



**CITY COUNCIL MEETING
DECEMBER 9, 2019- 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: James F. Palmer, Mayor
George R. Crowley, Mayor Pro Tem
Ray Mitchell Denmon, Councilman
Al Edwards, Councilman
Jackie Palazzolo, Councilwoman

ALSO: Eddie Peterson, City Administrator; Larry Vickery, Utilities Administrator; Paul Worley, Assistant City Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Jeff Defoor, Director of Electric Utilities; Major Larry Gilbert, Police Department; Lenny Nesbitt, Fire Chief; Brad Carrick, Telecommunications Director; Don Colburn, Special Operations; Kyle Ellis, Director of Water & Wastewater.

1. Council Meeting Called to Order

Welcome

Mayor Palmer called the meeting to order and welcomed everyone in attendance.

Invocation

Mayor Pro Tem Crowley gave the invocation.

2. Pledge of Allegiance

Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.

3. Amendment or Approval of Proposed Agenda

Councilman Edwards made a motion to approve the December 9, 2019 agenda as presented. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

4. Amendment or Approval of Minutes

Councilman Denmon made a motion to approve the minutes of the City Council meeting of November 25, 2019. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.

5. **Mayor's Comments**

- A. Mayor Palmer announced the next meeting of the City Council will be held on December 16th.
- B. Mayor Palmer announced that Calhoun city offices will be closed December 24th and 25th in observance of the Christmas holidays, and January 1st for New Year's Day.

6. **Council Comments**

- A. Councilwoman Palazzolo submitted November reports as follows:

1) **Public Works**

Animal Control

- Housed 18 dogs and 9cats
- Number of dogs adopted: 4
- Number of cats adopted: 0
- Number of dogs rescued: 5
- Number of cats rescued: 12
- Number of dogs reclaimed by owner: 7
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 1
- Number of cats euthanized: 0
- Number of warnings given: 14
- Number of bite cases: 1
- Citations issues: 0

2) **Recreation Department**

1. **PROGRAMS:**

Movie In The Park – November 1 was Movie in the Park night. The movie Night at the Museum was played. Prior to the movie games were set up for families to play along with a food truck and concessions. Although it was a colder night than expected there was an estimated 150 that came out to enjoy a fun family night.

Youth Basketball – Registration for youth basketball concluded with 289 boys and girls registering. Teams have been formed and practices began on November 16. Scheduled games will begin on Monday, December 9. Games will be played at Billy Bearden Recreation Center and Calhoun Middle School gyms.

Youth Football – The inaugural Pokey Bowl was played November 9 – 23. Twenty-five teams participated in this tournament with 2,000 visits made during this five day event and an estimated economic impact of \$130,000. Teams participating represented Calhoun, Bartow Co., Cartersville, Dalton, Rockmart, Cedartown and Rome Recreation Departments.

Youth Soccer – Our department hosted the GRPA District Coed u10 and u12 Soccer tournament Saturday, November 16. There were 7 teams that participated in this one day event with 210 visits made to this event and the estimated economic impact of \$13,650. Teams participating represented Calhoun, Bremen, Murray Co. and Rockmart.

The u8 Boys and U10 and U12 Girls participated in the GRPA District tournament in Dalton on November 22 and 23.

Our agency will be hosting the GRPA State Coed Soccer tournament December 6-7 for u8, u10 and u12 teams.

Volleyball – Our 12u Girls Volleyball team participated in the GRPA State tournament in Carrollton on November 8 and 9. This was the second year that we have offered volleyball in the fall and the first year we have had a team participate in the GRPA State tournament.

Stars – Two Stars kids participated in the November 21 event.

Adopt a senior – We have implemented a new program for this holiday season. We partnered with the Senior Center and are hosting adopt a senior. The director of the senior center asked some seniors to participate. We had people from the community bring in their gifts from the seniors wish list. Registration began on November 18th and all of the senior wish list has been spoken for. We will be having a Christmas party December 13 for the participants to receive their gifts.

