



**CITY COUNCIL MEETING
MARCH 12, 2018- 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: **James F. Palmer, Mayor**
George R. Crowley, Mayor Pro Tem
Ray Mitchell Denmon, Councilman
Al Edwards, Councilman
Jackie Palazzolo, Councilwoman

ALSO: Eddie Peterson, City Administrator; Paul Worley, Assistant City Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Jeff Defoor, Director of Electric Utilities; Garry Moss, Police Chief; Lenny Nesbitt, Fire Chief; Jerry Crawford, Director of Water & Wastewater, Larry Vickery, Utilities Administrator; Don Colburn, Special Operations; Larry Gilbert, Patrol Division; and Todd Holbert, Battalion Chief.

1. **Council Meeting Called to Order**

Welcome

Mayor Palmer called the meeting to order and welcomed everyone in attendance.

Invocation

Mayor Palmer gave the invocation.

2. **Pledge of Allegiance**

Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.

3. **Amendment or Approval of Proposed Agenda**

Mayor Pro Tem Crowley made a motion to approve the March 12, 2018 agenda as presented. Councilman Edwards gave a second with all voting aye. Motion approved.

4. **Amendment or Approval of Minutes**

Councilman Denmon made a motion to approve the minutes of the City Council meeting of February 26, 2018. Mayor Pro Tem Crowley gave a second with all voting aye. Motion approved.

Councilman Edwards made a motion to approve the minutes of the City Council meeting of February 28, 2018. Councilwoman Palazzolo gave a second with all voting aye, Motion approved.

5. **Mayor's Comments**

None

6. **Council Comments**

A. Councilwoman Palazzolo submitted February reports as follows:

1) **Public Works**

Street Department

- Completed 26 shop and 30 street dept. work orders.
- Installed 4 new street signs.
- Continued the leaf pick up at all locations around town.
- Cleaned out a ditch on North Industrial Boulevard.
- Replaced sections of sidewalk on Hicks Street and Mcconnell Road.

Cemetery Department

- Performed routine maintenance on Fain and Chandler cemetery.
- Supervised the opening and closing of 8 gravesites.
- Sold 8 new grave spaces.

Parks Department

- The grounds crew picked up litter, hauled garbage to the dump, and maintained records at records room.
- The maintenance crew maintained designated buildings downtown.
- Assembled chairs and desk at city hall.
- Cleaned water fountains downtown.

Animal Control

- Housed 27 dogs and 5 cats
- Number of dogs adopted: 4
- Number of cats adopted: 0
- Number of dogs rescued: 10
- Number of cats rescued: 5
- Number of dogs reclaimed by owner: 6
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 18
- Number of bite cases: 1
- Citations issues: 2

Recycling

- | | | |
|-------------|-----------|------------|
| • OCC | 22.3 tons | \$2,564.50 |
| • Loose OCC | 2.3 tons | \$ 322.00 |

• Plastics	4,680lbs.	\$ 0.00
• Paper	15.2 tons	\$ 1,140.00
• Mixed Plastic	7,476 lbs.	\$ 0.00
• Glass	5.3 tons	\$ 79.50
• Aluminum	0.00 lbs.	\$ 0.00
• Steel Cans	865lbs.	\$ 38.93

2) **Recreation Department**

• **YOUTH SPORTS:**

Youth Basketball – The 4th Annual United Way All-Star Basketball tournament was held February 8 – 10, 2018. There were 25 teams that participated from 7-8 through 11-12 boys and girls’ teams with 325 participants and 1,300 spectators. The estimated economic impact for this 3-day event is \$84,500. This annual event is a United Way fundraiser sponsored by Calhoun Recreation Department and Gordon County Parks and Recreation. The proceeds from this event go to Gordon County United Way.

GRPA District – Calhoun Recreation Dept. hosted the 7-8 Boys district basketball tournament February 16 through 22. A total of 12 teams participated in this tournament with 156 participants and 624 spectators. The estimated economic impact for this event is \$40,560.00

The Calhoun Recreation 11-12 Girls won the GRPA District championship and participated in the GRPA State 11-12 Girls tournament in Bremen – March 2 – 3, 2018.

