



**CITY COUNCIL MEETING
AUGUST 16, 2021 - 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: James F. Palmer, Mayor
George R. Crowley, Mayor Pro Tem
Ray Mitchell Denmon, Councilman
Al Edwards, Councilman
Jackie Palazzolo, Councilwoman

ALSO: Paul Worley, City Administrator; Larry Vickery, Utilities Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Lenny Nesbitt, Fire Chief; Major Ken Carson, Police Department.

1. **Council Meeting Called to Order**
Welcome
Mayor Palmer called the meeting to order and welcomed everyone in attendance.
Invocation
Mayor Pro Tem Crowley gave the invocation.
2. **Pledge of Allegiance**
Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. **Amendment or Approval of Proposed Agenda**
Councilman Edwards made a motion to approve the August 16, 2021 agenda as presented.
Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
4. **Amendment or Approval of Minutes**
Mayor Pro Tem Crowley made a motion to approve the minutes of the City Council meeting of July 26, 2021. Councilman Denmon gave a second with all voting aye. Motion approved.

5. **Mayor's Comments**

- A. Mayor Palmer announced that qualifying for the November 2nd General Election will be held at City Hall, 226 South Wall Street, beginning on Monday, August 16, 2021 and ending on Wednesday, August 18, 2021. The hours for qualifying each day will be from 8:30 AM until 1:00 PM and from 2:00 PM until 4:30 PM.

Municipal Office	Qualifying Fee
City Council Member- Post 3, Post 4	\$252.00
School Board Member- Post 1, Post 2, Post 3	\$1.00

- B. Mayor Palmer announced that the earliest day to apply for an absentee ballot for the November 2nd General Election will be August 16th.

6. **Council Comments**

- A. Councilwoman Palazzolo submitted July reports as follows:

1) **Water and Sewer Operations**

Water Treatment Plant

- Total gallons withdrawn: 345,340,000
- Daily average: 11,140,000
- Wells: 0
- Big Springs: 138,510,000
- % produced by Brittany Drive: 40.1%
 - Brittany Dr. daily production to capacity: 37.86%
 - Mauldin Rd. daily production to capacity: 41.69%
 - Rainfall for November – 6.28"

Waste Water Treatment Plant

- Treated a daily average of 4.734 MGD, with an average BOD effluent of 4, average suspended effluent of 13, and an average COD of 53.

Water Distribution & Wastewater Collection

- 310 work orders completed, 43 new water connections, 28 water service leaks repaired, 20 water main leaks repaired, 0 water services changed to new main lines, 151 meter changes, 54 utility locates called in for work orders, 685 utility locates responses.
- 2,200 feet of Sanitary Sewer Services TV inspected, 504 utility locates completed, 5,650 feet sanitary sewer lines cleaned, 24 new sewer connections installed, 3 sanitary sewer services repaired.

2) **Water and Sewer Construction**

Projects Under Construction

- 319 Grant Lynn Creek Project- Focus has shifted to additional green infrastructure project and agricultural BMP. Meeting with landowners to participate in agricultural projects.

- The two inch galvanized line replacement continues utilizing city forces. Combined efforts between contractor C&S and city crews to replace 2" galvanized on Hwy 41 in Resaca. This area was a high complaint area due to the galvanized piping. Meters are in the process of being swapped over to the new mains.
- Georgia Cumberland Academy- Pump Startup was completed. Lift station in in operation, & force main contractor is still working of final cleanup and grassing in yards.
- Fox Subdivision 2" galvanized water line replacement project 286. Materials are on site ready for contractor to begin.
- Eastside sewer replacement project- Bid was awarded to Portland Utilities Construction Co., LLC in the amount of \$1,750,775.54. Contract documents will be executed with a project kickoff meeting to follow. Material submittals have been received and being evaluated.
- Old Fairmount Hwy Sewer Line Extension- Project under construction.

Projects in Design & Development

- South Interceptor Flow Study
- Brittany Drive Standby Generator Grant
- Paul Lusk Lift Station Capacity Study

3) Library

- There are 10,155 library card holders, 1,147 library visitors, and 3,248 total circulation.
- There were 0 story time attendance, 0 adult program attendance, 100 new users, 846 e-books, 728 audio books, 164 computer logins, and 12,306 Facebook visits.

