



**CITY COUNCIL MEETING
AUGUST 8, 2022 - 7:00 PM
109 SOUTH KING STREET
DEPOT COMMUNITY ROOM**

MINUTES

PRESENT: James F. Palmer, Mayor
Ray Mitchell Denmon, Councilmember
Al Edwards, Mayor Pro Tem
Ed Moyer, Councilmember
Jackie Palazzolo, Councilmember

ALSO: Paul Worley, City Administrator; Larry Vickery, Utilities Administrator; Kyle Ellis, Assistant Utilities Administrator; Sharon Nelson, City Clerk; George Govignon, City Attorney; Tony Pyle, Police Chief; and Lenny Nesbitt, Fire Chief.

1. **Council Meeting Called to Order**
Welcome
Mayor Palmer called the meeting to order and welcomed everyone in attendance.
Invocation
Utilities Administrator Vickery gave the invocation.
2. **Pledge of Allegiance**
Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. **Amendment or Approval of Proposed Agenda**
Mayor Pro Tem Edwards made a motion to approve the August 8, 2022 agenda as presented. Councilmember Palazzolo gave a second with all voting aye. Motion approved.
4. **Amendment or Approval of Minutes**
Councilmember Moyer made a motion to approve the minutes of the City Council meeting of July 25, 2022. Councilmember Denmon gave a second with all voting aye. Motion approved.

5. Mayor's Comments

None

6. Council Comments

A. Councilmember Palazzolo submitted July reports as follows:

1) Water and Sewer Operations

Water Treatment Plant

- Total gallons withdrawn: 386,190,000
- Daily average: 12,457,741
- Wells: 72,450,000
- Big Springs: 85,370,000
- % produced by Brittany Drive: 40.9%
 - Brittany Dr. daily production to capacity: 43.14%
 - Mauldin Rd. daily production to capacity: 46.04%
 - Rainfall for November – 5.20"

Waste Water Treatment Plant

- Treated a daily average of 4.619 MGD, with an average BOD effluent of 3, average suspended effluent of 16, and an average COD of 65.

Water Distribution & Wastewater Collection

- 296 work orders completed, 17 new water connections, 16 water service leaks repaired, 13 water main leaks repaired, 0 water services changed to new main lines, 164 meter changes, 40 utility locates called in for work orders, 680 utility locates responses.
- 2,350 feet of Sanitary Sewer Services TV inspected, 413 utility locates completed, 5,450 feet sanitary sewer lines cleaned, 6 new sewer connections installed, 3 sanitary sewer services repaired.

2) Water and Sewer Construction

Projects Under Construction

- 319 Grant Lynn Creek Project- Agricultural project was completed. This completes the construction portion of the project. The City's consultant will prepare and submit a final report to EPD after all required data has been evaluated & finalized.
- Fox Subdivision 2" galvanized water line replacement project 286. City crews currently installing new mains and swapping customers from the old mains.
- Eastside sewer replacement project- Project is Complete.
- Project Stream Sewer Extension- Contractor on site and working.
- McCraney Water & Sewer Line Extension- Materials are on order. Construction will be scheduled once materials arrive on-site.

Projects in Design & Development

- South Interceptor Flow Study
- Union Grove North & South Sewer Extension

3) **Library**

- There are 10,976 library card holders, 3,986 library visitors, and 6,325 total circulation.
- There were 162 story time attendance, 103 adult program attendance, 116 new users, 1,124 e-books, 925 audio books, 409 computer logins, and 18,968 Facebook visits.
- Councilmember Palazzolo stated that she had visited the library recently and renewed her library card. She also stated that a lot of items had been added to the library’s calendar with activities for everyone throughout the month. The library is encouraging everyone to get or renew their library card during the month of September.

