



**CITY COUNCIL MEETING  
FEBRUARY 28, 2022- 7:00 PM  
109 SOUTH KING STREET  
DEPOT COMMUNITY ROOM**

**MINUTES**

**PRESENT:** James F. Palmer, Mayor  
Ray Mitchell Denmon, Councilman  
Al Edwards, Mayor Pro Tem  
Ed Moyer, Councilman  
Jackie Palazzolo, Councilwoman

**ALSO:** Paul Worley, City Administrator; Larry Vickery, Utilities Administrator; Kyle Ellis, Assistant Utilities Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Lenny Nesbitt, Fire Chief; and Tony Pyle, Police Chief.

**1. Council Meeting Called to Order**

**Welcome**

Mayor Palmer called the meeting to order and welcomed everyone in attendance.

**Invocation**

Mayor Pro Tem Edwards gave the invocation.

**2. Pledge of Allegiance**

Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.

**3. Amendment or Approval of Proposed Agenda**

Councilman Edwards made a motion to approve the February 28, 2022 agenda as presented. Councilman Moyer gave a second with all voting aye. Motion approved.

**4. Amendment or Approval of Minutes**

Councilman Denmon made a motion to approve the minutes of the City Council meeting of February 14, 2022. Councilman Moyer gave a second with all voting aye. Motion approved.

**5. Mayor's Comments**

None

**6. Public Hearing and Comments**

None

**7. Old Business**

- A. Mayor Palmer gave the second reading of a zoning change request from C-2 to R2-A, for 6.14 acres at a location of Soldiers Pathway (CG41-048 & CG41B-008), by Darin Hardin. The Zoning Advisory Board meeting will be held March 10<sup>th</sup> and the Public Hearing on March 14<sup>th</sup>.
- B. Mayor Palmer gave the second reading of a zoning change request from PRD to R2-A, for 16.40 acres at a location of Tate Bend Road (CG41B-061), by Darin Hardin. The Zoning Advisory Board meeting will be held March 10<sup>th</sup> and the Public Hearing on March 14<sup>th</sup>.
- C. Mayor Palmer gave the second reading of an annexation and zoning request from County R-3 to R-1, for .65 acres at a location of 2680 Highway 41 South (047A-008), by KC's Homes GA, LLC. The Zoning Advisory Board meeting will be held March 10<sup>th</sup> and the Public Hearing on March 14<sup>th</sup>.
- D. Mayor Palmer gave the second reading of an annexation and zoning request from County A1 to Ind-G for 51.3 acres at a location of 962 Union Grove Road (058-061), by Seefried Development Management, Inc. The Zoning Advisory Board meeting will be held March 10<sup>th</sup> and the Public Hearing on March 14<sup>th</sup>.
- E. Mayor Palmer gave the second reading of a variance request of 891 square feet, to vary from 1,509 square feet to 2,400 square feet for an accessory structure, at a location of 256 Sunrise Terrace, SE (CG56A-106), by Michael Spivey. The Zoning Advisory Board meeting will be held March 10<sup>th</sup> and the Public Hearing on March 14<sup>th</sup>.

**8. New Business**

- A. Mayor Palmer gave the first reading of the Georgia Municipal Employee Benefits System (GMEBS) Restated Master Defined Benefit Retirement Plan. To update the plan to comply with IRS requirements and to establish early retirement qualifications and alternative normal retirement qualifications for firefighters and police officers. Mayor Pro Tem Edwards made a motion to set the public hearing for March 28<sup>th</sup>. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
- B. Mayor Palmer read a request from the Calhoun Housing Authority for consideration of conveyance of parcel C03-036, located on Gallman Avenue, for the purpose of the continued development of affordable housing. The property has the potential for construction of two to three homes, for which funding is available. Mayor Pro Tem Edwards made a motion to approve the request. Councilman Denmon gave a second with all voting aye. Motion approved. (copy attached)
- C. Mayor Palmer read updates to the 2022 General Government Rate Resolution that will change the current animal spay/neuter certificate fee of \$85 to a dog spay/neuter certificate fee, add a cat spay/neuter certificate fee of \$75, and change the return check fee to the new legal limit of \$30. Mayor Palmer first called for a motion concerning the change to the spay/neuter certificate fee. Councilwoman Palazzolo made a motion to approve the change. Councilman Moyer gave a second with all voting aye. Motion approved. Mayor Palmer then called for a motion pertaining to the check charge fee. Councilman Denmon made a motion to approve

the change. Councilman Moyer gave a second with all voting aye. Motion approved. (copy attached)

- D. Mayor Palmer gave the floor to City Administrator Worley for submission of FY22 second quarter financials. Mr. Worley reviewed the financial statements noting that almost all line items were at or above projections. A review of General Fund revenues showed property tax and intangibles had been collected at 82%, Local Option Sales Tax was at 76%, which was up 17% over last year. Licenses and permits were already at 100% and rents and royalties at 52%, which was up 2% over last year. Election expenditures were over budget by 16%; this was due to the County's new State mandated voting system requirements. The FY23 budget will be revised accordingly. Police and Fire Department budgets include the radio project at a cost of \$100k for each department. The fire stations and buildings line item was over budget due to the purchase of the new administrative building next to Fire Station #1. General Fund ended the quarter with a positive net position of \$2,414,954. The Special Funds account showed Hotel-Motel revenues for the quarter at \$531,961, which is up from \$322,000 for this time last year. Recreation was at 52% of budgeted revenues and 49% of budgeted expenditures, showing a net income of \$37,856. The Golf Fund had a net income of \$138,196 for the six month period and Solid Waste had a net income of \$68,092.

Mayor Palmer then gave the floor to Utilities Administrator Vickery for submission of FY22 second quarter financials. Mr. Vickery reviewed the financial statements noting that the Water and Sewer Department ended the quarter at 57% of budgeted operating revenues and 48% of budgeted operating expenses, for a net income of \$4,252,121. The Electric Fund budgeted operating revenues were at 55% and expenses were at 54%, for a net income of \$489,753. The Telecommunications Fund budgeted operating revenues were at 53% and expenses at 47%, for a net income of \$98,000. The Utility Internal Service Fund had met 50% of budgeted operating revenues and expenses were at 51%, for a net income of \$99,003.

Mayor Palmer called for a motion concerning the second quarter FY22 financial statements. Councilwoman Palazzolo made a motion to approve the financial statements as submitted. Councilman Moyer gave a second with all voting aye. Motion approved. (copy attached)

#### **9. Other Written Items Not on the Agenda**

#### **10. Work Reports**

- A. Paul Worley, City Administrator gave the General Government cash report for January, 2022 stating that the General Fund operating account ended the month with a balance of \$3,097,378.46. The new police department, vehicle service building, and recreation maintenance building projects are all underway with roofs going on. These projects are funded through the 2018 SPLOST. The Revolving Loan Fund ended the month with a balance of \$416,083.71. We have received two applications and are awaiting additional information on both. Hotel Motel revenues paid in January for the month of November were \$90,423.92 compared to \$58,000 this time last year, resulting in a 55% increase. This is a 24% increase above pre-COVID collections for the same period. Mayor Pro Tem Edwards made a motion to

approve the General Government cash report as presented. Councilman Denmon gave a second with all voting aye. Motion approved.

B. Larry Vickery, Utilities Administrator, gave the Utilities cash report for January, 2022 stating that the Utility operating account ended the month with a balance of \$3,870,023.85. Total savings and reserves were \$5,122,012.19, for a grand total of \$8,992,036.04. Councilman Moyer made a motion to approve the Utilities cash report as presented. Councilman Denmon gave a second with all voting aye. Motion approved.

C. George Govignon, City Attorney

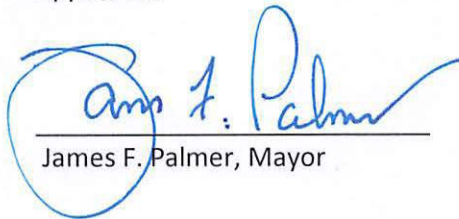
11. **Motion to move to Executive Session, if needed**

12. **Motion to return to General Session**

13. **Motion to Adjourn**

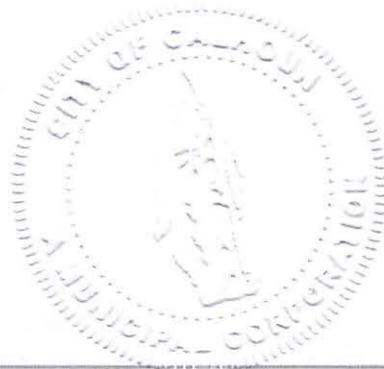
There being no further business to come before the Council, Councilman Moyer made a motion to adjourn. Councilwoman Palazzolo gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:22 p.m.