2. FACILITY USE:

Ratner Pavilion – 1 event	Playground Pavilion – 6 events
Recreation Center	
Meeting Room – 13 events	Community Room – 4 events
Gym – 2 events	Gym Free Play – 298 participants

Softball Field Rental – November 9 – PGF Girls Fast Pitch Tournament – 4 fields rented for one day event. There were 15 teams that participated in this one day tournament with 450 visitors and an estimated economic impact of \$29, 250.00.

3. WEBSITE/FACEBOOK:

FACEBOOK	WEBSITE
5,344 – Reached	1,233 - Sessions
17- Posts	857 - Users
1,904 – Engagements	2,836 – Page Views
	17 – Posts

4. STAFF CONTINUING EDUCATION:

The Georgia Recreation and Parks Association Annual Conference were held in Dalton November 4-7, 2019. Four staff members attended the

entire conference and three additional staff members were able to attend on Tuesday, November 5. A total of 52 hours of continuing education were obtained by staff attending Educational Sessions.

5. PROJECT UPDATES:

Dog Park – A poll was sent out to all city officials and employees to name the new dog park. The results have been tabulated and the Dog Park will be called The City Bark. Work continues to be done on the park. Currently working with fencing contractors for quotes on the fencing. The components to the park are beginning to be received and those will be scheduled to be installed once all components have been received.

Tennis Courts – The tennis court resurfacing was completed on November 27 and very much appreciated by the tennis players in our community.

3) **Library**

- There are 11,496 library card holders, 5,021 library visitors, and 4,381 total circulation.
- There were 233 story time attendance, 57 adult program attendance, 75 digital new users, 197 e-books, 207 audio books, 1,029 computer logins, and 6,314 Facebook visits.

B. Councilman Edwards submitted November reports as follows:

1) **Electric Department**

- Construction continues on the upgrades in the Echota Mill Village with renovations to 20 homes and the new Zaxby's at 645 Hwy 53 East,
- Electrical Engineering continues on two new Industrial buildings at the corner of Richardson Road and Old Bellwood Road, the Willow Brook phase 2, which will be approximately 40 new homes, the new Gordon County Health Department at 310 North River Street plus the overhead powerline relocation for the Wal-Mart expansion.

WORK ORDERS IN PROCESS OR COMPLETED FOR NOVEMBER:

• NEWLY CREATED	59
• COMPLETED AND CLOSED	47
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	18
• STREET AND SECURITY LIGHTING-	14
• DISTRIBUTION MAINTENANCE	8
• OUTAGES / TROUBLE CALLS	7
• WORK FOR OTHER DEPARTMENTS	12
• NEW METER SETS	3
• METER MAINTENANCE/REPLACEMENT	9
• ELECTRIC LOCATE TICKETS PROCESSED-	277

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The City of Calhoun’s Electrical load for November is estimated to be about 25 million kilowatt hours (kWh). This is about 5 million kWh less than November of 2018.

2) **Telecommunications**

- Installed two new internet connections and continued construction for one additional connection.
- Setup three new internet connections on existing equipment.
- Disconnected one point-to-point service.
- Ordered firewalls to support high availability for City internet and better protection for PD internet.
- Installed new Watchgaurd server for Police Department and supported vendor during configuration.
- Opened 15 and closed 13 work orders.

Geographic Information Systems

- Participated with Engineering Department in water modeling work sessions.
- Updated maps with new county parcel data
- Updated the following GIS layers
 - Special Needs Registry and mapping for Police Department
 - Water system
 - Fire pre-plans for industrial and commercial buildings
 - Physical addressing for building and billing information
 - Changes to fiber network
 - Fiber network
 - Zoning
- Updated City and GIS web sites
- City employee GIS login statistics
 - Total logins – 1408
 - Top three layers accessed
 - Water – 634
 - Metering – 284
 - Electric – 151

3) **Building Inspections**

- Issued 53 permits for an estimated cost of \$388,000, collected \$8,093 in permit fees. This included 1 new residential, 1 residential remodel, 1 commercial remodel, 23 residential electrical, 16 residential plumbing, and 5 residential HVAC. 159 total inspections.