B. Mayor Pro Tem Edwards submitted July reports as follows:

1) **Police Department**

- Made 298 cases with 5 DUI’s
- Fines collected by Municipal Court - \$40,399
- Issued 507 warnings
- Investigated 40 highway accidents, 22 private property accidents
- Obstruction - 4
- Lethal Weapon Encounter - 5
- Alarm responses - 108
- Miles patrolled: 49,209

2) **Municipal Court**

- Total Court cases- 303
- Court cases dropped- 49
- Number of Bond forfeitures- 259
- Number of Probation cases- 12
- Failure to appear- 23
- Subpoenas served- 2

3) **Fire Department**

July 2022 Activities Report

Fire Suppression Division	
200 Total reported calls for service for the Suppression Division	
Number of Calls	Dispatched Calls
1	Fire, Other
5	Structure Fire

2	Mobile Property (Vehicle) Fire
1	Natural Vegetation Fire
2	Outside Rubbish Fire
2	Excessive Heat, Scorch burns with no ignition
13	Total Fire Calls
2	Rescue Emergency Medical call (Other)
46	Medical Assist
75	Emergency Medical Services Incident
0	Lock-In
0	Search for Lost Person
0	Water or ice related rescue
1	Extrication
0	Rescue or EMS Standby
124	Total Medical Calls
0	Flammable Gas or Liquid Condition / other
3	Combustible / Flammable Liquids Spills and Leaks
1	Chemical Release, Reaction or Toxic Condition
10	Electrical Wiring / Equipment problems
14	Total Hazardous Conditions Incidents (NO FIRE: Leaks, Spills, Electrical Hazards; All Other Hazardous Conditions without injuries)
0	Potential Accident
2	Service Call other
2	Water Problem
1	Smoke / Odor Problem
1	Public Service Assistance
0	Person in Distress
0	Good Intent call
1	Unauthorized Burning
7	Total Service / Good Intent Calls (Non-Emergency; Water Leak; Assist Other Agencies; Odors)
10	Dispatched and Canceled En-Route
6	Wrong location / No Emergency Found
0	Controlled Burning
0	Steam or gas mistaken for smoke
0	Haz Mat Release investigation w/ no Haz Mat found
10	False Alarm and False Call Other
0	Bomb Scare (Nothing Found)
0	Malicious Mischievous false alarm
9	System or Detector Malfunction
7	Unintentional System / Detector Operation (No Fire)
42	Total False Alarms or False Calls
0	Severe Weather & Natural Disaster

0	Total Severe Weather & Natural Disaster Calls
1	
0	Special Incident Type (Citizen Complaint; Other)
0	Total Special Incident Type
Additional Fire Department Activities:	
Completed routine Dept. Maintenance and station duties.	
Participated in meetings on COVID-19 and Community issues with local agencies (by video conference).	
Battalion Chief Chuck Poarch retired from Duty July 17,2022 with 39 plus years of service with the Fire Department. Chuck's first day on the job was March 12, 1983. His last duty assignment was A Shift Battalion Chief and assisted with Department Operations and Technologies.	
Training Division	
497	Total Man Hours of training during the month
Training consisted of:	
Training consisted of Pre-Incident Planning, Equipment Familiarization / Usage, and Officer Training	
Fire Inspections - Public Safety Education - Code Enforcement Davison	
131	Total Reported Activities / Inspections completed during the month
Inspections / Enforcement Activities	
30	Annual Inspection
3	New Business Inspections
19	Requested Inspections
44	Follow Up, Re-Inspections
0	Burn Site Inspections
7	Plan Reviews
1	Pre-Construction Meeting
0	Sprinkler Permits Issued
0	Fuel Tank Permit (Install, Removal or Service)
26	Consultations
0	Illegal Burning Citations
0	Fire Extinguisher Classes
0	Fire Drills
0	Fire Prevention Programs

1	Zoning / Annexation Meetings
131	Total

4) **Safety Committee**

- The safety topic of discussion this month was Winter Driving. No safety inspections were performed in December.
 - Vehicle accidents: 1
 - Workers' compensation: 0

5) **City Schools**

School is back in session. Expect traffic delays in the mornings and afternoons during pickup and drop-off times.

C. Councilmember Denmon submitted July reports as follows:

1) **Public Works**

Street Department

1. Completed 30 shop and 29 street dept. work orders.
2. Installed 8 new street signs.
3. Cut and remove tree on West May Street.
4. Repaired utility cuts and potholes through the city using approximately 10 tons of asphalt.

Cemetery

1. Performed routine maintenance on Fain and Chandler cemetery.
2. Supervised the opening and closing of 15 grave sites.
3. Sold 18 new grave spaces.