Approved:

  
James F. Palmer, Mayor

Submitted:

  
Sharon Nelson, City Clerk





## Calhoun Housing Authority

COMMISSIONERS: Wilburn Aker, Chairman \* Clinton Marshall, Vice-Chair\* Billie Erwin\* Rhonda Massengill \*Clifford Free  
EXECUTIVE DIRECTOR: Patricia Gail Brown- Email: gayersbrown@aol.com  
Phone: 706-629-9183 TDD: 1-800-545-1833 x 821

February 16, 2022

Paul Worley, City Manager  
City of Calhoun  
226 South Wall Street  
Calhoun, GA 30701

RE: Parcel C03036; Gallman Avenue, Calhoun, GA 30701 Tax District 02

Mr. Worley,

As you know, the City of Calhoun, Gordon County, the Calhoun Housing Authority ("CHA"), and New Foundations Development, Inc. ("NFD") are partnered with the Georgia Initiative for Community Housing (GICH) through which we share a common goal to improve and expand upon the housing in our community.

NFD is extremely interested in the aforementioned parcel that is currently owned by the City of Calhoun for the purpose of developing affordable housing on that property as part of our mission to expand our local affordable housing stock. NFD, and CHA are requesting that the City of Calhoun consider a conveyance of this property to NFD and/or CHA which we intend to use as a site for the construction of one to three homes. Depending on the City's protocol, or preference for such a conveyance, either NFD or CHA can be named as the conveyed entity as the City deems appropriate, as either NFD or CHA are fully capable of such a project. Additionally, we have access to grant funding through various providers to assist us with funding these types of projects.

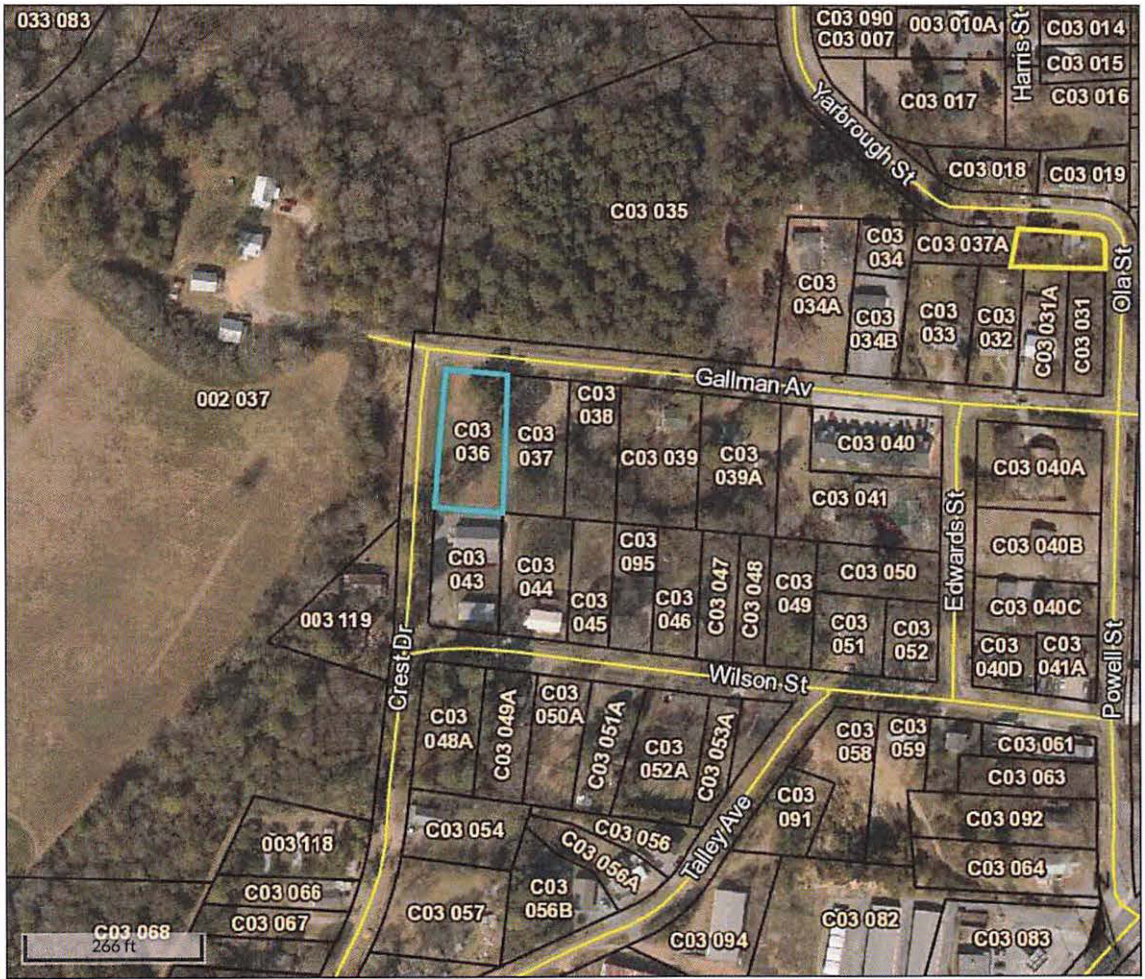
CHA has initiated some predevelopment due diligence by meeting with Joey Moore, City of Calhoun's Building Inspector, discussing the utility infrastructure capacity, nearby flood zone, zoning, and setbacks. This property has the potential to construct up to two (2) 1500 sq. ft homes and one (1) 1250 sq ft home on the sub divided lot. Current zoning, or a future change thereof, may dictate the actual number of homes allowable on this property.

We hope that you will consider our request of conveyance for this intended use, and we believe that the successful completion of this project will spark others to perform similar renovations or new construction in the immediate area to further enhance this neighborhood.

We appreciate the City of Calhoun for its continuous support of our affordable housing improvement efforts. Your consideration of this matter is greatly appreciated.

Sincerely,

Gary Erwin  
Executive Director  
Calhoun Housing Authority  
CEO  
New Foundations Development, Inc.



**Overview**

**Legend**

- Parcels
- Roads

Parcel ID	C03 036	Owner	CITY OF CALHOUN	Last 2 Sales			
Class Code	Exempt		P O BOX 248	Date	Price	Reason	Qual
Taxing District	Calhoun		CALHOUN, GA 30703	n/a	0	n/a	n/a
Acres	0.55	Physical Address	GALLMAN AVE	n/a	0	n/a	n/a
		Fair Market Value	\$6300				

(Note: Not to be used on legal documents)

Date created: 2/22/2022  
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**CITY OF CALHOUN, GEORGIA  
FEE SCHEDULE RESOLUTION**

**WHEREAS**, the City of Calhoun has established a fee schedule in accordance with various ordinances;  
and

**WHEREAS**, it is necessary to amend the fee schedule from time to time;

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and Council of the City of Calhoun hereby adopt the following fee schedules, effective **March 1, 2022** and continuing thereafter until amended.

**REGULATORY FEES:**

1. **Building Permit Fees:**

a. **Residential – Single Family**

TOTAL VALUATION	FEE
\$1,000.00 or less	No fee unless inspection required, in which case a \$20.00 fee for each inspection shall be charged.
\$1,001.00 to \$2,000.00	\$35.00 per thousand or fraction thereof.
\$2,001.00 to \$15,000.00	\$35.00 for the first \$2,000.00, plus \$6.00 for each additional thousand or fraction thereof, to and including \$15,000.00.
\$15,001.00 to \$50,000.00	\$110.00 for the first \$15,000.00, plus \$5.00 for each additional thousand or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$260.00 for the first \$50,000.00, plus \$4.00 for each additional thousand or fraction thereof, to and including \$100,000.00.
\$100,001.00 and up	\$425.00 for the first \$100,001.00 plus \$4.00 for each additional thousand or fraction thereof.

b. **Residential – Multi-family and Pool Permit Fees**

TOTAL VALUATION	FEE
\$1,000.00 or less	No fee unless inspection required, in which case a \$30.00 fee for each inspection shall be charged.
\$1,001.00 to \$2,000.00	\$30.00 per thousand or fraction thereof.

\$2,001.00 to \$15,000.00	\$30.00 for the first \$2,000.00, plus \$7.00 for each additional thousand or fraction thereof, to and including \$15,000.00.
\$15,001.00 to \$50,000.00	\$120.00 for the first \$15,000.00, plus \$7.00 for each additional thousand or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$340.00 for the first \$50,000.00, plus \$7.00 for each additional thousand or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$670.00 for the first \$100,000.00, plus \$5.00 for each additional thousand or fraction thereof, to and including \$500,000.00
\$500,001.00 and up	\$2,500.00 for the first \$500,000.00, plus \$4.00 for each additional thousand or fraction thereof

c. **Commercial, Industrial and Signs**

TOTAL VALUATION	FEE
\$1,000.00 or less	No fee unless inspection required, in which case a \$30.00 fee for each inspection shall be charged.
\$1,001.00 to \$50,000.00	\$55.00 for the first \$1,000.00, plus \$7.00 for each additional thousand or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$380.00 for the first \$50,000.00, plus \$5.00 for each additional thousand or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$600.00 for the first \$100,000.00, plus \$4.00 for each additional thousand or fraction thereof, to and including \$500,000.00.
\$500,001.00 and up	\$1,950.00 for the first \$500,000.00, plus \$4.00 for each additional thousand or fraction thereof.

d. Where work for which a permit is required by the International Building Code is started or proceeded with prior to obtaining said permit, the fees herein specified shall be doubled, but the payment of such double fee shall not relieve any persons from fully complying with the requirements of this code in the execution of the work, nor from any other penalties prescribed herein.

e. **Plan-checking Fees:** When valuation of the proposed construction exceeds \$1,000.00 and a plan is required to be submitted, a plan-checking fee shall be paid to the Building Official at the time of submitting plans and specifications for checking. Said plan-

checking fee shall be equal to thirty percent of the building permit fee.

