

**CITY OF CALHOUN  
REGULAR CITY COUNCIL MEETING  
DEPOT COMMUNITY ROOM  
109 SOUTH KING ST  
OCTOBER 14, 2013 7:00 P.M.**

**MINUTES**

**PRESENT:** James F. Palmer, Mayor  
Al Edwards, Mayor Pro Tem  
David Hammond, Councilman  
Matt Barton, Councilman  
George Crowley, Councilman

**ALSO:** Eddie Peterson, City Administrator; Larry Vickery, Utilities General Manager; Paul Worley, City Clerk; George Govignon, City Attorney; Gary Moss, Police Chief; Jeff Defoor, Director of Electric Utilities; Lenny Nesbitt, Fire Chief; Jerry Crawford, Water and Sewer Director

1. Mayor Palmer called the meeting to order and welcomed everyone in attendance.
  - A. Councilman Crowley gave the invocation.
2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. Councilman Barton made a motion to approve the agenda, Councilman Crowley seconded the motion. All voted aye, motion approved.
4. Councilman Hammond made a motion to approve the minutes of the September 23, 2013 City Council Meeting. Councilman Crowley gave a second with all voting aye, motion approved.
5. **Mayor's Comments:**
  - A. Mayor Palmer reminded the public of the General Municipal Election on November 5, 2013. Early voting will begin and absentee ballots will be available starting on October 14<sup>th</sup>. The last day to early vote or request an absentee ballot will be on November 1<sup>st</sup>. Early voting will be held at the Gordon County Annex building located at 101 South Piedmont Street from 8:30am to 5:00pm. On November 5<sup>th</sup> the polls will be open for the General Election from 7:00am until 7:00pm at the Calhoun Recreation Department located at 601 S. River St. The candidates are as follows:
    - Calhoun City Council Post 3- Incumbent Matt Barton; Ray Denmon
    - Calhoun City Council Post 4- Incumbent David Hammond- unopposed
    - Calhoun City School Board Post 1- Alvin Long- unopposed
    - Calhoun City School Board Post 2- Incumbent Rhoda Washington- unopposed
    - Calhoun City School Board Post 3- Incumbent David Scoggins- unopposed
  - B. Mayor Palmer stated that the City of Calhoun will observe Halloween on Thursday October 31<sup>st</sup> from 5:00pm to 9:00pm for ages 12 and under.

**6. Council Comments:**

**A. Mayor Pro Tem Edwards gave the September reports as follows:**

**1) Police Department**

- Made 703 cases with 14 DUI's
- Fines collected by Municipal Court - \$66,313.18
- Issued 774 warnings
- Investigated 45 highway accidents, 34 private property accidents
- Provided 150 escorts
- 1,520 incident reports
- Responded to 774 alarms
- Miles patrolled: 50,784
- Responded to 5,036 calls for service by E-911

**2) Municipal Court and Probation**

- Total Court cases- 534
- Court cases dropped- 92
- Number of Bond forfeitures- 353
- Number of Probation cases- 53
- Probation Payments- \$15,004.00
- Probation Revocations- 16
- Failure to appear- 58
- Prisoner transports- 40

**3) Fire Department- Suppression**

- Responded to 147 calls for service for the suppression division, 7 fire incidents for damages (\$15,100 in estimated fire damage)
- Responded to 93 medical service calls
- Responded to 8 hazardous conditions incidents
- Responded to 15 false alarms or false calls, 20 good intent calls
- Assisted with Georgia Firefighters Burn Foundation "Fill the Boot Drive" for the burn camp for children and education efforts.
- Assisted with a fire extinguisher class at Berry Plastics and for Highland Rivers Health employees.

**Training Division**

- Department completed 663 man hours of in house training.
- Training consisted of CPR/AED recertification, front line officer training, and apparatus fire pump operation.

**4) Fire Inspection Department**

- 117 total reported activities/inspections which included 12 annual inspections, 29 requested inspections, 20 follow-up or re-inspections, and 50 consultations

**5) Downtown Development Authority**

- The repainting of the Depot has been completed.

**B. Councilman Barton gave the September as follows:**

**1) Street Department**

- Completed 11 shop and 22 street department work orders.
- Placed 6 new street signs.
- Continued work on the Linda Lane/East May Street project. Poured 1,982 feet of sidewalks and 3,962 feet of curb and gutter. Paving should start in the next few days.

**2) Cemetery Department**

- Performed routine maintenance on Fain and Chandler Cemetery.
- Supervised the opening and closing of 11 grave sites.
- Sold 7 new grave spaces.

**3) Rabies Control**

- Housed 23 dogs, and 6 cats
- Issued 3 warning
- Answered 60 customer calls

**4) Parks Department**

- The Parks Department grounds crew picked up litter, hauled garbage to the dump, books from the library and maintained records at records room.
- Mowed and weedeated approximately 19 miles of sidewalk, 29 islands, and 42 other designated places in the City.
- The building and maintenance crew performed routine maintenance on designed city buildings and all fountains.

**5) Safety Committee**

- Safety topic- head protection
- Safety Inspection- Electric and Telecommunication Departments
- Accidents: Vehicle Accident-0
- Workers Comp: 1- Police Department

**6) Recreation Department**

- **Youth Football** – Youth Football games began on Saturday, September 7. A total of 56 games were played during the month of September. Games are played on Mondays, Tuesdays, Thursdays and Saturdays.
- **Youth Soccer** – The Youth soccer games began Saturday, September 14. A total of 109 games were played in September. Youth Soccer games are being played on Mondays, Thursdays and Saturdays through October.
- **Fall Adult Coed** – The adult coed league began play on September 17. A total of 12 games were played in September. Games are played on Tuesdays and Thursdays through October.

