – Wall Street Catering Company**
Mayor Palmer read the Temporary Outdoor Alcohol Special Event Permit for Wall Street Catering Company. This permit is in association with the Special Event Permit for United Way of Gordon County Young Leaders Society and the DDA, to allow the provision of alcohol by Wall Street Catering Company, currently holding a valid Class B beer and wine license for on premise consumption. Wall Street Catering Company will apply for their Alcohol Special Event permit with the Georgia Department of Revenue upon City approval. Councilman Edwards made a motion to approve the Special Event Permit. Councilman Denmon gave a second with all voting aye. Motion approved.

10. **Other Written Items Not on the Agenda**

None

11. **Motion to move to Executive Session, if needed**

City Attorney Govignon stated there was no need to move to executive session.

12. Motion to return to General Session

N/A

13. Motion to Adjourn


Councilwoman Palazzolo made a motion to adjourn. Councilman Denmon gave a second with all voting aye. Motion approved.

Submitted:



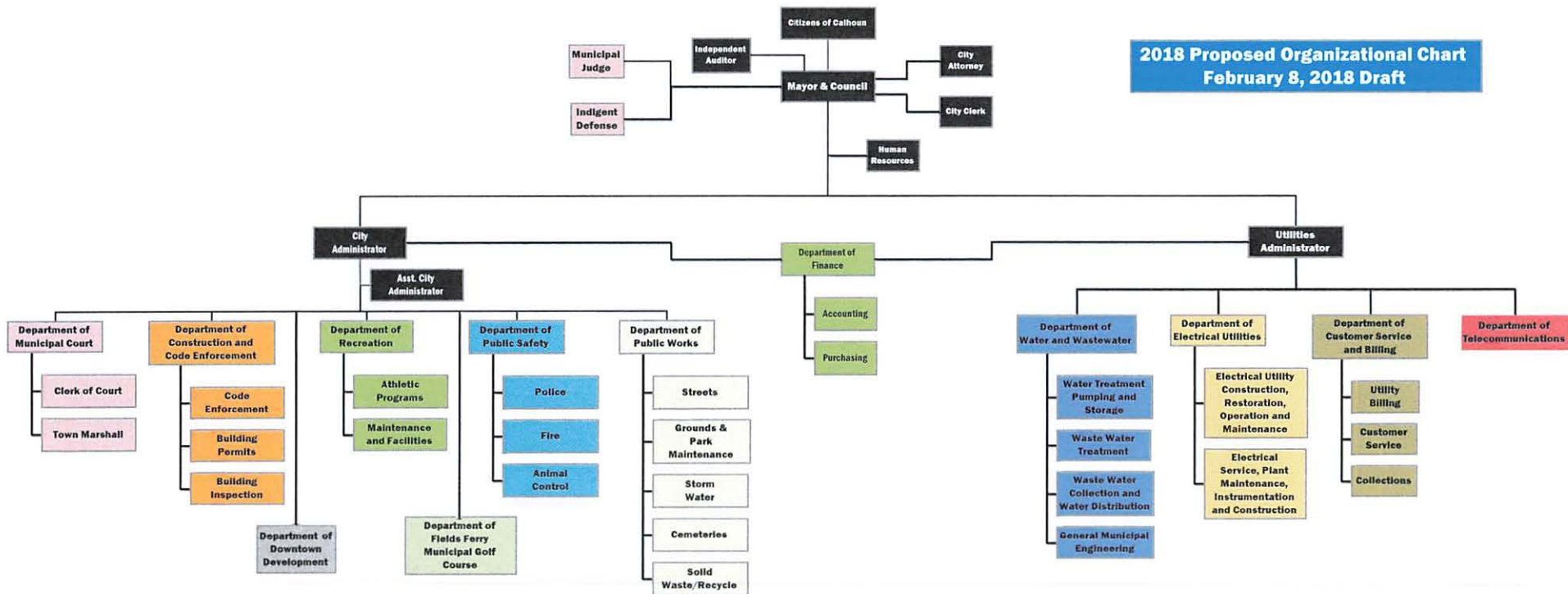
Sharon Nelson, CMC, City Clerk

Approved:



