



WORK SESSION  
JANUARY 13, 2025 – 12:00 NOON  
700 WEST LINE STREET  
CONFERENCE ROOM

MINUTES

PRESENT: James F. Palmer, Mayor  
Ed Moyer, Mayor Pro Tem  
Al Edwards, Councilmember  
Jackie Palazzolo, Councilmember

ALSO: Paul Worley, City Administrator; Kyle Ellis, Utilities Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Ken Carson, Police; Todd Holbert, Fire; and Margaret Boyd, Purchasing.

1. Council Meeting Called to Order

**Welcome**

Mayor Palmer called the meeting to order and welcomed everyone in attendance.

**Invocation**

Councilmember Edwards gave the invocation.

2. Pledge of Allegiance

Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.

3. Amendment or Approval of Proposed Agenda

Councilmember Edwards made a motion to approve the agenda as presented.

Councilmember Palazzolo gave a second with all voting aye. Motion approved.

4. Amendment or Approval of Minutes

Mayor Pro Tem Moyer made a motion to approve the minutes of the City Council meeting of December 23, 2024. Councilmember Palazzolo gave a second with all voting aye. Motion approved.

5. Mayor's Comments

- A. Mayor Palmer reminded those present of the upcoming GMA Cities United Summit January 24-27, 2025 in Atlanta. No work session will be held on January 27th.

B. Mayor Palmer reminded those present that city offices will be closed on January 20th in observance of Martin Luther King, Jr. Day.

6. **Council Comments**

A. Councilmember Palazzolo submitted December reports as follows:

1) **Electric Department**

The LED Streetlight upgrade continues around the City.

**ENGINEERING**

New townhomes on Newtown Rd (Ridgeview) (65 units)

New townhomes at Spring Valley (177 units)

New McDonalds on Red Bud Rd

Chick-Fil-A remodel

**CONSTRUCTION**

New townhomes at Old Mill (53 units)

New townhomes on Professional Ct. (30 units)

Salacoa Subdivision (249 units)

The Ridge at Calhoun (236 units)

New overhead line extension on Marine Dr.

Continued system upgrades for new growth and system reliability

The new Rocket Express Convenient Store

7 Brew Coffee Shop

**WORK ORDERS IN PROCESS OR COMPLETED:**

• NEWLY CREATED	77
• COMPLETED AND CLOSED	45
•	
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	36
• DISTRIBUTION MAINTENANCE	2
• OUTAGES / TROUBLE CALLS	4
• SECURITY / STREET LIGHT MAINTENANCE	1
• TEMPORARY POWER HOOK UP	1
• WORK FOR OTHER DEPARTMENTS	16
• NEW METER SETS	1
• METER MAINTENANCE/REPLACEMENT	14
• ELECTRIC LOCATE TICKETS PROCESSED-	176

The City of Calhoun's Electrical load for December 2024 is about 27 million kilowatt hours (kWh's).

2) **Telecommunications**

- Added internet service to existing customer. Cancelled two internet services.
- Started converting backups to new backup appliance.
- Upgraded public Wi-Fi access points to latest software version.
- Changed firewall settings to strengthen login access.
- Opened 4 and closed 4 work orders.

**Geographic Information Systems**

- Installed latest version of ArcPro Software onto users' computers.
- Generated Electric Usage Reports
- Updated data and mapping for the following:
  - Water system and meter updates
  - Fiber
  - Zoning
- Organizing several water data projects for Water Construction.
- Updated Physical addressing, building and billing information.
- Updated City and GIS web sites.

3) **Building Inspections**

Issued 236 permits for an estimated cost of \$7,833,425, collected \$70,018 in permit fees. This included 46 new residential, 2 residential remodel, 0 new commercial, 0 commercial remodel, 0 new industrial, 1 industrial remodel, 46 residential plumbing, 47 residential electrical, 26 residential HVAC, 1 commercial plumbing, 4 commercial electrical, 1 commercial HVAC, 0 industrial plumbing, 5 industrial electrical, and 0 industrial HVAC. 571 total inspections.