- **TENNIS** – During the year a total of 1,009 tennis players have participated in one of the following events held at the Calhoun Tennis Center:
  - Quads – 56
  - Junior Team Tennis – 34
  - Sequoyah Tennis Association Comb & Tri-Level – 212
  - STA & Gordon Hospital Foundation Tournament – 125
  - Etowah Valley Tennis Association League –
  - Adult Leagues – 379
  - Combo & Mixed League – 202
- **WEBSITE** – In mid- September we began collecting a log for the number of hits our website receives. From September 18 – September 30 there were approximately 220 visitors to our website.
- **YOUTH BASKETBALL REGISTRATION** - Youth Basketball registration has begun and will be taken through October.

C. Councilman Crowley gave the September report as follows:

1) **Water, Sewer, and Engineering**

- The Brittany Drive Expansion Project- Project is approximately 70% complete.
- Clarifier Mechanism Replacement Project- Expect to have the new mechanisms on site by late December.
- New screw pump for the waste treatment plant is in operation.
- I-75 & Red Bud Road utility relocate- Notice to proceed from GDOT was issued on May 30, 2013. The design is complete. We have 350 days to complete the work.
- SR 53 and Cash Road Intersection Improvements- Utility relocations have been completed.
- Design is complete for the 2" galvanized line replacement project.
- Preliminary design has been completed for the flocculation and sedimentation control project at the Mauldin Road Water Treatment Plant.
- 2013 Flushing Program- Underway and should be completed by early December. Primarily related to older cast iron water mains.
- Educational presentation- Presentation providing information for insurance companies and other interested parties related to water and sanitary sewer, along with the Fire Department and Community Development.

2) **Water Treatment Plant Facility**

- Total gallons withdrawn: 294,540,000
- Daily average: 9,818,000
- Wells: 28,110,000
- Big Springs: 100,660,000
- Percent produced by Brittany Drive: 43.7
- Rainfall- 3.36"

**3) Waste Water Treatment Plant Facility**

- Treated a daily average of 4.649 MGD, with an average BOD effluent of 5, average suspended effluent of 9, and an average COD of 61.

**4) Water Distribution**

- 8 Water connections, 28 water service leaks repaired, 16 water main leaks repaired, 2 water services changed from old water main to new main, 10 water meters changed for yearly testing, 5 yards or roadway edges repaired due to previous work, 56 utility locates called in for work orders, 445 utility locates responded to, and 88 misc. calls
- Began replacing old 2" galvanized line on Tabernacle Road with 2" poly pipe.
- Replaced 8" PVC along Hwy 53 at Cash Road with 890' of 8" ductile iron pipe around new culverts for DOT project.
- Installed new fire hydrant and water services for the Library expansion.

**5) Waste Water Collection**

- 1,800' Sanitary Sewer Services TV inspected, 286 utility locates completed, 2 lift station repairs completed, 3,800' sanitary sewer lines cleaned, 72 manholes opened and inspected, 2 new sanitary sewer connections, 6 sanitary sewer services repaired
- Worked with engineering department on yearly flushing program.
- Repaired yards and road right of ways where work has been performed.

**6) Building Inspection Department**

- Issued 38 permits for an estimated cost of \$1,598,614.00, collected \$6,264.00 in permit fees, and \$6,000 in fines. This included 1 new residential, 3 residential remodeling, 5 commercial remodeling, 1 industrial remodeling, 2 commercial plumbing, 1 new industrial HVAC, 2 residential electrical, 5 commercial electrical, 9 sign permits, and 108 total inspections.

**D. Councilman Hammond gave the September report as follows:**

**1) Electric Department**

- Work continues on the New High School / Middle School expansion.
- Ga. DOT has approved the Lighting of Exit 312 - Hwy 53.
- The relocation of the Power Lines necessary for the New Gordon County Career Academy along Hwy 53 Spur continues.
- Electrical Engineering continues on the Ga. DOT Red Bud Road project.
- Electric installations are complete on the Case Construction addition and the VAC expansion.
- Last week, October 6-12, was National Public Power Week. The City of Calhoun is one of more than 2,000 hometown Electric Utilities promoting a tradition of community decision making for economic, social and environmental betterment of our community. Since 1907 Calhoun Electric Utilities goal was to provide low rates and reliable service. We are a not-for-profit enterprise, completely owned by the

citizens of Calhoun and dedicated to improving the Quality of Life now and for future generations.

- Even with the milder temperatures we broke another Electric record. In September the load was 40,588,476 kWh, the old September record was in 2012 at 37,603,154 kWh. This is more than a 7% increase in usage. The major increase was in Large Industrial which increased power usage by over three million kWh or about 11% over last year. This is just another good indicator of manufacturing strength and economic progress.

Work orders in process or completed

- Newly created- 65
- Completed and closed- 59
- Consisting of:
  - Capital construction- 9
  - Street and security lighting-20
  - Distribution Maintenance-9
  - Meter maintenance/replacement- 9
  - New customer meter sets- 18
  - Monthly total system locate tickets processed- 215

**2) Telecommunications Departments:**

- Installed three new Internet connections
- Add 20 Meg of Internet to existing customers
- Installed security cameras at Waste Water Construction
- Rebuilt backup server after dual hard drive crash
- Installed 3 new printers and 10 new computers
- Started testing new Internet backbone circuit to prepare for redundant connections
- Continued construction of fiber reroute at Union Grove Road and I-75.
- Opened 14 and closed 15 work orders.