4) **Safety Committee**

- The safety committee met on December 5th and the topic of discussion was
- A safety inspection was completed on December 12th at the Police Department.
 - Vehicle accidents: 0
 - Workers compensation: 0

C. Councilman Denmon submitted November reports as follows:

1) **Water and Sewer Operations**

Water Treatment Plant

- Total gallons withdrawn: 302,154,870
- Daily average: 9,929,281
- Wells: 118,481,000
- Big Springs: 0
- % produced by Brittany Drive: 39.2%
 - Brittany Dr. daily production to capacity: 32.38%
 - Mauldin Rd. daily production to capacity: 37.03 %
 - Rainfall for November – 3.04”

Waste Water Treatment Plant

- Treated a daily average of 4.100 MGD, with an average BOD effluent of 2, average suspended effluent of 12, and an average COD of 45.

Water Distribution & Wastewater Collection

- 341 work orders completed, 30 new water connections, 8 water service leaks repaired, 19 water main leaks repaired, 23 water services changed to new main lines, 187 meter changes, 13 utility locates called in for work orders, 344 utility locates responses.
- 2,300 feet of Sanitary Sewer Services TV inspected, 254 utility locates completed, 4,300 feet sanitary sewer lines cleaned, 2 new sewer connections installed, 3 sanitary sewer services repaired.

2) **Water and Sewer Construction**

Water and Sewer Systems Active Projects

- As part of the new NPDES requirements, steps are underway to meet the storm water segment of the Watershed Protection Plan. EPD notified us on April 17th that our Section 319 Grant for Lynn Creek has been awarded. All contracts have been executed and returned signed. Project Kickoff meeting will be scheduled for January 2020.
- The two inch galvanized line replacement continues utilizing city forces.
- S.R. 156 Water Main Relocation (GDOT/ RR Bridge Replacement @ Ranger) – We have coordinated with the bridge contractor to install

the new main on the new bridge. Materials are on site ready for bridge contractor to install.

- Ranger 12" Water Transmission Main – Materials are on site and permits have been acquired. This project is under construction.
- New 2.0 Million Gallon Tank on Pittman Road – The Project was awarded to PRECON TANKS. The structural walls are complete. Contractor now working on forming and pouring the concrete dome.
- Peters Street Phase II Water and Sewer Relocations – Construction is underway on the water relocation. Contractor flushing and testing mains in preparation to start making service line connections.
- Hwy 41 South Sewer Extension – The Project was awarded to Gordy Construction. 24" segment of the project is complete. Contractor working on 12" segments on East side of Hwy 41.

Water & Sewer Projects in Development

- North Wall Street and Redbud Road Intersection improvements- GDOT asked for, and were given an estimate to relocate any utilities in conflict with the proposed project.
- S.R. 136 Water Main Relocation for new Bridges at the Coosawattee River.
- Design documents are being prepared for a sewer lift station that will serve the Georgia Cumberland Academy off of Reeves Station Road.
- Developer has purchased easement to extend a sewer line from the Hwy 41 South Sewer Extension to serve additional properties on the east side of Hwy 41 near Hensley Road. Engineering is in progress.

Projects in Engineering Conceptual Design

Sewer

- Blackwood Creek Trunk Sewer Replacement
- Yarborough Street Replacement Sewer
- Louise Ave., Cherry St., and Florence Ave. Sewer Replacement
- Sewer Main relocation for the airport project.
- Old Fairmount Hwy Sewer Extension
- Future extensions of the current Hwy 41 South Sewer Project

Water

- Bellwood Road Water Transmission Main
- Reeves Station Water Main (replacing existing 6" C. I. with an 8")
- Second Interconnect with Pickens County
- GDOT SR 156/Salacoa Creek Bridges. Scheduled for 2020
- SR 225 8" water main river crossing
- 4" cast iron water main replacement and upgrade along Wall Street near Hicks St.

3) **Downtown Development Authority**

The HPC & DDA held their regularly scheduled meetings. The HPC will finish the instillation of the historic signs at the end of the month. The DDA's next scheduled event will be the Christmas Parade on December 12th at 7 P.M. We hope to see everyone downtown at these annual events and encourage everyone to shop local.

