



**CITY COUNCIL MEETING
AUGUST 28, 2017- 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: James F. Palmer, Mayor
Matt Barton, Mayor Pro Tem
David Hammond, Councilman
Al Edwards, Councilman
Jackie Palazzolo, Councilwoman

ALSO: Eddie Peterson, City Administrator; Paul Worley, Assistant City Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Jeff Defoor, Director of Electric Utilities; Larry Vickery, City Planner; Garry Moss, Police Chief; Major Larry Gilbert, Patrol division; Lieutenant Harris Housley, Patrol Division; Commander Don Colburn, Special Operations; Lenny Nesbitt, Fire Chief; and Jerry Crawford, Director of Water & Sewer .

1. Council Meeting Called to Order

Welcome

Mayor Palmer called the meeting to order and welcomed everyone in attendance.

Invocation

Councilman Edwards gave the invocation.

2. Pledge of Allegiance

Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.

3. Amendment or Approval of Proposed Agenda

Mayor Pro Tem Barton made a motion to approve the August 28, 2017, agenda as presented. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

4. Amendment or Approval of Minutes

- A. Mayor Pro Tem Barton made a motion to approve the regular minutes of the August 14, 2017, City Council meeting. Councilman Edwards gave a second with all voting aye. Motion approved.
- B. Councilman Hammond made a motion to approve the minutes of the Executive Session of August 14, 2017. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

5. Mayor's Comments

- A. Mayor Palmer announced that City of Calhoun offices will be closed Monday, September 4th in observance of Labor Day.
- B. Mayor Palmer announced that qualifying for the municipal general election was held at City Hall on Monday, August 21, 2017 through Friday, August 25, 2017. The general election will be held on Tuesday November 7, 2017. Candidates qualifying to run in the General Election were:
 - i. Calhoun City Council Post #3- Matt Barton, incumbent; George Crowley
 - ii. Calhoun City Council Post #4- Alvin Long, Ray Denmon, and Ed Moyer
 - iii. Calhoun City School Board Post #1-Andy Baxter
 - iv. Calhoun City School Board Post #2-Rhoda Washington, incumbent
 - v. Calhoun City School Board Post #3-David Scoggins, incumbent
- C. Mayor Palmer also asked those present to remember these Important dates to pertaining to the November 7th election:
 - i. October 10th is the last day to register to be eligible to vote in the November General/Special Election.
 - ii. October 16th is the first day to mail or issue absentee ballots. Early voting also begins on this date.
 - iii. November 3rd is the last day to mail or issue absentee ballots.
- D. Mayor Palmer also stated that voters will have the opportunity to continue the 1% Special Local Option Sales Tax by voting on the 2018 SPLOST, to be used for the purpose of funding capital outlay projects within the City including the continuation of the Peters Street project, numerous recreation projects, including renovation of the existing building, resurfacing of the tennis courts, updates to the yellow playground, and other projects which will be listed on the ballot. Mayor Palmer asked those present to look at this matter closely and give it consideration. He reminded everyone that this was a continuation of the current SPLOST and not a new tax.
- E. A Referendum to gain the input of the Electorate of City of Calhoun pertaining to Charter amendments will be on the November 7th ballot for consideration. This will be a non-binding vote pertaining to term limitations of two (2) terms for Mayor and three (3) terms for Council members, as well as changing the number of Council members from four (4) to six (6).
Councilman Edwards stated that in regards to the referendum there was some confusion regarding what the Council voted unanimously on. He stated that he had several people asked him if he was in favor of term limits since that is what the Council voted on. He stated that this is not what the Council voted unanimously on.

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The vote was whether or not to put the question on the ballot. He stated that he was not in favor of setting term limits; however, he had no problem with placing it on the ballot for voter input. He stated if the electorate voted in favor of term limits then he had no problem going with it. He also stated that he felt term limits are already set through elections. He stated that numbers were pulled when this topic was first researched and 50 plus years of data showed that the average term of service among Council members was 7 plus years; just slightly less than what would be two terms. He stated that this meant to him that either a lot of people did this for two terms and decided this was not what they wanted to do and chose not to run again, or they serve a term or two and someone the electorate likes better comes along and they get voted out of office. He stated that he believes the existing system works and when that exception comes along, someone willing to serve three or more terms, to tell them that they can't do it, and to tell voters that they can no longer vote for that person seems to be a little unfair. He stated again that he had no problem with the voters expressing their opinion and if they decided that they like the idea of term limits then certainly he is okay with it.

Mayor Pro Tem Barton stated that you can still run for Council after three terms you just have to take a term off before running again.