**3) Geographic Information Systems:**

- Attended the ESRI Work Order Seminar in Atlanta.
- Completed water system network connectivity project. Working with Engineering to select modeling software.
- Started verifying Fiber cable inventory to update GIS data maps
- Updated water hydrant flushing zone map and posted it to city website.
- Updated zoning maps
- Updated pre-fire plans for Fire Department
- Updated addresses from changes in billing account data

**4) Northwest Georgia Regional Commission**

- Councilman Hammond discussed that the Regional Commission oversees 15 counties in Northwest Georgia. The region's unemployment rate is 9.6%, Gordon County's is 10.6%, and the State's is 8.8%. Unemployment rates are higher in counties that are highly industrialized such as Whitfield, Murray, and Gordon. The Council has

been discussing different options with the industrial development community to retain or bring in new industry to the area which will result in more jobs. The inventory tax known as Freeport is being discussed. It is a two edged sword seeing as it is a loss of revenue to the school systems, but the new capital projects coming into the community can help offset those revenue losses. Councilman Hammond also discussed a new export/import highway proposed for South Georgia to help connect the coastal ports over to LaGrange, Georgia. On the local level, the City and County have a road improvement project for Peters Street. The SPLOST project will make road improvements from Hwy 41 over to Curtis Parkway with Utility upgrades, curb and gutter, sidewalks, road widening, and repaving. The project will help improve pedestrian and bicycle safety.

**5) Tom B. David Airport**

- The airport was recently visited by the Federal Aviation Administration and the agency rated the airport operations as excellent. The airport has also entered into negotiations with Lifelight to purchase a hanger and working towards completing a 10 year contract.

**7. Public Hearings and Comments: None**

**8. Old Business:**

- A. Mayor Palmer conducted the second reading of a pawn shop license request by Stephen M. Scoggins DBA: Check into Cash of Georgia, LLC at a location of 136 West Belmont Drive, Suite 13. The public hearing will be on October 28<sup>th</sup>.

**9. New Business:**

- A. Mayor Palmer stated that Attorney Bill Thompson representing the Development Authority of Gordon County gave a presentation to the Mayor and Council at the Noon Work Session concerning a PILOT agreement (Payment in Lieu of Taxes). The PILOT agreement is with TDG Operations, LLC, a division of Dixie Group who has purchased the Colormaster carpet dyeing facility located at 200 S. Fair Street. There is a PILOT agreement in the amount of \$3.5 million dollars to acquire additional equipment with the goal of increasing the dyeing capabilities of the facility. The agreements exempt the Dixie Group from paying City and County M&O taxes for 10 years on the equipment, but Dixie Group will have to pay all school taxes. The company agrees to maintain not less than 50 full-time jobs at the facility. The increased dying capabilities at the facility will result in larger consumption of utilities supplied by Calhoun Utilities. Councilman Hammond made a motion to approve the PILOT agreement. Councilman Barton gave a second with all voting aye, motion approved.

- B. Mayor Palmer conducted the first reading of a variance request by RaceTrac Petroleum, Inc. store #1043 at a location of 665 Hwy 53 East. The variance request is to vary from the required 25 feet setback from a side or rear property line or a street right-of-way for underground fuel storage tanks to a 16 feet setback. The Zoning Advisory Board will meet on November 7<sup>th</sup> and the public hearing will be on November 11<sup>th</sup>.
- C. Mayor Palmer conducted the first reading of a Beer, Wine, Liquor package request by Jayeshkumar Patel DBA: Liquor Mart at a location of 541 Hwy 53 East. Councilman Barton made a motion to set the public hearing for November 11<sup>th</sup>. Councilman Crowley gave a second with all voting aye, motion approved.
- D. Mayor Palmer read a Beer and Wine package manager change request for Dev Darshan, LLC, DBA: North Wall BP at a location of 312 North Wall Street. The prior manager was Vipulkumur Patel and the proposed manager is Anant K. Patel. Councilman Crowley made a motion to approve the manager change request. Councilman Edwards gave a second with all voting aye, motion approved.
- E. Administrator Peterson reviewed the 4<sup>th</sup> quarter financial reports and Budget Amendment #3 for fiscal year 2013. Actual revenues through June 30, 2013 for the general fund came in at 96.3% of projections for a total of \$12,303,747. Additional revenue sources came in at \$980,561. Actual expenditures came in at 97% of projections for a total of \$13,230,766. After transfers the City of Calhoun's fund balance increased by \$53,542. Fiscal year end reports were also submitted for the special funds, electric, water/sewer, telecommunications, and utility internal service fund and reviewed by General Manager Vickery. Councilman Crowley made a motion to approve the yearend financial statements and budget amendment #3. Councilman Edwards gave a second with all voting aye, motion approved. (financial statements and budget amendment attached)
- F. Councilman Crowley gave a report on the Revolving Loan Committee meeting concerning an application for Results Based Sustainability, LLC (RBS). RBS is a carpet recycling company and will create 40 jobs. Councilman Crowley stated that the Committee met on August 2<sup>nd</sup> and there were a couple of questions about the application that took some time to be answered satisfactory. The Revolving Loan Committee recommended that the request be granted if all the appropriate financial information was disclosed properly. One of the questions was how the loan structure would work since the company had already purchased property at 161 Executive Drive and some needed equipment. Attorney Govignon stated he was working on the proper structuring of the loan and has ordered a title certificate search to make sure the real estate was clean and the City could take a priority security interest. Councilman Crowley made a motion to approve the Revolving Loan application request subject to Attorney Govignon's work on the structure of the loan and a priority security interest in the property. Councilman Barton gave a second with all voting aye, motion approved. The Georgia Department of Community Affairs (DCA) requires no more than 30% of total assets be in cash. Mr. Peterson stated that this loan would get the City back into compliance with this requirement. The \$600,000 loan will bring the cash balance from 43% of assets down to 11% of assets and will bring the Revolving Loan Fund back into compliance with DCA.
- G. Mayor Palmer read a recommendation from the General Manager of an open bid award for the 2013 annual unit price contract for installation of water and sewer