D. Mayor Pro Tem Crowley submitted November reports as follows:

1) **Police Department**

- Made 359 cases with 5 DUI's
- Fines collected by Municipal Court - \$45,505
- Issued 622 warnings
- Investigated 62 highway accidents, 41 private property accidents
- Escorts - 22
- Incident reports -1,189
- Alarm responses - 239
- Miles patrolled: 50,223

2) **Municipal Court**

- Total Court cases- 357
- Court cases dropped- 76
- Number of Bond forfeitures- 278
- Number of Probation cases- 36
- Failure to appear- 50
- Subpoenas served- 9

3) **Fire Department**

Fire Suppression Division

152 Total reported calls for service for the Suppression Division

Dispatched Calls

- 2 Fire Incidents (\$14,000.00 in Estimated Fire damage)
- 0 Overpressure Rupture, Explosion, Overheat (NO FIRE)
- 108 Emergency Medical Services / Rescue (Injuries, Medical, or Fatality)
- 5 Hazardous Conditions Incidents (NO FIRE; Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)
- 4 Service Calls (Water Leak; Assist Other Agencies with Non-Emergency Calls)
- 17 Good Intent Calls (Smoke / Odor check; Investigation of Unknown Problem)
- 17 False Alarms or False Calls
- 0 Severe Weather & Natural Disaster
- 1 Special Incident Type (Citizen Complaint; Other)

Additional Fire Department Activities

- Assisted with drills and testing for recruit classes.
- Completed routine Dept. maintenance and duties.

Training Division

- CFD completed 690 Total Man Hours of training during the month.
- Training consisted of: Search and Rescue, pump operations, fire attack, communications, and firefighter safety and survival.
- CFD's recruit class of 8 weeks (320 class hours) was completed. Recruits were tested by the State on 11/25/19.
- All CFD candidates completed and passed the written and practical evaluations and are now Firefighter 1 certified.
- The new Firefighters are Mike Chavez, Chase Potter, and Mason Wade.
- FF's Malik Lawrence, Jacob King, and Ryan Cloer begin EMT class in January.
- The three new FF's should begin their EMT training later in the year.

Fire Inspections - Public Safety Education - Code Enforcement Division

64 Total Reported Activities / Inspections completed during the month.

Inspections / Enforcement

18	Annual Inspection
4	New Business Inspections
18	Requested Inspections
8	Follow Up, Re-Inspections
0	Burn Site Inspections
2	Plan Reviews
0	Pre-Construction Meetings
0	Sprinkler Permits Issued
0	Fuel Tank Permit (Install, Removal or Service)
14	Consultations
0	Illegal Burning Citations

Additional Inspection - Public Safety & Codes Division Activities

- Conducted a Fire Extinguisher class at Halix corp. on Frank Dickerson Drive
- Duvall completed a Fire Safety Analysis for Apache Mills.

7. Public Hearing and Comments

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person speaking having filed a financial disclosure statement five days prior to the hearing if required, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning

Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

A. Public hearing of an Ordinance Amendment regarding the Department of Community Affairs new Georgia State Minimum Standard Building Codes with new Georgia State Amendments which will become mandatory January 1, 2020.

- 1) 2018 International Building Code with Georgia Amendments
- 2) 2018 International Residential Code with Georgia Amendments
- 3) 2015 International Energy Conservation Code with Georgia Amendments
- 4) 2018 International Mechanical Code with Georgia Amendments
- 5) 2018 International Plumbing Code with Georgia Amendments
- 6) 2018 International Fuel Gas Code with Georgia Amendments
- 7) 2018 International Swimming Pool and Spa Code with Georgia Amendments

- Mayor Palmer opened the public hearing.
- City Administrator Peterson stated that all legal requirements and notices had been met.
- Mayor Palmer opened the floor for public comments.
- There being none, Mayor Palmer closed the public hearing and read the heading of the ordinance as follows: An ordinance amending section 18-31 of the code of ordinances of the City of Calhoun, to include and adopt certain standard codes of technical regulations regarding building codes as adopted by the Georgia Legislature to fix an effective date and for other purposes. Mayor Palmer then called for a motion concerning the ordinance change.
- Councilman Edwards made a motion to approve the ordinance change. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

B. Public hearing of an ordinance to amend sections of Part II, Chapter 82-Streets, Sidewalks and Other Public Places to add Article III: Electrical Pole Attachment.