Councilman Hammond stated that he believes in term limits completely. He stated that when he looks at America on the federal and state level he is dissatisfied. He stated he wasn't sure that we would ever change things from the top down, but he was willing to be the first person to raise his hand and try to change it from the bottom up. He stated that he made the observation last year when the Council voted unanimously to put it on the ballot and let the people decide. If the people reject it then they have spoken; that's what America is, it's a free system. At the same time he stated the he had said if the Council puts term limits on the ballot he would voluntarily resign. He stated we have individuals here running for post 4 that are highly qualified former public officials, and the public is going to have some great choices. He stated that if we want things to change we can't wait for somebody else to change; we have to do it ourselves. He stated that politics should be better; we should demand better and expect better. If the public comes out with at least a 60% favorable vote on term limits or on expanding the council, then this Council needs to request in a resolution that Representative Meadows take it to the General Assembly so that it can be approved. He stated he knew that Representative Meadows personally believes in it as he has spoken about it publically about the high school athletic association, wanting to know why they didn't have term limits. If it applies to the high school athletic association why would it not apply to the governing body of our community? Pertaining to expanding the Council from four to six, Councilman Hammond stated that he was going to asked Mr. Peterson to pull up Category C sized cities; these are cities that are the same size as the City of Calhoun. We will get a number of how many elected officials there are in each of those cities. He stated that we already know the number for Rome, Dalton and Cartersville, as he references them quite often. Those are cities twice our size that have already experienced what we are experiencing now. They elected to go to a larger membership Board because as the community grows you need a broader opinion. He stated we have all been up here many years and we know its tough governing. He stated that he had told a

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couple of the candidates that you are going to offend 50% of the people 100% of the time, or numbers similar to that. It's not an easy job. He stated that his hat was off to all three of the candidates in the audience for getting back in, throwing their hat in the ring. With term limits you will be able to do the same thing. You will just break the status quo and the power grip so that more people will run. Four people are running this year. That's what an open seat does. He stated he had served three terms which is what he believed in. He stated that he did get to serve the partial term of Mr. Shelton, who passed away while in office. He stated that he was proud that he got to serve the citizens of Calhoun and hoped that he did not let many of them down. He stated that he had served every day trying to do the very best that he could do, stating that this is something he believes in. He also noted that it is okay for the Council not to be in agreement, that it is completely normal and how you get to the best answer. He encouraged everyone to go to the polls and vote for the candidate of their choice; vote for or against term limits; and to vote for or against changing the number. He stated that anybody who has a problem with people choosing what they want; there is a problem with that individual.

Mayor Palmer thanked Councilman Hammond for his comments. Mayor Palmer noted that he was in agreement with Councilman Edwards; he opposes term limits. He stated that the research that he has done shows no value in local elections. He stated that Councilman Hammond spoke of state and federal elections; possibly so, but on a local level I don't. He stated that as far as increasing the number of Council members he would venture to say we haven't had an increase in population, probably less than 500. He stated that this was just his opinion, plus the fact that increasing the council from four to six would be a yearly expense in the vicinity of \$40K and some years greater than \$40K.

Councilman Hammond stated that on Friday of this week we will get a determination from MEAG, the Municipal Electrical Association of Georgia. They will be making a decision whether the cost of Plant Vogtle Three and Four, which in theory is approaching \$20B, is such a large override in costs that they are going to close the project down. The one in South Carolina has already been closed down. The City of Calhoun invested \$250M over a multi-year period for Vogtle Three and Four. That is a quarter of a billion dollars. What is \$40K if you make a better decision on a quarter of a billion dollar project? If it is closed down it will affect every single rate payer in the City of Calhoun. Be watching the news. The New York Times and the Atlanta Journal and Constitution have had mass articles on this. There is pro/con; some people are for nuclear energy and some people are not. Just understand it is going to impact our community. That's why you need a lot of good people researching all of the issues; trying to bring as much diversity of thought to the table so that when you finally commit the tax payers and the rate payers for projects of this magnitude you have made the very best decision you can possibly make, and then you move on.

Mayor Palmer stated he appreciated that, even though he personally found the two items totally unrelated. He did state that, as Councilman Hammond had said, eight years ago he believes the best decisions were made at the time moving forward, and you have to look back and when decisions are made it is very difficult to look eight, ten, fifteen years after and criticize the decision that was made at that time based on the information provided.