B. Councilman Edwards submitted July reports as follows:

1) Police Department

- Made 2 cases with 5 DUI's
- Fines collected by Municipal Court - \$25,621
- Issued 473 warnings
- Investigated 33 highway accidents, 26 private property accidents
- Obstruction - 8
- Lethal Weapon Encounter - 4
- Alarm responses - 169
- Miles patrolled: 53,163

2) Municipal Court

- Total Court cases- 280
- Court cases dropped- 7
- Number of Bond forfeitures- 95
- Number of Probation cases- 12
- Failure to appear- 13
- Subpoenas served- 8

3) **Fire Department**
Fire Suppression Division

Dispatched Calls

- 1 Fire, other
- 4 Structure Fire
- 1 Mobile Property (Vehicle) Fire
- 2 Outside Rubbish Fire
- 8 Total Fire Calls**

- 33 Medical Assist
- 74 Emergency Medical Services Incident
- 2 Lock- In
- 2 Search for Lost Person
- 1 Water or ice related rescue
- 2 Rescue or EMS Standby
- 113 Total Medical Calls**

- 5 Combustible / Flammable Liquids Spills and Leaks
- 1 Chemical Release, Reaction or Toxic Condition
- 1 Electrical Wiring / Equipment problems
- 7 Total Hazardous Conditions Incidents (NO FIRE; Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)**

- 3 Person In Distress
- 1 Public Service Assistance
- 4 Total Service Calls (Water Leak; Assist Other Agencies with Non-Emergency Calls)**

- 1 Good intent Call
- 1 Total Good Intent Calls (Smoke / Odor check; Investigation of Unknown Problem)**

- 19 Dispatched and Canceled En Route
- 5 Wrong location / No Emergency Found
- 1 Steam or gas mistaken for smoke
- 1 False Alarm and False Call Other
- 1 Malicious Mischievous false alarm
- 8 System or Detector Malfunction
- 12 Unintentional System / Detector Operation (No Fire)
- 48 Total False Alarms or False Calls**

- 18 Pending Reports

- 0 Severe Weather & Natural Disaster
- 0 Total Severe Weather & Natural Disaster Calls**

- 0 Special Incident Type (Citizen Complaint; Other)
- 0 **Total Special Incident Type**

Additional Fire Department Activities

- Completed routine Dept. Maintenance and duties
- Continued Participating in meetings on COVID-19 response protocols and issues with local agencies (by video conference).

Training Division

733 Total Man Hours of training during the month.

Training consisted of:

- Training consisted of SCBAs, firefighter survival, search, records management and engine company familiarization.

Fire Inspections - Public Safety Education - Code Enforcement Division

91 Total Reported Activities / Inspections completed during the month.

Inspections / Enforcement Activities

- 37 Annual Inspection
- 1 New Business Inspections
- 17 Requested Inspections
- 5 Follow Up, Re-Inspections
- 0 Burn Site Inspections
- 2 Plan Reviews
- 0 Pre-Construction Meeting
- 0 Sprinkler Permits Issued
- 0 Fuel Tank Permit (Install, Removal or Service)
- 29 Consultations
- 0 Fire Drills
- 0 Illegal Burning Citations
- 1 Zoning / Annexation Meetings

Additional Inspection - Public Safety & Codes Division Activities

All City Schools and Gordon County Schools inside the City of Calhoun were inspected in July.

4) **Safety Committee**

- The safety committee did not meet in the month of April.
 - Vehicle accidents: 1
 - Workers compensation: 1

C. Councilman Denmon submitted July reports as follows:

1) **Public Works**

Street Department

1. Completed 30 shop and 26 street dept. work orders.
2. Installed 3 new street signs.
3. Replaced a storm drain North Industrial Boulevard.
4. Repair potholes and utility cuts around town using 11 tons of asphalt.

Cemetery Department

1. Performed routine maintenance on Fain and Chandler cemetery.
2. Supervised the opening and closing of 12 grave sites.
3. Sold 22 new grave space.

Parks Department

1. The grounds crew picked up litter, mowed, trimmed bushes, hauled garbage to the dump, and maintained records at records room.
2. The maintenance crew maintained designated buildings downtown.
3. Installed waterline for an icemaker at the library.

