

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING ST
DECEMBER 14, 2009 7:00 P.M**

MINUTES

PRESENT: James F. Palmer, Mayor
George R. Crowley, Mayor Pro Tem
Ray Denmon, Councilman
David Hammond, Councilman
Al Edwards, Councilman
Matt Barton, Councilman Elect

ALSO: Eddie Peterson, City Administrator
William P. Bailey, City Attorney
Garry Moss, Police Chief
Kelly Cornwell, Director of Utilities
Jerry Crawford, Director of Water/Sewer Treatment

1. Mayor Palmer called the meeting to order and welcomed everyone in attendance.
 - a) Councilman Hammond gave the invocation
2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. Councilman Crowley made a motion to approve the proposed agenda. Councilman Edwards second the motion with all voting affirmatively, motion carried.
4. Councilman Denmon made a motion to approve the minutes of November 23, 2009 of the regular City Council meeting and the minutes of December 7, 2009 of a special called meeting. Councilman Hammond second the motion with all voting affirmatively, motion carried.
5. **Mayor's Comments**
 - A. Mayor Palmer reminded the public of the Mayor's Motorcade to the N.W. Regional Hospital to deliver Christmas gifts to the patients in the hospital. He reminded them that City Hall would be taking donations until 9:30a.m. Tuesday, December 15, 2009.
 - B. Mayor Palmer reminded the public and the council of a variance request by Larry Henderson to set up a 12' x55' mobile commercial, industrialized building to be used as a classroom at the airport. The public hearing is January 11, 2010 with a ZRC meeting scheduled for December 29, 2009 and a ZAB meeting scheduled for January 7, 2010.
 - C. Mayor Palmer reminded the public and the council of a variance request by Thane Langille, 220 Dogwood Dr, for a 4'x 8' x4' accessory building in front set back. Request is for a 3' variance for set back to right of way for a residential well pump house. The

public hearing is January 11, 2010 with a ZRC meeting scheduled for December 29, 2009 and ZAB meeting scheduled for January 7, 2010.

- D. Mayor Palmer reminded the public that most City offices will be closed on December 24, 2009 and December 25, 2009 in observance of the Christmas holidays.
- E. Mayor Palmer introduced Judy Bailey who introduced the adult sponsors of the Chamber Leadership Program. The adult sponsors were Beth Vaughn, Terry Pottle, and Rob Thompson. Students representing the Chamber Leadership Program then introduced themselves and the school they attend. Schools represented were Calhoun, Sonoraville, Gordon Central, and Georgia Cumberland Academy. Mayor Palmer expressed his thanks to those in attendance and wished them well in their life endeavors.

6. Council Comments

- A. Councilman Edwards gives the November reports as follows:

1) Street Department

- o Routine maintenance of street sweeping, bush hogging, picking up brush, and running the leaf-vac truck.
- o Placed 4 new street signs
- o Completed 11 shop and 18 street department work orders
- o Ran storm water maintenance plan on November 10th checking all grates and pipes in the city
- o Cleaned out ditches with the Grade-All on McDaniel Station Road.
- o Hauled 19 single axle dump truck loads of top soil to Fain Cemetery for stockpile.
- o Replaced 60 feet of damaged storm drain on Alyssa Lane.
- o Build up shoulder of road and repair storm drain catch basin on Wellco Lane.
- o Paved approximately 2 miles of roads including Marine Drive and the 58 Acre Park.
- o Repaired Pot-Holes and rough spots in the roadway on Carter Street, East May Street, and Curtis Parkway using a total 6.84 tons of asphalt.
- o Fill in holes at Eastside School playground with top soil.

2) Cemetery Department

- o Performed routine maintenance on Fain and Chandler Cemetery
- o Supervised the opening and closing of 8 grave sites.
- o Sold 14 new grave spaces
- o Worked 10 grave sites

3) Rabies Control

- Housed 17 dogs, and 19 cats.
- Issued 2 warnings leash law violation.
- Answered 57 customer calls

4) Parks Department

- The Parks Department grounds crew picked up litter, hauled garbage to the dump, books from the library and maintained records at records room.
- Kept up maintenance on all equipment.
- Cleaned City Hall at weekly intervals.
- The building and maintenance crew maintained all City fountains
- Performed routine maintenance on all designated City buildings
- Installed gas line and heater at the dog pound.
- Repaired roof at the Line Street Gym.