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F. Mayor Palmer stated that we have a special award and recognized Councilman Edwards to talk about the award. Councilman Edwards stated that the Calhoun Police Department has been awarded first place in the Governor's Office of Highway Safety's Governor's Challenge. This is a competition between law enforcement agencies throughout Georgia. The awards are given by categories of department size. Calhoun is in Category (3) - 26 to 50 officers. The awards program was designed to highlight outstanding achievements in highway safety enforcement and education. Agencies are graded on their approach and effectiveness of their overall highway safety programs. Points are established for policy, training, recognition, public information, enforcement, and effectiveness of operations. While it may be aggravating to slow down when we want to get somewhere quicker, the results of obeying speed limits, and other laws, are directly related to fewer accidents, and the severity of damage and injury is not as great at lower speeds. Tens of thousands of cars and trucks are on our City streets every day. SR53 near Wal-Mart has 30,000 vehicles on an average day. South Wall Street near WEBS radio station has 20,000 vehicles a day. Line Street near the First Methodist Church, 7,000 cars a day. We have a responsibility to make motorist aware that traffic enforcement is on the job and everyone of us have a stake in highway safety. One thing I've notice over the years is that our 16, 17 and 18 year old drivers are well aware that the Calhoun Police seem to be everywhere. This is an ongoing and important reminder to our youngest drivers about responsibility and safety. From speeding, to seat belts, from no license, to DUI's, the Calhoun Police Traffic Operations is on the job 24-7 for the safety of all of us. Job well done Calhoun PD. Prior to posing for a picture with those police officers present at the meeting, Mayor Palmer stated that it is quite an honor to win this trophy and he is proud to see Calhoun on the trophy as well.

2. **Council Comments**

None

3. **Public Hearing and Comments**

Mayor Palmer announced at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person speaking having filed a financial disclosure statement five days prior to the hearing if required, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

A. **Variance Request - LIDL US Operations, LLC**

Mayor Palmer stated that a tabled public hearing of a building set back variance request of 15 feet, to reduce the minimum distance from 30 feet to 15 feet, at a location of GC56-229, at Erwin Street and South Wall Street, by LIDL US Operations, LLC. Mayor Palmer stated that he believed that everyone received the request from

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Terry Brumlow, agent for LIDL that they would like to continue this table until the next meeting of the City Council on September 11, 2017.

A. Old Business

A. Variance Request - LIDL US Operations, LLC

Mayor Palmer gave the second reading of an annexation and zoning request of R1-B for .17 acres at a location of 108 Yarbrough Street, by Judy Curtis. The Zoning Advisory Board meeting is scheduled for September 7, 2017. The public hearing is scheduled for September 11, 2017.

B. Annexation & Zoning Request – Maria Fitz Solis

Mayor Palmer gave the second reading of an annexation and zoning request of R-1 for .83 acres, at a location of 113 Peters Street, by Judy Maria Fitz Solis. The Zoning Advisory Board meeting is scheduled for September 7, 2017. The public hearing is scheduled for September 11, 2017.

C. Annexation & Zoning Request – Israel Vazquez

Mayor Palmer gave the second reading of an annexation and zoning request of R-1 for 1.04 acres, at a location of 117 Peters Street, by Judy Israel Vazquez. The Zoning Advisory Board meeting is scheduled for September 7, 2017. The public hearing is scheduled for September 11, 2017.

D. Zoning Request – Haley Stephens

Mayor Palmer gave the second reading of a zoning request of R-2 for 1.95 acres, at a location of 203 Edmond Street, by Haley Stephens. The Zoning Advisory Board meeting is scheduled for September 7, 2017. The public hearing is scheduled for September 11, 2017.

E. Variance Request – Haley Stephens

Mayor Palmer gave the second reading of a zoning request of R-2 for 1.95 acres, at a location of 203 Edmond Street, by Haley Stephens. The Zoning Advisory Board meeting is scheduled for September 7, 2017. The public hearing is scheduled for September 11, 2017.

F. Variance Request – Stephen J. Smith

Mayor Palmer gave the second reading of a variance request of 10 feet, to reduce the minimum distance from 20 feet to 10 feet, at a location of 127 Oakhurst Terrace, NE, by Stephen J. Smith. The Zoning Advisory Board meeting is scheduled for September 7, 2017. The public hearing is scheduled for September 11, 2017.

G. Beer Pouring License-World of Wings

Mayor Palmer gave the second reading of a beer pouring license request by Suhel Merchant D/B/A World of Wings, at a location of 171 West Belmont Drive, Suite 7. The proposed store manager will be named prior to the public hearing, scheduled for September 11, 2017.

9. New Business

A. Ordinance – Donation Collection Containers

Mayor Palmer gave the first reading of an ordinance to amend, strike or change certain articles, divisions and sections of Part II-Code of Ordinances, Chapter 22: Businesses, Article III: Regulatory Licenses and Business Regulations, Division 5:

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Recycling Processing Centers for the purchase, sale or processing of post-consumer or post-industrial materials to add section 22-322 prohibiting Donation Collection Containers throughout the City. The public hearing is scheduled for September 25, 2017.