Animal Control

- Housed 9 dogs and 21 cats
- Number of dogs adopted: 1
- Number of cats adopted: 1
- Number of dogs rescued: 1
- Number of cats rescued: 9
- Number of dogs reclaimed by owner: 3
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 23
- Number of bite cases: 0
- Citations issues: 0

2) Recreation Department

1. PROGRAMS:

Camp South River – Camp South River was held July 12-16 and July 19-23. There were 39 campers that attended during these 2 weeks.

Tennis – Summer Leagues continued through the month with 133 participants.

UTR Tennis Tournament – July 17-18 – 72 registrants and 52 matches were played during this tournament. The estimated economic impact of this event for our community was \$9,360.

Men's One Pitch Tournaments – Men's One Pitch tournaments were played on the following Friday nights July 23 and July 30. There were 16 teams that participated in these events.

Registration was on-going for the following Fall Sports: Football, Cheerleading, Volleyball and Soccer.

- 2. **POOL:** The pool was open Monday through Saturday throughout the month there were 2,733 swimmers.
Pool Parties – Pool parties are scheduled on Fridays 6-8; and Saturdays 10-12 and 6-8 there were 11 pool parties during July.
Blue Barracudas – The Blue Barracudas participated in the GRPA State Swim meet July 16-17. There were 8 first place, 9 second place, and 7 third place finishes in the state meet.

- 3. **PARK MAINTENANCE –**
Trash detail and tree limbs daily
Mowed areas of park daily
Completed the disc golf course
Groomed park daily
Pool maintenance daily

- 4. **WEBSITE USAGE:**

CalhounRec.com	FACEBOOK
Page Views – 4,854	Reached – 6,668
Users – 2,063	Post Engagements – 1,834
Posts – 16	Posts – 17

- 5. **FACILITY USAGE:**

Ratner Pavilion – 4 events	Playground Pavilion – 5 events
Community Room – 3 events	Gym – 11 events

Disc Golf Course – The disc golf course was completed in early July and is being played daily.

Upcoming Events:
Disc Golf 101 – Friday, August 20
Bark in the Park – Saturday, August 28

3) **Downtown Development Authority**

The Historic Preservation Commission and DDA held their regularly scheduled meetings. The DDA approved the Cherokee Capital Fair Parade to be held on September 11th, the Unity Run to be held on September 28th and the Christmas Parade to be held on December 9th. The Farmer’s Market has extended until the end of September. It is every Monday and Thursday from 10-2 in the Depot parking lot. The 10th annual BBQ, Boogie & Blues is scheduled September 24th & 25th. The DDA has completed the new brochure on starting a business in the City of Calhoun. It will be available to the public in two weeks. The DDA is encouraging everyone to shop local.

D. Mayor Pro Tem Crowley submitted July reports as follows:

1) **Electric Department**

- Clinic's 11,700 sq. ft. expansion.
- The LED Streetlight upgrade continues around the City.
- Construction has begun for the 11 new single family homes at the Old Mill development.

WORK ORDERS IN PROCESS OR COMPLETED FOR JULY:

• NEWLY CREATED	97
• COMPLETED AND CLOSED	81
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	45
• STREET AND SECURITY LIGHTING-	3
• DISTRIBUTION MAINTENANCE	9
• OUTAGES / TROUBLE CALLS	11
• WORK FOR OTHER DEPARTMENTS	19
• NEW METER SETS	4
• METER MAINTENANCE/REPLACEMENT	18
• ELECTRIC LOCATE TICKETS PROCESSED-	335

The City of Calhoun's Electrical load for July 2021 is estimated to be about 38.5 million kilowatt hours (kWh's). This is about 3 million kWh's more than July of 2020. Actual numbers will be released around August 18th.

In July the Educational Solar Array, a partnership between Calhoun Utilities, Calhoun City Schools and the Georgia Environmental Finance Authority (GEFA), produced 7,360 kWh's of electricity and provided a carbon offset of 11,200 pounds or the equivalent carbon sequestration of 130 trees.

This report provides energy production for July.

