

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING ST
DECEMBER 21, 2015 7:00 P.M.**

MINUTES

**PRESENT: James F. Palmer, Mayor
Al Edwards, Mayor Pro Tem
David Hammond, Councilman
Matt Barton, Councilman**

ABSENT: George Crowley, Councilman

**ALSO: Eddie Peterson, City Administrator; George Govignon, City Attorney; Paul Worley, City Clerk;
Garry Moss, Police Chief**

- 1. Mayor Palmer called the meeting to order and welcomed everyone in attendance.
A. Mayor Palmer gave the invocation.**
- 2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.**
- 3. Mayor Palmer stated that there needed to be an addition under New Business on the Agenda for a beer pouring annual license renewal request by Pizza Hut. Councilman Hammond made a motion to approve the amended agenda, Councilman Barton seconded the motion. All voted aye, motion approved.**
- 4. Councilman Edwards made a motion to approve the minutes of the December 14, 2015 City Council Meeting. Councilman Hammond gave a second with all voting aye, motion approved.**
- 5. Mayor's Comments:**
 - A. Mayor Palmer and the Council expressed their condolences to Kevin McEntire in the passing of his father Paul McEntire. Paul McEntire served two terms as City Councilman and his dad was also Mayor. Paul McEntire was instrumental in the Calhoun Depot restoration project.**
 - B. City Clerk Paul Worley conducted the oath of office for Mayor James F. Palmer. Mayor Palmer conducted the oaths of office for City Councilwoman Post 1 Jackie Palazzolo and City Councilman Post 2 Al Edwards. Mayor Palmer explained that under the City Charter the oath of office for City Council members must be given no later than 60 days from the date of election and the effective date of the terms start on January 1, 2016. (exhibit attached)**
 - C. The City of Calhoun offices will be closed on December 24th and December 25th for the Christmas Holidays and January 1st for New Year's.**

6. Public Hearings and Comments:

- A. Mayor Palmer opened a public hearing for Pawn Shop License request by Coosa Valley Financial Group DBA Ace Total Solutions at a location of 356 South Wall Street. The proposed manager is Cassandra Herrington.
- Mr. Peterson stated that all signs and advertising requirements have been met.
 - Mayor Palmer asked for public comments.
 - There were no comments and the public hearing was closed.
 - Councilman Hammond made a motion to approve the Pawn Shop license request. Councilman Barton gave a second with all voting aye, motion approved.
- B. Mayor Palmer opened a public hearing on a beer and wine pouring license request by David Burton D/B/A Wall Street Catering at a location of 106 North Wall Street.
- Mr. Peterson stated that all signs and advertising requirements have been met.
 - Mayor Palmer asked for public comments.
 - There were no comments and the public hearing was closed.
 - Councilman Hammond made a motion to approve the beer and wine pouring license request. Councilman Barton gave a second with all voting aye, motion approved.
- C. Mayor Palmer opened a public hearing on a beer and liquor pouring license relocation request and a wine pouring license request by Derrick Williams D/B/A Duke's at a location of 1201 Dews Pond Road Suite #2.
- Mr. Peterson stated that all signs and advertising requirements have been met.
 - Mayor Palmer asked for public comments.
 - There were no comments and the public hearing was closed.
 - Councilman Barton made a motion to approve both pouring license requests. Councilman Hammond gave a second with all voting aye, motion approved.

7. Old Business:

- A. Mayor Palmer conducted the second reading of a beer and wine package license request by ALDI, Inc. #43 at a location of 647 Hwy 53 East. The proposed manager is Carl England. The public hearing will be on January 11, 2016.
- B. Mayor Palmer conducted the second reading of an annexation and zoning request of R-1 for 0.69 acres at a location of 110 Shadowood Drive for Dayln Pulliam. The ZAB will meet on January 7th and the Public Hearing will be on January 11th.

8. New Business:

- A. Administrator Peterson reviewed the submission of Fiscal Year 2015 4th quarter budget amendment. Mr. Peterson stated that the first item dealt with the lighting project of Exit 312. The Electric Department paid for and completed the project. The General Fund is now paying that loan back with Hotel/Motel tax revenues as they come in. Councilman Hammond made a motion to approve the budget amendments. Councilman Barton gave a second with all voting aye, motion approved. (amendment with descriptions attached)
- B. Attorney Govignon reviewed a resolution to delay new licensing fees for grandfathered Recycling Processing Centers until calendar year 2017 if they follow procedures of registering their current business operations within 90 days. Councilman Hammond stated that the City has adopted these new regulations based on other community guidelines who have dealt with these type of facilities spilling over into communities and neighborhoods. Councilman Hammond made a motion to approve the resolution based on the City Attorney's recommendation. Councilman Barton seconded the motion. Councilman Barton and Councilman Hammond voted aye. Councilman Edwards abstained. (resolution attached)
- C. Mayor Palmer presented the following annual business license renewal requests.