B. Ordinance – Building Heights

Mayor Palmer gave the first reading of an ordinance to amend, strike or change certain articles, divisions and sections of part II – Code of Ordinances; Appendix A: Zoning; to repeal all conflicting ordinances or ordinance provisions, to clarify certain language or definitions, and to increase maximum building heights for districts C-2 general business district, and Ind-G general industrial district to 75 feet. The public hearing is scheduled for September 25, 2017. City Attorney Govignon clarified that the change was 75 feet or four stories, whichever is greater. He stated that what the ZAB was running into with the variances was that the need for the variance wasn't necessarily with the structure, but the required franchise plan, i.e. paraffin or some type of awning. While we are setting it to 75 feet, which is the average of what we have been doing, this will allow us to not necessarily have to consider a variance if they have to have an extra five feet because of four stories, as some hotels tend to have ten foot ceilings rather than eight foot ceilings. That is built in to pad it a little bit but the idea is to keep it within four stories or 75 feet, whichever is greater.

C. Beer Package License – KS Food Mart

Mayor Palmer gave the first reading of a beer package license request by Muhammad Khawar A. Ansari D/B/A K S Food Mart, at a location of 461 Harris Beamer Road. Mr. Ansari will be the store manager. The public hearing is scheduled for September 25, 2017.

D. Revolving Loan – Bee Kids Academy

Mayor Palmer asked City Administrator Peterson to give the Revolving Loan Advisory Committee report concerning a loan application by Johnnie and Kathy Hamilton, Terry Luker, and Jeff Luker, Harmony Education Management Services, LLC. D/B/A: Bee Kids Academy at a location of 121 East Belmont Drive. Mr. Peterson stated that the Revolving Loan Committee met last Friday to discuss a transfer of ownership of Bee Kids Academy. The asking price from Larry Vickery is \$550K. Larry owes around \$90K on his original Revolving Fund Loan of \$165K made in December of 2012. The proposed new owners, the Hamilton's request \$400K from the Revolving Loan Fund and Larry Vickery would loan them another \$150K. The City would have a first lien on the building and all personal property. The Revolving Loan Committee recommended a \$350K loan and the Hamilton's provide the additional \$50K through a secondary partner, Terry and Jeff Luker, who operate Alternative Finance Solutions out of Nashville. The terms of the loan would be 15 years at 2%. The recommendation was for \$350K instead of \$400K. Mayor Palmer asked Council members if they had any questions regarding the request. There being none, Mayor Palmer called for a motion regarding the request. Councilman Hammond made a motion to approve the recommendation of the Revolving Loan Fund Committee and approve the loan in the amount of \$350K. Councilman Edwards gave a second with all voting aye. Motion approved.

Streamed Live: <https://www.youtube.com/watch?v=INWbsQYSyYw>

E. **Consulting Agreement – Civil South Inc., Peters Street Phase II**

Mayor Palmer stated there was an opportunity to approve a Consulting Agreement with Civil South Incorporated, Civil and Structural Engineers, to provide civil engineering for Phase II of the Peters Street project. The total cost for civil engineering and surveying is \$223,000. Mayor Palmer asked Council members if they had any questions regarding the request. There were none. Councilman Hammond stated that Eddie Peterson and Paul Worley had been taking before and after photographs and videos of this project which will be placed on the City of Calhoun Facebook page. He stated it is pretty interesting when you undergo a project of this stature; it is going to be a generational project. If you are interested, get with City Hall and find out how to get the link on that so you can view before and after as the project moves on. They are working on the roundabout now and it is really taking some shape.

Mr. Peterson stated that we are talking about the engineering for Phase II, which will begin at the May Street roundabout and terminate at Richardson Road, which is 4,750 feet. The proposal includes survey update of \$10,000, preliminary road design of \$56,500, construction documents at \$116,500, utilities relocation engineering at \$28,000 and contract documents and specifications of \$12,000, for a total of \$223,000K. The bid on Phase I was \$1,455,000 for 3,168 linear feet, or about \$460 a running foot. If this holds true, Phase II would be in the \$2.2M range, so engineering would be in the 10% of the bid contract price. The preliminary project schedule would be survey update complete by October 1, 2017; preliminary road design complete by November 10, 2017; construction documents alone with utility coordination complete by the second week in February, 2018; right of way and easement acquisition, mid-March 2018; utility relocation beginning January 2018 and ending October 2018 in conjunction with the construction; and construction beginning in March 2018 and ending April 5, 2019. We all look forward to the completion of Phase I and the starting of Phase II. Mayor Palmer asked if there were any questions or comments regarding the agreement. There being none, Mayor Palmer called for a motion regarding the agreement. Councilman Hammond made a motion to approve the Consulting Agreement with Civil South Incorporated, Civil and Structural Engineers. Mayor pro-Tem Barton gave a second with all voting aye. Motion approved.