lines. There were three bids submitted with C & S Construction at \$4,452,250, C & L Contractors at \$6,791,918, and K. M. Davis Contracting at \$10,566,180. Councilman Hammond made a motion to accept the recommended low bid by C & S Construction. Councilman Barton gave a second with all voting aye, motion approved. (bids attached)

- H. Mayor Palmer reviewed a Memorandum of Agreement for a roadway lighting project consisting of 37 new roadway lighting structures on Highway 53/I-75/Exit 312 between the City of Calhoun and the Georgia Department of Transportation (GDOT). GDOT has approved the submitted plans, but at this time will not supply financing. The lighting of Exit 312 will be financed with Hotel/Motel tax revenues. This project has been requested by the Hotel/Motel owners and operators. The first cost estimates from GDOT for the project was around \$1 million dollars. Currently, if the City bids it out it would probably be in the \$600,000 dollar range. Mr. Vickery stated that the Electric Department has worked diligently with GDOT to get new designs that include LED lighting approved. Councilman Barton stated that Calhoun will soon have lighting on not only Exit 312, but at the new Union Grove interchange, the Red Bud Road interchange, and the Hwy 136 interchange. Councilman Edwards made a motion to allow the Mayor to sign the Memorandum of Agreement. Councilman Crowley gave a second with all voting aye, motion approved.
- I. Mayor Palmer conducted the first reading of a revision and amendments to the Zoning: Article 10 Sign Ordinance. Attorney Govignon stated this is an effort to restructure and modernize the current sign ordinance. The new sign ordinance will address issues such as regulating electronic signs and addressing concerns over the use of banners. It is also purposed to be more user friendly by incorporating more sign regulations into one document. Councilman Hammond made a motion to set the public hearing on November 11<sup>th</sup>. Councilman Barton gave a second with all voting aye, motion approved.

**10. Other written items not on the agenda: None**

**11. Work Reports:**

A. City Administrator Peterson

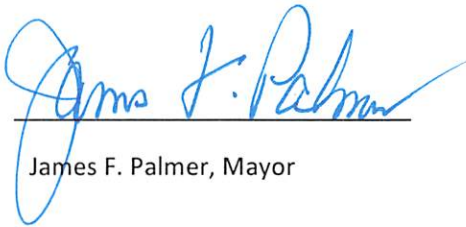
B. General Manager Vickery

- Mr. Vickery stated that Utilities had received paperwork for the Georgia Environmental Finance Authority (GEFA) Drinking Water State Revolving Loan on Friday. The Loan documents were discussed at the work session, but it was determined that the Council needed more time to review the documents and the approval of the loan documents will be voted on at the next Council meeting.

C. City Attorney Govignon

12. Councilman Crowley made a motion to adjourn the regular session. The motion was seconded by Councilman Barton with all voting aye, motion approved.

Approved:



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James F. Palmer, Mayor

Submitted:



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Paul Worley, City Clerk

**City of Calhoun**  
**GENERAL FUND**  
**Budget to Actual Report - Modified Accrual Basis**  
**For the Twelve Months Ended June 30, 2013**

	ORIGINAL BUDGET	AMENDED BUDGET	ACTUAL	% USED
<b>Revenues</b>				
Property taxes and intangibles	\$ (1,619,198)	(1,619,198)	\$ (1,560,023)	96.3%
Franchise taxes (incl. payments from Utilities)	(2,195,987)	(2,195,987)	(1,919,077)	87.4%
Local option sales tax	(2,251,670)	(2,289,170)	(2,352,003)	102.7%
Beer, wine, and liquor taxes	(336,000)	(336,000)	(362,846)	108.0%
County excise tax	-	-	(16,860)	0.0%
Business licenses and taxes	(965,100)	(965,100)	(975,183)	101.0%
Insurance premium taxes	(610,500)	(610,500)	(829,001)	135.8%
License and permit	(170,775)	(170,775)	(226,170)	132.4%
Intergovernmental	(603,413)	(653,413)	(595,388)	91.1%
Charges for services	(377,926)	(392,926)	(389,087)	99.0%
Fines and forfeitures	(471,974)	(471,974)	(463,907)	98.3%
Rents / royalties (incl. payments from Utilities)	(3,043,082)	(3,043,082)	(2,594,606)	85.3%
Interest	(10,500)	(10,500)	(4,496)	42.8%
Miscellaneous	(2,020)	(13,520)	(15,100)	111.7%
<b>Total Revenues</b>	<b>(12,658,145)</b>	<b>(12,772,145)</b>	<b>\$ (12,303,747)</b>	<b>96.3%</b>
<b>Expenditures</b>				
General administration	2,064,328	2,061,262	1,892,715	91.8%
Court services	464,206	464,206	447,649	96.4%
Community services and development	213,884	214,894	245,559	114.3%
Library	323,031	323,031	281,349	87.1%
Building inspection	282,190	282,190	284,092	100.7%
Airport	156,493	156,493	174,408	111.4%
Public Safety	4,290,876	4,329,376	4,323,910	99.9%
Police	4,290,876	4,329,376	4,323,910	99.9%
Fire	3,262,141	3,272,131	3,253,269	99.4%
Animal control	77,696	78,046	72,378	92.7%
Public Works	1,848,286	1,945,252	1,783,584	91.7%
Highways and streets	1,848,286	1,945,252	1,783,584	91.7%
Maintenance and parks	329,534	329,784	303,441	92.0%
Cemetery	165,680	178,680	168,412	94.3%
<b>Total Expenditures</b>	<b>13,478,345</b>	<b>13,635,345</b>	<b>13,230,766</b>	<b>97.0%</b>
<b>Excess of Expenditures (Over) Under Revenues</b>	<b>820,200</b>	<b>863,200</b>	<b>927,019</b>	<b>-0.7%</b>
<b>Other Financing Sources</b>				
Operating transfers in	(116,200)	(116,200)	(188,221)	162.0%
Sale of fixed assets	(5,000)	(60,000)	(69,996)	116.7%
Proceeds from capital lease	(732,000)	(732,000)	(731,402)	99.9%
Operating transfers out	33,000	45,000	9,058	20.1%
<b>Total Other Financing Sources</b>	<b>(820,200)</b>	<b>(863,200)</b>	<b>(980,561)</b>	<b>113.6%</b>
<b>Excess Revenue Over Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (53,542)</b>	