5) Safety Department

- Safety topic- Accident Investigation
- Safety Inspection- Water Construction on November 11th
- Accidents- **Workers Comp-4**; 1 Police, 1 Plant Maintenance, 1 Water Construction, and 1 Electric; **1 Vehicle Accident-** Police

B. Councilman Denmon gave the November reports as follows:

1) Water Treatment Plant Facility

- Pumped a total of 283,780,000 gallons of water for a daily average of 9,459,333 million gallons
- The Brittany Drive Treatment Plant produced 37.7% of the City's potable water for the month.

2) Waste Water Treatment Plant Facility

- Treated a daily average of 6.955 MGD, with an average BOD effluent of 5, average suspended effluent of 9, and an average COD of 39

3) Water Distribution

- 7 water connection installed
- 14 water connections changed out with new meter
- 63 water leaks repaired
- Responded to 214 utility locate calls
- 57 utility locates called in for work orders
- 20 emergency utility locates called in for repairs
- Responded to 141 miscellaneous calls

4) Sewer Construction Department

- Made 1 Sanitary Sewer Connection
- Serviced 15 sewer service lines
- Repaired 2 sewer manholes
- TV inspected 3,300 ft of sewer mains
- TV inspected 250 ft of sewer services
- Completed 228 utility locates
- Responded to 2 customer sewer service calls (2 were on the customer's side)
- Opened and inspected 98 manholes
- Cleaned 6,100 ft. sanitary sewer lines
- Continued changing out sewer services on West Side Sewer Project and working to assist contractor doing the project
- Repaired several storm drains damaged about 60 years ago when sewer was installed along Court St.
- Worked on water line from Big Springs site to well site.

5) Sludge Department

- Applied 1,808 cubic yards representing 190.8 dry tons of sludge.

6) Building Inspection Department

- Issued 29 permits for an estimated cost of \$286,700.00. This included 2 new residential, 3 residential remodeling, 3 commercial remodeling, 1 residential plumbing, 3 commercial plumbing, 2 residential HVAC, 1 commercial HVAC, 3 residential electrical, 7 commercial electrical, and 4 sign permits.

C. Councilman Crowley gave the November reports as follows:

1) Electric Department

Long Term Projects under Construction

- The utilities construction crews continue to be supported by electric maintenance personnel as needed to complete all remaining Water Dept. and Waste Treatment plant projects and controls
- Phase II of the System Loss Program for 2008-2009 is progressing. Switched capacitor installations will continue as load begins to recover at Engineered Floors and Shaw Plant 7. The Electric Department has applied jointly with other Georgia cities in acquiring a stimulus based "Smart-Grid" Grant.
- The Padmount transformer Inspection Project by Electric Department personnel is continuing.
- The electric AMR Project is progressing with 4654 residential and single phase demand electric meters and three phase meters set through November 30th. The shipment of the final meters will not be received

until February; electric personnel have requested the manufacturer to expedite this order.

Projects and Maintenance under construction

- The Pole Replacement project for 2009 has resulted in 80 pole replacements.
- Planning and design is underway for the Georgia Northwestern technical College phase III. Construction and design of the campus is being revised.
- The Big Springs electrical project has been started with panel and wiring installation. Utility service is anticipated to be installed in January.
- Tree trimming and clearing will continue into the Hillcrest Drive area. Spot trimming will also continue to target "Hot Spots" and dead tree removal in several locations continues into December.
- Preliminary Electrical design and engineering is complete and construction is near completion for the Bentley Project (now known as Engineered Flooring) on McDaniel Station Rd. An outdoor campus lighting project is being added and is under construction. The Phase II of this project is under construction by the owners. Phase III is planned for 2010.
- Traffic light at Dews Pond Road and Lovers Lane is in timed operation. Loop actuators are to be installed in December to complete the signal project.
- Shaw plants D4 and D5 are in the process of upgrading service entrances requiring transformer change outs. Scheduled for December 19-26. Plant 7 has been added to this project in December in preparation for a return to operation.
- The new Heritage Baptist Church is in the design stage.
- McDonald's on Hwy 53 renovations are scheduled for a January start.
- Engineering has begun for DOT upgrade to intersection of Hwy 53 and Hwy 41. DOT estimates are underway.
- Engineering has been completed for widening McDaniel Station Rd for addition of DOT traffic signal. Construction started in October with a completion date if spring 2010.
- Engineering continues for changes needed for upgrade of eleven traffic signals throughout the city. This project is delayed until early 2010.
- Engineering is underway on the DOT intersection improvement at the College Street and Red Bud Rd. location.