Beer Pouring

- Pizza Hut
- That Place

Beer and Wine pouring

- Taco House
- Councilman Edwards made a motion to approve the list of all alcohol business license renewals. Councilman Hammond gave a second with all voting aye, motion approved.

9. Other written items not on the agenda: None

10. Work Reports:

- A. Administrator Eddie Peterson
 - Administrator Peterson reviewed the General Government monthly cash report with the general fund in a good cash position as compared to previous years. The City has about \$4 million in reserves which keeps us within our financial policy of a minimum of three months operational revenue needed to operate. The 2011 SPLOST account has \$677,494 that is uncommitted for projects such as Recreation and Utilities. Also, there is \$1,068,128 committed to the Peters Street Project. 2015 property tax collections are at about 85% collected. About 90% of property tax revenue goes to the Calhoun City Schools and about 10% to General Government. Councilman Barton made a motion to approve the cash

report. Councilman Hammond gave a second with all voting aye, motion approved.

- Administrator Peterson updated the Mayor and Council of the City's agreement with the Georgia Municipal Association to help collect delinquent business license payments. The City recently received a \$2,100 check from this program as GMA is able to chase down some of these delinquent accounts from around the Country. This program does not cost the City anything and GMA receives a small percentage of fees collected. The City does not have the appropriate staff to try and collect these delinquent accounts from businesses in states all around the Country.

B. General Manager Larry Vickery

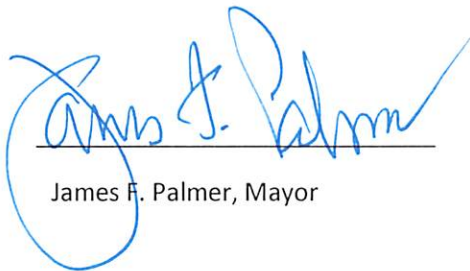
- General Manager Vickery stated that Utilities has recently sold an easement on a future tank site and received \$1,250 with the owners clearing the property.
- General Manager Vickery stated that he reviewed new software capabilities using the Northstar Utilities Solutions platform of mCARE, which is a paperless service order system. This project was budgeted at about \$20,000, but actual cost will be about \$35,000.
- Brad Carrick was at the work session last week to discuss needed changes with Calnet operations to include the replacement of the PON access equipment used to deliver internet and point-to-point services. Mr. Vickery stated that they are planning to proceed with this project.

C. City Attorney George Govignon

11. Councilman Barton made a motion to adjourn the regular session. The motion was seconded by Councilman Hammond with all voting aye, motion approved.

Approved:

Submitted:


James F. Palmer, Mayor


Paul Worley, City Clerk

City of Calhoun
Budget Amendment- 4th Quarter Fiscal 2015

		Original Budget	Revised Budget	Budget Amendment	Amended Budget
Budget Amendment #1					
General Fund					
Intergovernmental	1101511-571000	\$ -	\$ -	\$ 216,951	\$ 216,951
Capital Contribution-Gen Fund	1000000-391201	-	-	(205,811)	(205,811)
Repairs & Maintenance Bldg.	1102650-522203	500	2,219	7,225	9,444
Legal & Auditing	1102651-521201	1,660	4,260	3,906	8,166
Small Equipment<\$5000	1106182-531600	-	-	1,723	1,723
Electric-City	1106182-531230	2,200	2,801	335	3,136
Repairs & Maintenance Bldg.	1106182-531142	500	5	550	555
Interdepartmental Services	1106182-522200	250	348	80	428
Natural Gas	1106182-531220	1,600	1,900	73	1,973
Interdepartmental Services	1106181-522200	2,000	5,325	1,272	6,597
Interfund Allocation-UT	1107220-554100	-	-	5,870	5,870
Interdepartmental Services	1107550-522200	7,000	9,300	8,392	17,692
Interdepartmental Services	1107563-522200	-	-	464	464
Regular Employees	1323223-511100	1,384,435	1,368,995	(41,030)	1,327,965

Budget Amendment #1 is to account for the payment to Electric on the 312 Lighting Project , the repairs to Municipal Court Building, and the legal representation for the Probation Department. Also, the Depot, Building, Building Inspections, McConnell Building, Downtown Development and Airport had services rendered by other departments that had to be accounted for with this Amendment. In addition, new tables and chairs were purchased for the McConnell Building. Also, the McConnell Building saw a rise in electricity and natural gas that is addressed in this budget amendment.