James F. Palmer, Mayor

**2018 Proposed Organizational Chart
February 8, 2018 Draft**



City of Calhoun

General Fund

Budget to Actual Report - Modified Accrual Basis

For the Three Months Ended September 30, 2017

Revenues	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% USED
Property Tax & Intangibles	\$ (1,695,500)	\$ (1,695,500)	\$ (97,185)	6%
Franchise Tax	(2,125,902)	(2,125,902)	(703,983)	33%
Local Option Sales Tax	(2,195,000)	(2,195,000)	(592,763)	27%
Excise Taxes	(2,520,500)	(2,520,500)	(448,936)	18%
Licenses & Permits	(286,009)	(286,009)	(35,861)	13%
Intergovernmental	(396,879)	(396,879)	(56,261)	14%
Charges for Services	(291,777)	(291,777)	(82,226)	28%
Fines and Forfeitures	(283,974)	(283,974)	(80,081)	28%
Rents/ Royalties	(3,580,736)	(3,580,736)	(968,033)	27%
Other Revenues	(4,200)	(4,200)	(1,796)	43%
Total Revenues	<u>(13,380,477)</u>	<u>(13,380,477)</u>	<u>(3,067,125)</u>	23%
Expenditures				
Mayor and Council	191,046	191,046	47,233	25%
Elections	3,700	3,700	52	1%
City Administrator	684,044	684,044	154,117	23%
Tax Administrator	74,650	74,650	19,112	26%
General Teller	61,084	61,084	14,578	24%
Human Resources	164,121	164,121	37,987	23%
Risk Management	4,350	4,350	39	1%
General Admin	<u>1,182,995</u>	<u>1,182,995</u>	<u>273,118</u>	23%
Municipal Court	316,962	316,962	114,550	36%
Custody of Prisoners	41,500	41,500	3,884	9%
Court Services	<u>358,462</u>	<u>358,462</u>	<u>118,434</u>	33%
Welfare Related	60,487	60,487	15,548	26%
Auditorium	99	99	26	26%
Depot	22,725	22,725	5,868	26%
Community Center	8,662	8,662	1,718	20%
Library	138,950	138,950	40,401	29%
Community Services	<u>230,923</u>	<u>230,923</u>	<u>63,561</u>	28%
Regulatory Inspections and Enforcement	315,164	315,164	72,885	23%
Downtown Development	90,441	90,441	19,978	22%
Airport	242,766	242,766	55,809	23%
Community Development	<u>648,371</u>	<u>648,371</u>	<u>148,672</u>	23%
Police Administration	398,709	398,709	94,988	24%
Detectives	609,298	609,298	143,412	24%
Patrol	2,630,983	2,630,983	612,853	23%
Special Operations	420,705	420,705	99,412	24%
Police Dispatching	119,492	119,492	28,705	24%
Police Department	<u>4,179,187</u>	<u>4,179,187</u>	<u>979,370</u>	23%

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% USED
General Fund				
Fire Administration	234,101	234,101	55,609	24%
Firefighting	2,860,551	2,860,551	684,360	24%
Fire Inspection	155,012	155,012	35,620	23%
Fire Training Center	96,997	96,997	21,299	22%
Fire Dispatching	59,746	59,746	14,352	24%
Fire Stations and Buildings	12,000	12,000	480	4%
Fire Department	<u>3,418,407</u>	<u>3,418,407</u>	<u>811,720</u>	24%
Animal Control Admin.	68,805	68,805	17,178	25%
Animal Control	91,180	91,180	21,303	23%
Highways & Streets Admin.	122,381	122,381	30,361	25%
Highways & Streets	982,246	982,246	224,840	23%
Street Cleaning	96,902	96,902	18,912	20%
Street Lighting	190,500	190,500	48,024	25%
Traffic Engineering	368,045	368,045	268,496	73%
Maintenance and Parks	423,465	423,465	96,446	23%
Cemetery	178,186	178,186	44,161	25%
Parks Beautification	4,900	4,900	1,925	39%
Public Works	<u>2,526,610</u>	<u>2,526,610</u>	<u>771,646</u>	31%
Total Expenditures	<u>12,544,955</u>	<u>12,544,955</u>	<u>3,166,521</u>	25%
Excess of Revenues (Over) Under Expenditures	(835,522)	(835,522)	99,396	
Other Financing Sources (Uses)				
Sale of Assets	(5,000)	(5,000)	-	-
Investment Income / Loss	(1,300)	(1,300)	5,693	-438%
Transfer in	(148,850)	(148,850)	(38,785)	26%
Transfer out	<u>990,672</u>	<u>990,672</u>	<u>155,863</u>	16%
Total Other Financing Sources (Uses)	<u>835,522</u>	<u>835,522</u>	<u>122,771</u>	15%
Net Decrease in Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 222,167</u>	