4) **Library**

- There are 12,618 library card holders, 4,466 library visitors, and 5,374 total circulation.
- There were 104 story time attendance, 96 adult program attendance, 64 new users, 1,475 e-books, 1,735 audio books, 393 computer logins, and 4,595 Facebook visits.

B. Councilmember Edwards submitted December reports as follows:

1) **Water and Sewer Operations**

**Water Treatment Plant**

- Total gallons withdrawn: 363,120,000
- Daily average: 11,713,548
- Wells: 58,410,000
- Big Springs: 58,410,000
- % produced by Brittany Drive: 47.9%
- Brittany Dr. daily production to capacity: 47.58%
- Mauldin Rd. daily production to capacity: 38.11%
- Rainfall for December – 4.44"

### **Waste Water Treatment Plant**

- Treated a daily average of 6.417 MGD, with an average BOD effluent of 4, average suspended effluent of 10, and an average COD of 46.

### **Water Distribution & Wastewater Collection**

- 154 work orders completed, 12 new water connections, 13 water service leaks repaired, 27 water main leaks repaired, 0 water services changed to new main lines, 31 meter changes, 26 utility locates called in for work orders, 553 utility locates responses.
- 2,600 feet of Sanitary Sewer Services TV inspected, 323 utility locates completed, 10,800 feet sanitary sewer lines cleaned, 0 new sewer connections installed, 8 sanitary sewer connections installed by contractors, 18 sanitary sewer services repaired.

## **2) Water and Sewer Construction**

### **Projects Under Construction**

- Brittany Dr & Water Booster Stations Standby Generator Project – This project consists of installing a stationary and portable generator at the Brittany Dr WTP for emergency standby power, and retrofitting 5 water booster stations to accept the portable generator when it isn't needed at the plant. The majority of the components for this project have arrived. Construction is expected to start in the coming weeks.
- Redbud & Hwy 41 Intersection Water & Sewer Relocation – This project consists of relocating approximately 600' of water main, along with changing the elevation of a manhole to accommodate GDOT's road widening / turning lane addition project. The construction for this project is now underway.
- Spring Valley Sewer Rehabilitation Project – This project consists of improving an older segment of our sewer system to reduce I&I and free up additional capacity of this sub-basin. The scope will include upgrading approx. 3,000' of sewer main from a 12 inch to 15 inches, and replacing an additional 3,000' of 12-inch pipe. A preconstruction meeting has taken place, and material for this project is expected to arrive in a few weeks.

### **Projects in Design & Development**

- New Fire Tower Water Tank Project – Surveying Completed.
- Water Treatment Plant Modifications
- SR 53 & Brown Lee Mtn. Water Relocation – The project is expected to let in January.
- Peters St. Phase III Water Relocation
- Curtis Pkwy Water & Sewer Relocation – Right-of-way acquisition is currently underway, and the water & sewer design process is in the final stages.

- Yancey Lift Station Rehabilitation Project – Material for this project is on order.
- Spring Valley Sewer Phase II Rehabilitation Project
- The Engineering Department is actively working on 13 plan reviews, along with 19 inspections of developments that are progressively under construction.

**Updates concerning PFAS For the month of December are as follows:**

- The installation of GAC within all of the filters at our Mauldin Rd water treatment plant remains on schedule. With this installation, we anticipate PFAs levels near non-detect for the entirety of our distribution system.
- The well sampling program is anticipated to kick off soon, with questionnaires going out in the upcoming weeks. The questionnaires will help identify participation and determine eligibility. The focus of this program is to provide clean water for residents throughout Gordon county who utilize wells as their primary drinking water source.
- The piloting program utilizing advanced technologies for PFAs removal at the Brittany Dr WTP is progressing. The remainder of existing pilots are scheduled for decommission at the end of January. Once the piloting is completed, we will begin the selection process for the best long-term solution for both of our water treatment facilities.
- Two filters were exchanged for fresh GAC media at the Brittany Dr WTP. This exchange will ensure continued PFAs removal.

