

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING ST
MARCH 8, 2010 7:00 P.M**

MINUTES

**PRESENT: James F. Palmer, Mayor
George R. Crowley, Mayor Pro Tem
David Hammond, Councilman
Al Edwards, Councilman
Matt Barton, Councilman**

**ALSO: Eddie Peterson, City Administrator
Kelly Cornwell, Director of Utilities
William P. Bailey, City Attorney
Garry Moss, Police Chief
Jerry Crawford, Water/Sewer Director**

1. Mayor Palmer called the meeting to order and welcomed everyone in attendance.
 - a) Mayor Palmer gave the invocation.
2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. Councilman Hammond made a motion to approve the proposed agenda. Councilman Barton second the motion with all voting affirmatively, motion carried.
4. Councilman Edwards made a motion to approve the minutes of February 22, 2010 regular City Council meeting. The motion was second by Councilman Crowley with all voting affirmatively, motion carried.
5. **Mayor's Comments;**
 - A. Mayor Palmer encouraged all residents to engage in the 2010 U.S. Census Count in March and April 2010. A pre-census advance letter has been delivered to many local residents and the 10 question census document will arrive in mailboxes March 15,16,17, 2010.
 - B. Mayor Palmer mentioned the welcome home activities scheduled for March 9, 2010 honoring the HHT 1-108th Calvary, Calhoun. The parade will begin at Indian Hills on SR 53 and will continue through downtown Calhoun and end at the Calhoun National Guard Amory. "Our Council meetings begin with prayer, and I can't remember a time during the past year that we have not ask for the safe return of our troops. We are so thankful" stated Mayor Palmer.

6. Council Comments

A. Councilman Edwards gave the February reports as follows:

1) Street Department

- Ran brush truck, leaf-vac truck and street sweeper routes.
- Placed 8 new street signs
- Completed 24 shop and 41 street department work orders.
- Ran storm water maintenance plan on February 4th, 2010 checking all grates and pipes in the city.
- Cleaned out ditches with the grade-all on Martin Luther King, Hunts Drive, Roberts Street and Dorsey Street.
- Street department crews worked into the night on February 12th spreading a salt gravel mixture on snow and ice covered roadways to make them passable for traffic.
- Replaced a 14'X8' section of broken sidewalk on North Wall Street.
- Installed handicap accessible tables in the pavilion at the 58 Acre Park.
- Patched pot holes with cold mix on Mauldin Road, McDaniel Station, Elm Street, Marine Drive, Richardson Road and Yarbrought Street.
- Cut and removed a dead tree on Fain Street.
- Hauled topsoil to the VFW Baseball Field and filled a low spot in the outfield.

2) Cemetery Department

- Performed routine maintenance on Fain and Chandler Cemetery
- Supervised the opening and closing of 21 grave sites.
- Sold 9 new grave spaces
- Worked 10 grave sites

3) Rabies Control

- Housed 23 dogs, and 9 cats.
- Issued 7 warnings leash law violation.
- Answered 51 customer calls

4) Parks Department

- The Parks Department grounds crew picked up litter, hauled garbage to the dump, books from the library and maintained records at records room.
- Kept up maintenance on all equipment.
- Cleaned City Hall at weekly intervals.
- The building and maintenance crew maintained all City fountains
- Performed routine maintenance on all designated City buildings.

5) Safety Committee

- Safety topic: Home safety
- Safety Inspections: City Hall and Downtown Annex
- Accidents- Workers Comp 0;
Vehicle:
1 Electric Dept.
1 Police Dept.

B. Councilman Barton gave the February reports as follows:

1) Water Treatment Plant Facility

- Pumped a total of 288,434,000 gallons of water for a daily average of 10,301,214 gallons.
- The Brittany Drive Treatment Plant produced 38.7% of the City's potable water for the month.

2) Waste Water Treatment Plant Facility

- Treated a daily average of 7.609 MGD, with an average BOD effluent of 7, average suspended effluent of 12 and an average COD of 46.