Parks Department

1. The grounds crew picked up litter, mowed, trimmed bushes, hauled garbage to the dump, and maintained records at records room.
2. The maintenance crew maintained designated buildings downtown.
3. Pulled up dead trees at the Utilities building.

Animal Control

- Housed 14 dogs and 4 cats
- Number of dogs adopted: 3
- Number of cats adopted: 0
- Number of dogs rescued: 4
- Number of cats rescued: 3
- Number of dogs reclaimed by owner: 2
- Number of cats reclaimed by owner: 0
- Number of dogs euthanized: 0
- Number of cats euthanized: 0
- Number of warnings given: 26
- Number of bite cases: 0
- Citations issues: 0

2) **Recreation Department**

1. **PROGRAMS:**

Camp South River – Camp South River was held 3 weeks of July taking the week of July 4th off. There were 101 campers that attended during these 3 weeks.

Tennis – Summer leagues continued through the month with 155 participants.

Men’s One Pitch Tournaments – Men’s One Pitch tournaments were played on Friday, July 8, 15, and 22. There were 24 teams that participated in these events.

Registration was on-going throughout the month for the following Fall Sports: Football, Cheerleading, Volleyball, Soccer and Cross Country

2. **POOL:**

The pool was open Monday through Saturday throughout the month there were 2,061 swimmers during open swim.

Blue Barracudas: The Blue Barracudas participated in the GRPA State Swim meet July 15-16 in Moultrie, Ga. There were 6 first place finishes, 10 second place and 12 third place finishes in the State meet.

3. **PARK MAINTENANCE:**

Prepped and laid sod in the common areas of the Softball Complex.

Mowed areas of park daily

Groomed Dog Park weekly

Pool Maintenance daily

Trash detail and tree limbs daily

4. **WEBSITE USAGE:**

CalhounRec.com

Facebook

Page Views – 4,314

Reached – 4,230

Users – 3,239

Post Engagements – 2,276

Posts – 22

Posts – 11

UPCOMING EVENTS:

Bark in the Park – Saturday, August 27 – 9:00am

3) **Downtown Development Authority**

The DDA and HPC held their regularly scheduled meetings. The DDA helped with the annual Christmas in July sale. The DDA partnered with the Harris Arts Center to have a summer concert series in the City of Calhoun park on July 22nd with Curiosity Shoppe playing. Cheyenne’s Boutique has moved to 112 Court Street. The Barre Workout Studio will be moving into 204 Wall Street. 117 Wall Street was sold to Penn Hodge Properties and is available

for lease. The HPC is working on adding six more historic signs to historic buildings. The DDA is planning another food truck and concert event for September 23rd. The downtown event calendar was updated and includes all events scheduled for the GEM and HAC. The Farmer's will continue through September. It is Mondays and Thursday's from 10-2 in the Depot parking lot. The DDA installed new signage to the Little Free Library boxes and registered with the organization which includes the boxes being located on their map for people to search for.

Downtown Visits:

July 1st Harris Arts Center
Jul 6th Tot Roost
July 8th Front Row Boutique
July 12th Cheyenne's
July 15th Thurston's
July 18th Library
July 19th Gem Theatre
July 21st Concert in the Park
July 27th Gift of Seasons
July 28th Haney Jewelry

Downtown Social Media Post

July 6th Concert Series
July 7th Farmers Market
July 11th Christmas in July
July 13th Cheyenne's
July 18th Tot Roost
July 19th Concert Series
July 20th Jenny Penny Art
July 21st Concert Series
July 25th Gem Movie Series
July 25th Concert Series Thank you

July 29th Library Creative Discovery
Night

D. Councilmember Moyer submitted July reports as follows:

1) **Electric Department**

- The LED Streetlight upgrade continues around the City.
- Electrical Engineering continues and materials are being ordered for the Exchange Apartments and the Manor Lake Cottages of Calhoun on Curtis Parkway and the 53 Townhomes at Old Mill. Electrical Engineering has also begun for I-75 crossings so Calhoun can serve new customers.
- Construction continues on the Hamilton Medical Complex, the new Chipotle Restaurant at 530 East Hwy 53 and the new Convenience Store at 601 S. Wall.