**C. Mayor Palmer submitted December reports as follows:**

**1) Public Works**

**Street Department**

- Completed 30 shop and 24 street dept. work orders.
- Installed 5 new street signs.
- Set up for the annual Christmas Parade of Lights.
- Removed a tree that had fallen on Cherry Hill Drive.

**Cemetery**

- Performed routine maintenance on Fain and Chandler cemetery.
- Supervised the opening and closing of 16 grave sites.
- Sold 6 new grave spaces.

**Parks Department**

- The grounds crew picked up litter, mowed, trimmed bushes, hauled garbage to the dump, and maintained records at records room.
- The maintenance crew maintained designated buildings downtown.
- Cleaned water fountains down town.

**Animal Control**

- Housed 15 dogs and 2 cats
- Number of dogs adopted: 1

- Number of cats adopted: 0
- Number of dogs rescued: 1
- Number of cats rescued: 0
- Number of dogs reclaimed by owner: 3
- Number of cats reclaimed by owner: 1
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 16
- Number of bite cases: 0
- Citations issued: 0

## 2) **Recreation Department**

### **YOUTH SPORTS:**

**Soccer** – Six teams advanced to the GRPA State Soccer tournaments December 6-7. Our 7-8, 9-10 and 11-12 Girls won their respective age division GRPA State Championships at Jackson County. The 7-8, 9-10, 11-12 Boys traveled to Thomasville to participate in the GRPA State tournament.

**Basketball** – Youth basketball games began December 9. Thirty-two games were played December 9 – December 21. Our partnership with Calhoun City Schools allows us to be able to use the primary, elementary and middle school gyms for practices and games. All gym space is maxed out for our basketball program.

### **OTHER PROGRAMS:**

**SANTA'S CALLING** – December 10 and 12 were Santa's Calling days. There were 81 participants that received a call from Santa Claus and his elves.  
**SANTA'S WORKSHOP @ SNOWMAN SPECTACULAR** -December 6 staff setup for the kick-off of snowman spectacular. All children attending were able to make reindeer food and decorate Christmas ornaments.

### **TENNIS:**

Evening QUADS begin Jan. 10  
 Annual Tri-Level Christmas Tournament  
 Toys for Tots Junior Tournament  
 Highschool lessons Thursday afternoons  
 Junior and Young Children Lessons Tues and Thurs afternoons

### **PICKLEBALL:**

Lessons and leagues were held throughout the month at the courts.  
 Construction of the pavilion began December 30.

### **FACILITY USAGE:**

The following facilities were reserved throughout the month of December for Special Events:  
 Black/Yellow Playground Pavilion - 2 events  
 Billy Bearden Recreation Center

Meeting Room – 7 events                      Community Room - 9 events

**WEBSITE USAGE:**

CalhounRec.com	Facebook Page
Sessions – 1,069	Reached – 8,982
Users – 698	Engagements - 1,736
Page Views – 1,908	Posts – 6
Posts – 7	Page Likes – 17

**PARKS MAINTENANCE:**

Removed leaves from trails	Winterized bathrooms
Winterized pool house	Closed soccer complex for field maintenance

3) **Downtown Development Authority**

Planning is underway for our biggest annual festival, (with new name) BBQ & Boogie! We've quietly dropped "Blues" as booking blues music is not only difficult but hasn't been a focus for a couple of years. This year, we anticipate a full Saturday line up of different bands, ranging from country, to yacht-rock, to classic hit covers and more! Our partnership with Black Sheep Promotions is going well with vendor applications ready for signups and BBQ competition applications headed out the door. We are even ready to hit the ground running for sponsorships.