Baseball and Softball – Registration was held through the month of February. A total of 370 boys and girls will be participating in baseball and softball this spring. Assessments were held February 24 – 25. Baseball drafts were held February 26 and Softball drafts were held February 27.

Youth Soccer - Registration was held through early February. We have a total of 326 participants signed up for boys and girls soccer. Assessments were held February 17 and drafts were held February 19 and February 20.

• **PROGRAMS:**

STARS – There were 22 participants for the February cookie-decorating event held on February 14. The next STARS event will be an egg hunt scheduled for March 29.

ADULT SOFTBALL – Registration for Summer League softball will start in April. The adult softball league will be played June – August.

TENNIS – Tennis leagues – Spring Tennis 101; Winter Combo 18 & over Men/Women 2.5, 6.5 8.5

Tri-level league – 2.5, 3.0, 3.5, and 4.0

Tri-level league Over 40 – 3.0, 3.5, 4.0

CHS/CMS – Using 12 courts daily for practices and matches

CMS tournaments – Feb. 6, Feb. 8, Feb. 13, and Feb. 26

CHS tournaments – Feb. 12, Feb. 22, and Feb. 27
3 teaching pro’s – 3 courts daily – 4:00pm – 9:00pm

- **PARKS/FACILITIES:**

The following tasks were completed throughout the month of February:

- 1 – Painted seven soccer fields for Spring Youth Soccer.
- 2 – Painted soccer field at Calhoun High School – 2 times
- 3 – Field prep – Field 3 – Calhoun Park – Calhoun Middle School practices and games.
- 4 – Edged infields – Fields 1, 2, and 3 – Calhoun Park
- 5 – Painted base lines; parent line and placed bases at Bernstein Park for Calhoun Community Education
- 6 – Weed eat and edged Walking Trail
- 7 – Clean-up of parks after flooding
- 8 – Began mowing all common areas and fields

Facility Rentals:

Billy Bearden Recreation Center:

Meeting Room – 5 events

Gym – 4 events

Black and Gold Playground Pavilion – 1 event

- **WEBSITE USAGE:**

CalhounRec.com

Page Views – 4,174

Users – 1,345

Sessions – 1,899

Posts – 10

Facebook

Reach – 6,210

Post Engagements – 2,596

Posts - 19

UPCOMING EVENTS:

March 24 – 29 – 2nd Annual – Youth Classic – Pre-Season Baseball and Softball Tournament

April 16 -18 – USA Softball Olympic Series

May 4 – 6 – USA Softball National Qualifier

June 8 – 10 – USA Softball – 16 A State Championships

June 16 – Dog Days of summer

3) **Library**

- There are 11,517 library card holders, 6,429 library visitors, and 5,814 total circulation.
- There were 153 story time attendance, 51 adult program attendance, 120 digital new users, 199 e-books, 309 audio books, 1,281 computer logins, and 7,248 Facebook visits.

B. Councilman Edwards submitted February reports as follows:

1) **Electric Department**

- Pole replacement continues on East Line Street.

- Pole inspection continues with 3,200 poles checked and 97 new transfer tickets sent to the National Joint Utilities Notification System (NJUNS) for transfer of other utilities on replaced Calhoun Electric poles.
- New Residential services are continuing at Madison Garden and Willow brook
- Construction continues on replacing primary metering and poles at the Recreation Department.
- Construction continues at the Sewer plant replacing transformer, pole and underground conductors.
- Electric Engineering continues for the new Rockbridge Community Church and Calhoun Crossing (retrofit of the old K-Mart store).

Just like January, February delivered some of the lowest temperatures of the season and some of the highest power bills since summer. During these cold weather months, you may notice an increase in your electrical usage. Just like when your electrical usage increases in the summer as you cool your house on a 90-degree day, warming your home on a 25 degree winter day will also cause a noticeable increase in electrical usage. More information can be found on the City of Calhoun’s web site under HOW WILL YOUR ELECTRIC BILL BE IMPACTED BY COLD WEATHER. Also you can find tips to keep your energy costs down while still keeping your home warm in winter.