F. **Bid Award – KESCO – RAS/WAS Replacement Pumps**

Mayor Palmer read a recommendation by Calhoun Utilities Water & Wastewater Director, Jerry Crawford, for bid award for the RAS/WAS Replacement Pumps to KESCO, the apparent low bidder, with a total bid in the amount of \$77,143 for all five pumps, which is well below the \$100K that was budgeted for the item, and well below the other bid which was \$136K. Councilman Hammond made a motion approve the recommendation. Councilman Edwards gave a second with all voting aye. Motion approved. Councilman Hammond asked Mr. Crawford what the age of the pumps being replaced. Mr. Crawford stated they are approximately 21 years old. Current life is around 12 years, however, some last longer and some last less.

10. Other written items not on the agenda

None

11. Work reports

- A. Eddie Peterson, City Administrator gave the cash report for the general stating we have \$1,659,000 in total operating cash. He stated you might notice the \$508K negative in Golf. This is really an accounting statement to account for the losses over the last six to seven years in Golf. These monies have already been accounted for, but this keeps Finance and our auditors happy. Our real cash is more like \$2.1M. Our cash reserves and cash in investments is \$3,850,000, which covers our three month policy for operations. We still have \$2.7M in the Peters Street SPLOST money which will cover Phase I and the engineering for Phase II, and part of Phase III. The completion of Phase III will depend on the 2018 SPLOST vote. In Utilities we have \$4.9 M in day to day operational cash. Our investment reserves are earning an average of about 1.3% right now; that varies from month to month and block of investment to investment. We are making around \$200K a year right now with this investment, which is a far cry from when we were actually paying fees and earning a negative number each year. Councilman Hammond asked Mr. Peterson when the last payment on the golf course would be made. Mr. Peterson stated that it is in this year's budget for \$375K and the golf debt will be gone. Councilman Hammond stated that we just finished the fiscal year and asked Mr. Peterson how we did without any inflows of cash from general fund to the Golf account. Mr. Peterson stated we lost some because we added about \$300K from several sources, however it was the lowest lost that we have had in years. We had the best green fees and cart fees we've had since 2008. Mayor Pro Tem Barton stated that this was primarily due to David Locke, stating that he has done an outstanding job based on everyone he has talked to.

12. Motion to move to Executive Session, if needed

City Attorney stated there was a need to go into executive session, the grounds being pending litigation (O.C.G.A. §50-14-2). Mayor Pro Tem Barton made a motion to go in to executive session to discuss pending litigation. Councilman Hammond gave second with all voting aye. Motion approved.

13. Motion to return to General Session

Councilman Hammond made a motion to return to general session. Mayor pro Tem Barton gave second with all voting aye. Motion approved.

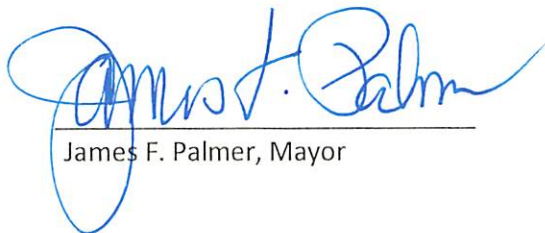
Mayor Pro Tem Barton made a motion not to approach appellant Council to discuss the consent order regarding the denied zoning change request of Skyway Towers. Councilman Hammond gave a second with all voting aye. Motion approved.

14. Motion to adjourn

Mayor Pro Tem Barton made a motion to adjourn. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

Approved:

Submitted:



James F. Palmer, Mayor



Sharon Nelson, CMC, City Clerk



This AGREEMENT is made this 28th day of August, 2017, by and between CivilSouth, Inc. herein after called "CONSULTANT" and the City of Calhoun herein called "CLIENT".

The purpose of this AGREEMENT is to engage CONSULTANT to perform specialized professional services for CLIENT in accordance with the terms and conditions set forth in the following section and the "Standard Terms and Conditions" attached hereto and made part of this AGREEMENT and together with the CLIENT's acceptance, shall constitute the entire AGREEMENT superseding any and all previous correspondence and arrangements relating to this work.

