

**CITY OF CALHOUN  
REGULAR CITY COUNCIL MEETING  
DEPOT COMMUNITY ROOM  
109 SOUTH KING ST  
September 14, 2009 7:00 P.M**

**MINUTES**

**PRESENT: James F. Palmer, Mayor  
George R. Crowley, Mayor Pro Tem  
Ray Denmon, Councilman  
David Hammond, Councilman  
Al Edwards, Councilman**

**ALSO: Eddie Peterson, City Administrator  
William P. Bailey, City Attorney  
Garry Moss, Police Chief  
Kelly Cornwell, Director of Utilities  
Jerry Crawford, Director of Water/Sewer Treatment  
Larry Vickery, Superintendent of Electric Department**

1. Mayor Palmer called the meeting to order and welcomed everyone in attendance.
  - a) Mayor Palmer gave the invocation
2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. Mayor Palmer asked to amend the proposed agenda by moving the Oath of Office for School Board from New Business section D to business under Mayor's comments. Mayor Palmer asked to submit a name for the Golf Advisory Commission under Mayor's comments as well.
  - Councilman Hammond made a motion to amend the agenda as proposed to reflect the request of Mayor Palmer. Councilman Denmon second the motion with all voting affirmatively, motion carried.
4. Councilman Crowley made a motion to approve the minutes of August 24, 2009 of the regular City Council meeting. Councilman Edwards second the motion with all voting affirmatively, motion carried.
5. Mayor's Comments
  - A. Mayor Palmer stated that the Calhoun City School Board earlier that day had appointed Mrs. Rhoda Washington to fulfill the unexpired and vacated term of Board member Ed Moyer of which he resigned in 2009. Mrs. Washington has qualified, unopposed, for the Calhoun City School Board of Education Post 2 for the November 3, 2009 City of Calhoun

School Board Elections. Mayor Palmer gives the School Board oath of office to Mrs. Rhoda Washington.

- B. Mayor Palmer announced that the City of Calhoun had received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ending June 30, 2008. Mayor Palmer explained that the Calhoun's Comprehensive Annual Financial Report was selected for this achievement award and was a collaborative effort on the part of Alicia Stewart, Derrall Culberson, Andrea Bramlett, Cheryl Hollis and their accounting staff members.
- C. Mayor Palmer reminds the council that the GMA District #1 fall meeting will be held November 18, 2009 at the Calhoun Depot at 12:00p.m.
- D. Mayor Palmer stated that a vacancy existed on the Calhoun Golf Advisory Commission and that he recommended that Mr. Joe Stewart fill this position that was last held by Mr. Rick Brown. Councilman Crowley made a motion to approve this appointment. Councilman Denmon second the motion with all voting affirmatively, motion carried.
- E. Mayor Palmer provided an update on the upcoming City Municipal elections that will be held on November 3, 2009. Candidates are as follows:
  - o **City Council Post 3-** Matt Barton and Ray Denmon(incumbent)
  - o **City Council Post 4-** David Hammond
  - o **Calhoun Board of Education Post 1-** Amy Atkinson
  - o **Calhoun Board of Education Post 2-** Rhoda Washington
  - o **Calhoun Board of Education Post 3-** Charles Faulkner and Eddie Hall (incumbent)
  - o **Calhoun Board of Education Post 4-** Eddie Reeves

Mayor Palmer stated that the Calhoun Board of Education Post 4 would accept qualifying from September 14, 2009 8:30a.m until September 16, 2009 1:00p.m. Mayor Palmer also stated that the last day to register to vote was October 5, 2009 and early voting begins October 13, 2009.

- F. Remind council and public of an annexation and zoning request of R1-B by Philip Beamer for property located at 128 Columbus Circle. The acreage is 0.46.
  - The public hearing will be October 12, 2009 with a ZAB date of October 8, 2009.
- G. Mayor Palmer recognized Oostanaula Boy Scout troop members Scott Lumpkin and Ace McCoy and their troop 13 leader Charles Lumpkin. Scott and Ace were working on a public service communications badge.

## 6. Council Comments

A. Councilman Edward gives the August reports as follows:

1) Street Department

- Routine maintenance of street sweeping, bush hogging, and picking up brush
- Placed 29 new street signs
- Completed 25 shop and 27 street department work orders
- Ran storm water maintenance plan on August 28th checking all grates and pipes in the city
- Completed work on the Pine Street Project which included 800 feet of new sidewalk, curb and gutter and an additional lane to help with the flow of traffic at the school.
- Built an access road at the Tom B. David Airport using a total of 184.32 tons of crushed stone base. The paving was done by the Gordon County road Department.
- Cleaned up brush and debris in Spring Valley Subdivision, Barrett Road, and Meadow Lane that was caused by high winds during a storm on August 12<sup>th</sup>.
- Hauled a total of 150.61 tons of stone for the city electrical department to the new Bentley Dye site.
- Filled in a hole in a yard behind the curb on Hillcrest Drive with top soil.
- Repaired pot-holes and rough spots on Curtis Pkwy, East Line Street, Barrett Road, Old Belwood Road, Richardson Road, Hunts Drive, Boulevard Heights and North Industrial Boulevard using a total 79.66 tons of asphalt.