- f. Telecommunications Tower Site Application Fee: \$5,000.00
- g. Zoning Variance Fee: \$110.00
- h. Annexation Fees: \$110.00 fee for annexation and zoning change for tracts up to five acres that meet the criteria regarding boundary of existing city limit property. \$165.00 fee for annexation and zoning change for tracts more than five acres that meet the criteria regarding boundary of existing city limit property.
- i. The following fees are to be used when determining costs that should be charged to Developers for Engineering and Inspection services:

ENGINEERING AND INSPECTION SERVICE	FEE
Flow test fees for water lines	\$33.00
Engineering services for sanitary sewer lines, initial request	55.00
Plan review for water systems	165.00
Plan review for sanitary sewer system	275.00
Combination plan review for water system and sanitary sewer system	440.00
Plan review for sanitary sewer lift station	275.00

- j. Inspection costs will be based on the following:
  - 1) The City will use the developer's construction plans and approved construction schedule to calculate the up-front cost that must be paid for inspection inside the development. The inspection cost will be based on linear footage at a rate of \$0.07 per linear foot of water main and \$0.17 per linear foot of sanitary sewer main. This pricing is based on the ability of the developer's contractor to install an average of eight-hundred feet (800') of water main per day and three-hundred feet (300') of sanitary sewer per day.
  - 2) Inspection and testing fees for water and/or sanitary sewer mains along existing public rights of way installed by the City of Calhoun or the City of Calhoun's Contractor shall be included in the estimate and will be based on 17% of the cost of materials.
  - 3) Should the installation of water and/or sanitary sewer mains exceed the approved construction schedule, the inspection fees for the additional inspection time required for completion shall be based on a rate of thirty-three dollars (\$33.00) per hour. Delays due to weather conditions will be taken into consideration on a day to day basis.
  - 4) The inspection fees related to hydrostatic testing of water mains, low pressure air testing of sanitary sewer mains and vacuum testing of sanitary sewer manholes shall be charged as listed below:
    - a) Inspection of hydrostatic testing of water mains - \$66.00 per section (see Standard Specifications)

- b) Inspection of low pressure air testing of sanitary sewer mains and vacuum testing of sanitary manholes - \$11.00 per section of sanitary sewer main (manhole to manhole) and \$11.00 per sanitary manhole.

2. **Grading Permit Fees:**

PERMIT TYPE	FEE
Residential	Minimum of \$110.00 up to 1 acre, plus additional acres at \$15.00 each.
Commercial	Minimum of \$110.00 up to 1 acre, plus additional acres at \$25.00 each.

3. **Schedule of Soil and Sedimentation Fees:**

- a. Minimum of **\$125.00** for up to five acres.
- b. Additional acres at **\$20.00** each.
- c. NPDES Permit Notice of Intent Fees: An additional **\$40.00** per acre (for one acre or greater) *Fee required per EPD*

4. **Schedule of Permit Fees for HVAC:**

- a. **Commercial and Industrial HVAC:** same as building permit fees for commercial and industrial. Additional inspections: **\$30.00** each.
- b. **Residential HVAC - \$100.00**

5. **Schedule of Permit Fees for Residential Plumbing:**

- a. **Residential Plumbing - \$100.00**
- b. **Commercial and Industrial - \$100.00** plus **\$5.00** for each plumbing fixture
- c. **Additional Inspections - \$30.00**

6. **Reinspection Fees:**

- a. **Reinspection fee for site revisit - \$25.00**
  - i. **2<sup>nd</sup> visit, same item - \$25.00**
  - ii. **3<sup>rd</sup> visit and up, same item - \$50.00**

7. **Fire Inspection Fees:**

- a. Tank Inspections:

TANK SIZE	FEE
0 to 500 gallons	\$55.00 per tank
501 to 1500 gallons	\$83.00 per tank
1501 to 5000 gallons	\$110.00 per tank
Over 5001 gallons	\$138.00 per tank
<i>Any required inspections over four per site would require an additional \$55.00 fee.</i>	

- b. **Fuel Tank Removal Permit - \$110.00**
- c. **Fuel System Renovation or Repair (Line replacement or other major work) - \$110.00**

- d. When a contractor is required to submit and have approval from the **State Fire Marshall's office**, the City will require a copy of the stamped and approved plans before the permit can be issued. In addition, a set of approved plans must be kept on site.
- e. **Removal of Tanks – Inspection Required - \$ 55.00**
- f. **Burn Permit Fees** - Burns are not authorized. However, developers may request permits if State EPD and Georgia Forestry requirements are met and per city ordinance.
- g. **Inspection Fee -- \$110.00**
- h. **Commercial and Industrial Sprinkler Permit**

TOTAL VALUATION	FEE
\$1,000.00 or less	No fee unless inspection required, in which case a \$55.00 fee for each inspection shall be charged.
\$1,001.00 to \$50,000.00	\$55.00 for the first \$1,000.00, plus \$6.00 for each additional thousand or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$325.00 for the first \$50,000.00, plus \$6.00 for each additional thousand or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$600.00 for the first \$100,000.00, plus \$6.00 for each additional thousand or fraction thereof, to and including \$500,000.00.
\$500,001.00 and up	\$2,800.00 for the first \$500,000.00, plus \$6.00 for each additional thousand or fraction thereof.

8. **Electrical Inspection Permit Fees:**

Fee	Amount	Notation
Administrative permit fee	\$15.00	(To be added to all permits)
Temporary connection fee	60.00	(For temporary service)
Re-inspection service fee	30.00	
Fee up to 100 amp service	55.00	(Plus administrative fee)
Fee for each 100 amp increment	45.00	(Plus administrative fee)

9. **Occupation Tax Schedule Based on Employees:**

Number of Employees	Price
1	\$ 75.00
2	148.00
3 to 5	275.00
6 to 9	500.00
10 to 19	825.00
20 to 29	1,100.00
30 to 49	1,250.00
50 to 99	1,650.00
100 to 199	2,070.00
200 to 399	2,800.00
400 to 499	3,165.00
500 to 750	3,900.00
Over 750	4,275.00

10. **Trash Pickup:**

a. **Commercial rates (cans or bags):**

Times per Week	Cost
1	\$17.20
2	\$25.45
5	\$49.65

b. **Residential rates/Brush and debris pickup fee:** \$15.95 per month Residential Landfill Fee (Optional: \$7.95 per month "Extra Container Fee")

c. **Housing Authority:**

\$3.25 per month, based on shared containers.

d. **Apartments (more than 5 units)** apartment owner to be billed for dumpster rental based on current rates.

Renters of apartments to be billed for pick up and disposal based on residential rates currently in force.

Apartments (less than 5 units) will be served with 95 gallon garbage containers and billed to renters based on current residential rates.

11. **Septic Waste Disposal Permit Fees:**

a. \$75.00 maximum for 1,000 gallons.

b. Disposal tickets required prior to dumping at wastewater treatment facility, dumping only under supervised/regulated conditions.

c. Disposal tickets available for purchase at City Hall.

12. **Cemetery Fees and Purchase Price:**

a. Cemetery spaces will be sold for \$500.00 per space (4' x 12') at Fain and Chandler Cemeteries for City of Calhoun residents, with \$300.00 to be applied to the Cemetery Trust Account.

b. Cremation cemetery spaces in the designated area adjacent to Anabel Lane in Fain Cemetery will be sold for \$300.00 per space (2' x 4') for City of Calhoun residents, with

\$200.00 to be applied to the Cemetery Trust Account. Flat headstones flush with the grass is the only allowable marker in this designated cremation area.

- c. Burial Deed shall be issued by the City, executed by the Mayor and Clerk for spaces when full purchase price has been paid.