Work orders in process or completed for November

- Street and security lighting-50
- New business and maintenance-51
- After hours trouble and callouts-8
- City Electrical Maintenance-42
- Meters set-315
- Meter maintenance/replacement-64
- New Customer sets-3

- Electric System purchased-23,448,720 KWH in October

2) Telecommunications Departments

- Connected 1 new internet circuits, provisioned 1 point-to-point circuit and started construction on 2 new Internet circuits.
- Started splicing fiber for new connection with Windstream.
- Finalized plans for moving backup servers to remote site.
- Completed trial on CALIX's electronics and returned equipment.
- Continued evaluation of Sandvine's network management appliances.
- Opened 34 and closed 33 work orders

3) Geographic Information Systems

- Completed locating water valves. Continuing to update water line locations based on more accurate valve data.
- Built a web application for water treatment personnel to enter water sampling sites into GIS system.
- Continue development of application interface for fiber GIS
- Continued GIS web development
- Continue to clean up address data on work order system and integrating work order database with GIS database
- Updated property zoning information
- Updated Police department incident information
- Added new layer showing proposed water and wastewater projects.
- Continue testing new GIS software release.

D. Councilman Hammond gave the November report as follows:

1) Police Department

- Made 443 cases with 8 DUI's
- Fines collected by Municipal Court - \$51,230.70
- Issued 558 warnings
- Investigated 54 highway accidents, 26 private property accidents
- Provided 761 escorts
- Files 1,823 incident reports
- Responded to 307 alarms
- Patrolled 53,955 miles
- Responded to 5,057 calls for service by E-911

2) Fire Department

- Responded to 54 calls for service, 6 fire incidents for damages
- Responded to 27 medical service calls with 21 patients and 2 deaths
- Responded to 5 hazardous conditions incidents

- Responded to 5 miscellaneous service calls, 8 false alarms, 1 good intent, 0 severe weather & natural disaster, and 2 special incident call
- Crews and Inspectors conducted the following Fire Safety Presentation: First Methodist Pre-School- 40 students, and Gordon Central High School Construction Trades Class- 140 students.

3) Fire Inspection Department

- 125 total reported activities/inspections which included 5 annual inspections, 1 new business inspections, 32 requested inspections, 5 follow-up or re-inspections, 1 plan review, 1 sprinkler permit issued, and 80 consultations
- Inspectors attended Georgia Fire Inspectors Association meeting in Paulding County.
- Both inspectors attended the LEPC meeting
- Worked on required Firefighter Core Competencies

7. Public Hearings and Comments: NONE

8. Old Business

A. Mayor Palmer gave the second and final reading of the Beer-Wine-Liquor Renewal request as follows:

Beer-Wine Pouring

- ❖ Jeff Erwin for Dub’s High on the Hog

Beer Pouring

- ❖ Derrick Williams for Sharkey’s Seafood & Wings

Beer Liquor Pouring

- ❖ Luis Rey Fitz, Solis for El Rayos

Beer Wine Package

- ❖ Kishor Shah for R & R Beer & Tobacco

➤ Councilman Crowley made a motion to approve the renewals. The motion was second by Councilman Hammond with all voting affirmatively, motion carried.

B. Mayor Palmer gave the second and final reading of the Taxi Cab License renewal requests as follows:

- ❖ Luis Garcia for Taxi Georgia

- ❖ Maximiliano Campos for Taxi Max
- ❖ Andres Hernandez for Oasis Taxi

➤ Councilman Denmon made a motion to approve the renewals. The motion was second by Councilman Crowley with all voting affirmatively, motion carried.