The schedule of events will change slightly this year as we re-design for a bigger festival line-up of wall-to-wall music and entertainment. Join us Friday for a kick-off concert downtown with 6-8 food trucks. Then come back Saturday for a full day of family-fun with food & drink vendors, shopping, live music, craft beer and a new & improved Kids' Zone (which I am very excited about!). Please take a look at our new event website: <https://bbqboogie.com/>

Both the DDA and Black Sheep will begin promoting the event this week. The Chamber of Commerce and CVB are also running ads. We're planning for a larger crowd. A fellow DDA director from another city has graciously offered to pull visitor data (from Placer AI) for me post- BBQ & Boogie so we can compare the reach of previous years to this year. This should help us determine how to better spend ad dollars in the future.

The BBQ competition will remain the same, beginning Thursday evening as competitors begin setting up. Cooking will kick off Friday morning and everything will end Saturday with awards at the Depot.

We've tentatively saved a date in the fall for Rocktober Fest with Black Sheep. If this spring's festival goes well, we plan to work with them to build out our fall event, as well. The rocking chairs were a huge hit and will remain at the heart of the event, but BSP will help us have a full live-music line up

and other entertainment. Gary Lamb, of BSP, loves the rocking chair idea as something truly special to the region we can offer.

**Annual Assessment:**

I am currently working on our Mainstreet Annual Assessment, which provides the Georgia Main Street framework, guidance and resources for the work we do revitalizing downtown. Stepping in mid-year, I have been working with the Work Plan left by the previous director. This assessment is due January 15<sup>th</sup>. Once done, I will begin the process of meeting with both my board chair, Suzanne Smith, and Paul Worley to talk about goals for 2025.

**Marketing:**

Our social media reach has steadily grown since this summer. We're nearing 10 thousand followers on Facebook (plus Instagram), which makes our social media engagement an asset of its own. I hope it will help businesses see value in sponsoring with us, having so many eyeballs on Downtown Calhoun. We have tested only one short Facebook ad this year (spending only \$10 total), meaning the growth is almost all organic growth. I also see this helping us recruit businesses downtown in the future.

**Christmas Tree Lighting & Open House:**

This year we joined forces with the Gordon County Government to host our downtown Christmas Tree Lighting on the Saturday before Thanksgiving. Santa and Ms. Claus took photos with children and families at City Hall, while the Grinch took photos at the Gordon County Courthouse. We hosted several local choirs across downtown. The Calhoun Rec Department hosted a kids activity making reindeer food in the Pocket Park.

Many downtown stores stayed open late that evening, but the stand out was Calhoun Coffee Co. They were open late offering hot cocoa and specialty coffees. As you can imagine, it was the hot spot of downtown! I think every third person I saw was holding a Calhoun Coffee Co. cup. Successes like these only bolster our requests for businesses to be open later in the evening. We are beginning to see more and more businesses use our events to their advantage! A salon, which has been reluctant to stay open during events, offered glitter hair extensions and hair painting for kids during Rocktober Fest this year. It has been a great thing to witness.

D. Mayor Pro Tem Moyer submitted December reports as follows:

1) **Police Department**

- Made 273 cases with 5 DUI's
- Fines collected by Municipal Court - \$22,921
- Issued 282 warnings
- Investigated 53 highway accidents, 31 private property accidents

- Obstruction - 9
- Lethal Weapon Encounter - 3
- Alarm responses - 149
- Miles patrolled: 46,437

2) **Municipal Court**

- Citations from Police Department-174
- Court cases docketed- 208
- Probation cases assigned- 13
- Probation revocations- 2
- Bench warrants-5
- Failure to appear- 28

3) **Fire Department**

**Fire Suppression Division**

**218 Total Reported Calls for Service for the Suppression Division**

<i>Type of Dispatched Calls</i>	<b>Number of Dispatched Calls</b>
<i>Structure Fires</i>	0
<i>Mobile Property Fire (Vehicle)</i>	1
<i>Natural Vegetation</i>	3
<i>Outside Rubbish Fire</i>	2
<i>Special Outside Fires</i>	1
<b>Total Fire Calls</b>	<b>7</b>