**13. Street Department Miscellaneous Fees:**

- a. **Demolition of Condemned Property by City:** Cost plus 20%.
- b. **Installation of Storm Drainage:**
  - 1) Storm drainage will be installed on public right-of-ways only.
  - 2) Residential, Commercial, Industrial: Shall be done by licensed contractor subject to City specifications.
- c. **Utility Patching (City Streets):** A charge of \$140.00 per square yard for street patching due to damage by other utilities, developers, etc.
- d. **Sidewalk Patching:** Shall be contractor responsibility.
- e. **Sidewalk and Driveway Entrance:** Shall be done by licensed contractor subject to City specifications. Must obtain a permit from the City with a Permit fee of \$150.00. The permit fee covers the pre-inspections and post-inspection.
- f. **Inspections for Construction of New Roads:** \$300.00 inspection fee, which includes six site inspections to ensure road is built to City specifications.
- g. **Animal Control Fees:**
  - 1) Adoption Fee:
    - a) Animals that have to be spayed/neutered...\$60.00
    - b) Animals already spayed/neutered.....\$25.00
  - 2) Rabies Vaccination Certificate.....\$12.00
  - 3) Boarding..... \$5.00 per day
  - 4) pickup fee ..... \$25.00
  - 5) Animal surrender fee.....\$20.00
  - 6) Dog Spay/Neuter Certificate.....\$85.00
  - 7) Cat Spay/Neuter Certificate.....\$75.00
  - 8) Violations of code sections 14-42, 14-43, 14-44(e) and (f), 14-72, and 14-72, as defined in the Table of fines in Part II, Chapter 14, Section 14-83of the Calhoun Code of Ordinances:
    - a) Level I.....\$250.00
    - b) Level II.....\$500.00
    - c) Level III.....\$750.00

Violations of all other provisions of Chapter 14 of the Calhoun Code of ordinances:

    - a) Level I.....\$150.00
    - b) Level II.....\$300.00
    - c) Level III.....\$450.00

**14. Downtown District Construction Dumpster Permit Requirements and Fees:**

- a. At any one time a contractor may have only one dumpster on-street in front of, to the side of, or in the rear of the building where they are working.

- b. Dumpsters must be dropped or removed before 10:00 AM or after 3:00 PM.
- c. DDA Director or Code Enforcement Officer are the points of contact and are available to coordinate activities regarding material deliveries and contractor parking.
- d. No charge for the first two weeks of placement.
- e. \$90 charge for each additional two week period.

**15. Annual Alcoholic Beverage License Fees:**

FEE TYPE	FEE
Beer Package	\$750.00
Beer Pouring	\$750.00
Brewery	\$500.00
Tap Room	\$500.00
Wine Package	\$750.00
Wine Pouring	\$750.00
Combination beer package & pouring at private club	\$1000.00
Liquor Package	\$5,000.00
Liquor Pouring	\$1,500.00
Wine/Beer Tasting	\$250.00
Wine/Beer Off-Premise Catering	\$100.00
Catering Per Event Permit	\$50.00
Multi-Purpose Theatre Per Event Permit	\$25.00
Outdoor Special Event Per Event Permit	\$100.00
Processing Fee per Alcohol Type	\$100.00
Fingerprinting Fee	\$28.00
Identification Cards	\$30.00
GCIC Processing Fee	\$43.25
Manager Change Application Fee	\$25.00

**REGULATORY LICENSE FEES**

**16.. Amusements and Entertainments**

**a. Adult Entertainment Establishments**

- 1) At the time of submitting an adult entertainment establishment application, there will be a nonrefundable fee payable in cash or by certified check in the amount of \$300.00 to defray, in part, the cost of investigation and reports required by Chapter 10- Amusements and Entertainments of the Calhoun Code of Ordinances.
- 2) There shall be an annual regulatory fee for each adult entertainment establishment licensed within the City in the amount of \$1,500.00 if the adult entertainment establishment application meets all requirements of Chapter 10- Amusements and Entertainments.

**b. Entertainment Club License**

- 1) It is unlawful for any person to own, lease, operate, manage or maintain an entertainment club in the City of Calhoun without first obtaining an entertainment

club license from the City in accordance with Chapter 10- Amusements and Entertainments of the Calhoun Code of Ordinances.

- 2) Payment of a fee of \$1,000.00 for the initial license, of which \$750.00 will be refunded if the license application is denied.

**17. Circuses, Carnivals and Public Exhibitions:**

- a. **Definitions:** as used in this division, the following terms shall have the respective meanings ascribed to them:
  - 1) **Carnival:** Amusement activities, rides, merry-go-rounds, booths for the conduct of games of skill, food dispensing and sideshows.
  - 2) **Public Exhibition:** Circuses, menageries, sideshows, and other similar itinerant amusement enterprises which are open to the public and for admission to which fee is charged.
- b. **License Required:** No person shall conduct or operate a circus, carnival, or public exhibition without having first obtained a license from the City Clerk.
- c. **License Fees:** The business license fee imposed on each circus, carnival, or public exhibition operating within the City shall be \$200.00 for one inspection by police, fire, and electrical inspectors. Additional inspections will be \$75.00 for each separate inspection.
- d. **Conditions of Issuance:** No license under this division shall be issued until the following conditions have been met:
  - 1) The operator and sponsor of the circus, carnival, or public exhibition have each assumed full responsibility for maintaining order and for keeping the site clean and free of trash, papers, and other debris, and have placed trash containers in adequate number and in convenient locations for the use of the public;
  - 2) The premises have been inspected by police, fire and electrical inspectors of the City and operators have exhibited a State license indicating compliance with State regulations.
  - 3) The applicant has placed on file with the City Clerk, one or more certificates of insurance indicating there is in effect public liability insurance covering any damages arising out of the use and operation of any devices and facilities operated in connection with such carnival or exhibition. Such insurance shall be in the minimum amount of one hundred thousand dollars (\$100,000.00) for each person, and three hundred thousand dollars (\$300,000.00) for each accident.

**18. Taxicab and Limousine Operators:**

- a. Each person who engages in the business of operating one or more taxicabs or limousines in the City shall obtain a license from the City Clerk.
- b. **Application – General:** Application for a license shall be made, and such application shall contain the following information in addition to general information:
  - 1) The experience of the applicant in the transportation of passengers;
  - 2) Any facts which the applicant believes tend to prove that public convenience and necessity require the granting of a license;
  - 3) The number of vehicles to be operated or controlled by the applicant and the location of proposed depots and terminals.

- c. **Review:** In considering whether to grant or deny a taxicab license to an applicant, for such license, the governing body shall take into account the number of taxicabs or vehicles already in operation; whether existing transportation is adequate to meet the public need; the probable effect of increased service on local traffic conditions; and the character, experience, and responsibility of the applicant.
- d. **Liability Insurance Required:**
- 1) Before any license shall be issued for engaging in the taxicab or limousine business, the applicant for such license shall file with the City Clerk a liability insurance policy issued by an insurance company authorized to do business in the State. Each policy shall require notice to be sent within ten days to the city clerk as a certificate holder of any cancellation of any policy provided for in this article. Minimum coverage of insurance on each vehicle is as follows:
    - Coverage in the amount of \$25,000 for bodily injury, per person;
    - Coverage in the amount of \$50,000 for bodily injury, per occurrence;
    - Coverage in the amount of \$25,000 for property damage.
- e. **Application Fee:** Each application for certificate of operation shall be accompanied by a nonrefundable fee of \$100.00 to cover administrative costs and cost of legal notices required.
- f. **License Fee:** The annual license fee for each person engaged in the business of operating taxicabs or limousines in the City shall be \$75.00, plus \$35.00 for verification of each driver and issuing individual driver's permits.
- g. **Driver's License and Permit Required:** No person shall operate a taxicab or limousine for hire upon the streets of this municipality and no person who owns or controls a taxicab shall permit it to be so driven, and no taxicab licensed under the provisions of this division shall be driven at any time for hire, unless the driver of said taxicab shall have first obtained and shall have then in force a valid motor vehicle driver's license, issued by the State, and a valid taxicab drivers permit issued by the municipality, as provided herein.
- h. **Driver's Permit Application:**
- 1) **Filing, etc.:** An application for a taxicab drivers permit shall be in writing, and filed with the City Clerk, and such application shall be verified under oath and shall contain the following information:
    - a) The names and addresses of four (4) references who will vouch for the sobriety, honesty, and general good character of the applicant;
    - b) The experience of the applicant in the transportation of passengers;
    - c) The educational background of the applicant.
  - 2) **Police Investigation of the Applicant:** The Chief of Police shall cause to be made an investigation of each applicant for a taxicab drivers permit. Such investigation shall be made to determine the moral character and fitness of the applicant, as well as the applicant's knowledge of the City and all traffic regulations therein. A report of such investigation and a copy of the traffic and police record of the applicant, if any, shall be attached to the application.
  - 3) **Consideration of application:** The City Clerk or Chief of Police shall, upon consideration of the application and the reports required to be attached thereto, approve or reject the application. If the application is rejected, the

applicant may request a personal appearance before the governing body to offer evidence why the application should be reconsidered.