**City of Calhoun**  
**Budget to Actual Report- Modified Accrual Basis**  
**SPECIAL FUNDS-GENERAL GOVERNMENT**  
**For the Twelve Months Ended June 30, 2013**

SPECIAL FUNDS	BUDGET	ACTUAL REVENUES	% USED	ACTUAL EXPENDI- TURES/ EXPENSES	% USED	NET CHANGE IN FUND BALANCE/ NET (INCOME) LOSS
UDAG	\$ (23,500)	\$ (24,232)	103.1%	\$ 2,514	10.7%	\$ (21,718)
Confiscated Assets	(125,900)	(223,270)	177.3%	135,736	107.8%	(87,535)
Hotel-Motel	(275,000)	(319,694)	116.3%	319,694	116.3%	-
Recreation	(984,170)	(935,162)	95.0%	950,108	96.5%	14,946
<i>Program Revenues</i>	(581,776)	(633,366)	108.9%			
<i>Gen Fund Transfers</i>	(402,394)	(301,796)	75.0%			
						-
SPLOST 2011	(1,095,738)	(1,527,287)	-139.4%	626,114	-57.1%	(901,174)
SPLOST 2005	(2,039,000)	(16,772)	0.8%	1,166,814	57.2%	1,150,042
2011 School Bond Const.	-	(4,424)	0.0%	11,696,057	0.0%	11,691,633
2012 School Bond Const.	(12,930,000)	(12,930,779)	100.0%	4,657,692	36.0%	(8,273,087)
School SPLOST	-	(34)	0.0%	18,448	0.0%	18,415
SPLOST Debt Svc. - Schools	(11,285,198)	(3,929,806)	34.8%	11,390,545	100.9%	7,460,738
Golf G. O. Debt	(368,928)	(368,928)	100.0%	368,928	100.0%	-
Golf Fund	(980,281)	(630,232)	64.3%	870,231	88.8%	239,999
Solid Waste	(866,966)	(850,907)	98.1%	668,538	77.1%	(182,369)
School Tax	-	(12,498,471)	0.0%	12,498,471	0.0%	-
Municipal Court	(782,424)	(782,652)	100.0%	782,652	100.0%	-
Cherokee Loft Mills	(500,000)	(7,387)	-1.5%	7,305	-1.5%	(83)
<b>Totals</b>	<b>\$ (32,257,105)</b>	<b>\$ (35,050,037)</b>	<b>108.7%</b>	<b>\$ 46,159,847</b>	<b>143.1%</b>	<b>\$ 11,109,807</b>

**City of Calhoun**  
**WATER & SEWER DEPARTMENT**  
 Budget to Actual Report - Modified Accrual Basis  
 For the Twelve Months Ended June 30, 2013

<b>OPERATING REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>% USED</b>
Sales	\$ (15,866,154)	\$ (14,278,173)	90.0%
Cost Recovery/Install	(120,000)	(155,677)	129.7%
Late Penalties	(130,000)	(136,685)	105.1%
Permits / Fees / Fines	(29,000)	(42,199)	145.5%
Sprinkler Charges	(260,000)	(286,710)	110.3%
Other	(137,742)	(188,925)	137.2%
<b>Total Operating Revenues</b>	<b><u>(16,542,896)</u></b>	<b><u>(15,088,369)</u></b>	<b>91.2%</b>
<b>OPERATING EXPENSES</b>			
Personal Services	3,471,896	3,409,708	98.2%
Contractual Services	2,093,048	2,013,643	96.2%
Supplies	3,270,858	3,128,335	95.6%
Other	2,459,228	2,141,774	87.1%
<b>Total Operating Expenses</b>	<b><u>11,295,030</u></b>	<b><u>10,693,460</u></b>	<b>94.7%</b>
<b>Net Operating Income</b>	<b>(5,247,866)</b>	<b>(4,394,909)</b>	
<b>NON-OPERATING REVENUES &amp; EXPENSES:</b>			
Interest Revenue	(24,000)	(12,795)	53.3%
Interest Expense	649,710	665,749	102.5%
Principal Expense	3,128,966	3,140,332	100.4%
Capital Expense	4,099,325	2,172,435	53.0%
Transfers Out	675,775	32,776	4.9%
Transfers In	(2,161,810)	(412,035)	19.1%
Sale of Assets	-	(40,042)	0.0%
Loan from Electric	(495,000)	-	0.0%
Use of Fund Balance	(625,100)	(298,891)	47.8%
<b>Total Non-operating Revenues &amp; Expenses</b>	<b><u>5,247,866</u></b>	<b><u>5,247,528</u></b>	<b>100.0%</b>
<b>NET INCOME</b>	<b><u>\$ -</u></b>	<b><u>\$ 852,620</u></b>	