3) Water Distribution

- 2 water connections installed
- 71 water connections changed out with new meter
- 34 water leaks repaired
- Responded to 342 utility locate calls
- 53 utility locates called in for work orders
- 29 emergency utility locates called in for repairs
- Responded to 119 miscellaneous calls

4) Sewer Construction Department

- Serviced 2 sewer service lines
- Repaired 8 sewer manholes
- TV inspected 650 ft of sewer services
- Completed 285 utility locates
- Responded to 5 customer sewer service calls (5 were on the customer's side)
- Opened and inspected 96 manholes
- Cleaned 8,800 ft. sanitary sewer lines
- Continued work on Big Springs Project
- Continued work on McConnell Road to Harris Street sewer replacement 95% complete
- Began site preparation for Covington Bridge Rd. water pump station
- Cleared up "dirt pump" site next to pipe pile

- Prepared several "construction exits" at different sludge application sites

5) Sludge Department

- Applied 2032 cubic yards representing 215.6 dry tons of sludge.

6) Building Inspection Department

- Issued 31 permits for an estimated cost of \$518,625.00. This included 1 grading permit, 0 new residential, 3 res. Remodeling, 0 new commercial, 0 new industrial, 3 commercial remodeling, 4 residential plumbing, 2 commercial electrical, 3 residential electrical, 5 industrial electrical, 4 sign permits, and 1 NOI.

C. Councilman Crowley gave the February reports as follows:

1) Electric Department

Long Term Projects under Construction

- The utilities construction crews continue to be supported by electric maintenance personnel as needed to complete all remaining Water Dept. and Waste Treatment plant projects and controls.
- Phase II of the System Loss Program for 2008-2009 is progressing. Switching capacitor installations will continue as load begins to recover at Engineered Floors and Shaw Plant 7. The Electric Department has been awarded a Grant jointly with other Georgia cities for the stimulus based "Smart-Grid" Grant.
- The Padmount transformer Inspection Project by Electric Department personnel is continuing.
- The electric AMR Project is progressing with 5003 residential and single phase demand electric meters and three phase meters set through February. Approximately 175 3-phase meters remain to be set. The shipment of the most current order of 3 phase meters has been received. Electric personnel have requested the manufacturer to expedite the remaining order due in March.

Projects and Maintenance under construction

- The Pole Replacement project for 2009 has resulted in 80 pole replacements. Approximately 100 additional pole locations have been identified by inspection.
- Planning and design has been revised for the Georgia Northwestern Technical College Phase III. Electric construction is scheduled and design of the service is completed. Relocation of multiple utilities will begin in March.

- The Big Springs electrical project has been started with panel and wiring installation in March. Utility service is anticipated to be installed in mid-March.
- Preliminary Electrical design and engineering is complete and construction has been completed for Engineered Flooring on McDaniel Station Rd. An outdoor campus lighting project is being added and is near completion. The Phase II and Phase III of this project is under construction by the owners. New service facilities design and material acquisition is underway for an anticipated July 2010 completion.
- The new Heritage Baptist Church temporary Over Head service construction is complete. Permanent underground facilities will be installed as construction progresses.
- McDonald's on Hwy. 53 renovations continue for a March completion. Electric over head service has been relocated and underground electric service facilities are scheduled to progress with the building's construction.
- Engineering has begun for DOT upgrade to intersection of Hwy 53 and Hwy 41. DOT estimates are complete.
- Engineering is underway for DOT intersection widening of Red Bud and College Streets. Electric Utility relocation plans have been submitted. A revision has been requested by the Ga. DOT.
- Electrical Construction is in process for widening McDaniel Station Rd for addition of DOT traffic signal. Construction started in October with a completion date of spring 2010. Electric relocation is complete.
- Engineering estimating continues for changes needed for upgrade of eleven traffic signals along No. Wall St.(US41) This project is delayed until early 2010. Design estimates are in process.

Work orders in process or completed for February

- Street and security lighting-48
- New business and maintenance-42
- After hours trouble and callouts-11
- City Electrical Maintenance-42
- Meters set-44
- Meter maintenance/replacement-34
- New Customer sets-10
- The Electric System purchased – 27,479,395 Kwh's in February.

2) **Telecommunications Departments**

- Filed annual Customer Proprietary Network Information report with the FCC and Georgia Attorney General office.
- Connected two new Internet customer and started construction on two additional connections.
- Updated the utility billing software and test database
- Started research on new server configurations
- Opened 32 and closed 37 work orders

- Worked with Munis support to upgrade financial software to version 6.5
Next version upgrade will require a new server.