<i>Rescue Emergency Medical Call</i>	130
<i>Medical Assist</i>	11
<i>Motor Vehicle Accidents</i>	0
<i>Search for Lost Person</i>	0
<i>Water or Ice Related Rescue</i>	2
<i>Rescue / EMS Standby</i>	0

<b>Total Medical Calls</b>	<b>143</b>
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<i>Flammable Gas or Liquid Condition Other</i>	0
<i>Combustible/Flammable Spills &amp; Leaks</i>	4
<i>Accident / Potential Accident</i>	2
<i>Electrical Wiring / Equipment Problem</i>	3
<b>Total Hazardous Conditions Incidents (No Fire)</b>	<b>9</b>

<i>Lock Out</i>	0
<i>Smoke / Odor or Unauthorized Burning</i>	1
<i>Person in Distress</i>	2
<i>Public Assistance</i>	2
<b>Total Service Calls</b>	<b>5</b>

<i>Dispatched and Canceled En-Route</i>	28
<i>Good Intent Call</i>	1
<i>Hazmat Release Investigation</i>	3
<i>No Incident Found at Dispatch Location</i>	7
<i>Smoke Scare Odor of Smoke</i>	0
<i>Steam Other Gas Mistaken for Smoke</i>	1
<i>CO Alarm Activation</i>	0
<i>System or Detector Malfunction</i>	2
<i>Unintentional System / Detector Operation (No Fire)</i>	7
<i>False Alarm or False Calls Other</i>	5

<i>Total False Alarms or False Calls</i>	54
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<i>Flood Assessment</i>	0
<i>Wind Storm Assessment</i>	0
<i>Severe Weather and Natural Disaster Calls</i>	

**Monthly Fire Suppression Activities and Accomplishments**

- On December 3<sup>rd</sup>, 2024 E-11 crew of Lieutenant Daniel, Engineer Pratt, Engineer Lawrence, Firefighter Villatoro, and Firefighter Thayer responded to a local residence about a 55-year-old male in cardiac arrest. Upon arrival E-11 crew along with Calhoun PD Officer Craig, Officer Everette, and Officer Baucom began CPR to include BLS protocol to include the administration of Narcan. While performing CPR the patient would regain pulses and was responsive. Crew would turn patient care over to Advent Health EMS and the patient is expected to have a successful outcome.
  - 2600 Total calls for service for the year 2024. Included in these calls are 74 Fire calls and 1653 Medical responses.
  - Jason Underwood and BJ McMahan conducted a CPR class for a group of local citizens.
  - Members of the department participated in the annual “Santa In Uniform” event for children to help make sure they had a good Christmas.

***Fire Inspection – Public Safety Education – Code Enforcement Division***

***Inspections and Enforcement Activities***

<i>Annual Inspections</i>	31
<i>New Business Inspections</i>	1
<i>Requested Inspections</i>	12
<i>Follow Up, Re-Inspections</i>	1
<i>Burn Site Inspections</i>	1
<i>Plan Review</i>	1
<i>Pre-Construction Meeting</i>	1

<i>Sprinkler Permits Issued</i>	0
<i>Fuel Tank Permit (Install, Removal, or Service)</i>	0
<i>Consultations</i>	13
<i>Illegal Burning Citations</i>	0
<i>Fire Extinguisher Classes</i>	0
<i>Fire Drills</i>	0
<i>Fire Prevention Programs</i>	0
<i>Zoning / Annexation Meetings</i>	1
<b><i>Total Inspection – Public Safety Education – Code Enforcement Activities</i></b>	<b>62</b>

**Monthly Fire Inspections – Public Safety Education – Code Enforcement Division  
Activities and Accomplishments**

- Div. Chief Duvall participated on Promotions Board for Catoosa County Fire for the position of their Chief for Code Enforcement after theirs retired.
- Assisted State Fire Marshals off at Gem Theater and at Townhome Suites.
- Met with Chamber of Commerce for New Business project.