WORK ORDERS IN PROCESS OR COMPLETED FOR JULY:

• NEWLY CREATED	133
• COMPLETED AND CLOSED	109
• CONSISTING OF:	
• CAPITAL CONSTRUCTION	43
• DISTRIBUTION MAINTENANCE	17
• OUTAGES / TROUBLE CALLS	30
• SECURITY / STREET LIGHT MAINTENANCE	9
• TEMPORARY POWER HOOK UP	5
• WORK FOR OTHER DEPARTMENTS	22
• NEW METER SETS	6
• METER MAINTENANCE/REPLACEMENT	14
• ELECTRIC LOCATE TICKETS PROCESSED-	269

The City of Calhoun's Electrical load for July 2022 is estimated to be about 37 million kilowatt hours (kWh's). This is about one million kWh's less than July of 2021. Actual numbers will be released around August 18th.

In July the Educational Solar Array, a partnership between Calhoun Utilities, Calhoun City Schools and the Georgia Environmental Finance Authority (GEFA), produced 7,110 kWh's of electricity and provided a carbon offset of 10,800 pounds or the equivalent carbon sequestration of 126 trees.

Monthly Energy Production Report

Generated for Jeff DeFoor
on 08/03/2022

Calhoun Utilities

Calhoun, GA



This report provides energy production for July.

Week	Peak Power	Energy Produced
07/01/2022 - 07/07/2022	39.1 kW	1.60 MWh
07/08/2022 - 07/14/2022	39.1 kW	1.62 MWh
07/15/2022 - 07/21/2022	38.2 kW	1.54 MWh
07/22/2022 - 07/28/2022	38.2 kW	1.76 MWh
07/29/2022 - 07/31/2022	37.9 kW	599 kWh
July 2022 Total:		7.11 MWh
Previous Month Total:		7.41 MWh
Year to Date:		47.3 MWh
Lifetime Production:		99.5 MWh

Your **Carbon Offset** for this month: 10,800.0 lbs

You have offset the equivalent of: 126 Trees



2) Telecommunications

- Connected two internet customers, moved one internet service to new address and disconnected one internet customer.
- Provisioned one new 10-megabit point-to-point service.

- Added 150 megabits of bandwidth to existing customer.
- Repaired fiber on main ring after being torn down by truck leaving construction area on Curtis Parkway.
- Filed quarterly Georgia PSC and Federal USAC reports.
- Finished building three servers and worked with vendor on setting up test environment for users to verify new software version.
- Added 100 gigabytes of hard disk space to mCare server.
- Replace hard drive in Utilities camera system.
- Opened closed 11 work orders.

Geographic Information Systems

- Integrated new (2022) County wide aerial photography received from Gordon County.
- Updated
 - Water system and water meter data and mapping.
 - Updated Fire pre-plan for buildings
 - Cemetery mapping
 - Fiber mapping
- Generated Electric usage reports.
- Updated Physical addressing, building and billing information.
- Updated City and GIS web sites

3) Building Inspections

- Issued 100 permits for an estimated cost of \$3,828,255, collected \$25,861 in permit fees. This included 11 new residential, 4 residential remodel, 2 new commercial, 1 commercial remodel, 0 new industrial, 0 industrial remodel, 20 residential plumbing, 27 residential electrical, 1 commercial plumbing, 16 residential HVAC, 2 commercial HVAC, 6 commercial electrical, and 1 industrial electrical. 300 total inspections.

4) Revolving Loan Fund

- Funds are available to lend for those who are interested. These are based on job creation and 50% of the monies being borrowed from a traditional bank. Contact City Hall for more information if interested.

7. Public Hearing and Comments

Announce at this time, public hearings will be held. The public will have the opportunity to make pro and con comments with a ten-minute maximum time limit for each side of the matter, with each person speaking having filed a financial disclosure statement five days prior to the hearing if required, with each person giving their name and address. An inquiry should be made to determine if any elected official has filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Use Maps on display in Council Chambers for Zoning Advisory Board and Council hearings.

A. Annexation and Zoning Request – Global Design Logistics, LLC – Parcel 057B-092

Public hearing of an annexation and zoning request from County Agricultural to C-2, for 5.13 acres located on Outlet Center Drive (057B-092), by Global Design Logistics, LLC. The Zoning Advisory Board meeting was held on August 4th.