WORK ORDERS IN PROCESS OR COMPLETED FOR FEBRUARY:

• NEWLY CREATED	99
• COMPLETED AND CLOSED	91
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	8
• STREET AND SECURITY LIGHTING-	25
• DISTRIBUTION MAINTENANCE	25
• OUTAGES / TROUBLE CALLS	13
• WORK FOR OTHER DEPARTMENTS	28
• NEW METER SETS	6
• METER MAINTENANCE/REPLACEMENT	9
• ELECTRIC LOCATE TICKETS PROCESSED-	167
•	

The City of Calhoun’s Electrical load for February is projected to be about 31,500,000 kilowatt hours, which is about one million more than last year. Actual numbers will be released around March 18th.

2) Telecommunications

Telecommunications

- Finished fiber construction to three new internet customers.
- Provisioned one new 20 megabit point-to-point circuit.
- Disconnected one internet customer.
- Started fiber construction for downtown area south of Court Street. Three quarters of the fiber is installed. Three customers are waiting for service on this fiber run.

- In addition to the downtown customers, there are three other orders waiting for fiber construction to begin.
- Repaired cut fiber drop to customer on Marine Drive.
- Added 75 megabits of internet bandwidth to existing customers.
- Replaced damaged network cable for camera at Utilities building.
- Installed network cable for new office location at Recreation Department.
- Opened 15 and closed 18 work orders.

Geographic Information Systems

- Made boundary and annexation changes to GIS and submitted updates to the US Census.
- Developed a new application for Electric Department to document pole transfer inventory while in the field.
- Worked with Engineering Department on Water Modeling sessions.
- Assisted Water Construction Department with water plant updates.
- Updated the following GIS layers
 - Added new buildings' outlines to GIS layer
 - Water system meter data
 - Storm water mapping
 - Fire Department fire pre-plans for industrial and commercial buildings
 - Physical addressing for building and billing information
 - Fiber construction
- Updated City and GIS web sites

3) Building Inspections

- Issued 57 permits for an estimated cost of \$5,125,537, collected \$25,854 in permit fees. This included 5 new residential, 3 residential remodel, 3 commercial remodel, 5 residential electrical, 6 commercial electrical, 4 residential plumbing, and 15 residential HVAC. 171 total inspections.

4) Safety Committee

- The safety committee met on February 8th and the topic of discussion was Mold Awareness.
- A safety inspection was completed on February 14th at the Utilities Building.
 - Vehicle accidents: 1
 - Workers compensation: 1

C. Councilman Denmon submitted February reports as follows:

1) Water and Sewer Operations

Water Treatment Plant

- Total gallons withdrawn: 302,154,870
- Daily average: 9,929,281
- Wells: 118,481,000
- Big Springs: 0
- % produced by Brittany Drive: 39.2%

- Brittany Dr. daily production to capacity: 32.38%
- Mauldin Rd. daily production to capacity: 37.03 %
- Rainfall for November – 3.04”

Waste Water Treatment Plant

- Treated a daily average of 3.820 MGD, with an average BOD effluent of 6, average suspended effluent of 12, and an average COD of 43.

Water Distribution & Wastewater Collection

- 370 work orders completed, 15 new water connections, 15 water service leaks repaired, 4 water main leaks repaired, 34 water services changed to new main lines, 231 meter changes, 20 utility locates called in for work orders, 332 utility locates responses.
- 1,850 feet of Sanitary Sewer Services TV inspected, 276 utility locates completed, 4,600 feet sanitary sewer lines cleaned, 7 new sewer connections installed, 5 sanitary sewer services repaired.