3) Geographic Information

- Started linking Wastewater Construction videos to wastewater pipe segments.
- Continue to enter Electric Department changes from work orders.
- Finished wastewater drainage basin map
- Continue to match water pipes to valve locations
- Worked on mapping historical residential and downtown commercial properties
- Update parcel zoning changes and annexations
- Submitted zoning boundary changes to Federal Census site
- Activated redesigned city web site

D. Councilman Hammond gave the February report as follows:

1) Police Department

- Made 644 cases with 6 DUI's.
- Fines collected by Municipal Court - \$76,777.60
- Issued 798 warnings
- Investigated 35 highway accidents, 20 private property accidents
- Provided 89 escorts
- Filed 1,308 incident reports
- Responded to 289 alarms
- Responded to 4,855 calls for service by E-911

2) Fire Department

- Responded to 67 calls for service, 6 fire incidents for damages
- Responded to 26 medical service calls with 20 patients and 1 death.
- Responded to 7 hazardous conditions incidents
- Responded to 3 miscellaneous service calls, 20 false alarms, 9 good intent, 0 severe weather & natural disaster, and 1 special incident call.
- Completed all routine duties and training
- Conducted /Fire Extinguisher training at Catoosa Senior Village
- Members cooked for Relay for Life clearing almost \$2000
- All Personnel are working required Core Competencies
- Gave a Fire safety presentation to a group of Cub Scouts at Station 1

3) Fire inspection Department

- 224 total reported activities/inspections which included 23 annual inspections, 7 new business inspections, 46 requested inspections, 29

follow-up or re-inspections, 0 burn-site inspection, 1 plan review, 0 sprinkler permit issued, and 118 consultations

- Lt. Dooley worked on Tier II reports
- Both inspectors attended the LEPC meeting
- Lt. Dooley attended the city safety meeting and completed the monthly city safety report.

7. Public hearings and Comments:

A. Mayor Palmer announced at this time, public hearings on zoning matters would be held. The public had the opportunity to make pro and con comments with a 10 minute maximum time limit for each side of the matter, with each person speaking having filed a financial disclosure statement five days prior to the hearing, if required, with each person giving their name and address. An inquiry was made to determine if any elected official had filed a disclosure statement regarding ownership or special interest in any of the agenda items. Zoning Land Maps are on display in Council Chambers for Zoning Advisory Board and Council hearings.

1) Mayor Palmer opened the public hearing for the Pauline O. Davis Revocable Trust, requesting a zoning change from R-2 to C-2. The property is located on Curtis Parkway, and is a portion of parcel number C52-040.

- All required notices and advertising for this requested change have been completed.
- Councilman Edwards reported the Zoning Advisory Board had met March 4, 2010 and recommended the zoning change request from R-2 to C-2 for Pauline O. Davis revocable Trust with property located at Curtis Parkway. Terry Brumlow, attorney for the Davis Trust, commented there were no objections to any City requirements concerning sewer, fire hydrants or any other City issues concerning the zoning change or development plans.
 - There being no other comments, Mayor Palmer closed the Public Hearing.
 - Councilman Edwards made a motion to approve the zoning change from R—2 to C-2. Councilman Hammond second with all voting affirmatively, motion carried.

B. Other public hearings and public comments:

1) Mayor Palmer read a Liquor and Wine request by Jason B. Marshall D/B/A Dawg Pound located at 165 Outlet Center, Suite #5, Calhoun, Ga.

- Mayor Palmer opened the public hearing
- Mayor Palmer stated all requirements had been made
- Mayor Palmer asked if there were any questions/comments. There were none.
- The public hearing was closed
- Councilman Crowley made a motion to approve the Liquor and Wine request. The motion was second by Councilman Barton with all voting affirmatively, motion carried

8. Old Business:

- A. A second reading on a Wine and Beer Pouring License request by Mitzi Hutchinson D/B/A Thurston's Café & Coffeehouse, Inc. located at 114 Court Street, Calhoun
 - Mayor Palmer set the date for the public hearing for March 22, 2010