- i. **Persons Precluded from Obtaining Driver’s Permit:** No individual shall be permitted to obtain a City permit to operate any taxicab or vehicle for hire who has been convicted of a crime involving moral turpitude, or having violated any law or ordinance dealing with, having, possessing, selling or drinking intoxicating liquor, wine or beer, a violation of O.C.G.A. § 40-6-391, or a violation of the Georgia Controlled Substances Act.
- j. **Forfeiture of Driver’s Permit for Certain Acts:** Any person to whom a driver’s permit has been granted to operate a taxicab or car for hire shall immediately forfeit the permit upon being found in possession of any intoxicating liquor, wine or beer, in any taxicab or car for hire which such person may have a license to operate, except where the same is found upon the passenger in a passenger’s luggage or effects.
- k. **Issuance of Driver’s Permit, Photograph:** Upon approval of an application for a taxicab drivers or vehicle for hire permit, the chief of police shall issue a permit to the applicant which shall be signed by the Chief of Police, and set forth the name, address, age and signature of the applicant. The Chief of Police shall procure or cause to be produced two (2) photographs of such applicant, one of such photographs to be retained by the Chief of Police in the files of the Police Department and the other to be attached to the taxicab drivers permit.
- l. **Display of Driver’s Permit:** Every taxicab driver licensed under this section shall post such taxicab drivers permit in such a place as to be in full view of all passengers while such driver is operating a taxicab.
- m. **Duty of Driver to Comply with City, State and Federal Laws:** Every driver licensed under this division shall comply with all city, state and federal laws. Failure to do so will justify the suspension or revocation of the taxicab drivers permit or the vehicle for hire permit.
- n. **Designation of Taxicabs:** Each taxicab shall bear on the outside of each rear door and on the rear of the vehicle, in painted letters not less than three (3) inches high, the name of the company or individual owning or operating the vehicle and the work “taxicab” and, in addition, may bear an identifying design approved by the Chief of Police.
- o. **Receipts for Fares:** The driver of any taxicab shall, upon request by the passenger, render to such a passenger a receipt for the amount charged, either by a mechanically printed receipt or by a specially prepared receipt, on which shall be the name of the owner, license number or motor number, amount of the meter reading or charges, and the date of the transaction.
- p. **Accidents:** All accidents arising from or in connection with the operation of any taxicabs or vehicles for hire which result in death or injury to any person, or in damage to any vehicle or to any property in an amount exceeding the sum of five hundred dollars (\$500.00) shall be reported within twenty-four (24) hours from the time of occurrence to the Police Department.
- q. **Refusal of Passenger to Pay Legal Fare:** It shall be unlawful for any person to refuse to pay the legal fare of any taxicab after having hired the same, and it shall likewise be unlawful for any person to hire any taxicab with the intent to defraud the person from whom it is hired of the value of such service.

- r. **Limit on Number of Passengers:** All motor vehicles engaged in the transportation of persons for hire within the City shall carry no more than four (4) persons per seat in said motor vehicle at any one time, except, however, said motor vehicle may carry no more than three (3) persons, including the operator of the vehicle, on the front seat, or driver's seat, at any one time.
- s. **Compliance with State Law Required:** All motor vehicles engaged in the transportation or persons for hire within the City shall be in compliance with all appropriate state laws and regulations covering said class of vehicles.

19. **Tattoo Artists:**

- a. Each person who engages in the business of operating one or more tattoo offices in the City shall obtain a license from the City Clerk.
- b. Application for a license shall be made and such application shall contain the following information: name, home address, location of business, telephone number, social security number, names and same personal information on employees, prior location, number of years in the business, list of types of equipment, copy of state permit or health permit (if required by any state office,) and prior criminal report if any.
- c. Applicant must register with the Police Department listing their name and location, and must notify its location changes within the City.
- d. Applicant must be located in an area designated (zoned) as a business area.
- e. Applicant must agree to meet all state and federal requirements.
- f. The annual license fee shall be one hundred dollars (\$100.00.)

20. **Shooting Galleries and Firearm Ranges:**

- a. Each person who engages in the business of operating one or more galleries or ranges within the City shall obtain a license from the City Clerk.
- b. Application for a license shall be made and such application shall contain the following information: name, home and business address,, telephone number, social security number, list of employees and same personal information as applicant, copy of state license, copy of federal fire arms permit (if applicable,) and copy of liability insurance policy.
- c. Applicant must register with the Police Department, listing their name and business location. Applicant must notify the police of any change of location within the City. Applicant must file copies of all current state and federal permits. Applicant shall agree to police background check.
- d. Applicant must provide proper galleries and ranges designed to protect the public and participants, and must comply with all building, fire, plumbing and electrical codes.
- e. Galleries and ranges are to be located within areas zoned for business operations.
- f. Applicant must agree to meet all state and federal requirements.
- g. The annual license fee shall be one hundred dollars (\$100.00.)

21. **Scrap Metal Processors:**

- a. Each person who engages in the business of operating a scrap metal process in the City shall obtain a license from the City Clerk.

- b. Application for a license shall be made and such application shall contain the following information: name, home address, business address, telephone number, type zoning for business location and hours of operation.
- c. Location must meet all building, fire, electrical and zoning codes, and the noise level must be within required levels for the area and the type of operation.
- d. Materials located at the site must be processed and relocated within a maximum of thirty (30) days.
- e. Application and addresses of all parties who sell to the applicant should be available for police inspection at any time.
- f. Applicant must agree to meet all state and federal requirements.
- g. The annual license fee shall be one hundred dollars (\$100.00.)

22. **Pawnbrokers:**

- a. **License Required:** Each pawnbroker doing business within this municipality shall be required to obtain a license from the City Clerk in the manner specified.
- b. **License Fee:** The annual business license fee for each pawnbroker doing business in this City shall be \$400.00.
- c. **Review of Application:** no action on any application for a pawnbroker’s license shall be taken by the governing body until the Chief of Police has reviewed such application and forward a recommendation thereon to the City Clerk in the manner specified.
- d. **Limitation of Issuance:** no pawnbroker’s license shall be issued to any person who has been convicted of the offense of receiving stolen goods or of burglary or robbery.
- e. **Records:** each pawnbroker licensed hereunder shall furnish to the Police Chief each week a list of every article pledged with such pawnbroker or sold to such pawnbroker during the previous week, giving a full and accurate description of the article, from who it was received, and the hour of the day received.
- f. **Weapons:** no pawnbroker shall receive as a pledge or purchase any revolver, pistol, blackjack, or sawed-off shotgun, and no pawnbroker shall display in such pawnbroker’s window or shop any such weapons for sale, without proper state and federal permits.
- g. **Minors:** no pawnbroker shall have any business dealings as a pawnbroker with a minor, nor shall a pawnbroker’s license be issued to a minor, nor shall a pawnbroker employ a minor to assist in the business.
- h. **Stolen Goods:** it shall be the duty of every pawnbroker to report to the police any article pledged with the pawnbroker, or which is sought to be pledged with such pawnbroker, if such pawnbroker shall have reason to believe that the article was stolen, or lost and found by person attempting to pledge it.

23. **Firearm Dealers:**

- a. Each firearm dealer doing business within the City of Calhoun shall be required to obtain a license from the City Clerk in the manner specified.
- b. License application and copies of federal and state licenses are to be filed with the City Clerk.
- c. Firearm dealers are to be registered with the City Police Department of Calhoun with copies of federal and state licenses to be filed. A criminal history is to be produced following written consent of applicant.

- d. Fingerprints and the past five years' firearm dealer history are to be filed with the Calhoun City Police Department.
- e. No action on any application for a fire arm dealer shall be taken until the governing body has reviewed the application and police report.
- f. No firearm license shall be issued to any person who has been convicted of a felony crime.
- g. The annual license fee for each firearm dealer shall be four hundred dollars (\$400.00.)
- h. A monthly report of the sales or trades of firearms are to be filed with the City Police Department for cross checking of stolen property locally and state wide.

24. **Peddlers:**

- a. **Definition:** any person, whether a resident of this city or not, traveling by foot, wagon, automotive vehicle, or any other type of conveyance from place to place, from house to house, from street to street, carrying, conveying, or transporting goods, wares, merchandise, meats, fish, vegetables, fruits, garden produce, farm products, or provisions, who offers and exposes the same for sale, or who, without traveling from place to place, sells or offers the same for sale from a wagon, automotive vehicle, railroad car, or other vehicle or conveyance.
- b. **Non-residents selling goods within the City are subject to the same regulations and license requirements as residents.** Any non-resident person engaged in soliciting and selling in the City any goods, wares, merchandise or commodities and delivering same, at time of sale by wagon, truck or other vehicle or manner, other than by public carrier in the usual course, shall be subject to the same license as prescribed and fixed in these ordinances for residents doing a like business in the City and subject to the same regulations and penalties as resident dealers.
- c. **License of Peddlers and Itinerant Merchants - - Requirements:** Each peddler and itinerant merchant who does business within this municipality shall obtain a license from the City Clerk in the manner specified.
- d. **Exemptions:** Section 22-411 shall not be applicable to traveling sales persons or nonresident merchants as provided in the Official Code of Georgia Annotated (O.C.G.A.) §48-5-354, nor to newspaper delivery persons or sales persons, nor to bona fide merchants who merely deliver goods in the regular course of business, nor to a bona fide charitable, religious or philanthropic organizations, nor to persons selling agricultural products or implements, or flower pots or jugs, as provided in O.C.G.A. §43-32-6.
- e. **License Application:** Application for a license shall contain the following additional information:
  - 1) The places in the City where applicant proposes to carry on applicant's business and the length of time contemplated for the conduct of said business;
  - 2) The places within the last six (6) months, other than the permanent place of business of applicant, where applicant had conducted a transient business;
  - 3) A statement of the nature, character and quality of goods, wares or merchandise to be sold or offered for sale in the City by applicant; and
  - 4) A brief statement of the nature and character of any advertising done or proposed to be done in connection with the conduct of applicant's business.

