



**CITY COUNCIL MEETING
MARCH 25, 2019- 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: **James F. Palmer, Mayor**
Ray Mitchell Denmon, Councilman
Al Edwards, Councilman
Jackie Palazzolo, Councilwoman

ALSO: Eddie Peterson, City Administrator; Paul Worley, Assistant City Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Jeff Defoor, Director of Electric Utilities; Tony Pyle, Police Chief; Jerry Crawford, Director of Water & Wastewater; Brad Carrick, Telecommunications Director; and Suzanne Roberts, Downtown Development Authority Director.

1. **Council Meeting Called to Order**

Welcome

Mayor Palmer called the meeting to order and welcomed everyone in attendance.

Invocation

Mayor Palmer gave the invocation.

2. **Pledge of Allegiance**

Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.

3. **Amendment or Approval of Proposed Agenda**

Councilman Edwards made a motion to approve the March 25, 2019 agenda as presented. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

4. **Amendment or Approval of Minutes**

Councilwoman Palazzolo made a motion to approve the minutes of the City Council meeting of March 11, 2019. Councilman Denmon gave a second with all voting aye. Motion approved.

5. **Mayor's Comments**

- A. Mayor Palmer welcomed the 2019 class of Leadership Calhoun-Gordon County to the meeting and asked each person to introduce themselves and the employer they

represented. Mayor Palmer noted this was the thirty-first class to go through leadership training and the program has had over 700 graduates to date. Members of the 2019 class of Youth Leadership were also present at the meeting and were asked to introduce themselves and the school they represented. Group pictures were taken with the Mayor and Council following the meeting.

- B. Mayor Palmer read a proclamation recognizing the month of April as Autism Awareness Month. Pictures were taken with Mr. Barry Blevins and his students during the presentation of the proclamation.

6. **Public Hearing and Comments**

None

7. **Old Business**

- A. Mayor Palmer gave the second reading of an annexation and zoning request of PRD, for 13.655 acres, at a location of GC52-043 and GC52-044, Dews Pond Road, by Brent Stepp Construction Company, Inc. The Zoning Advisory Board meeting is scheduled for April 4th and the public hearing is scheduled for April 8th.
- B. Mayor Palmer gave the second reading of a Zoning Change Request from C-2 to R-2, for 12 acres, at a location of CG57B-037, by City of Calhoun. The Zoning Advisory Board meeting is scheduled for April 4th and the public hearing is scheduled for April 8th.
- C. Mayor Palmer gave the second reading of a beer package license request by Grocery Store Donde el Guero, at a location of 90 East May Street. The store manager is Luis Otalora. Eligible for public hearing on April 8th.
- D. Mayor Palmer gave the second reading of a liquor pouring license request by Calhoun's Bar & Grill (Classic Kitchen), at a location of 203 Richardson Road, Suite 110. The store manager is Saleh Rashid. Eligible for public hearing on April 8th.

8. **New Business**

- A. Assistant City Administrator Worley gave the Revolving Loan Advisory Committee report concerning a loan application by Andrew Tierce, for a new business named Coosa Valley Brewing Company, located at 118 South Park Avenue in Downtown Calhoun. Mr. Tierce is requesting \$140,000 with a 15 year term, and the number of jobs created is seven. The loan would be used to finance the build-out for the taproom, including furniture, coolers, equipment, lighting, sound, and start-up capital. The collateral pledged for the project is a residential home located at 211 Fields Ferry Drive, Calhoun, GA 30701. The owners of the collateral are Bill and Patricia Tierce who are also listed as applicants. The Revolving Loan Fund Committee is recommending approval of the loan. Councilman Edwards made a motion to accept the recommendation of the Revolving Loan Advisory Committee and approve the loan. Councilman Denmon gave a second with all voting aye. Motion approved.
- B. Assistant City Administrator Worley gave the Revolving Loan Advisory Committee report concerning a loan application by Jason Everts for a remodeling project on an existing building located on 201, 205, and 207 Piedmont Street and 204 O'Calligan Street. The

loan term requested is 15 years and the number of permanent jobs created/retained is 6. The existing building has been purchased by Jason with an existing loan agreement with BB&T Bank. Some remodeling work has already started on the building. \$20,000 of personal capital has been put into the project by Jason. The building is expected to appraise out much higher when construction is completed. The collateral pledged for the RLF is a second position on the building. The Revolving Loan Fund Committee is recommending approval of the loan. Councilman Denmon made a motion to accept the recommendation of the Revolving Loan Advisory Committee and approve the request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

- C. Mayor Palmer read a recommendation by the Revolving Loan Commission to amend the Revolving Loan Fund interest rate policy from the current 2% fixed rate, to one half of the current Wall Street Journal prime rate, with a minimum of 2%. The applicable rate would apply at the time of a new application submission. Councilwoman Palazzolo made a motion to approve the recommendation of the Revolving Loan Commission and amend the interest rate policy. Councilman Edwards gave a second with all voting aye. Motion approved.
- D. Mayor Palmer read a request by Calhoun Utilities for consideration of proposed revisions to the 2018 Development Policies and Specifications for Water and Sanitary Sewer. Jerry Crawford, Director of Water and Wastewater stated the changes included minor updates to bring the policies up-to-date. Most of the changes being made are stated in other policies and are being combined in to this document as well to provide developers easy access to needed information. Councilman Edwards made a motion to approve the requested changes. Councilman Denmon gave a second with all voting aye. Motion approved.
- E. Mayor Palmer read a request by the Calhoun Fire Department to surplus the following equipment to be sold or donated: two (2) Amkus Rescue Sets, Multi-Purpose Saw Box Storage, Host Test Machine, two (2) FanTraxx Positive Pressure Ventilators, two (2) SuperVac Exhaust Fans, and (3) power generators. A detailed description, serial and model numbers were included in the packet. Councilman Edwards made a motion to approve the request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

9. **Other Written Items Not on the Agenda**

None

10. **Work reports:**

- A. Eddie Peterson, City Administrator, gave the February, 2019 cash report noting that the General Fund had an ending balance of \$4.2 million for the month and total operating cash was \$4.8 million. Total restricted reserves were \$405,000. The total 2011 SPLOST account had a balance of \$1.9 million and the 2018 SPLOST had a balance of \$1.3 million. The Revolving Loan Fund had \$280,000 at the close of February; however, with the loans approved tonight the Revolving Loan Fund balance will drop to \$60,000. He noted that this is a fund that requires a low balance to ensure compliance with the Department of Community Affairs. Reserves held in

investments were \$5.4 million. In closing, City Administrator Peterson stated the City has a strong cash flow and remains in a positive financial position.

- B. Larry Vickery, Utilities Administrator was not in attendance at the meeting and no Utilities Cash Report was given.
- C. George Govignon, City Attorney had nothing to report.

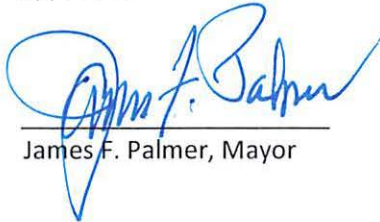
11. **Motion to move to Executive Session, if needed**

12. **Motion to return to General Session**

13. **Motion to Adjourn**

There being no further business to come before the Council, Councilwoman Palazzolo made a motion to adjourn. Councilman Denmon gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:30 p.m.

Approved:



James F. Palmer, Mayor

Submitted:



Sharon Nelson, City Clerk