2) Cemetery Department

- Performed routine maintenance on Fain and Chandler Cemetery
- Supervised the opening and closing of 2 grave sites
- Sold 1 new grave spaces
- Worked 5 grave sites

3) Rabies Control

- Housed 13 dogs and 11 cats
- Issued- 6 warnings leash law violation
- Answered 41 customer calls

4) Parks Department

- The parks department grounds crew picked up litter, hauled garbage to the dump, books from the library and maintained records at records room
- Kept up maintenance on all equipment
- Cleaned City Hall at weekly intervals

- The building and maintenance crew stuccoed the steps at Chandler Cemetery
- Repaired the sprinkler system at the library

5) Safety Department

- Safety topic- safe use of hand trucks and dollies
- Safety Inspection- Sewer Construction on August 11<sup>th</sup>
- Accidents-0 Vehicle, 0 Internal, 1 Worker's Comp-Police Department

B. Councilman Denmon gave the August reports as follows:

1) The Water Treatment Plant Facility

- Pumped a total of 344,680,000 gallons of water for a daily average of 11,118,710 million gallons
- The Brittany Drive Treatment Plant produced 37.6% of the City's potable water for the month.

2) The Waste Water treatment Plant Facility

- Treated a daily average of 5.572 MGD, with an average BOD effluent of 3, average suspended effluent of 9, and an average COD of 58.

3) Water Distribution

- 8 water connections installed
- 21 water connections changed out with new meter
- 53 water leaks repaired
- 1300' water lines laid—2" P.V.C. Pipe
- 2000' water lines laid---6" P.V.C. Pipe
- 6- 2" meters changed out
- 2- 6" meter changed out
- 1 new fire hydrant installed
- Responded to 348 utility locate calls
- 77 utility locates called in for work orders
- 23 emergency utility locates called in for repairs
- Responded to 75 miscellaneous calls

4) Sewer Construction Department

- Provided 2 sewer connection during the month
- Serviced 5 sewer service lines
- Repaired 4 sewer manholes

- TV inspected 5,937 ft of sewer mains
- TV inspected 248 ft of sewer services
- Completed 292 utility locates
- Responded to 2 customer sewer service calls (6 were on the customer's side)
- Opened and inspected 112 manholes
- Completed work on berm at Water Treatment Plant
- Installed 100 ft. of 12" ductile iron pipe to replace old 12" concrete line for road widening & red light project at Hwy 53 & McDaniel Station Rd. intersection
- Began locating old sewer services on MLK Project

5) The Sludge Department

- Applied 1,632 cubic yards representing 193.8 dry tons of sludge

6) Building Inspection Department

- Issued 30 permits for an estimated cost of \$341,200.00. This included 1 new residential, 2 residential remodeling, 2 commercial remodeling, 3 residential plumbing, 2 commercial plumbing, 1 residential HVAC, 3 commercial HVAC, 7 residential electrical, 6 commercial electrical, 2 sign permits, and 1 pool permit.

C. Councilman Crowley gave the August reports as follows:

1) Electric Department

Long Term Projects under Construction

- The utilities construction crews continue to be supported by electric maintenance personnel as needed to complete all remaining Water Dept. and Waste Treatment plant projects and controls
- Phase II of the System Loss Program for 2008-2009 is progressing. Switched capacitor installations will continue with the delivery of new equipment. The Electric Department has applied jointly with other Georgia cities in acquiring a stimulus based "Smart-Grid" Grant and have successfully cleared the first round of national eliminations.
- The Padmount transformer Inspection Project by Electric Department personnel is continuing.

- The electric AMR is progressing with 3,854 residential and single phase demand electric meters and three phase meters set through August 31<sup>st</sup>.