City of Calhoun
Budget to Actual Report- Modified Accrual Basis
SPECIAL FUNDS-GENERAL GOVERNMENT
For the Three Months Ended September 30, 2016

SPECIAL FUNDS	BUDGET	ACTUAL REVENUES	% USED	ACTUAL EXPENDI- TURES/ EXPENSES	% USED	NET CHANGE IN FUND BALANCE/ NET (INCOME) LOSS
UDAG	\$ (32,250)	\$ (12,014)	37.3%	\$ 2,500	7.8%	\$ (9,514)
Confiscated Assets	(10,250)	(15,084)	147.2%	2,330	22.7%	(12,754)
Hotel-Motel	(752,711)	(174,144)	23.1%	174,144	23.1%	0
Recreation	(1,159,510)	(291,178)	25.1%	247,538	21.3%	(43,640)
<i>Program Revenues</i>	(595,418)	(150,353)	25.3%			
<i>Gen. & Hotel/Motel Transf.</i>	(564,092)	(140,825)	25.0%			
SPLOST 2011	(3,094,023)	(283,263)	9.2%	359,287	11.6%	76,023
SPLOST 2005	(3,465,000)	(1,999)	0.1%	10,000	0.3%	8,001
SPLOST Debt Svc. - Schools	(3,682,659)	(1,134,674)	30.8%	741,338	20.1%	(393,336)
Golf G. O. Debt	(367,635)	-	0.0%	-	0.0%	-
Golf Fund	(823,213)	(281,981)	34.3%	198,398	24.1%	(83,583)
Solid Waste	(771,606)	(189,856)	24.6%	165,743	21.5%	(24,113)
Municipal Court	(600,000)	(112,703)	18.8%	112,703	18.8%	-
Totals	\$ (14,758,857)	\$ (2,496,896)		\$ 2,013,980		\$ (482,916)

City of Calhoun
WATER & SEWER DEPARTMENT
 Budget to Actual Report - Modified Accrual Basis
 For the Three Months Ended September 30, 2017

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (16,788,077)	\$ (4,583,112)	27%
Cost Recovery/Install	(561,569)	(112,739)	20%
Late Penalties	(177,929)	(47,979)	27%
Permits / Fees / Fines	(128,707)	(47,729)	37%
Sprinkler Charges	(332,496)	(84,278)	25%
Other	(142,926)	(33,844)	24%
Total Operating Revenues	<u>(18,131,704)</u>	<u>(4,909,681)</u>	27%
OPERATING EXPENSES			
Personal Services	4,095,344	890,250	22%
Contractual Services	2,668,461	663,877	25%
Supplies	3,802,875	646,815	17%
Other	2,611,172	517,081	20%
Total Operating Expenses	<u>13,177,852</u>	<u>2,718,023</u>	21%
Net Operating Income	(4,953,852)	(2,191,658)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	(114)	(2,326)	2040%
Interest Expense	377,772	37,108	10%
Principal Expense	2,461,807	46,648	2%
Capital Expense	2,863,138	781,027	27%
Transfers Out	2,770,467	737,161	27%
Transfers In	(2,760,991)	(744,253)	27%
Recovery of Bad Debts	(5,412)	(3,189)	59%
Grant Proceeds	(752,815)	(141,501)	19%
Total Non-operating Revenues & Expenses	<u>4,953,852</u>	<u>710,675</u>	14%
NET INCOME	<u>\$ -</u>	<u>\$ (1,480,983)</u>	

City of Calhoun
ELECTRIC FUND

Budget to Actual Report - Modified Accrual Basis
For the Three Months Ended September 30, 2017