9. New Business:

- A. Mayor Palmer read the first reading on a Beer Package License request by Mariano Verlasquez and Pablo Escobar D/B/a Calhoun Beverage. Located at 607 South Wall, Calhoun
 - Councilman Hammond made a motion to set the Public Hearing for April 12, 2010. Councilman Crowley second the motion with all voting affirmatively, motion carried.
- B. Mayor Palmer read a first reading on a Pawn Shop License request by Joseph Summerfield D/B/A Gold N Guns located at 406 South Wall Street, Calhoun
 - Councilman Crowley made a motion to set the Public Hearing for April 12, 2010. Councilman Barton second the motion with all voting affirmatively, motion carried.
- C. Mayor Palmer read a first reading on a Pawn Shop License Renewal request by Pawn Mart, located at 460 Hwy. 53 SE, Calhoun
 - Councilman Barton made a motion to set the second and final reading for March 22, 2010, Councilman Hammond second the motion with all voting affirmatively, motion carried.
- D. Attorney Bailey reviewed the Development Authority of Gordon

County's Incentive Agreement between the Development Authority, Gordon County, the City of Calhoun and Shaw Industries Group, Inc. Mr. Bailey stated that the agreement was to promote industry and employment opportunities in Calhoun and Gordon County. Shaw Industries Plant D7, located at 355 South Industrial Boulevard, Calhoun, Ga. intends to renovate, re-tool and re-equip the existing facility at 355 So. Industrial Blvd. and enter into Phase I, providing 175 new jobs and Phase II 250 new jobs. The Development Authority has petitioned the Gordon County Superior Court to validate taxable revenue bonds not to exceed \$39,000,000.00 which the Court entered its judgment to affirm validation on February 25, 2010. Attorney Bailey advised the Mayor and Council that the Incentive Agreement between the Development Authority of Gordon County, Gordon County, the City of Calhoun, and Shaw Industries Group, Inc. was in proper form. (See Attorney Bailey's Letter dated March 11, 2010). Councilman Crowley made a motion to accept Attorney Bailey's review and subsequent request from the Development Authority of Gordon County. Councilman Barton made the second, with all voted affirmatively.

- E. Administrator Peterson request the Mayor and Council to amend certain items within Chapter 82 of the Calhoun Code of Ordinances pertaining to Streets, Sidewalks and Other Public Places. Mr. reviewed the proposed changes in the existing ordinance which had not been amended since October 12, 1998. Councilman Hammond made a motion to accept as a first reading changes proposed by Mr. Peterson in the Calhoun Street Ordinance. Councilman Barton second the motion. Second reading will be March 22, 2010. Earliest date for a Public Hearing will be April 12, 2010.
- F. Administrator Peterson updated the Mayor and council on the Signature Program. Calhoun has completed its second year as a Signature Community and is eligible for the remaining DCA allocation for planning and program initiative outlined in the MOU between Calhoun and DCA dated January 2008. Mr. Peterson request Mayor and Council to approve the receipt of \$25,000.00 from DCA to complete the following requirements within the MOU; A west Calhoun Urban Redevelopment Plan, a Storm Water Master Plan, work with GDOT on improving pedestrian crossings at River/Court SR 53 @ Yellow Jacket Drive, plan and design a sidewalk and trail system to link west Calhoun to the 100 acre recreation site, construct a mini-playground, crime reduction plan, tree and beautification plan, and expand the usage of the McConnell Center. Mr. Peterson also request that Mactec engineering be the consultant, by contract, to provide the services listed above for an amount not to exceed \$25,000.00. Councilman Hammond made the motion for the request with a second from Councilman Barton. All voted affirmatively, motion carried.
- G. Administrator Peterson recommended that the Calhoun Police Depart-

ment enter into an agreement with Open Portals Solutions, Inc., to provide electronic accident reports, at no cost to Calhoun, to interested parties and GDOT. The Open Portals Solutions, Inc. is a State Wide program which GDOT is a primary partner. Calhoun will receive \$4.00 for each accident report provided in the future. Councilman Hammond made the motion to approve the request with Councilman Barton seconding the motion. All voted affirmatively approving the request.

- H. Mayor Palmer asked that the Budget Amendments, provided by Administrator Peterson, be tabled until the March 22, 2010 Council meeting. Councilman Barton made the motion with Councilman Crowley seconding, with all voting affirmatively.

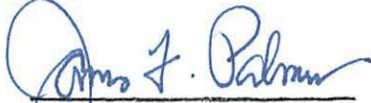
10. Other written items not on the agenda: None

11. Work reports:

- a) Kelly Cornwell, Director of Utilities
- b) Eddie Peterson, City Administrator

12. Council Barton made a motion to adjourn. Councilman Hammond second the motion with all voting affirmatively, motion carried.

Approved:



James F. Palmer, Mayor

Submitted:



Eddie Peterson
City Administrator