**City of Calhoun**  
**Water Department**  
 Budget to Actual Report - Modified Accrual Basis  
 For the Twelve Months Ended June 30, 2013

<b>OPERATING REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>% USED</b>
Sales	\$ (10,608,680)	\$ (9,401,196)	88.6%
Cost Recovery/Install	(90,000)	(138,427)	153.8%
Late Penalties	(100,000)	(104,380)	104.4%
Permits / Fees / Fines	(28,000)	(36,476)	130.3%
Sprinkler Charges	(260,000)	(286,710)	110.3%
Other	<u>(129,600)</u>	<u>(181,685)</u>	140.2%
<b>Total Operating Revenues</b>	<b><u>(11,216,280)</u></b>	<b><u>(10,148,873)</u></b>	90.5%
<b>OPERATING EXPENSES</b>			
Personal Services	2,250,527	2,197,323	97.6%
Contractual Services	1,383,908	1,339,163	96.8%
Supplies	2,079,483	2,177,016	104.7%
Other	<u>1,437,978</u>	<u>1,312,421</u>	91.3%
<b>Total Operating Expenses</b>	<b><u>7,151,896</u></b>	<b><u>7,025,923</u></b>	98.2%
<b>Net Operating Income</b>	<b>(4,064,384)</b>	<b>(3,122,950)</b>	
<b>NON-OPERATING REVENUES &amp; EXPENSES:</b>			
Interest Revenue	(20,000)	(11,114)	55.6%
Interest Expense	285,924	360,270	126.0%
Principal Expense	1,515,460	1,525,549	100.7%
Capital Expense	3,228,725	1,974,035	61.1%
Transfers Out	675,775	17,717	2.6%
Transfers In	(879,000)	-	0.0%
Sale of Assets	-	(35,330)	0.0%
Loan from Electric	(310,000)	-	0.0%
Use of Fund Balance	<u>(432,500)</u>	<u>(99,854)</u>	23.1%
<b>Total Non-operating Revenues &amp; Expenses</b>	<b><u>4,064,384</u></b>	<b><u>3,731,273</u></b>	91.8%
<b>NET LOSS</b>	<b><u>\$ -</u></b>	<b><u>\$ 608,322</u></b>	

**City of Calhoun**  
**Sewer Department**  
 Budget to Actual Report - Modified Accrual Basis  
 For the Twelve Months Ended June 30, 2013

<b>OPERATING REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>% USED</b>
Sales	\$ (5,257,474)	\$ (4,876,979)	92.8%
Cost Recovery/Install	(30,000)	(17,250)	57.5%
Late Penalties	(30,000)	(32,305)	107.7%
Permits / Fees / Fines	(1,000)	(5,723)	572.3%
Other	<u>(8,142)</u>	<u>(7,241)</u>	88.9%
<b>Total Operating Revenues</b>	<b><u>(5,326,616)</u></b>	<b><u>(4,939,498)</u></b>	92.7%
<b>OPERATING EXPENSES</b>			
Personal Services	1,221,369	1,212,386	99.3%
Contractual Services	709,140	674,480	95.1%
Supplies	1,191,375	951,319	79.9%
Other	<u>1,021,250</u>	<u>829,353</u>	81.2%
<b>Total Operating Expenses</b>	<b><u>4,143,134</u></b>	<b><u>3,667,538</u></b>	88.5%
<b>Net Operating Income</b>	<b>(1,183,482)</b>	<b>(1,271,960)</b>	
<b>NON-OPERATING REVENUES &amp; EXPENSES:</b>			
Interest Revenue	(4,000)	(1,682)	42.0%
Interest Expense	363,786	305,478	84.0%
Principal Expense	1,613,506	1,614,784	100.1%
Capital Expense	870,600	198,400	22.8%
Transfers Out	-	15,059	-
Transfers In	(1,282,810)	(412,035)	32.1%
Sale of Assets	-	(4,712)	-
Loan from Electric	(185,000)	-	0.0%
Use of Fund Balance	<u>(192,600)</u>	<u>(199,037)</u>	103.3%
<b>Total Non-operating Revenues &amp; Expenses</b>	<b><u>1,183,482</u></b>	<b><u>1,516,255</u></b>	128.1%
<b>NET LOSS</b>	<b><u>\$ -</u></b>	<b><u>\$ 244,295</u></b>	

**City of Calhoun**  
**ELECTRIC FUND**  
Budget to Actual Report - Modified Accrual Basis  
For the Twelve Months Ended June 30, 2013