1. CLIENT hereby agrees to retain CONSULTANT to perform professional services as described herein. This AGREEMENT applies only to the specific project identified herein.
2. General Responsibility: CONSULTANT agrees that he shall act as an independent contractor and shall perform the services provided for in this AGREEMENT in accordance with the generally accepted standard of care of CONSULTANT's profession.
3. CONSULTANT agrees to perform the services set forth herein ("Scope of Services").
4. CLIENT agrees to compensate CONSULTANT for its services according to the schedule of payments included herein ("Fee Schedule").
5. Insurance: For any services provided under this AGREEMENT, CONSULTANT shall procure and maintain in effect insurance coverage in as required and complying with the Laws of the State of Georgia.
6. Indemnification and Hold Harmless: CLIENT agrees to indemnify and hold CONSULTANT, his employees, and agents harmless of, from, and against any claims, costs, expenses (including attorney's fees), judgments, penalties, liabilities or losses which may be sustained by or secured against CONSULTANT, his employees acts, and agents, arising from the negligent acts, errors or omissions of the CLIENT, his employees, and agents arising out of or connected with the performance of this AGREEMENT.
7. Limitation of Liability: CLIENT agrees to Limitation of Liability not to exceed 50% of the total fees set forth in this AGREEMENT.
8. Ownership of Documents: CLIENT acknowledges that the Construction Documents anticipated within the Scope of Services under this AGREEMENT remain the exclusive property of the CONSULTANT.
9. Termination: CLIENT may terminate this AGREEMENT with CONSULTANT upon written notice if CONSULTANT breaches his obligations under this AGREEMENT or for any other cause. CLIENT shall compensate CONSULTANT for performance of services through the period of notice.
10. Attorney Fees: Should suit be filed to enforce or for the breach of the term of this AGREEMENT, the prevailing party shall be entitled to the award of reasonable attorney's fees.
11. Governing Law: This AGREEMENT shall be governed by the Laws of the State of Georgia.
12. Severability: If any provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall remain in full force and effect and are binding on CONSULTANT and CLIENT.

The Parties agree that they have read this AGREEMENT, are familiar with the terms therein and agree to be bound.

James J. Palmer
City of Calhoun, Georgia

8-29-17
Date

[Signature]
CivilSouth, Inc.

9.12.2017
Date



18 August 2017
Via Electronic Mail

Mr. Kevin McEntire, Director
City of Calhoun Public Works
250 Kirby Road
Calhoun GA 30701

Re: **Peters Street – Phase II SPLOST Improvements
Civil Engineering & Surveying Proposal**

Dear Kevin:

Thank you for the opportunity to provide you with our proposal for civil engineering for the next phase of Peters Street improvements. We understand that the Mayor and Council desire to expedite this next phase of the project. Per our discussions, the next phase will begin at the eastern end of the roundabout and continue east through the intersection at Richardson Road. This will create good connectivity for the project on both ends to arterial routes. The overall length of the second phase has been estimated to be 4,750 feet. In addition, a few poorly aligned intersections will be reworked to improve safety. Below is a revised cost projection based on the updated phases of the project:

Peters Street

Three-Phase Implementation

Segment	Length	R/W *	Construction	Total	Year
Phase I - US41 to Roundabout (May St)	3420	\$125,000	\$1,455,000	\$1,580,000	2,017
Phase II - Roundabout to Richardson Rd	4750	\$175,000	\$2,100,000	\$2,275,000	2,018
Phase III - Richardson Rd to Curtis Pkwy	1950	\$100,000	\$900,000	\$1,000,000	TBD
TOTALS		\$400,000	\$4,455,000	\$4,855,000	

* Right-of-way acquisition estimate only

Phase II will begin just east of the roundabout and will include the intersection at Richardson Road.

We propose to provide the following services to assist you in completing the necessary documentation to proceed:

Survey Update

\$ 10,000

We will provide supplementary ground topographic mapping for Phase II (0.9 miles) of Peter Street with limits of mapping to be generally 75 feet in both directions from existing centerline of Peters Street to include:

- As-built location of new street and utilities at east end of Phase II.
- Supplementary drainage information at storm drainage discharge points.

We have estimated four (4) weeks to be required for this task.

Preliminary Road Design

\$ 56,500

- Horizontal Alignment - We will prepare a preliminary horizontal road alignment to best-fit the existing road and right-of-way. The alignment will be designed to meet AASHTO geometric design guidelines. The alignment will likely require an asymmetrical widening to fit the typical section within existing right-of-way.
- Vertical Alignment - Upon completion of the horizontal alignment, we will prepare a preliminary vertical alignment to address any critical areas which may need to be modified for the project (e.g. intersection at East Belmont Drive).
- Intersection Improvements - As a part of preliminary road design, we will work with the City on identifying intersections to be improved.
- Preliminary Storm Drainage - After the roadway alignments have been established, we will prepare a preliminary drainage plan to identify the location of inlets, pipes, cross drains, culverts, etc. to convey drainage from the newly curbed Peters Street to existing drainageways.
- Preliminary Rights-of-way and Easements – At the completion of the preliminary design tasks above, we will prepare a preliminary set of plans to identify areas of required right-of-way acquisition, if any, as well as both temporary (construction) and permanent easements.