- Mayor Palmer opened the public hearing.
- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
- Mayor Pro Tem Edwards gave the report on Zoning Advisory Board stating that the Board recommended approval of the annexation and zoning request.
- Mayor Palmer opened the floor for comments beginning with the applicant. Karl Lutjens, 114 Old Mill Road, Cartersville, and engineer for the applicant, stated the proposed building will be used as an expanding show room space for the existing facility, and he was available to answer any questions.
- There being no other questions, Mayor Palmer closed the public hearing and called for a motion concerning annexation request. Mayor Pro Tem Edwards made a motion to approve the annexation request. Councilmember Palazzolo gave a second with all voting aye. Motion approved.
- Mayor Palmer called for a motion concerning zoning request of C-2. Mayor Pro Tem Edwards made a motion to approve the zoning request. Councilmember Denmon gave a second with all voting aye. Motion approved.

B. Zoning Request – Stanley Simpson – Parcel C33B-018

Public hearing of a zoning change request from C-2 to R-2 for 1.72 acres located on Harris Beamer Road (C33B-018), by Stanley Simpson. The Zoning Advisory Board meeting was held on August 4th.

- Mayor Palmer opened the public hearing.
- City Administrator Worley gave the report on legal requirements and notices stating that all had been met.
- Mayor Pro Tem Edwards gave the report on Zoning Advisory Board stating that the Board recommended approval of the zoning request.
- Mayor Palmer opened the floor for comments beginning with the applicant.
- Stanley Simpson, 300 Jolly Road, stated that he was requesting the zoning change to R-2 because he has an opportunity to sell the property if the zoning is approved.
- Norman McCarren, 170 Regency Row, had questions pertaining to notifications after the property was purchased and permitting began. City Administrator Worley stated that anything outside of the requirement of the City Code for R-2 zoning would require notification to adjoining property owners. Mr. McCarren asked Attorney Govignon to explain the water mitigation process again (referring to 8-4-22 ZAB meeting). City Attorney Govignon explained that Georgia law doesn't allow more water to be put on neighboring properties than what is ordinarily there, noting that this was true within R-2 classification codes and building codes.
- There were no other comments and Mayor Palmer closed the public hearing and called for a motion concerning zoning request of R-2. Mayor Pro Tem Edwards made a motion to approve the zoning request. Councilmember Denmon gave a second with all voting aye. Motion approved.

8. **Old Business:**

A. **Tabled Annexation Request – Brannon Fain – Parcel 058B-086A**

Tabled annexation and zoning request from County to R-2 for 6.27 acres, at a location of Morrow Road (058B-086A), by Brannon Fain. The public hearing was held on July 11th. Mayor Palmer stated that a motion was needed to remove the item from the table. Mayor Pro Tem Edwards made the motion. Councilmember Palazzolo gave a second with all voting aye. Motion approved. Mayor Palmer stated that a motion was needed concerning the annexation request. Councilmember Moyer made a motion to deny the annexation request for traffic complications resulting from increased traffic on Morrow Road and also the adequacy of the present presented plan and need to still address and have approved any of the wetland development issues with the EPD and Army Corp's of Engineers. Mayor Pro Tem Edwards gave a second with all voting aye. Motion approved (Next zoning eligibility for this parcel is September, 2023).

9. **New Business:**

A. **Annexation Request – Fall Leaf Residential, LLC – Parcel 034-007D**

Mayor Palmer gave the first reading of an annexation and zoning request from County AG-1 to PRD for 29.67 acres at a location of 763 Highway 53 (034-007D), by Fall Leaf Residential, LLC. The Zoning Advisory Board meeting will be held on September 8th and the public hearing on September 12th.

B. **Zoning Request – Alaska Grogan – Parcel C11-176**

Mayor Palmer gave the first reading of a zoning change request from Ind-G to R-2 at a location of CL Moss Parkway (C11-176) by Alaska Grogan. The Zoning Advisory Board meeting will be held on September 8th and the public hearing on September 12th.