2) **Water and Sewer Construction**

Water and Sewer Systems Active Projects

- The 2” Galvanized Line Replacement Project -The project is complete. Closeout documents are being prepared for GEFA.
- The new NPDES permit for the Wastewater Treatment Plant went into effect March 1, 2016. The chemical feed system is complete. The Wastewater Treatment Plant began feeding aluminum sulfate for phosphorus control on January 8th.
- As part of the new NPDES requirements, steps are underway to meet the storm water segment of the Watershed Protection Plan. We are currently investigating possibilities for a Section 319 grant for storm water improvements.
- The Nutrient Trading Monitoring Pilot Program – Year Two of the program has begun with the four sampling events completed to date with the last event scheduled for this month.
- Wastewater Treatment Plant Motor Control Center Upgrades Phase II – MCC’s are on site and installation is in progress and going very well. Phase III equipment is on order. This project is funded by SPLOST.
- The bar screens and grit collection equipment replacement are in progress. These were funded by SPLOST.
- Construction of the Love’s Truck Stop Sanitary Sewer Lift Station should begin as soon as materials arrive.
- Construction of the Henderson Ridge and Stone Ridge lift stations should begin by early April.

Water & Sewer Projects in Development

- Airport Sanitary Sewer Relocation- Relocating approximately 4500 feet of sewer main to accommodate the airport expansion.

- S.R. 156 Water Main Relocation (GDOT/ RR Bridge Replacement @ Ranger) – Plans have been submitted to GDOT. Scheduled for 2018.
- North Wall Street and Redbud Road Intersection improvements- GDOT asked for and was given an estimate to relocate any utilities in conflict with the proposed project.
- Hwy 41 South at Lynn Creek (GDOT Widening Project) – Plans have been submitted to GDOT. Scheduled for 2018.
- Resuming Unidirectional Flushing Program in March 2018.

Projects in Engineering Conceptual Design

Sewer

- Blackwood Creek Trunk Sewer Replacement
- Yarborough Street Replacement Sewer
- Louise Ave., Cherry St., and Florence Ave. Sewer Replacement

Water

- Bellwood Road Water Transmission Main
- Reeves Station Water Main (replacing existing 6" C. I. with an 8")
- Second Interconnect with Pickens County
- New 2.0 MG Ranger Tank and water mains
- GDOT SR 156/Salacoa Creek Bridges. Scheduled for 2020

3) Downtown Development Authority

The DDA director attended a Business Engagement Committee meeting; a Young Professionals meeting & tourism meeting. The HPC held its regularly scheduled meeting. There was one COA approval and one façade grant approval.

Planning is underway for the 6th annual BBQ, Boogie & Blues event. It is scheduled for April 27th & 28th. There will be tractor rides, free entertainment, arts & crafts for sale, food vendors and much more! The United Way Young Leaders & the Downtown Development Authority are hosting Food Trucks & Friends for April 13th in the Depot Parking lot. The event will be from 5 pm-9 pm. Each of these events attract people to downtown and we hope to have more events similar to these in the future.

D. Mayor Pro Tem Crowley submitted February reports as follows:

1) Police Department

- Made 386 cases with 5 DUI's
- Fines collected by Municipal Court - \$30,693
- Issued 482 warnings
- Investigated 58 highway accidents, 34 private property accidents
- Escorts - 97
- Incident reports -1,283
- Alarm responses - 250
- Miles patrolled: 44,432

2) **Municipal Court**

- Total Court cases- 415
- Court cases dropped- 89
- Number of Bond forfeitures- 211
- Number of Probation cases- 21
- Failure to appear- 50
- Subpoenas served- 6

3) **Fire Department**

153 Total reported calls for service for the Suppression Division

Responses to Calls

5	Fire Incidents (\$100,200.00 in estimated Fire damage)
0	Overpressure Rupture, Explosion, Overheat (<u>NO FIRE</u>)
106	Emergency Medical Services / Rescue (Injuries, Medical, or Fatality)
7	Hazardous Conditions Incidents (<u>NO FIRE</u> ; Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)
6	Service Calls (Water Leak; Assist Other Agencies with Non-Emergency Calls)
24	Good Intent Calls (Smoke / Odor check; Investigation of Unknown Problem)
5	False Alarms or False Calls
0	Severe Weather & Natural Disaster
0	Special Incident Type (Citizen Complaint; Other)

Additional Fire Department Activities

- Completed all routine vehicle and station maintenance.

Training Division

CFD completed 667 Total Man Hours of training during the month.