**Training and Special Operations Division**

***Monthly Training Hours***

<i>Company Training</i>	<b>567.50</b>
<i>Facility Training</i>	<b>0.00</b>
<i>Officer Training</i>	<b>240.00</b>
<i>Driver Training</i>	<b>3.00</b>
<i>Specialized Rescue Training</i>	<b>0.00</b>
<i>Hazardous Materials Training</i>	<b>9.00</b>
<i>Medical Training</i>	<b>0.00</b>
<i>Fire Inspector Training</i>	<b>0.00</b>

**2024 Annual Training Hours**

<i>Company Training</i>	<b>11759.00</b>
<i>Facility Training</i>	<b>3537.00</b>
<i>Officer Training</i>	<b>997.00</b>
<i>Driver Training</i>	<b>1239.00</b>
<i>Specialized Rescue Training</i>	<b>1400.00</b>
<i>Hazardous Materials Training</i>	<b>1102.00</b>
<i>Medical Training</i>	<b>2056.00</b>
<i>Fire Inspector Training</i>	<b>26.00</b>
<i>Fire Investigation Training</i>	<b>542.00</b>
<i>Fire and Life Safety Educator Training</i>	<b>16.00</b>
<b>Total 2024 Annual Training Hours</b>	<b>22674.00</b>
<i>Fire Investigation Training</i>	<b>0.00</b>
<i>Fire and Life Safety Educator Training</i>	<b>0.00</b>
<b>Total Monthly Training Hours</b>	<b>819.50</b>

**Monthly Training and Special Operations Team Accomplishments**

- December 6<sup>th</sup>, 2024 – Engineer Pratt and Engineer Chavez successfully completed GPSTC Fire Department Supervision.
- December 16<sup>th</sup>, 2024 – Instructor Underwood, Lieutenant Duke, and Lieutenant Goss successfully completed and obtained their NPQ Fire Instructor II Certification

**Upcoming Important Training and Special Operations Activities**

- January 6<sup>th</sup>, 2025 – One Bad Tour Class
- January 14<sup>th</sup>, 2025 – Youth Leadership Visit
- January 14<sup>th</sup>, 2025 – Georgia State Patrol SWAT Rope Class
- January 14<sup>th</sup>, 2025 – ISO Update Course
- January 15<sup>th</sup>, 2025 – Naloxone Information Course
- January 28<sup>th</sup>, 2025 – Stop the Bleed Course

- January 29<sup>th</sup>. 2025 – Stop the Bleed Course
- January 30<sup>th</sup>. 2025 – Stop the Bleed Course
- January 31<sup>st</sup>, 2025 – Stop the Bleed Course

4) **Safety Committee**

No safety meeting was held in December. The guest speaker had the flu and was unable to attend. Safety inspections were performed at the sewer plant and the new water construction building on December 13th.

- Vehicle accidents: 0
- Workers' compensation: 2

7. **Zoning Hearings and Comments**

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

A. Public hearing of a sign variance request of 420 feet, to add a 12-foot-tall by 50-foot-long LED digital sign to the building, at a location of 843 Union Grove Road, being parcel C59-014, by Shaw Industries. The Zoning Advisory Board meeting was held on January 9<sup>th</sup>.

- Mayor Palmer opened the public hearing.
- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
- Councilmember Edwards gave the report on Zoning Advisory Board stating the board recommended approval of the variance request.
- Mayor Palmer opened the floor for comments.
- There being none, Mayor Palmer closed the public hearing and called for a motion concerning variance request.
- Councilmember Edwards made a motion to approve the variance request. Mayor Pro Tem Moyer gave a second with all voting aye. Motion approved.