C. Mayor Palmer gave the second and final reading of the Pawn License renewal requests as follows:

- ❖ Roderick Aycox for Instant Car Loans
- ❖ Hugh M. Austin for Title Exchange & Pawn
- ❖ Douglas Driscoll for Park Avenue Pawn

➤ Councilman Edwards made a motion to approve the renewals. The motion was second by Councilman Denmon with all voting affirmatively, motion carried.

9. New Business

A. Latrina Patrick, representative of CAM- Citizens Against Meth, was not in attendance, but will meet with Administrator Peterson and look at possible 5K routes for the Citizens Against Meth event scheduled for May 15, 2010.

B. Mayor Palmer read a request by Suzanne Roland to reappoint Suzanne Hutchinson Smith to the DDA Board for an additional 4 year term beginning November 1, 2009 and ending November 1, 2013.

- Councilman Edwards made a motion to reappoint Suzanne Hutchinson Smith. The motion was second by Councilman Denmon with all voting affirmatively, motion carried.

C. Mayor Palmer gave the first reading of a taxi license request by Jose Manuel Lima Alveno d/b/a Taxi Service Emanuel's located at 804 N. Wall Street. He stated the earliest date for a public hearing is January 11, 2010.

- Councilman Hammond made a motion to set the public hearing date as January 11, 2010. The motion was second by Councilman Crowley with all voting affirmatively, motion carried.

D. Mayor Palmer gave the first reading of a zoning change request for Pauline O. Davis Revocable Trust for a zoning change from R-2 to C-2 for property located on Curtis Parkway a portion of parcel C52-040. The property is 0.923 acres. Earliest date for a public hearing is March 8, 2010 with a ZAB meeting on March 4, 2010 and a ZRC meeting on February 25, 2010.

- Councilman Hammond made a motion to set the public hearing for March 8, 2010. The motion was second by Councilman Crowley with all voting affirmatively, motion carried.

E. Mayor Palmer gave the first reading of the Beer-Wine-Liquor Renewal request.(Second reading will be December 28, 2009)

Beer-Wine Pouring

- ❖ Saleh Rashid for Atlanta Gate

Beer Pouring

- ❖ Dimitrios Pateritsas for Gondolier's Pizza

Beer Wine Package

- ❖ Soni Balkishan for ABC 1017 Beverage Inc.
- ❖ Quenton Brian Morris for Food Lion
- ❖ Davis Michael Bernier Jr. for Retail Marketing Group d/b/a Food Outlet IGA

Beer Package

- ❖ Jeff Knight for Knight's Grocery
- ❖ Cleopatra Alvarez for La Costena Mini Market

10. Other written items not on the agenda.

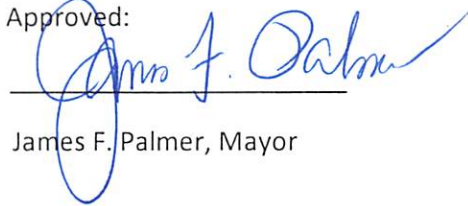
11. Work Reports

- a) Kelly Cornwell, Director of Utilities
- b) Eddie Peterson, City Administrator
 - Administrator Peterson explained that two bids were received for the tax anticipation notes for the calendar year 2010 for the City of Calhoun School System. The loan will be used to assist cash flow during the year. A line of credit was requested up to \$3,500,000 due to the fact that the school may or may not need the entire amount. Georgia Bank & Trust bid a fixed rate of 3.75% and Regions bid a variable rate, based on month to month rate of 3.74%. Peterson recommended Georgia Bank & Trust due to the fixed rate. A bid was also received from BB & T with a fixed rate of 2.69%, but was no in the form of a line of credit and, therefore, not considered.
 - Councilman Crowley made a motion to accept the bid by Georgia Bank & Trust. The motion was second by Councilman Hammond with all

voting affirmatively except Al Edwards due to his employment with another division of Georgia Bank & Trust.

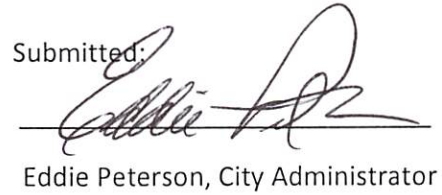
12. Councilman Hammond made a motion to adjourn. The motion was second by Councilman Denmon with all voting affirmatively, motion carried.

Approved:



James F. Palmer, Mayor

Submitted:



Eddie Peterson, City Administrator