- **Training topics this month consisted of:**
 - Strategies and Tactics
 - Pump Service Testing
 - All members were recertified in CPR and AED use
 - EMT's attended recertification classes

Fire Inspections - Public Safety Education –

Code Enforcement Division

83 Total Reported Activities / Inspections completed during the month.

Inspections

27	Annual Inspection
3	New Business Inspections

- 20 Requested Inspections
- 10 Follow Up, Re-Inspections
- 0 Burn Site Inspections
- 3 Plan Reviews
- 0 Pre-Construction Meetings
- 0 Sprinkler Permits Issued
- 0 Tank Permit
- 20 Consultations
- 0 Illegal Burning Citations

Additional Inspection - Public Safety & Codes Division Activities

- Lt Duvall participated in the City Safety meeting and inspection.
- Lt Fox attended the George Chambers Center board meeting.
- Inspectors attended the LEPC (Local Emergency Planning Committee) meeting with local business and industry representatives.

7. Public Hearing and Comments

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter, with each person speaking having filed a financial disclosure statement five days prior to the hearing if required, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

A. Public hearing of a beer and wine package license for Douglas Manly Morse, DBA: Fred's Stores #1213, at a location of 325 Curtis Parkway. The applicant is the proposed store manager.

- Mayor Palmer opened the public hearing.
- City Administrator Peterson stated that all legal requirements had been met.
- Mayor Palmer opened the floor for comments pertaining to the requested license. There were none.
- Mayor Palmer closed the public hearing.
- Mayor Pro Tem Crowley made a motion to approve the alcohol license request. Councilman Edwards gave a second with all voting aye. Motion approved.

B. Public hearing of a beer, distilled spirits, and wine pouring license for Rene Torres, DBA: Guacamole Bar & Grill LLC, at a location of 165 Outlet Center Drive, Suite #5. The proposed store manager is Victor Manuel Juarez.

- Mayor Palmer opened the public hearing.
- City Administrator Peterson stated that all legal requirements had been met.
- Mayor Palmer opened the floor for comments pertaining to the requested license. There were none.
- Mayor Palmer closed the public hearing.

- Mayor Pro Tem Crowley made a motion to approve the alcohol license request. Councilman Denmon gave a second with all voting aye. Motion approved.

8. **Old Business**

A. **Rainbow#2 – Beer & Wine Package License**

Mayor Palmer gave the second reading of a beer and wine package license for Ashik 20, Inc. DBA: Rainbow #2, at a location of 637 Oothcalooga Street, Suite A. The owner, Krupal Patel is the proposed store manager. The public hearing will be held March 26, 2018.

9. **New Business**

A. **Zoning Ordinance – Small Cell Towers**

Mayor Palmer gave the first reading of an ordinance to amend Appendix A – Zoning to add Article X-B – Small Wireless Facilities, “Small Cell” Structures or Equipment, and Distributed Antenna Systems for Extension of Mobile Communication and Data Service. The ordinance is eligible for a public hearing on April 9th.

B. **Personnel Ordinance – 2018 Organizational Structure**

Mayor Palmer gave the first reading of an ordinance to amend certain sections of Part II, Code of Ordinances, Chapter 2: Administration, Article IV – Departments. The ordinance is eligible for a public hearing on April 9th.

10. **Other Written Items Not on the Agenda**

- A. City Administrator Peterson stated that Governor Deal would be signing Representative Meadows Clean Water Protection Bill on March 13, 2018.
- B. Utilities Administrator Vickery noted that the Calhoun Electric Department had been awarded a Certificate of Excellence in Reliability by the National Association of Public Power. This is a national recognition for significantly outperforming the electric industry national average as reported by the Energy Information Administration.

11. **Motion to move to Executive Session, if needed**

City Attorney Govignon stated there was no need to move to Executive Session.

12. **Motion to return to General Session**

N/A

13. **Motion to Adjourn**

Mayor Pro Tem Crowley made a motion to adjourn. Councilman Denmon gave a second with all voting aye. There being no further business, the meeting was adjourned at 7:45 p.m.

Approved:


James F. Palmer, Mayor

Submitted:


Sharon Nelson, City Clerk