8. **Other Hearings and Comments**

9. **Old Business**

A. Mayor Palmer gave the second reading of an ordinance to amend certain sections of Part II-Code of Ordinances, Chapter 94 – Utilities, Article IV. – Sewers and Sewage Disposal; to repeal all conflicting ordinances, to fix an effective date; and for other purposes. The public hearing will be held January 27<sup>th</sup>. City Attorney Govignon stated

that ordinance changes are the requested amendments per the city's settlement agreement with Coosa River Basin Initiative, as well as changes to some of the language by our expert.

#### 10. New Business

- A. Mayor Palmer gave the first reading of an ordinance to amend certain sections of Part II-Code of Ordinances, Chapter 50 – Fire Protection and Prevention, Article IV. – Fire Hydrants, Sec. 50-104, to include fire hydrant spacing for multi-family developments; to repeal all conflicting ordinances, to fix an effective date; and for other purposes. The public hearing will be held February 10<sup>th</sup>.
- B. Mayor Palmer stated that a motion was needed to set qualifying fees for the 2025 General Municipal Election: City Council Post 3 and 4; School Board Post 1, 2, and 3.
  - 1) City Council - \$ 252.00
  - 2) School Board - \$1.00

Councilmember Palazzolo made a motion to set the qualifying fees as recommended. Mayor Pro Tem Moyer gave a second with all voting aye. Motion approved.

- C. Request from Wastewater Treatment to surplus the following items:
  - 1) 2016 Baldor 150 HP 1785 RPM 3 Phase Motor for Split Case Horizontal Pump Model # 444TS Gold
  - 2) 2019 Baldor 150 HP 1785 RPM 3 Phase Motor for Split Case Horizontal Pump Model #444TS Blue

Councilmember Edwards made a motion to approve the surplus request. Mayor Pro Tem Moyer gave a second with all voting aye. Motion approved.

- D. Mayor Palmer read a recommendation from the Purchasing Department for a contract award for a full-service health insurance benefits broker. City Administrator Worley explained the vetting process the Selection Committee made in making their determination. Councilmember Edwards made a motion to award the contract to MSI Benefits Group, Inc. as recommended. Mayor Pro Tem Moyer gave a second with all voting aye. Motion approved.

- E. Mayor Palmer gave the floor to City Administrator Worley for submission of the Fiscal Year 2024 Annual Comprehensive Financial Report. City Administrator Worley stated that the City was pleased with the unmodified opinion from R.M Dobbs. The full financial audit may be found on the city's website at <https://www.cityofcalhoun-ga.com/wp-content/uploads/2025/01/2024-ACFR-City-of-Calhoun.pdf>. Councilmember Edwards made a motion to approve the audit report. Mayor Pro Tem Moyer gave a second with all voting aye. Motion approved.

- F. Mayor Palmer read a recommendation for approval of an AIA agreement between owner and architect, Gregg Sims, for the Calhoun Recreation Center redevelopment project. Councilmember Palazzolo made a motion to approve the agreement as presented. Councilmember Edwards gave a second with all voting aye. Motion approved.

11. Other Written Items Not on the Agenda

12. Work Reports

- A. Paul Worley, City Administrator, had nothing to report.
- B. Kyle Ellis, Utilities Administrator, had nothing to report.
- C. George Govignon, City Attorney, had nothing to report.

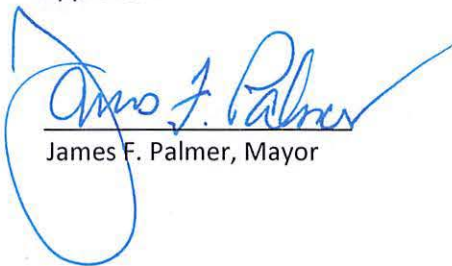
13. Motion to move to Executive Session, if needed

14. Motion to return to General Session

15. Motion to Adjourn

There being no other business to come before the Council, Councilmember Moyer made a motion to adjourn. Councilmember Palazzolo gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:31 p.m.

Approved:

  
James F. Palmer, Mayor

Submitted:

  
Sharon Nelson, City Clerk