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (36,637,724)	\$ (10,122,213)	28%
MEAG Year End Settlement	(300,000)	-	-
Rent/Other	(24,200)	(4,950)	20%
Late Penalties	(140,000)	(48,151)	34%
Pole Rental	(100,000)	(4,796)	5%
Storm Assistancae Reimbursement	-	(52,998)	-
Miscellaneous	<u>(41,100)</u>	<u>(33,873)</u>	82%
Total Operating Revenues	<u>(37,243,024)</u>	<u>(10,266,981)</u>	28%
OPERATING EXPENSES			
Personal Services	1,502,388	355,355	24%
Contractual Services	4,114,476	1,078,696	26%
Supplies	30,900,850	7,535,709	24%
Other	<u>741,608</u>	<u>159,506</u>	22%
Total Operating Expenses	<u>37,259,322</u>	<u>9,129,266</u>	25%
Net Operating Income	16,298	(1,137,715)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	8,495	(3,343)	-39%
Interest Revenue Interfund	(19,763)	(4,470)	23%
Capital Expense	304,000	7,184	2%
Meag Trust Account	(360,000)	(184,999)	51%
Transfers Out	60,170	13,398	22%
Transfers In	<u>(9,200)</u>	<u>(339)</u>	4%
Total Non-operating Revenues & Expenses	<u>(16,298)</u>	<u>(172,569)</u>	-1059%
NET INCOME	<u>\$ -</u>	<u>\$ (1,310,284)</u>	

City of Calhoun
TELECOMMUNICATIONS FUND
 Budget to Actual Report-Modified Accrual Basis
 For the Three Months Ended September 30, 2017

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (1,088,240)	\$ (281,351)	26%
Late Penalties	(4,500)	(2,841)	63%
Miscellaneous	-	(264)	-
Total Operating Revenues	<u>(1,092,740)</u>	<u>(284,456)</u>	26%
OPERATING EXPENSES			
Personal Services	315,889	76,148	24%
Contractual Services	352,081	63,780	18%
Supplies	103,350	12,407	12%
Other	74,102	17,154	23%
Total Operating Expenses	<u>845,422</u>	<u>169,489</u>	20%
Net Operating Income	(247,318)	(114,967)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	-	(539)	-
Interest Expense	5,827	1,561	27%
Principal Expense	112,069	27,912	25%
Capital Expense	-	311	-
Transfers Out	129,422	-	-
Transfers In	-	(328)	-
Total Non-operating Revenues & Expenses	<u>247,318</u>	<u>28,917</u>	12%
NET INCOME	<u>\$ -</u>	<u>\$ (86,050)</u>	

City of Calhoun
UTILITY INTERNAL SERVICE FUND
 Budget to Actual Report - Modified Accrual Basis
 For the Three Months Ended September 30, 2017

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Indirect Cost Allocations - Service Fees - General	\$ (446,697)	\$ (111,674)	25%
Indirect Cost Allocations - Service Fees - Utilities	(2,674,541)	(668,637)	25%
Miscellaneous	(39,600)	(10,048)	25%
Total Operating Revenues	<u>(3,160,838)</u>	<u>(790,359)</u>	25%

OPERATING EXPENSES			
Utilities Administration	385,393	108,457	28%
Finance	651,442	155,990	24%
Utility Tellers	208,568	49,703	24%
Purchasing	118,704	27,517	23%
Engineering	492,978	117,480	24%
Work Order Dispatch	100,792	25,073	25%
GIS	200,582	47,642	24%
Customer Service	190,294	42,025	22%
Meter Reading	326,132	77,843	24%
Billing	360,023	84,769	24%
Total Operating Expenses	<u>3,034,908</u>	<u>736,499</u>	24%

Net Income Before Non-operating Items	(125,930)	(53,860)	
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NON-OPERATING REVENUES & EXPENSES:			
Principal Expense	74,553	18,568	25%
Interest Expense	5,777	1,514	26%
Capital Expense	6,000	7,851	131%
Transfers In	-	(435)	-
Transfers Out	39,600	9,900	25%
Total Non-Operating Revenues & Expenses	<u>125,930</u>	<u>37,398</u>	30%

NET INCOME	<u>\$ -</u>	<u>\$ (16,461)</u>	
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City of Calhoun