C. **Updated LOST Certificate – 2020 Census**

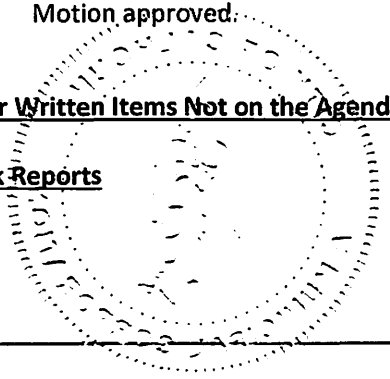
Mayor Palmer read the submission of the updated Local Option Sales Tax Certificate of Distribution submitted for approval and reflecting changes based on the 2020 Census. The new City of Calhoun distribution will be 35.45%. This reflects a 1.1% increase. Mayor Pro Tem made a motion to approve the updated LOST Certificate. Councilmember Palazzolo gave a second with all voting aye. Motion approved. (copy attached)

D. **Radio Trunking Site Agreement - Dalton Communications, Inc.**

Mayor Palmer read an agreement between Dalton Communications Inc. and the City of Calhoun to install and maintain a Kenwood Nextedge trunking site at the 41 South water tank site to be used to increase coverage for City of Calhoun Public Safety services and other Gordon County services. Councilmember Moyer made a motion to approve the agreement. Councilmember Denmon gave a second with all voting aye. Motion approved.

10. **Other Written Items Not on the Agenda**

11. **Work Reports**



- A. Paul Worley, City Administrator congratulated Kevin McEntire, Public Works Director, for 40 years of service to the City of Calhoun. Kevin began working for the City in 1982 and became the Public Works Director in 1998. He retired on July 31st. Kevin will continue to work in a part-time capacity to ensure a smooth transition for the new Public Works Director. Section 2-190 of Calhoun Code of Ordinances requires appointment by the City Council upon recommendation of the City Administrator; City Administrator Worley recommended Shane Cox as the new Public Works Director. Shane has 21 years of service with the City and has worked as Kevin's assistant since 2020. Mayor Pro Tem Edwards made a motion to appoint Shane Cox as the Public Works Director. Councilmember Moyer gave second with all voting aye. Motion approved.
- B. Larry Vickery, Utilities Administrator had nothing to report.
- C. George Govignon, City Attorney had nothing to report.

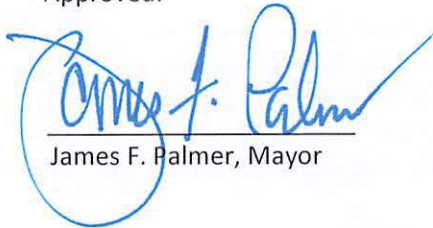
12. Motion to move to Executive Session, if needed

13. Motion to return to General Session

14. Motion to Adjourn

There being no other business to come before the Council, Councilmember Palazzolo made a motion to adjourn. Councilmember Moyer gave a second with all voting aye. The motion was approved and the meeting adjourned at 7:30 p.m.

Approved:



James F. Palmer, Mayor

Submitted:



Sharon Nelson, City Clerk





CERTIFICATE OF DISTRIBUTION

TO: State Revenue Commissioner

Pursuant to an Act of the Georgia General Assembly, effective January 1, 1980, relating to Local Sales & Use Taxes, the governing authorities for the qualifying municipalities and the county located within the special district coterminous with the boundaries of Gordon County hereby certify that the proceeds of the combination city/county local sales and use tax generated in such district shall be distributed by the State Revenue Commissioner as follows:

Table with 3 columns: City of, shall receive, and %. Rows include Calhoun (35.45%), Fairmount (1.34%), Resaca (1.61%), Plainville (0.62%), and Gordon County (60.98%).

This certificate shall continue in effect until such time as a new certificate shall be executed as provided in said Act.

By executing this schedule, the county and cities, acting through their respective officers, represent that all municipalities lying wholly or partly in the tax jurisdiction have been given an opportunity to show that they are 'qualified municipalities,' as that term is used in the Act, and that all municipalities listed herein as recipients are 'qualified' and so may receive distribution from the proceeds of the tax.

Executed on behalf of the governing authorities of the qualifying municipalities representing not less than a majority of the aggregate population of all qualifying municipalities located within the special district and the governing authority of the county, this August 20 22.

Signature of Mayor of Calhoun

MAYOR OF THE CITY OF Fairmount

MAYOR OF THE CITY OF Resaca

MAYOR OF THE CITY OF Plainville

MAYOR OF THE CITY OF

Signature of Chairman Board of Commissioners of Gordon County

CHAIRMAN BOARD OF COMMISSIONERS OF Gordon COUNTY