<b>OPERATING REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>% USED</b>
Sales	\$ (35,954,471)	\$ (35,468,684)	98.6%
MEAG Year End Settlement	(300,000)	(914,047)	304.7%
Rent/Other	(24,200)	(24,350)	100.6%
Late Penalties	(140,000)	(131,796)	94.1%
Pole Rental	(110,000)	(124,294)	113.0%
Miscellaneous	(77,400)	(88,236)	114.0%
<b>Total Operating Revenues</b>	<b><u>(36,606,071)</u></b>	<b><u>(36,751,407)</u></b>	<b>100.4%</b>
<b>OPERATING EXPENSES</b>			
Personal Services	1,277,402	1,242,072	97.2%
Contractual Services	3,876,895	3,558,027	91.8%
Supplies	29,233,999	30,003,393	102.6%
Other	797,788	563,177	70.6%
<b>Total Operating Expenses</b>	<b><u>35,186,084</u></b>	<b><u>35,366,669</u></b>	<b>100.5%</b>
<b>Net Operating Income</b>	<b>(1,419,987)</b>	<b>(1,384,738)</b>	
<b>NON-OPERATING REVENUES &amp; EXPENSES:</b>			
Interest Revenue	(97,646)	(121,154)	124.1%
Interest Revenue Interfund	(59,946)	(24,527)	40.9%
Capital Expense	979,000	359,965	36.8%
Sale of Assets	(1,000)	-	-
Meag Trust Account	(303,000)	(243,648)	80.4%
Transfers Out	1,816,779	604,658	33.3%
Transfers In	(914,200)	(33,258)	3.6%
Intergovernmental Revenue	-	(121,312)	-
<b>Total Non-operating Revenues &amp; Expenses</b>	<b><u>1,419,987</u></b>	<b><u>420,724</u></b>	<b>29.6%</b>
<b>NET INCOME</b>	<b><u>\$ -</u></b>	<b><u>\$ (964,014)</u></b>	



**City of Calhoun**  
**TELECOMMUNICATIONS FUND**  
 Budget to Actual Report-Modified Accrual Basis  
 For the Twelve Months Ended June 30, 2013

<b>OPERATING REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>% USED</b>
Sales	\$ (1,011,649)	\$ (1,068,805)	105.6%
Late Penalties	(5,000)	(6,238)	124.8%
Miscellaneous	<u>(650)</u>	<u>(1,733)</u>	266.6%
<b>Total Operating Revenues</b>	<b><u>(1,017,299)</u></b>	<b><u>(1,076,776)</u></b>	<b>105.8%</b>
<b>OPERATING EXPENSES</b>			
Personal Services	284,626	291,292	102.3%
Contractual Services	301,638	297,241	98.5%
Supplies	90,850	69,980	77.0%
Other	<u>182,032</u>	<u>150,052</u>	82.4%
<b>Total Operating Expenses</b>	<b><u>859,146</u></b>	<b><u>808,565</u></b>	<b>94.1%</b>
<b>Net Operating Income</b>	<b>(158,153)</b>	<b>(268,211)</b>	
<b>NON-OPERATING REVENUES &amp; EXPENSES:</b>			
Interest Revenue	(5,000)	(1,406)	28.1%
Interest Expense	16,961	11,278	66.5%
Principal Expense	100,936	106,618	105.6%
Capital Expense	55,000	209,415	380.8%
Transfers Out	-	1,671	-
Transfers In	<u>(9,744)</u>	<u>(3,582)</u>	36.8%
<b>Total Non-operating Revenues &amp; Expenses</b>	<b><u>158,153</u></b>	<b><u>323,994</u></b>	<b>204.9%</b>
<b>NET LOSS</b>	<b><u>\$ -</u></b>	<b><u>\$ 55,783</u></b>	

**City of Calhoun**  
**UTILITY INTERNAL SERVICE FUND**  
 Budget to Actual Report - Modified Accrual Basis  
 For the Twelve Months Ended June 30, 2013

<b>OPERATING REVENUES</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>% USED</b>
Indirect Cost Allocations - Service Fees - General	\$ (458,195)	\$ (458,195)	100.0%
Indirect Cost Allocations - Service Fees - Utilities	(2,487,883)	(2,487,683)	100.0%
Miscellaneous	<u>(39,600)</u>	<u>(41,445)</u>	104.7%
<b>Total Operating Revenues</b>	<b><u>(2,985,678)</u></b>	<b><u>(2,987,323)</u></b>	<b>100.1%</b>
<b>OPERATING EXPENSES</b>			
Utilities Administration	401,068	436,812	108.9%
Finance	616,699	586,117	95.0%
Utility Tellers	184,578	170,089	92.1%
Purchasing	118,966	107,960	90.7%
Engineering	455,130	419,114	92.1%
Work Order Dispatch	43,898	44,861	102.2%
GIS	177,551	184,965	104.2%
Customer Service	196,140	179,249	91.4%
Meter Reading	303,323	274,930	90.6%
Billing	<u>262,795</u>	<u>246,580</u>	93.8%
<b>Total Operating Expenses</b>	<b><u>2,760,148</u></b>	<b><u>2,650,677</u></b>	<b>96.0%</b>
<b>Net Income Before Non-operating Items</b>	<b>(225,530)</b>	<b>(336,646)</b>	
<b>NON-OPERATING REVENUES &amp; EXPENSES:</b>			
Interest Revenue	-	(544)	-
Principal Expense	51,887	70,928	136.7%
Interest Expense	28,443	9,402	33.1%
Capital Expense	135,000	40,019	29.6%
Transfers In	(35,000)	-	0.0%
Transfers Out	<u>45,200</u>	<u>44,602</u>	98.7%
<b>Total Non-Operating Revenues &amp; Expenses</b>	<b><u>225,530</u></b>	<b><u>164,407</u></b>	<b>72.9%</b>
<b>NET INCOME</b>	<b><u>\$ -</u></b>	<b><u>\$ (172,239)</u></b>	