General Fund

Budget to Actual Report - Modified Accrual Basis

For the Six Months Ended December 31, 2017

Revenues	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% USED
Property Tax & Intangibles	\$ (1,695,500)	\$ (1,695,500)	\$ (1,390,223)	82%
Franchise Tax	(2,125,902)	(2,639,402)	(1,333,499)	51%
Local Option Sales Tax	(2,195,000)	(2,195,000)	(1,163,103)	53%
Excise Taxes	(2,520,500)	(2,007,000)	(1,097,331)	55%
Licenses & Permits	(286,009)	(286,009)	(188,760)	66%
Intergovernmental	(396,879)	(396,879)	(318,130)	80%
Charges for Services	(291,777)	(291,777)	(163,931)	56%
Fines and Forfeitures	(283,974)	(283,974)	(144,422)	51%
Rents/ Royalties	(3,580,736)	(3,580,736)	(1,830,131)	51%
Other Revenues	(4,200)	(4,200)	(3,499)	83%
Total Revenues	<u>(13,380,477)</u>	<u>(13,380,477)</u>	<u>(7,633,029)</u>	57%
Expenditures				
Mayor and Council	191,046	191,046	84,627	44%
Elections	3,700	3,700	3,538	96%
City Administrator	1,665,716	1,665,716	1,004,721	60%
Tax Administrator	74,650	74,650	48,812	65%
General Teller	61,084	61,084	31,082	51%
Human Resources	164,121	164,121	82,010	50%
Risk Management	4,350	4,350	139	3%
General Admin	<u>2,164,667</u>	<u>2,164,667</u>	<u>1,254,929</u>	58%
Municipal Court	316,962	316,962	261,731	83%
Custody of Prisoners	41,500	41,500	8,648	21%
Court Services	<u>358,462</u>	<u>358,462</u>	<u>270,379</u>	75%
Welfare Related	60,487	60,487	32,067	53%
Auditorium	99	99	60	61%
Depot	22,725	22,725	11,746	52%
Community Center	8,662	8,662	2,653	31%
Library	138,950	138,950	75,457	54%
Community Services	<u>230,923</u>	<u>230,923</u>	<u>121,983</u>	53%
Regulatory Inspections and Enforcement	324,164	324,164	170,919	53%
Downtown Development	90,441	90,441	54,919	61%
Airport	242,766	242,766	121,073	50%
Community Development	<u>657,371</u>	<u>657,371</u>	<u>346,911</u>	53%
Police Administration	398,709	398,709	203,123	51%
Detectives	609,298	609,298	303,471	50%
Patrol	2,630,983	2,630,983	1,313,273	50%
Special Operations	420,705	420,705	209,076	50%
Police Dispatching	119,492	119,492	61,371	51%

Police Department	<u>4,179,187</u>	<u>4,179,187</u>	<u>2,090,314</u>	50%
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	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% USED
General Fund				
Fire Administration	234,101	234,101	120,960	52%
Firefighting	2,860,551	2,860,551	1,447,276	51%
Fire Inspection	155,012	155,012	82,271	53%
Fire Training Center	96,997	96,997	48,087	50%
Fire Dispatching	59,746	59,746	30,686	51%
Fire Stations and Buildings	12,000	12,000	1,375	11%
Fire Department	<u>3,418,407</u>	<u>3,418,407</u>	<u>1,730,655</u>	51%
Animal Control Admin.	68,805	68,805	36,719	53%
Animal Control	91,180	91,180	44,599	49%
Highways & Streets Admin.	122,381	122,381	64,613	53%
Highways & Streets	982,246	982,246	461,497	47%
Street Cleaning	96,902	96,902	43,311	45%
Street Lighting	190,500	190,500	102,678	54%
Traffic Engineering	368,045	368,045	299,686	81%
Maintenance and Parks	423,465	423,465	206,521	49%
Cemetery	178,186	178,186	86,427	49%
Parks Beautification	4,900	4,900	1,925	39%
Public Works	<u>2,526,610</u>	<u>2,526,610</u>	<u>1,347,976</u>	53%
Total Expenditures	<u>13,535,627</u>	<u>13,535,627</u>	<u>7,163,147</u>	53%
Excess of Revenues (Over) Under Expenditures	155,150	155,150	(469,882)	
Other Financing Sources (Uses)				
Sale of Assets	(5,000)	(5,000)	(30,705)	614%
Investment Income / Loss	(1,300)	(1,300)	2,304	-177%
Transfer in	(148,850)	(148,850)	(74,981)	50%
Transfer out	-	-	1,678	-
Total Other Financing Sources (Uses)	<u>(155,150)</u>	<u>(155,150)</u>	<u>(101,704)</u>	66%
Net Increase in Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (571,586)</u>	