We have estimated six (6) weeks to be required for this task.

Construction Documents

\$ 116,500

- Typical Sections - We will prepare final typical sections for the widening showing pavement sections, curb, sidewalk, standard utility placement, etc.
- Final Plan and Profiles - We will prepare final plan and profile alignment based on field review and City comments. The alignment will be adjusted to conform as closely as practical to AASHTO geometric design guidelines.
- Intersection Improvements - We will prepare detailed design plans for identified intersections to be improved.
- Storm Drainage Profiles – Based on field review and City comments, we will adjust final locations of all drainage structures and prepare profiles of all new storm drainage work for construction. Note that storm drainage will require coordination of all underground utility work such as Water and Sewer relocation to avoid pipe conflicts during construction.
- Final Right-of-Way Plans – Based on the final roadway and intersection plans along with storm drainage and utility relocation designs, we will prepare final right-of-way plans identifying any required right-of-way as well as temporary and permanent easements. This information will be provided to the selected right-of-way team for their use in securing the parcels and easements.

- Signage and Striping Plans – We will prepare signage and striping plans from final roadway design using Manual on Uniform Traffic Control Devices (MUTCD) standards.
- Erosion and Sediment Control Plans – We will design three-phase erosion control plans for NRCS permitting. Erosion control design will include supporting documentation required for permit review.
- Cross Sections – We will include cross-sections of the road work at regular intervals (typically 50 feet) to more clearly define the work.
- Construction Details – We will include construction details for items to be included in the project including but not limited to roadway components, drainage structures, retaining walls if required and erosion control practices.

We have estimated twelve (12) weeks to be required for this task.

Coordination of Other Work

\$ 28,000

- Electric Utilities Relocation – We will provide adjusted preliminary plans to electric utility owners (City of Calhoun, NGEMC, AT&T, Comcast, etc.) for coordination. We anticipate that many utility poles will require relocation as a part of the work. We will incorporate information received from these utilities into the final plan set for construction.
- Water and Sewer Relocation - We have discussed the project with the City of Calhoun Utilities Engineering department. We will provide electronic database information along with adjusted preliminary designs (after City comments have been addressed) for use in Water and Sewer relocation design. We will incorporate those relocation designs into the final plan set for construction.
- Right-of-Way Acquisition - We will prepare packages for appraisal and acquisition services for the project. Once the City has selected an acquisition team, we will provide final right-of-way plans for their use.

We have estimated eight (8) weeks to be required for this task.

Contract Documents and Specifications

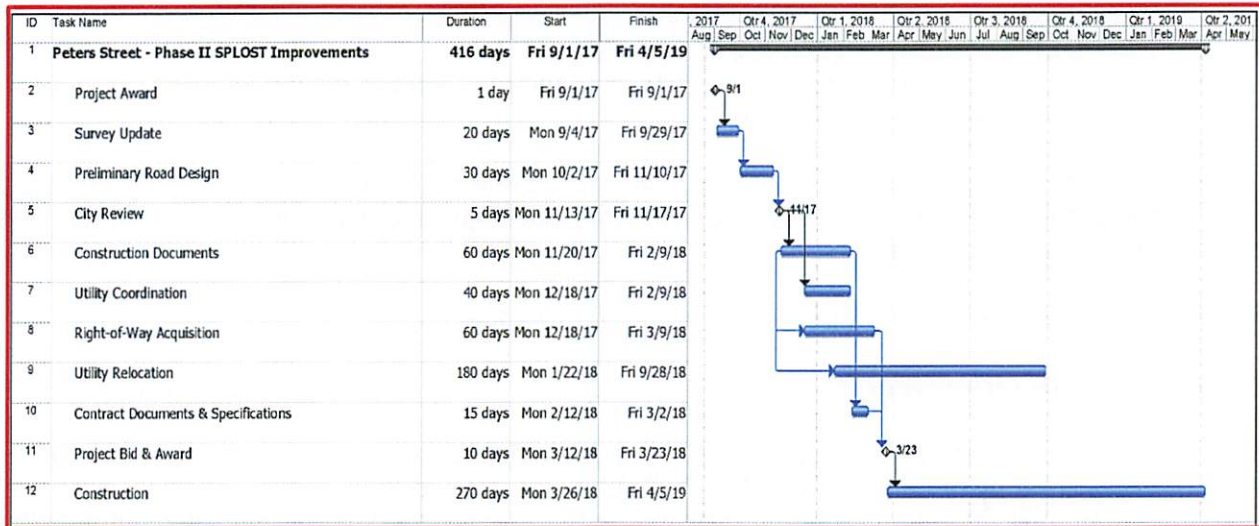
\$ 12,000

- We will prepare contract bid document for roadway construction to include the invitation to bid, bid forms, bond forms, general and supplemental conditions. You may wish to have these contract documents reviewed by the City Attorney prior to the issuance to bid.
- We will prepare technical specifications to accompany the bid documents for the work. Where Georgia Department of Transportation standard specifications are applicable, they will be included by reference.