- f. **Bond:** before any license shall be issued for engaging in a transient or itinerant business as provided in this section, the applicant shall file with the City Clerk a bond to the City in the sum prescribed by the governing body (\$5,000.00,) filed in the office of the City Clerk, executed by the applicant as principal, and two (2) sureties upon which service of process may be had in the state; such bond to be conditional upon the applicant complying fully with all of the provisions of the ordinances of this City and the statutes of the State regulating and concerning the sale of goods, wares and merchandise, and will pay all judgments rendered against applicant for any violation of said ordinances or statutes, together with all judgments and costs that may be recovered against applicant by any persons for damage growing out of any misrepresentation or deception practiced on any person transacting such business with such applicant, or applicant's agent or employee.
- g. **License Fees:** The business license fee for each peddler and itinerant merchant doing business in the city shall be the sum prescribed by the governing body in the per-employee rate schedule on file in the office of the City Clerk. The business license shall be valid for the length of time contemplated for the conduct of such business, but no more than thirty (30) days.
- h. **Exhibiting License:** all persons obtaining a peddlers license shall exhibit such license at the request of any citizen.
- i. **Magazine and Publication Solicitors - - License Required:** it shall be unlawful for any person to go door-to-door or to canvass the City soliciting subscriptions to any magazine, book, literature or publication of like nature without having first obtained a license from the City Clerk in the manner specified.
- j. **License Fee:** the fee for such license to peddle or solicit such subscriptions for literature shall be fifty dollars (\$50.00.) The license shall be valid for the length of time contemplated for the conduct of such business, but no more than thirty (30) days.
- k. **Bond, Registration and Fingerprinting:** Before the City Clerk shall issue a license to sell, solicit, or canvass for such literature; the applicant for said license shall meet the following conditions:
  - 1) **Bond:** applicant shall file or post a bond with the City Clerk in the amount prescribed by the governing body (\$1,000.00) and filed in the office of the City Clerk in the form of cash or a surety bond issued by a commercial insurance company registered with the Insurance Commissioner or Comptroller of the State and authorized to do business in the State, for each person desiring to sell, solicit or canvass for such literature.
  - 2) **Registration:** each person desiring to sell, solicit or canvass for such literature shall register such person's name and address with the City Clerk at least one week in advance of the date of such desired solicitation or canvassing.
  - 3) **Fingerprinting:** each person desiring to sell, solicit or canvass for such literature shall be fingerprinted by the Police Department prior to the issuance of such license.
- l. **Peddling in Streets:** It shall be unlawful for any person to display, advertise, offer for sale, or peddle any merchandise of any kind whatsoever, including perishable food items, from any contrivance or motor vehicle upon the public streets of the City, from curb to curb, including the designated parking spaces located on said public streets between the curbs.

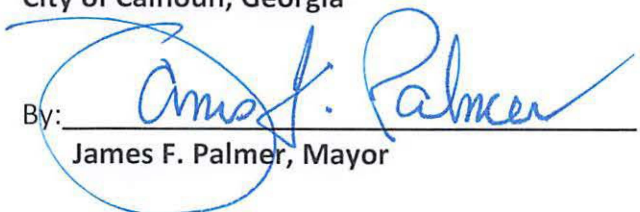
- m. **Soliciting in Streets:** in fundraising or solicitation, charitable or otherwise, the use of roadblocks or canvasses of vehicles upon the public streets of the City is prohibited. Under no circumstances may any person solicit funds from or distribute literature to occupants of any vehicles traveling upon the public streets of this City.
  - n. **Stands, Contrivances for Street Sales – Permit Required:** it shall be unlawful for any person to erect stands or other contrivances to be used as a place to sell or advertise goods, wares or any other kind of merchandise or anything else on which a price would be asked, on any street, alley or other place controlled by the City, except by special permit of the governing body.
  - o. **Advertising Sales in Public Places – Permit Required:** it shall be unlawful for any person to advertise any patent or proprietary medicine or any other article of merchandise of any kind upon the public squares, the public streets, alleys or other places in the City by lecture, special entertainment, concert or other like manner without first obtaining the written permission of the governing body.
25. **Hypnotists, Handwriting Analysts, Fortune Tellers:**
- a. Each hypnotist, handwriting analyst and fortune teller shall be required to obtain a license from the City Clerk in the manner specified.
  - b. The application for each shall include the applicant's past five years of professional activity and locations, in addition to the general information required.
  - c. The applicant for a hypnotist, handwriting analyst or fortune teller shall file a notice of location with the City Police Department in addition to authorizing a criminal history report and fingerprinting.
  - d. Applications and police information will be forwarded to the governing authority for review prior to authorizing a license.
  - e. No license shall be granted to an applicant who has been convicted of a felony crime.
  - f. An applicant will only be approved for a location in a commercial area.
  - g. The fee for the license shall be one hundred dollars (\$100.00) for each location.
26. **Burglar and Fire Alarm Installers and Locksmiths:**
- a. Each burglar and fire alarm installer or locksmith shall be required to obtain a license from the City Clerk in the manner specified.
  - b. The applicant shall file an application with the City Clerk. The application will include the past five years of professional activity in addition to general information.
  - c. The applicant shall file a notice of the office location with the police department in addition to authorizing a criminal history report and fingerprinting. A list of employees, social security numbers and addresses shall be filed.
  - d. Applications and police information will be forwarded to the governing authority for review prior to authorizing a license.
  - e. No license shall be granted to an applicant who has been convicted of a felony crime.
  - f. Each approved applicant shall file updated reports of new employees, their social security numbers and addresses with the Police Department.
  - g. The fee for the license shall be one hundred dollars (\$100.00) for each location.
27. **Amusement Machine Owners – Regulated by the State of Georgia.** A regular business license is required by the City of Calhoun.

- 28. Returned check charge - \$-30.00
- 29. If any section, sentence, clause, or portion of this resolution is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of the resolution.
- 30. Upon approval by the Mayor and City Council of the City of Calhoun, Georgia, this resolution shall become effective and will repeal all resolutions or parts of resolutions in conflict herewith.

ADOPTED this, 28<sup>th</sup> day of February, 2022.

City of Calhoun, Georgia

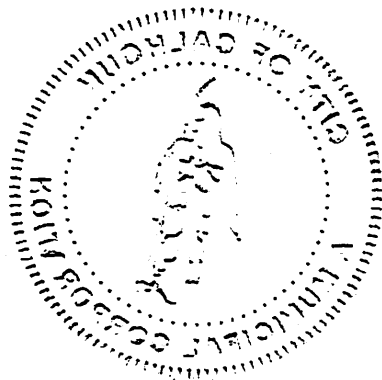
By:

  
James F. Palmer, Mayor

Attest:

  
Sharon Nelson, City Clerk





## City of Calhoun

### General Fund

Budget to Actual Report - Modified Accrual Basis

For the Six Months Ended December 31, 2021

Revenues	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% USED
Property Tax & Intangibles	\$ (2,979,200)	\$ (2,979,200)	\$ (2,434,398)	82%
Franchise Tax	(1,952,609)	(1,952,609)	(1,021,085)	52%
Local Option Sales Tax	(2,950,000)	(2,950,000)	(2,228,441)	76%
Excise Taxes	(3,106,000)	(3,106,000)	(1,692,636)	54%
Licenses & Permits	(460,200)	(460,200)	(460,833)	100%
Intergovernmental	(543,670)	(543,670)	(418,513)	77%
Charges for Services	(323,333)	(323,333)	(196,688)	61%
Fines and Forfeitures	(332,149)	(332,149)	(123,588)	37%
Rents/ Royalties	(3,141,266)	(3,141,266)	(1,621,229)	52%
Other Revenues	(12,500)	(12,500)	(36,983)	296%
<b>Total Revenues</b>	<b><u>(15,800,927)</u></b>	<b><u>(15,800,927)</u></b>	<b><u>(10,234,393)</u></b>	<b>65%</b>
Expenditures				
Mayor and Council	757,656	757,656	105,491	14%
Elections	2,800	2,800	3,235	116%
City Administrator	892,001	892,001	461,366	52%
Tax Administrator	87,880	87,880	46,221	53%
General Teller	67,741	67,741	33,811	50%
Human Resources	165,860	165,860	65,999	40%
Risk Management	4,300	4,300	62	1%
<b>General Admin</b>	<b><u>1,978,238</u></b>	<b><u>1,978,238</u></b>	<b><u>716,185</u></b>	<b>36%</b>
Municipal Court	346,127	346,127	172,422	50%
Custody of Prisoners	15,500	15,500	2,615	17%
<b>Court Services</b>	<b><u>361,627</u></b>	<b><u>361,627</u></b>	<b><u>175,037</u></b>	<b>48%</b>
Welfare Related	64,848	64,848	29,109	45%
Auditorium	113	113	78	69%
Depot	24,319	24,319	10,613	44%
Community Center	8,230	8,230	2,859	35%
Library	154,815	154,815	75,747	49%
<b>Community Services</b>	<b><u>252,325</u></b>	<b><u>252,325</u></b>	<b><u>118,406</u></b>	<b>47%</b>
Regulatory Inspections and Enforcement	490,416	490,416	211,341	43%
Downtown Development	117,106	117,106	84,713	72%
Airport	280,116	280,116	146,459	52%
<b>Community Development</b>	<b><u>887,638</u></b>	<b><u>887,638</u></b>	<b><u>442,513</u></b>	<b>50%</b>
Police Administration	433,879	433,879	233,103	54%
Detectives	598,019	598,019	347,773	58%
Patrol	3,313,149	3,313,149	1,700,039	51%
Special Operations	376,168	376,168	158,364	42%
<b>Police Department</b>	<b><u>4,721,215</u></b>	<b><u>4,721,215</u></b>	<b><u>2,439,278</u></b>	<b>52%</b>