City of Calhoun
Budget to Actual Report- Modified Accrual Basis
Special Funds - General Government
For the Six Months Ended December 31, 2017

SPECIAL FUNDS	BUDGET	ACTUAL REVENUES	% USED	ACTUAL EXPENDI- TURES/ EXPENSES	% USED	NET CHANGE IN FUND BALANCE/ NET (INCOME) LOSS
UDAG	\$ (44,200)	\$ (17,942)	41%	\$ 2,500	6%	\$ (15,442)
Confiscated Assets	(10,450)	(21,285)	204%	68,509	656%	47,224
Hotel-Motel	(761,700)	(380,590)	50%	380,590	50%	-
Recreation	(1,171,755)	(560,581)	48%	550,586	47%	(9,995)
Program Revenues	(620,301)	(281,025)	45%			
Gen. & Hotel/Motel Transf.	(551,454)	(279,556)	51%			
SPLOST 2011	(1,052,214)	(864,506)	82%	736,723	70%	(127,783)
SPLOST 2005	(1,744,969)	(1,782)	0%	651,776	37%	649,994
School SPLOST	-	(825,129)	0%	825,129	0%	-
SPLOST Debt Svc. - Schools	(3,605,736)	(1,824,980)	51%	1,745,616	48%	(79,364)
Golf G. O. Debt	(370,567)	(368,917)	100%	368,917	100%	-
Golf Fund	(840,896)	(406,311)	48%	387,262	46%	(19,049)
Solid Waste	(900,610)	(414,702)	46%	375,168	42%	(39,534)
Municipal Court	(430,000)	(218,179)	51%	218,179	51%	-
Totals	\$ (10,933,097)	\$ (5,904,904)		\$ 6,310,955		\$ 406,051

City of Calhoun
WATER & SEWER DEPARTMENT
 Budget to Actual Report - Modified Accrual Basis
 For the Six Months Ended December 31, 2017

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (16,788,077)	\$ (8,858,922)	53%
Cost Recovery/Install	(561,569)	(413,103)	74%
Late Penalties	(177,929)	(95,131)	53%
Permits / Fees / Fines	(128,707)	(106,899)	83%
Sprinkler Charges	(332,496)	(168,465)	51%
Other	(142,926)	(105,513)	74%
Total Operating Revenues	<u>(18,131,704)</u>	<u>(9,748,033)</u>	54%
OPERATING EXPENSES			
Personal Services	4,095,344	1,897,501	46%
Contractual Services	2,668,461	1,384,191	52%
Supplies	3,802,875	1,645,869	43%
Other	2,611,172	1,034,515	40%
Total Operating Expenses	<u>13,177,852</u>	<u>5,962,076</u>	45%
Net Operating Income	(4,953,852)	(3,785,957)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	(114)	(2,799)	2455%
Interest Expense	377,772	199,500	53%
Principal Expense	2,461,807	74,859	3%
Capital Expense	2,863,138	1,838,123	64%
Transfers Out	2,770,467	905,281	33%
Transfers In	(2,760,991)	(1,568,618)	57%
Recovery of Bad Debts	(5,412)	(5,330)	98%
Sale of Assets	-	(1,260)	-
Grant Proceeds	(752,815)	(431,006)	57%
Total Non-operating Revenues & Expenses	<u>4,953,852</u>	<u>1,008,749</u>	20%
NET INCOME	<u>\$ -</u>	<u>\$ (2,777,207)</u>	

City of Calhoun
ELECTRIC FUND
 Budget to Actual Report - Modified Accrual Basis
 For the Six Months Ended December 31, 2017