Week	Peak Power	Energy Produced
07/01/2021 - 07/07/2021	39.1 kW	1.72 MWh
07/08/2021 - 07/14/2021	39.1 kW	1.46 MWh
07/15/2021 - 07/21/2021	39.0 kW	1.48 MWh
07/22/2021 - 07/28/2021	39.1 kW	1.90 MWh
07/29/2021 - 07/31/2021	39.1 kW	787 kWh
July 2021 Total:		7.36 MWh
Previous Month Total:		6.92 MWh
Year to Date:		21.9 MWh
Lifetime Production:		22.2 MWh

Your **Carbon Offset** for this month: 11,200.000000000002 lbs

You have offset the equivalent of: 130 Trees



2) Telecommunications

- Added two new internet customers.
- Added 1850 Megabit of bandwidth to existing customers.
- Repaired 5 broken customer fiber drops.
- Installed one new and replaced five security cameras at Utilities Building.
- Installed new router and five security cameras for Cemetery.
- Worked with phone vendors to convert main city voice trunk line from a T1 to Ethernet.
- Started working with vendor for specifications to build new finance server for software upgrade.
- Opened 11 and closed 12 work orders.

Geographic Information Systems

- Completed mapping park for Recreation Department.
- Updated water meter data and mapping.
- Updated zoning map and parcel data.
- Continued work on Water system updates.
- Generated Electric usage reports.
- Updated Fiber maps.
- Updated Fire pre-plan for buildings
- Updated Physical addressing, building and billing information.
- Updated City and GIS web sites
- City employee GIS login statistics
 - Total logins – 1321
 - Top three layers accessed
 - Water – 485
 - Electric – 223
 - Management – 169

3) Building Inspections

- Issued 45 permits for an estimated cost of \$1,006,298, collected \$11,943 in permit fees. This included 5 new residential, 2 residential remodel, 1 commercial remodel, 1 industrial remodel, 5 residential plumbing, 8 residential electrical, 1 commercial plumbing, 4 residential HVAC, 1 commercial HVAC, 2 commercial electrical, 1 industrial HVAC, and 3 industrial electrical. 135 total inspections.

7. Public Hearing and Comments

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

- A. **WITHDRAWN:** Public hearing of an annexation and zoning request from County A-1 to Ind-G for 155.49 acres at a location of 336 Salem Road (046-034) by HREG Acquisitions, LLC. The Zoning Advisory Board meeting was held August 12th.
 - a. Mayor Palmer stated that the applicant had withdrawn their application due to information lacking on the application. The applicant has reapplied and is on the agenda for a first reading tonight.
- B. Public hearing of a beer and wine package license request at a location of 1133 South Wall Street, by Enterprise, Inc. LLC d/b/a Citgo Food Mart. The proposed store manager is Kalpana Shah.
 - Mayor Palmer opened the public hearing.
 - City Administrator Worley gave the report on legal requirements and notices stating that all had been met.

- Mayor Palmer opened the floor for comments.
 - There being none, Mayor Palmer closed the public hearing and called for a motion concerning Alcohol License Request.
 - Councilwoman Palazzolo made a motion to approve the beer and wine package license. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.
- C. Public hearing of a beer package license request at a location of 90 East May Street, by Asif Mohammad, d/b/a Donde El Guero. The owner, Asif Mohammad, will also serve as the store manager.
- Mayor Palmer opened the public hearing.
 - City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
 - Mayor Palmer opened the floor for comments. There being none, Mayor Palmer closed the public hearing and called for a motion concerning the Alcohol License Request.
 - Councilman Denmon made a motion to approve the beer package request. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.

8. **Old Business**

None

9. **New Business**

- A. Mayor Palmer gave the first reading of an annexation and zoning request from County A-1 to Ind-G for 155.49 acres at a location of 336 Salem Road (046-034 and 046-118) by HREG Acquisitions, LLC. The Zoning Advisory Board meeting is scheduled for September 9th and the public hearing on September 13th.
- B. Mayor Palmer gave the first reading of an annexation and zoning request of C-2 for 3.485 acres at a location of Newtown Church Road and Conference Drive (055-053) by Lamar Worley. The Zoning Advisory Board meeting is scheduled for September 9th and the public hearing on September 13th.
- C. Mayor Palmer gave the first reading of an annexation and zoning request of C-2 for 0.12 acres at a location of Conference Drive (055-051) by Lamar Worley. The Zoning Advisory Board meeting is scheduled for September 9th and the public hearing on September 13th.
- D. Mayor Palmer gave the first reading of a zoning change request from Ind-G to PRD (planned residential development) for 11.31 acres at a location of 410 through 420 Beamer Road (CG33-099) by Thomas Layson. The Zoning Advisory Board meeting is scheduled for September 9th and the public hearing on September 13th.
- E. Mayor Palmer gave the first reading of a beer and wine package license request at a location of 711 South Wall Street, Suite 3 by Whheguru, LLC, d/b/a Lucky 7

Lotto. The owner, Rekha Awatramani will also serve as the store manager. Eligible for a public hearing September 13th.