- Mayor Palmer opened the public hearing.
- City Administrator Peterson stated that all legal requirements and notices had been met.
- Mayor Palmer opened the floor for public comments.
- City Attorney Govignon stated that the ordinance was a GMA model resulting from two years of negotiations with GMA, ACCG and Industry. Article III and Article IV allows for more critical local control over expansion.
- There being no other comments, Mayor Palmer closed the public hearing and called for a motion concerning ordinance change.
- Mayor Pro Tem Crowley made a motion to approve the ordinance change. Councilman Denmon gave a second with all voting aye. Motion approved.

C. Public hearing of an ordinance to amend sections of Part II, Chapter 82-Streets, Sidewalks and Other Public Places to add Article IV: Wireless Facilities and Antennas.

- Mayor Palmer opened the public hearing.
- City Administrator Peterson stated that all legal requirements and notices had been met.
- Mayor Palmer opened the floor for public comments.
- There being none, Mayor Palmer closed the public hearing and called for a motion on the ordinance change.
- Councilwoman Palazzolo made a motion to approve the ordinance change. Councilman Denmon gave a second with all voting aye. Motion approved.

D. Public hearing of a Beer and Wine Package request at a location of 1531 Dews Pond Rd, NE (formerly A Knight #2), by Murad Ali dba Calhoun Chevron. The proposed store manager is Jyotsha Patel.

- Mayor Palmer opened the public hearing.
- City Administrator Peterson stated that all legal requirements and notices had been met.
- Mayor Palmer opened the floor for public comments.
- There being none, Mayor Palmer closed the public hearing and called for a motion on the alcohol license request.
- Mayor Pro Tem Crowley made a motion to approve the alcohol license request. Councilman Denmon gave a second with all voting aye. Motion approved.

E. Public hearing of a Manufacturing/Brewing of Malt Beverages and Taproom License request, at a location of 118 South Park Avenue, by Andrew Tierce, dba Freight & Rail Brewing Company, LLC.

- Mayor Palmer opened the public hearing.
- City Administrator Peterson stated that all legal requirements and notices had been met.
- Mayor Palmer opened the floor for public comments.
- There being none, Mayor Palmer closed the public hearing and called for a motion on the alcohol license request.
- Councilman Edwards made a motion to approve the alcohol license request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.

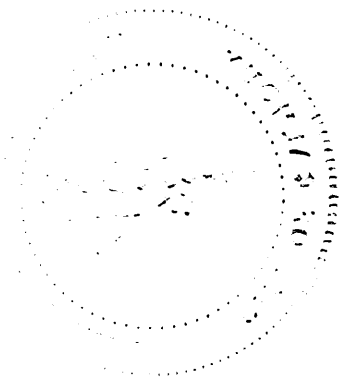
8. Old Business

A. Mayor Palmer gave the second reading of beer, wine, and distilled spirits request, at a location of 255 West Line Street, by Tejashkumar Patel, dba Warehouse Liquor. Eligible for a public hearing December 16th.

9. New Business

A. Mayor Palmer gave the first reading of an annexation and zoning request of R1-B for 1.40 acres, at a location of Cherry Hill Drive and Peters Street (parcels GC27-010 and GC27-011), by Eric Worley. The Zoning Advisory Board meeting will be held January 9th and the public hearing will be held January 13th.