**City of Calhoun  
Budget Amendment #3 Fiscal 2013**

General Fund			Original Budget	Revised Budget	Budget Amendment	Amended Budget
<b>#1</b>						
1107563	577521	OC-AIRPORT-DS	\$ 26,709	\$ 26,709	\$ 10,700	\$ 37,409
1107563	511100	PS-REG. EMPLOYEES-AIRPORT	112,910	112,910	7,215	120,125
1000000	337002	IG-AIRPORT-REIMBURSEMENT	(62,514)	(62,514)	(17,915)	(80,429)
1107220	578001	OC-BI- DAMAGES TO OTHERS	-	-	611	611
1107220	531600	SU-SMALL EQUIPMENT <5000	-	-	120	120
1107220	512100	PS-GROUP INSURANCE	27,361	27,361	1,171	28,532
1000000	313100	TX-LOCAL OPTION SALES TAX	(2,251,670)	(2,289,170)	(32,567)	(2,321,737)
1106182	541300	CO-MCCONNELL BUILDING	-	-	1,292	1,292
1107550	522200	SU-R & M DEPT- COMMUNITY DEVEL	10,000	10,000	29,373	39,373
			<u>\$ -</u>			

*Budget Amendment #1 adjust for overage at the Airport in payroll. The Airport Authority reimbursed the City for the overage. A slight overage exists in Building Inspection. Work orders from Electric Dept. to Downtown Development for work on Christmas lights and the stage for Boogie and Blues accounted for the overage in Community Development. These items were funded by increased collections from local option sales tax.*

<b>#2</b>						
2103200	331000	FED-GOV-DIR	\$ -	\$ (115,400)	\$ (9,836)	(125,236)
2103200	522202	SV-EQP-R & M	-	-	7,625	7,625
2103200	611001	OF-TRN-GEN	-	-	2,211	2,211
			<u>\$ -</u>			

*Budget Amendment #2 is to account for the Mayor and Council approved upgrade and repairs and maintenance of the computer system used by special ops. The rest of the amendment is to account for funds spent on drug buys that exceeded budget.*

<b>#3</b>						
2750000	314100	HM-TX-HOTEL-MOTEL TAX REVENUE	\$ (275,000)	\$ (275,000)	\$ (44,694)	\$ (319,694)
2757520	571002	HM-TX-OC INDUSTRIAL DEV. AUTHORITY	110,000	110,000	17,878	127,878
2757520	572020	HM-TX-OC CHAMBER OF COMM.H/MT	55,000	55,000	8,950	63,950
2757540	572020	HM-TX-OC CHAMBER OF COMM./M	110,000	110,000	17,866	127,866
			<u>\$ -</u>			

*Budget Amendment #3 is to account for the increase in revenues that we pay directly back out for Tourism and Economic Development.*

<b>#4</b>						
3230000	611027	TRANSFER OUT-SCHOOL SPECIAL	\$ -	\$ -	\$ 18,448	\$ 18,448
3230000	361000	INTEREST REVENUE	-	-	(34)	(34)
3230000	399000	OF-APPRO-FUND BALANCE	-	-	(18,414)	(18,414)
			<u>\$ -</u>			

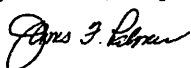
*Budget Amendment #4 is to account for the closing of 2006 SPLOST bank account and the moving of funds to SPLOST debt service-Schools.*

<b>#5</b>						
4300000	523604	BANK-SC	\$ -	\$ -	\$ 54	\$ 54
4300000	582100	DS-I-BONDS	1,403,999	1,403,999	100,953	1,504,952
4300000	581100	DS-P-BONDS	9,881,199	9,881,199	3,801	9,885,000
4300000	583000	DS-FISCAL	-	-	539	539
4300000	337003	SPL BOND-IG-INTERGOV-BOARD ED	(2,840,856)	(2,840,856)	(60,642)	(2,901,498)
4300000	391110	IF-INTERFUND TRANSFER IN	-	-	(18,448)	(18,448)
4300000	399000	OF-APPRO-FUND BALANCE	-	-	(26,257)	(26,257)
			<u>\$ -</u>			

*Budget Amendment #5 if to account for paying off the 2003 School bonds.*

ADOPTED this 14 day of October

City of Calhoun, Georgia



James F. Palmer, Mayor

Attest:



Eddie Peterson, City Administrator



## Calhoun Utilities

700 West Line Street  
Calhoun, GA 30701

"Excellence in Service"

October 10, 2013

Larry Vickery  
Utilities General Manager  
City of Calhoun

Re: Recommendation of Award  
2013 Annual Unit Price Contract for Installation of Water and Sewer Lines  
Bid Opening – October 8, 2013

Dear Mr. Vickery:

Tabulated below are the results of the bid opening for the above referenced contract.

Bidder	Total Bid
C&S Construction	\$4,452,250.00
C & L Contractors	\$6,791,918.60
K. M. Davis Contracting	\$10,566,180.00

Total bids were based on estimated quantities of work that could occur over the next three years. As you know, the low bidder has worked well with the City in the past and there is nothing in his performance record that would disqualify him from receiving the contract. We, therefore, recommend the award of the contract for the 2013 Annual Unit Price Contract for Installation of Water and Sewer Lines to C&S Construction.

Yours truly,

David M. Burnett, P.E.  
Engineering Manager