F. Mayor Palmer read a manager change request at a location of 212 South Wall Street, by Harris Arts Center. The proposed manager is Miranda Bentley. Councilman Denmon made a motion to approve the request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

G. Mayor Palmer read a recommendation from the City of Calhoun Golf Advisory Commission for two appointments to the Commission to replace Sam Curtis and William Hamilton. Recommended replacements are as follows:

- a. Bill Thompson to replace Sam Curtis, whose term will expire on April 30, 2025.
- b. Jerry Carroll to replace William Hamilton, whose term will expire on June 30, 2022.

Councilman Edwards made a motion to approve the recommendation and make the appointments. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

H. Mayor Palmer read a recommendation from the Calhoun Recreation Authority to appoint Bill Thompson to replace Sam Curtis, whose term expires on January 1, 2025. Councilman Edwards made a motion to approve the recommendation and make the appointment. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.

I. Mayor Palmer read a request from Calhoun Recreation Department to surplus the following items on GovDeals:

- a. 2004 Ford F150 on GovDeals. The vehicle is no longer being used. Vin: 2FTRX17294CA96998; Mileage: 158,008
- b. 1996 Dodge Ram on GovDeals. The vehicle is no longer being used. Vin: 1B7HC16Y7TS571409; Mileage: 187,850.
- c. 1987 Blue Bird Bus on GovDeals. The bus was removed from service in 2010. Vin: 1HVLPHXN1HH517520; Mileage 123,480
- d. Set of three (3) soccer goals – 6' X 18 ½ "
- e. Set of two (2) soccer goals – 6' X 18 ½ "
- f. One (1) soccer goal – 6' X 12 ½ "

Councilman Denmon made a motion to approve the request. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.

10. Other Written Items Not on the Agenda

11. Work Reports

- A. Paul Worley, City Administrator gave updates on some of the ongoing projects within the City. Final items on the new trail system extension are being completed at this time. Landscaping is being added on Peters Street and punch list items are being completed. Final paving should be completed within the next few weeks. Steel is

going up at the new Police Department. The contractor was able to get delivery of the steel a month in advance of the estimated delivery.

B. Larry Vickery, Utilities Administrator stated that he has plans to retire in the next 16 months and recommended Kyle Ellis, Director of Water and Wastewater as his replacement. He stated that he would like to begin the training process and move Kyle to the position of Assistant Utilities Administrator, with Council approval. Councilman Denmon made a motion to approve the request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

C. George Govignon, City Attorney had nothing to report.

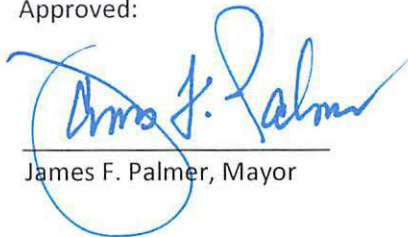
12. Motion to move to Executive Session, if needed

13. Motion to return to General Session

14. Motion to Adjourn

There being no other business to come before the Council, Mayor Pro Tem Crowley made a motion to adjourn. Councilman Denmon gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:31 p.m.

Approved:



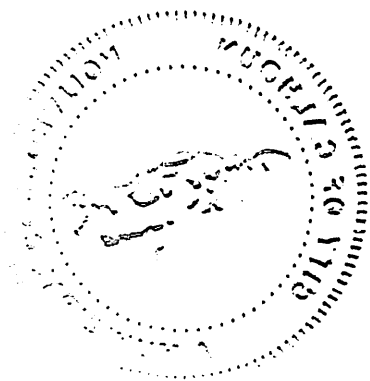
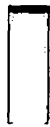
James F. Palmer, Mayor

Submitted:



Sharon Nelson, City Clerk





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