- B. Mayor Palmer gave the first reading of a rear setback variance request of 10 feet, varying from 20 feet to 10 feet, at a location of 116 McConnell Road (parcel C11-040) to construct a 1,150 square foot home, by the Housing Authority of the City of Calhoun. The Zoning Advisory Board meeting will be held January 9th and the public hearing will be held January 13th.
- C. Mayor Palmer gave the first reading of a 50 foot setback variance request from the required 100 feet from the front right-of-way, a 420 foot variance request from the required 500 feet from R-2 zoning, and a 15 foot height variance request from the required 25 feet height limit for an electronic billboard sign at a location of 1060 Red Bud Road, by Bruce Stock and Mitch Frix. The Zoning Advisory Board meeting will be held January 9th and the public hearing will be held January 13th.
- D. Mayor Palmer gave the first reading of an annexation and zoning request of C-2 for 0.746 acres, at a location of GC36-120A (N. Wall Street), by Fernandez Investments, LLC. The Zoning Advisory Board meeting will be held January 9th and the public hearing will be held January 13th.
- E. Mayor Palmer gave the first reading of a zoning change request of R-2 to C-2 for 1.698 acres, at a location of C21-015, C35-088, C35-106 (corner of N. Wall Street and Henderson Bend), by Fernandez Investments, LLC. The Zoning Advisory Board meeting will be held January 9th and the public hearing will be held January 13th.
- F. City Administrator Peterson submitted Fiscal Year 2019 4th quarter budget amendments stating that everything was positive. The City remains on a good financial run. Mayor Pro Tem Crowley made a motion to approve the 4th quarter budget amendments. Councilman Denmon gave a second with all voting aye. Motion approved. (copy attached)
- G. Mayor Palmer read a road dedication request by Flipper McDaniel – BBE Land Company, LLC for roads within the Heritage Crossing Subdivision. The roads being named Heritage Drive, Colonial Drive, Bristol Lane, Legacy Lane and Liberty Way. Councilman Denmon made a motion to approve the road dedication request. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
- H. Mayor Palmer read a manager change request at a location of 136 West Belmont Drive, by Kroger Company #393. The prior store manager was Michael Piatt. The proposed store manager is Phillip McGinty. Councilman Edwards made a motion to approve the manager change. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.
- I. Mayor Palmer read the 2020 annual license renewal and called for motions on each as follows:
- **Beer and Wine Pouring - Wall Street Catering**
Mayor Pro Tem Crowley made a motion to approve the renewal. Councilman Denmon gave a second with all voting aye. Motion approved.
 - **Beer, Wine, & Liquor Pouring - Trackside Pizza & Pub**
Councilman Edwards made a motion to approve the renewal. Councilwoman Palazzolo gave a second with all voting aye. Motion approved.



- **Beer and Wine Package – Kroger**
Mayor Pro Tem Crowley made a motion to approve the renewal. Councilman Denmon gave a second with all voting aye. Motion approved.
- **Beer Package - Food Mart & Tobacco**
Mayor Pro Tem Crowley made a motion to approve the renewal. Councilman Denmon gave a second with all voting aye. Motion approved.
- **Beer and Wine Pouring Theatre - Calhoun's Gem Theatre**
Councilwoman Palazzolo made a motion to approve the renewal. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.
- **Pawn - Pete's Music & Pawn**
Councilman Denmon made a motion to approve the renewal. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.

10. Other Written Items Not on the Agenda

11. Work Reports

- A. Eddie Peterson, City Administrator stated that Gordon County would be going from 80% to 100% Freeport effective January 1, 2020. He stated that he would like council members consider moving to 100% Freeport effective January 1, 2021. This will give Calhoun City Schools an opportunity to lessen the impact the move to 100% will make on the school system.
- B. Larry Vickery, Utilities Administrator stated that the City of Calhoun wishes to place a non-binding nomination of 3MW at the B1 loss level to purchase output from a solar facility through a Purchase Power Agreement (PPA). This nomination is valid for a term of up to 20 years (15 or 20) at a price not to exceed \$33.00/MWH. A final commitment will not be required until a PPA has been negotiated and the agreement with each Participant prepared.
- C. George Govignon, City Attorney had nothing to report.

12. Motion to move to Executive Session, if needed

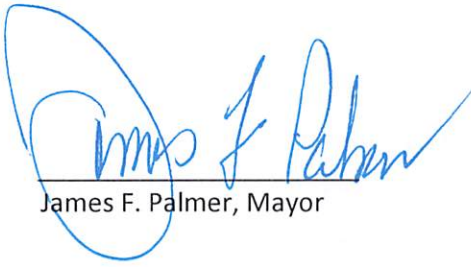
13. Motion to return to General Session

14. Motion to Adjourn

There being no further business to come before the Council, Councilwoman Palazzolo made a motion to adjourn. Mayor Pro Tem Crowley gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:37 p.m.

Approved:

Submitted:


James F. Palmer, Mayor


Sharon Nelson, City Clerk