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (36,637,724)	\$ (18,798,622)	51%
MEAG Year End Settlement	(300,000)	-	-
Rent/Other	(24,200)	(14,600)	60%
Late Penalties	(140,000)	(97,979)	70%
Pole Rental	(100,000)	(101,561)	102%
Storm Assistance Reimbursement	-	(52,998)	-
Miscellaneous	(41,100)	(57,106)	139%
Total Operating Revenues	<u>(37,243,024)</u>	<u>(19,122,866)</u>	51%
OPERATING EXPENSES			
Personal Services	1,502,388	746,952	50%
Contractual Services	4,114,476	2,122,450	52%
Supplies	30,900,850	14,290,332	46%
Other	741,608	320,084	43%
Total Operating Expenses	<u>37,259,322</u>	<u>17,479,818</u>	47%
Net Operating Income	16,298	(1,643,048)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	8,495	(1,813)	-21%
Interest Revenue Interfund	(19,763)	(8,780)	44%
Capital Expense	304,000	59,122	19%
Meag Trust Account	(360,000)	(307,678)	85%
Transfers Out	60,170	29,360	49%
Transfers In	(9,200)	(558)	6%
Total Non-operating Revenues & Expenses	<u>(16,298)</u>	<u>(230,347)</u>	-1413%
NET INCOME	<u>\$ -</u>	<u>\$ (1,873,395)</u>	

City of Calhoun
TELECOMMUNICATIONS FUND
 Budget to Actual Report-Modified Accrual Basis
 For the Six Months Ended December 31, 2017

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Sales	\$ (1,088,240)	\$ (559,439)	51%
Late Penalties	(4,500)	(3,075)	68%
Miscellaneous	<u>-</u>	<u>(554)</u>	-
Total Operating Revenues	<u>(1,092,740)</u>	<u>(563,068)</u>	52%
OPERATING EXPENSES			
Personal Services	315,889	158,525	50%
Contractual Services	352,081	162,699	46%
Supplies	103,350	19,523	19%
Other	<u>74,102</u>	<u>34,299</u>	46%
Total Operating Expenses	<u>845,422</u>	<u>375,046</u>	44%
Net Operating Income	(247,318)	(188,022)	
NON-OPERATING REVENUES & EXPENSES:			
Investment Income / Loss	-	(714)	-
Interest Expense	5,827	3,053	52%
Principal Expense	112,069	55,895	50%
Capital Expense	-	7,933	-
Transfers Out	129,422	64,711	-
Transfers In	-	(65,241)	-
Sale of Assets	<u>-</u>	<u>(271)</u>	
Total Non-operating Revenues & Expenses	<u>247,318</u>	<u>65,366</u>	26%
NET INCOME	<u>\$ -</u>	<u>\$ (122,656)</u>	

City of Calhoun
UTILITY INTERNAL SERVICE FUND
 Budget to Actual Report - Modified Accrual Basis
 For the Six Months Ended December 31, 2017

OPERATING REVENUES	BUDGET	ACTUAL	% USED
Indirect Cost Allocations - Service Fees - General	\$ (446,697)	\$ (223,349)	50%
Indirect Cost Allocations - Service Fees - Utilities	(2,674,541)	(1,337,273)	50%
Miscellaneous	(39,600)	(21,428)	54%
Total Operating Revenues	<u>(3,160,838)</u>	<u>(1,582,050)</u>	50%
OPERATING EXPENSES			
Utilities Administration	385,393	227,837	59%
Finance	651,442	334,319	51%
Utility Tellers	208,568	102,407	49%
Purchasing	118,704	58,551	49%
Engineering	492,978	247,967	50%
Work Order Dispatch	100,792	52,429	52%
GIS	200,582	103,045	51%
Customer Service	190,294	87,179	46%
Meter Reading	326,132	172,652	53%
Billing	360,023	180,251	50%
Total Operating Expenses	<u>3,034,908</u>	<u>1,566,637</u>	52%
Net Income Before Non-operating Items	(125,930)	(15,413)	
NON-OPERATING REVENUES & EXPENSES:			
Principal Expense	74,553	37,182	50%
Interest Expense	5,777	2,982	52%
Capital Expense	6,000	41,363	689%
Transfers In	-	(1,172)	-
Transfers Out	39,600	19,800	50%
Total Non-Operating Revenues & Expenses	<u>125,930</u>	<u>100,155</u>	80%
NET LOSS	<u>\$ -</u>	<u>\$ 84,742</u>	

Notes on 2nd Qtr. 2018 Financial Statements -

General:

- 1 Intergovernmental - We received an additional \$18k in LMIG funds and it is fully funded. We also received \$23k in FEMA funding from storm assistance.
- 2 City Administrator - Health insurance and insurance related items not budgeted for on clerk, Golf Debt service & dues already fully paid.
- 3 Tax Administrator - This is due to the filing and advertising of two years of FIFA's and the printing of the tax bills has been 100% expended.
- 4 Municipal Court - Legal fees were originally budgeted at \$24k and the actual fees paid through Dec. 31st are \$109,496.
- 5 Downtown Development - The budget was not adequate for internal work orders needed in Downtown Development. Dues have already been expended and over budget for the year. Harvest Fest Rentals for portable toilets & some of the sound stage were originally intended to be partially funded from Mainstreet.
- 6 Traffic Engineering - Our asphalt is purchased in July.