#### Projects and Maintenance under construction

- The Pole Replacement project is near completion in the Maplewood Subdivision and Forrest Heights Apt
- Planning and design is underway for the Georgia Northwestern technical College phase III. Ground breaking is expected in late September.
- Electric dept. has completed the design and engineering phase for the addition of 60 condominium and apartment units in the Villages Project off Curtis Pkwy. Construction should start in November.
- Tree trimming and clearing will continue into the Line Street area. Spot trimming will also continue to target "Hot Spots" and dead tree removal in several locations.
- Preliminary Electrical design and engineering is complete and construction is near completion for the Bentley Project on McDaniel Station Rd. 15 fiberglass 55 foot poles have been assembled and installed, 5,220 feet of overhead primary wire and 2,705 feet of underground wire are being installed as well as, four 2,500 kVA three phase transformers and one 1,500 kVA transformer for phase 1 of the project. An outdoor campus lighting project is being added and is in the design phase with materials placed on ordered. The Phase II of this project is under consideration by the owners.
- Shaw plants D4 and D5 are in the process of upgrading service entrances requiring transformer change outs.
- The new Heritage Baptist Church is in the design stage.
- McDonald's on Hwy 53 renovations are in the planning stage.
- Traffic light at Dews Pond Rd. and Lovers Lane is being changed out to accommodate additional turn lanes and will be completed as soon as the other utilities can be relocated.
- Traffic light at River Street and Pine Street is being changed to accommodate additional turn lane.
- Engineering has begun for DOT upgrade to intersection of Hwy 53 and Hwy 41, surveying and tree removal have begun.
- Engineering has been completed for widening McDaniel Station Rd for addition of DOT traffic signal. Construction start is scheduled for mid-August
- Engineering has begun for changes needed for upgrade of eleven traffic signals throughout the city

- Engineering is underway on the DOT intersection improvement at the College Street and Red Bud Road location

#### Work orders in process or completed for June

- Street and security lighting-42
- New business and maintenance-52
- After hours trouble and callouts-17
- City Electrical Maintenance-28
- Meters set-146
- Meter maintenance/replacement-86
- Electric System purchased-26,702,220 KWH in June

#### 2) Telecommunications Department

- Connected 7 new Internet circuits and 4 are on order.
- Fiber construction on Wrights Hollow Road and Lakewood Drive is 85% complete.
- Continued work on permissions for city hall server files transfer.
- Continue to review, clarify and evaluate responses to electronics RFP.
- Arranged for trial demo on bandwidth management appliance to start in September.
- Outside plant crew attended the Utilities Protection Center training held at the Electric Department
- Brad Carrick was elected by the Georgia Public Web member cities to serve another three-year term on the GPW Board of Directors.
- Opened 45 and closed 36 work orders

#### 3) Geographic Information Systems

- Finished adding Wastewater Construction service lateral data into the system based on several years of collected camera data.
- Assisted Engineering with downloading water valve locations. Trained users on GIS software on the process of connection water lines with valves.
- Created custom symbols for Electric Department drawings.
- Geo coded Police Department's main incidents for the past year.
- Updated zoning and annexation data.
- Met with Electric Cities of Georgia personnel to discuss integrating work order information from their system into the GIS system.
- Met with Electric Cities of Georgia Business Development group to discuss and provide water and electric data for rate analysis.
- Upgraded several utility reports based on new Crystal Reports interface for GIS.

- Will release new GIS web interface in September.

D. Councilman Hammond gave the August report as follows:

1) Police Department

- Made 749 cases with 6 DUI's
- Fines collected by Municipal Court - \$78,091.00
- Issued 632 warnings
- Investigated 46 highway accidents, 38 private property accidents
- Provided 73 escorts
- Files 1,811 incident reports
- Responded to 350 alarms
- Patrolled 52,824 miles
- Responded to 5,437 calls for service by E-911
- Hired two new officers that have been assigned to a Field Training Officers. This was funded by the Recovery Act Grant through the Department of Justice. They are both recent graduates of Georgia Northwestern Technical College Police Academy.

2) Fire Department

- Responded to 85 calls for service, 2 fire incidents for damages
- Responded to 34 medical service calls with 34 patients and 0 deaths
- Responded to 8 hazardous conditions incidents
- Responded to 7 miscellaneous service calls, 23 false alarms, 4 good intent, 3 severe weather & natural disaster, and 4 special incident call
- Firemen changed out old light fixtures in Bay at Station # 2
- Conducted a Fire Extinguisher class; National Distribution
- Conducted Fire drills; Calhoun Elementary, Calhoun Primary, Calhoun Pre-K, Calhoun Middle, and Ashworth Middle School.

3) Fire Inspection Department

- Lt. Dooley attended city safety meeting; conducted inspection at the Calhoun Fire Department station # 3
- Both inspectors attended the LEPC July meeting
- Lt. Dooley attended the City Safety Trench class.
- Lt. Duvall attended the Pre-construction meeting for Heritage Baptist Church.