	<b>ORIGINAL BUDGET</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>% USED</b>
<b>General Fund</b>				
Fire Administration	270,719	270,719	138,439	51%
Firefighting	3,184,734	3,184,734	1,664,196	52%
Fire Inspection	176,865	176,865	75,548	43%
Fire Training Center	107,262	107,262	51,629	48%
Fire Stations and Buildings	94,007	94,007	322,860	343%
<b>Fire Department</b>	<b><u>3,833,587</u></b>	<b><u>3,833,587</u></b>	<b><u>2,252,672</u></b>	<b>59%</b>
Animal Control Admin.	78,418	78,418	38,770	49%
Animal Control	96,999	96,999	49,694	51%
Highways & Streets Admin.	139,118	139,118	72,088	52%
Highways & Streets	1,209,088	1,209,088	510,535	42%
Street Cleaning	89,319	89,319	43,482	49%
Street Lighting	267,810	267,810	119,426	45%
Traffic Engineering	490,596	490,596	449,022	92%
Maintenance and Parks	509,180	509,180	248,099	49%
Cemetery	260,589	260,589	142,908	55%
Parks Beautification	4,902	4,902	1,325	27%
<b>Public Works</b>	<b><u>3,146,019</u></b>	<b><u>3,146,019</u></b>	<b><u>1,675,349</u></b>	<b>53%</b>
<b>Total Expenditures</b>	<b><u>15,180,649</u></b>	<b><u>15,180,649</u></b>	<b><u>7,819,439</u></b>	<b>52%</b>
<b>Excess of Revenues (Over) Under Expenditures</b>	<b>(620,278)</b>	<b>(620,278)</b>	<b>(2,414,954)</b>	
<b>Other Financing Sources (Uses)</b>				
Sale of Assets	-	-	(653,724)	-
Investment Income / Loss	(59,046)	(59,046)	(10,155)	17%
Transfer in	(299,312)	(299,312)	(301,095)	101%
Transfer out	978,636	978,636	504,635	52%
<b>Total Other Financing Sources (Uses)</b>	<b><u>620,278</u></b>	<b><u>620,278</u></b>	<b><u>(460,339)</u></b>	<b>-74%</b>
<b>Net Increase in Fund Balance</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ (2,875,293)</u></b>	

**City of Calhoun**

**Budget to Actual Report- Modified Accrual Basis**

Special Funds - General Government

For the Six Months Ended December 31, 2021

<b>SPECIAL FUNDS</b>	<b>BUDGET</b>	<b>ACTUAL REVENUES</b>	<b>% USED</b>	<b>ACTUAL EXPENDITURES/ EXPENSES</b>	<b>% USED</b>	<b>NET CHANGE IN FUND BALANCE/ NET (INCOME) LOSS</b>
UDAG	\$ (53,525)	\$ (25,438)	48%	\$ 2,500	5%	\$ (22,938)
Confiscated Assets	(10,000)	-	0%	25,832	258%	25,832
American Recovery	-	(952,485)		953,539		1,054
Hotel-Motel	(688,500)	(531,961)	77%	531,961	77%	-
Recreation	(1,369,280)	(712,799)	52%	674,942	49%	(37,856)
Program Revenues	(585,060)	(295,955)	51%			
Gen. & Hotel/Motel Transf.	(784,220)	(416,844)	53%			
SPLOST 2018	(6,097,585)	(938,760)	15%	2,045,661	34%	1,106,901
SPLOST Debt Svc. - Schools	(3,972,494)	(2,925,638)	74%	741,338	19%	(2,184,300)
Golf Fund	(1,014,433)	(633,664)	62%	495,468	49%	(138,196)
Solid Waste	(937,053)	(470,826)	50%	402,733	43%	(68,092)
School Tax	-	-		-		-
Municipal Court	(515,000)	(207,553)	40%	207,553	40%	-
<b>Totals</b>	<b>\$ (14,657,870)</b>	<b>\$ (7,399,121)</b>		<b>\$ 6,081,526</b>		<b>\$ (1,317,597)</b>

**City of Calhoun**  
**WATER & SEWER DEPARTMENT**  
 Budget to Actual Report - Modified Accrual Basis  
 For the Six Months Ended December 31, 2021

<b>OPERATING REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>% USED</b>
Sales	\$ (19,197,882)	\$ (9,983,858)	52%
Cost Recovery/Install	(920,000)	(1,057,087)	115%
Late Penalties	(180,000)	(87,161)	48%
Permits / Fees / Fines	(135,000)	(533,137)	395%
Sprinkler Charges	(395,000)	(216,100)	55%
Other	<u>(208,213)</u>	<u>(59,364)</u>	29%
<b>Total Operating Revenues</b>	<b><u>(21,036,095)</u></b>	<b><u>(11,936,705)</u></b>	57%
<b>OPERATING EXPENSES</b>			
Personal Services	4,211,967	2,255,526	54%
Contractual Services	2,813,070	1,327,110	47%
Supplies	4,306,061	2,014,595	47%
Other	<u>3,026,000</u>	<u>1,234,791</u>	41%
<b>Total Operating Expenses</b>	<b><u>14,357,098</u></b>	<b><u>6,832,023</u></b>	48%
<b>Net Operating Income</b>	<b>(6,678,997)</b>	<b>(5,104,683)</b>	
<b>NON-OPERATING REVENUES &amp; EXPENSES:</b>			
Investment Income / Loss	(119,421)	123,735	-104%
Interest Expense	230,161	114,768	50%
Principal Expense	1,792,607	298,294	17%
Capital Expense	7,655,119	814,684	11%
Transfers Out	2,743,065	1,292,247	47%
Transfers In	(5,110,539)	(1,773,979)	35%
Grant Proceeds	<u>(511,995)</u>	<u>(17,188)</u>	3%
<b>Total Non-operating Revenues &amp; Expenses</b>	<b><u>6,678,997</u></b>	<b><u>852,561</u></b>	13%
<b>NET INCOME</b>	<b><u>\$ -</u></b>	<b><u>\$ (4,252,121)</u></b>	

**City of Calhoun**

**ELECTRIC FUND**

**Budget to Actual Report - Modified Accrual Basis**  
*For the Six Months Ended December 31, 2021*

<b>OPERATING REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>% USED</b>
Sales	\$ (33,664,475)	\$ (18,711,042)	56%
MEAG Year End Settlement	(300,000)	-	0%
Rent/Other	(24,200)	(15,400)	64%
Late Penalties	(140,000)	(75,191)	54%
Pole Rental	(100,000)	(26,785)	27%
Miscellaneous	(45,400)	(58,643)	129%
<b>Total Operating Revenues</b>	<b>(34,274,075)</b>	<b>(18,887,061)</b>	<b>55%</b>
<b>OPERATING EXPENSES</b>			
Personal Services	1,809,743	1,113,141	62%
Contractual Services	3,590,572	1,734,700	48%
Supplies	27,628,100	14,866,758	54%
Other	735,745	377,086	51%
<b>Total Operating Expenses</b>	<b>33,764,160</b>	<b>18,091,685</b>	<b>54%</b>
<b>Net Operating Income</b>	<b>(509,915)</b>	<b>(795,376)</b>	
<b>NON-OPERATING REVENUES &amp; EXPENSES:</b>			
Investment Income / Loss	(144,056)	72,225	-50%
Interest Revenue Interfund	(8,470)	(4,243)	50%
Capital Expense	485,000	235,828	49%
Meag Trust Account	(123,000)	25,606	-21%
Transfers Out	309,941	159,752	52%
Transfers In	(9,500)	(183,546)	1932%
<b>Total Non-operating Revenues &amp; Expenses</b>	<b>509,915</b>	<b>305,622</b>	<b>-60%</b>
<b>NET INCOME</b>	<b>\$ -</b>	<b>\$ (489,753)</b>	