Budget Amendment #2
Confiscated Assets

Superior Court Awards	2103200-351110	(1,500)	(28,917)	(2,990)	(31,907)
Small Equipment<\$5000	2103200-531600	-	17,201	2,990	20,191

Amendment #2 is to buy phazzers and the funds provided by confiscated assets.

Budget Amendment #3
School Bond Debt Service

Reimbursement Board of Education	4300000-337003	(2,764,741.00)	(2,764,741.00)	(2,100.00)	(2,766,841.00)
Fiscal Agent Fees	4300000-583000	-	-	2,100.00	2,100.00

Amendment #3 is to account for Fiscal Agent Fees

Budget Amendment #4
Hotel/Motel Tax Fund

H/M Revenue	2750000-314100	(547,595)	(547,595)	(65,680)	(613,275)
H/M Other Rev.-Penalty and Int.	2750000-319900	-	-	(12,830)	(12,830)
H/M Industrial Development Authority	2757520-571002	136,899	136,899	19,626	156,525
H/M Downtown Development Authority	2757520-572035	34,225	34,225	4,907	39,132
H/M Chamber of Commerce	2757540-572020	239,572	239,572	34,349	273,921
Transfer-Out - Calhoun Recreation	2757540-611201	68,449	68,449	9,814	78,263
Transfer-Out - City of Calhoun	2757540-611202	34,225	34,225	4,907	39,132
Transfer-Out - City of Calhoun	2757520-611202	34,225	34,225	4,907	39,132

Amendment #4 is to account for an increase in revenue collected and paid out of the Hotel/Motel Tax Fund.

ADOPTED this 21st day of December, 2015

City of Calhoun, Georgia

James F. Palmer, Mayor

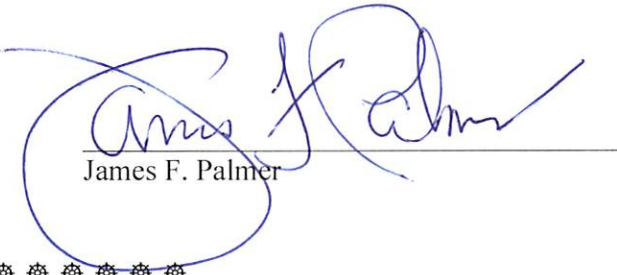
Attest:

Eddie Peterson, City Administrator

OATH OF OFFICE
MAYOR AND CITY COUNCIL

"I, James F Palmer, do solemnly swear (or affirm) that I will truly perform to the best of my abilities the duties of Mayor, by adopting and enforcing such measures as in my judgment shall be best calculated to promote the general welfare of the inhabitants of the City of Calhoun and the common interest thereof."

This, the 21st day of December 2015.



James F. Palmer



"I, Jacqueline I. Palazzolo, do solemnly swear (or affirm) that I will truly perform to the best of my abilities the duties of City Councilman, Post 1, by adopting and enforcing such measures as in my judgment shall be best calculated to promote the general welfare of the inhabitants of the City of Calhoun and the common interest thereof."

This, the 21st day of December 2015.




Jacqueline I. Palazzolo



"I, Allen Lee Edwards, do solemnly swear (or affirm) that I will truly perform to the best of my abilities the duties of City Councilman, Post 2, by adopting and enforcing such measures as in my judgment shall be best calculated to promote the general welfare of the inhabitants of the City of Calhoun and the common interest thereof."

This, the 21st day of December 2015.



Allen Lee Edwards

**OATH OF OFFICE
CITY SCHOOL BOARD**

“I, Charles E. Reeves, do solemnly swear (or affirm) that I will truly perform to the best of my abilities the duties of Calhoun Board of Education Member, Post 4, by adopting and enforcing such measures as in my judgment shall be best calculated to promote the educational needs of the inhabitants of the City of Calhoun and the common interest thereof.”


This, the 14th day of December 2015.



Charles E. Reeves

I, Thomas A. Swink, do solemnly swear (or affirm) that I will truly perform to the best of my abilities the duties of Calhoun Board of Education Member, Post 5, by adopting and enforcing such measures as in my judgment shall be best calculated to promote the educational needs of the inhabitants of the City of Calhoun and the common interest thereof.”

This, the 14th day of December 2015.



Thomas A. Swink