We have estimated three (3) weeks to be required for this task.

Project Schedule

Below is a general outline schedule for discussion. This is not intended to portray exact timeframes but rather to demonstrate the general flow and relative timeframes for projects of this scale.



Project Exclusions

We have not included the following services as a part of this proposal:

- Environmental Permitting (wetlands, streams, etc.)
- Street Lighting Design
- Landscape and Irrigation Design

Total Civil Engineering & Surveying

\$ 223,000

Direct (reimbursable) expenses such as travel expenses, plan reproduction and small package shipping charges will be billed at cost x 1.10. Progress payments will be billed monthly. Your signature below will serve as our notice to proceed. Please feel free to call me at (770) 548-7929 if you have questions regarding this proposal.

Best Regards,

Mark R. Shamblin, P.E.
President

RAS/WAS Replacement Pumps

Funded from 2005 SPLOST

August 25, 2017

Bids were received on August 22, 2017 at 2:00 p.m. Two bids were accepted with a third being late.

The two acceptable bids were as follows:

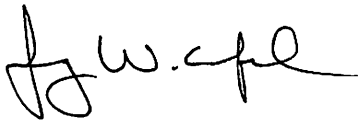
KESCO with a total bid of \$74,453.00 for all five pumps.

Cole Pump with a total bid of \$136,884.00 for all five pumps.

KESCO has been the provider of the pumps on all of our lift station upgrades over the last several years and has supplied pumps for the Wastewater Treatment Plant upgrade in 2008. These pumps have all performed well.

After reviewing the bids and based on the experience we have had with this vendor; my recommendation is to award the bid for the three (3) RAS pumps and two (2) WAS pumps to the low bidder, KESCO for the total amount of \$74,453.00. The original budget was set at \$100,000.

Thank you,



Jerry W. Crawford, Water & Wastewater Director, City of Calhoun

CLOSED MEETING AFFIDAVIT

James F. Palmer, Chair of the City of Calhoun, City Council Meeting, being duly sworn, states under oath that the following is true and accurate to the best of his/her knowledge and belief:

1.

The City Council of Calhoun, Georgia, met in a duly advertised meeting on, August 28, 2017.

2.

During such meeting, the council voted to go into executive session.

3.

The executive session was called to order at 7:40 a.m./p.m.

4.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

Consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1)

Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-2(2) and (*insert the citation to the legal authority making the tax matter confidential*) _____

Discussion or voting on

Authorizing a settlement as provided in O.C.G.A. § 50-14-3(b)(1)(A)

Authorizing negotiations to purchase, dispose of, or lease property as provided in O.C.G.A. § 50-14-3(b)(1)(B)

Authorizing an appraisal as provided in O.C.G.A. § 50-14-3(b)(1)(C)

Entering a contract for the purchase, disposal of, or lease of property as provided in O.C.G.A. § 50-14-3(b)(1)(D)

Entering into an option to purchase, dispose of, or lease property as provided in O.C.G.A. § 50-14-3(b)(1)(E)

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a city officer or employee as provided in O.C.G.A. § 50-14-3(b)(2)

_____ Interviewing candidates for executive positions as provided in O.C.G.A. § 50-14-3(b)(2)

_____ Other (describe the exemption to the open meetings law): _____
_____ as provided in (insert the citation to the legal authority exempting the topic): _____

5.

_____ During the course of the closed session devoted to exempt topics, an incidental remark regarding a non-exempt topic or an attempt to discuss a non-exempt topic was made.

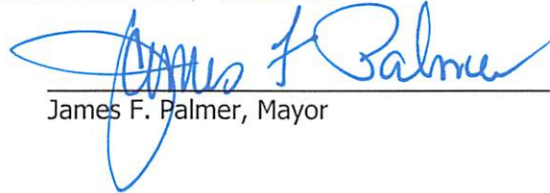
_____ The attempt was immediately ruled out of order and attempts to discuss the same ceased immediately.

_____ The attempt was immediately ruled out of order. However, the comments did not cease, so the closed/executive session was immediately adjourned without discussion or action being taken regarding any non- exempt topic.

6.

Minutes were taken of this meeting in accordance with O.C.G.A. § 50-14-1(e)(2)(C) and will be filed and held for inspection by an appropriate court only.

This 28th day of August, 2017.



James F. Palmer, Mayor

Sworn to and subscribed before me this 28th day of
August, 2017.



Notary Public

My commission expires:

2/20/2018