**City of Calhoun**  
**TELECOMMUNICATIONS FUND**  
 Budget to Actual Report-Modified Accrual Basis  
 For the Six Months Ended December 31, 2021

<b>OPERATING REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>% USED</b>
Sales	\$ (1,182,630)	\$ (623,986)	53%
Late Penalties	(5,000)	(987)	20%
Miscellaneous	(500)	(2,862)	572%
<b>Total Operating Revenues</b>	<b><u>(1,188,130)</u></b>	<b><u>(627,835)</u></b>	<b>53%</b>
<b>OPERATING EXPENSES</b>			
Personal Services	346,913	187,938	54%
Contractual Services	365,459	175,436	48%
Supplies	118,375	29,393	25%
Other	72,781	36,390	50%
<b>Total Operating Expenses</b>	<b><u>903,528</u></b>	<b><u>429,158</u></b>	<b>47%</b>
<b>Net Operating Income</b>	<b>(284,602)</b>	<b>(198,678)</b>	
<b>NON-OPERATING REVENUES &amp; EXPENSES:</b>			
Investment Income / Loss	(16,816)	11,496	-68%
Interest Expense	3,268	1,455	45%
Principal Expense	150,469	75,413	50%
Capital Expense	28,000	21,223	76%
Transfers Out	120,181	60,294	50%
Transfers In	(500)	(69,203)	13841%
<b>Total Non-operating Revenues &amp; Expenses</b>	<b><u>284,602</u></b>	<b><u>100,678</u></b>	<b>35%</b>
<b>NET INCOME</b>	<b><u>\$ -</u></b>	<b><u>\$ (98,000)</u></b>	

**City of Calhoun**  
**UTILITY INTERNAL SERVICE FUND**  
 Budget to Actual Report - Modified Accrual Basis  
 For the Six Months Ended December 31, 2021

<b>OPERATING REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>% USED</b>
Indirect Cost Allocations - Service Fees - General	\$ (577,068)	\$ (288,535)	50%
Indirect Cost Allocations - Service Fees - Utilities	(3,096,093)	(1,554,046)	50%
Miscellaneous	(12,000)	(6,284)	52%
<b>Total Operating Revenues</b>	<b><u>(3,685,161)</u></b>	<b><u>(1,848,864)</u></b>	<b>50%</b>
<b>OPERATING EXPENSES</b>			
Utilities Administration	369,342	183,697	50%
Finance	739,177	391,318	53%
Utility Tellers	201,200	89,881	45%
Purchasing	150,113	77,091	51%
Engineering	560,702	301,488	54%
Work Order Dispatch	107,166	60,853	57%
GIS	225,630	117,108	52%
Customer Service	240,085	124,143	52%
Meter Reading	387,920	168,134	43%
Billing	435,496	228,547	52%
<b>Total Operating Expenses</b>	<b><u>3,416,831</u></b>	<b><u>1,742,260</u></b>	<b>51%</b>
<b>Net Income Before Non-operating Items</b>	<b>(268,330)</b>	<b>(106,604)</b>	
<b>NON-OPERATING REVENUES &amp; EXPENSES:</b>			
Principal Expense	77,591	38,699	50%
Interest Expense	2,739	1,466	54%
Capital Expense	176,000	47,982	27%
Transfers In	-	(80,547)	-
Transfers Out	12,000	-	0%
<b>Total Non-Operating Revenues &amp; Expenses</b>	<b><u>268,330</u></b>	<b><u>7,600</u></b>	<b>3%</b>
<b>NET INCOME</b>	<b><u>\$ -</u></b>	<b><u>\$ (99,003)</u></b>	

## **Notes on 2nd Qtr. 2022 Financial Statements -**

### **General:**

- 1 Property Tax - Property taxes are currently collected at 82% because of their due dates.
- 2 Licenses & Permits - With their due dates, our licenses and permits are fully collected at 100%.
- 3 Local Option Sales Tax - This was budgeted conservatively for FY22 and is outperforming FY21 by 17%.
- 4 Intergovernmental - The GSAR award was 32% more than budgeted and both it and all of our DOT grant amounts are fully included in revenues.
- 5 Charges for Services - Cemetery sales already exceed budgeted amounts and Building Permit Plan Reviews are at 80% of budget.
- 6 Fines & Forfeitures - We continue to see reduced fine revenue. We do have to maintain only a certain number of people in the courtroom, which limits the cases scheduled each week and per the court, the number of tickets coming through has been declining.
- 7 Other Revenue - This is the first year that registration for BBQ Boogie & Blues has been handled by the City and it was not budgeted.
- 8 Mayor & Council - A substantial amount of contingency funds are still available.
- 9 Human Resources - This budget has room for growth as our current staff gains experience.
- 10 Regulatory Inspections & Enforcement - The Nuisance Demolitions budget is still available, but Legal expenditures are four times their \$4k budget, due to a current lawsuit.
- 11 Downtown Development - BBQ, Boogie & Blues expenditures are included for the September event and we are starting to incur expenditures for the April event as well. A budget amendment will be done, utilizing vendor revenues, at year end.
- 12 Fire Stations & Buildings - The Fire Admin. Building was purchased.
- 13 Highways & Streets - Very little has been expended from the contingency account, thereby causing the expenditure to budget percentage to be low.
- 14 Traffic Engineering - Asphalt supplies are purchased at the beginning of the fiscal year.
- 15 Sale of Assets - This is the sale of Idora Park. It was recorded and deferred last year and when the proceeds were collected this September, it was reflected in revenue.
- 16 Transfers In - Hotel/Motel revenues have been greater than expected, therefore the City's portion has been larger.
- 17 Investments - Investments continue to reflect losses to market, however no actual loss will be sustained since the City holds them until maturity. This is true for all funds. This account did include interest income of \$85k.

### **Special Funds:**

- 1 Confiscated Assets - We continue to have the issue of our cases not going to court, thus no revenues. COVID has thrown the court schedules very behind and they are prioritizing. December of 2019 was our last receipt of funds from a case. In expenditures, a vehicle was purchased first quarter.
- 2 ARPA - We have only recognized the portion of the ARPA funds received that we have expended. The remaining portion is in deferred revenue.
- 3 Hotel-Motel - We budgeted very conservatively, not knowing what course COVID was going to take. Revenue generation is currently exceeding pre-pandemic levels and we are currently looking at possibly a record year for Hotel-Motel.
- 4 2018 SPLOST - Revenues are on track, we just budgeted to need quite a bit of prior year fund balance due to the building of the Police Complex and that has not been necessary yet.
- 5 SPLOST Debt Service Schools - The ELOST collections are higher than projected.
- 6 Golf - Green fees & Cart fees are both higher than projected.

***Water/Sewer:***

- 1 Cost Recovery/Installation - This is usually budgeted conservatively and we have continued to experience growth.
- 2 Permits/Fees/Fines - We completed two projects for Water & Sewer Line installations receiving \$221k and started another collecting \$135k on it. Two fire hydrants were installed for \$52k as well.
- 3 Investment Income/Loss - There is \$180k on interest income included here, the unrealized losses just more than offset it.
- 4 Principal Expense - We do not pay the principal on our bonds until June.
- 5 Capital Expense - Three of our larger projects are on hold, due to waiting on a notice to proceed from DOT on one and waiting to determine if we are going to proceed in that direction on the other two. Our 2" Galvanized Line Contractor project likely won't have any activity this year, since we are having to utilize the contractor continually to handle connections for developer and industrial projects due to the growth we are experiencing. The Eastside Sewer project bid came in at about 60% of the budgeted amount, so it is progressing nicely, but appears under budget.
- 6 Grant Proceeds - This is primarily the grant for the Brittany Drive standby generators and we received notice that we were denied this application.

***Electric:***

- 1 Pole Rental - This is billed in January each year.
- 2 Miscellaneous Income - This includes \$16k for the sale of scrap metal, \$16k for Reimbursement for Damaged Property and \$10k for the Year End Settlement on Telecom.
- 3 Personal Services - Overtime is \$164k over budget, but we have billed \$393k for assistance in storms and it is included in revenues.
- 4 Supplies - The cost of the power purchased, along with related costs, has increased this year.
- 5 Investment Income/Loss & MEAG Trust Account - \$177k of interest income has been earned so far this year, but is more than offset with unrealized losses. MEAG investments have earned \$240k of interest income.

***Telecom:***

- 1 Investment Income/Loss - There is \$20k on interest income included here, the unrealized losses just more than offset it.

***Utility ISF:***

- 1 Transfers In - ARPA funds were transferred in to all proprietary funds to cover the bonuses given. The bonuses given in governmental funds were recorded in the ARPA fund, which is a governmental fund. This mirrors the way that SPLOST expenditures are recorded.