Water/Sewer:

- 1 Cost Recovery, Fines, Investment Income & Recovery of Bad Debts were budgeted conservatively. Principal on the bonds will not be paid until June.

Electric:

- 1 The pole rental is fully collected. Investment income budget represents amortization expense for the discounts on purchases. Interest income was budgeted conservatively for the MEAG Trust account, but it is doing well.

Internal Service Fund:

- 1 Capital expense is more than budgeted due to additional amounts being expended for heating and air-conditioning units in the building.



City of Calhoun, Georgia

Site of New Echota in the Land of the Cherokee

**A RESOLUTION OF THE CITY OF CALHOUN, IN THE STATE OF GEORGIA,
REQUESTING THE PASSAGE OF HR 158 (SPONSORED BY REP. JAY POWELL,
R-CAMILLA), A MEASURE ALLOWING THE GEORGIA GENERAL ASSEMBLY TO
DEDICATE FEE COLLECTIONS FOR THEIR STATUTORILY DESIGNATED
PROGRAMS**

WHEREAS, Georgia's 159 counties, more than 500 municipalities, local businesses, and citizens annually submit millions of dollars in fees and payments to the state; and

WHEREAS, in many cases these fees were created to aid local governments in implementing programs such as hazardous waste cleanups, clean community programs, indigent defense and judicial programs, peace officer training, and teen driver training; and

WHEREAS, the state government significantly redirects these fees to fund unrelated portions of the state budget; and

WHEREAS, without funding from these fees, local governments often must raise taxes to fund programs designed to keep their citizens healthy and safe; and

WHEREAS, regarding the Hazardous Waste Trust Fund and Solid Waste Trust Fund, nearly 40 percent of the \$469 million collected since 1993 has been diverted from its designated purposes; and

WHEREAS, in the case of the teen driving program known as Joshua's Law, which generates between \$3-\$10 million annually, only about \$8 million has been used to fund teen driver programs since the program's creation in 2005; and

WHEREAS, with respect to the Peace Officer & Prosecutors Training Fund that generates an estimated \$27 million annually, an estimated \$70 million was redirected to fund unrelated portions of the state budget between 1987 and 2009; and

WHEREAS, because of these diversions of fees, tire dumps and hazardous waste sites remain untouched, teen drivers have inadequate guidance, and peace officers cannot get funding for additional and necessary training programs; and

WHEREAS, these diversions of fees are therefore detrimental to the health, safety, and welfare of our citizens; and

WHEREAS, the Georgia Municipal Association and the Association County Commissioners of Georgia support legislation to end the practice of these fee collections becoming de facto taxes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF CALHOUN, IN THE STATE OF GEORGIA, AS FOLLOWS:

that the CITY OF CALHOUN supports legislative efforts to address this ongoing funding problem for local governments by adopting a constitutional amendment authorizing the General Assembly to establish dedicated trust funds.

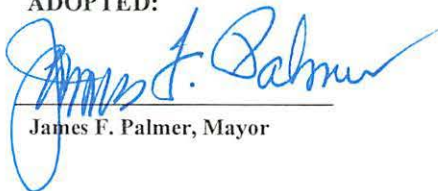
BE IT FURTHER RESOLVED that the Georgia General Assembly should adopt a resolution on this issue, such as HR 158, during the 2018 legislative session so that a constitutional amendment can be put before voters in November 2018.

BE IT FURTHER RESOLVED that the Governor of the State of Georgia should sign and approve such constitutional amendment resolution.

ADOPTED by the City of Calhoun, in the State of Georgia, this 12th day of February, 2018.

Upon adoption of this resolution, copies of the full resolution shall be mailed or electronically submitted to the Governor, Lt. Governor, Speaker of the House of Representatives, and the local legislative delegation.

ADOPTED:


James F. Palmer, Mayor

ATTESTED:


Sharon Nelson, City Clerk