7. Public hearings and Comments

A. Announce at this time, public hearings on zoning matters will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person speaking having filed a financial disclosure statement five days prior to the hearing if required, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings. (\*Reminder – Annexation first and zoning as a second motion)

a. Mayor Palmer read zoning and annexation request by Larry Mulkey/Garland Cook for annexation and zoning of C-2 for the property located at 1405 Hwy. 41 N. from A-1 to C-2. The acreage is 0.55.

o Councilman Edwards made a motion to table the Mulkey/Cook zoning request based on the findings of the Zoning Advisory Board. He stated that it would be tabled until Mulkey/Cook could respond to the requirements of fire hydrant, cleanup, and using C-2 as a residence. The motion was second by Councilman Hammond with all voting affirmatively, motion carried.

## 8. Old Business

A. Mayor Palmer gave the second reading of a variance request by Jimmy Phillips, Gordon County Chamber of Commerce, for new a new digital sign at 300 South Wall St. An increase of 24 sq ft of sign area for a monument type sign.

- Public hearing is November 9, 2009 with a ZRC meeting scheduled for October 29, 2009 and ZAB meeting scheduled for November 5, 2009.

B. Mayor Palmer gave the second reading of a beer package license request by Ram C. Thapa of ABC Convenience located at 703 Oothcalooga St.

- Public hearing is September 28, 2009.

## 9. New Business

A. Mayor Palmer read a parade request on the traditional route by Monica Pierson for Calhoun High School's Homecoming parade for October 23, 2009 at 3:45p.m.

- Councilman Hammond made a motion to approve the parade request. The motion was second by Councilman Denmon with all voting affirmatively, motion carried.

B. Mayor Palmer read a resolution declaring September 2009 as Childhood Cancer Awareness Month.

- Councilman Hammond made a motion to accept the resolution. The motion was second by Councilman Denmon with all voting affirmatively, motion carried. Copy Attached
- C. Mayor Palmer gave the first reading of a wine pouring license request by Kristina Maddux-Lawrence of Schroder's New Deli located at 120 Cornerstone Way, Suite 2.
- Earliest date for a public hearing would be October 12, 2009.
    - Councilman Hammond made a motion to set the public hearing for October 12, 2009. The motion was second by Councilman Crowley with all voting affirmatively, motion carried.
- D. Mayor Palmer read a request by Ed Weldon, Chairman Board of Trustees of the Calhoun-Gordon County Library, for a payment of \$4000.00 to be paid if necessary, on behalf of the Calhoun City Schools.
- Councilman Edwards made a motion to approve the payment of \$4000.00 to the library. The motion was second by Councilman Crowley with all voting affirmatively, motion carried.
- E. Councilman Hammond read a request by Calhoun Police Department for \$2000.00 to be transferred from the Asset Seizure Account #1 into the General Fund Account for upgrades to the Calhoun Police Department firing range.
- Councilman Hammond made a motion to approve the request by Calhoun Police Department. The motion was second by Councilman Edwards with all voting affirmatively, motion carried.
- F. Councilman Hammon read a request by Calhoun Police Department to declare four vehicles surplus and for them to be sold on GovDeals:
- 2004 Dodge Intrepid, Vin #2B3HD46VX4H702640
  - 1995 Ford Ranger, Vin #1FTCR10A8TTA30464
  - 1993 Honda Civic, Vin #1HGEJ1161PL025317
  - 1999 Ford Expedition, Vin #1FMRU1762XLC17226
- Councilman Hammond made a motion to approve the request. The motion was second by Councilman Denmon.

10. Work reports:

- a) Kelly Cornwell, Director of Utilities


- Director Cornwell explained the Resolution authorizing the execution of a 1<sup>st</sup> amendment to the amended and restated combined cycle power sales contracts.
  - Mayor Palmer read the title of the resolution. Councilman Crowley made a motion to approve the resolution. The motion was second by Councilman Denmon with all voting affirmatively, motion carried.
- Director Cornwell explained the Resolution authorizing the execution of a second replacement amendment to the municipal competitive trust.
  - Mayor Palmer read the title of the resolution. Councilman Denmon made a motion to approve the resolution. The motion was second by Councilman Crowley with all voting affirmatively, motion carried.

b) Eddie Peterson, City Administrator,

- Administrator Peterson gave an update on the Dews Pond and Lovers Lane intersection improvements.

11. Councilman Hammond made a motion to adjourn. The motion was second by Councilman Denmon with all voting affirmatively, motion carried.

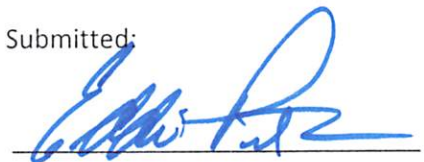
Approved:



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James F. Palmer, Mayor

Submitted:



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Eddie Peterson, City Administrator