

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING ST
August 9, 2010, 7:00 P.M.**

MINUTES

PRESENT: James F. Palmer, Mayor
George R. Crowley, Mayor Pro Tem
Al Edwards, Councilman
David Hammond, Councilman
Matt Barton, Councilman

ALSO: Eddie Peterson, City Administrator
William P. Bailey, City Attorney
Jerry Crawford, Director, Water/Sewer
Larry Vickery, Superintendent, Electric Dept.
Garry Moss, Police Chief

1. Mayor Palmer called the meeting to order and welcomed everyone in attendance.
 - a) Councilman Edwards gave the invocation.
2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. Mayor Palmer announced items to be added to agenda; four police surplus vehicles, the residential historic district and a two week waiver of property tax interest and penalty fees. Councilman Hammond made the motion to approve the agenda, Councilman Barton seconded motion, all voted affirmatively, motion carried.
4. Councilman Crowley made a motion to approve the minutes of July 19, 2010 of the City Council meeting. Councilman Edwards made the second with all voting affirmatively, motion carried.
5. **Mayor's Comments:**
 - a) Mayor Palmer reminded Council and the public of the public hearing on a variance request from Faye Darby, D/B/A Appleshine Car Wash, located at 160 West Belmont Drive, Calhoun, for a variance of 15' from a 30' setback for a covered awning. The hearing date will be September 13, 2010.
 - b) Mayor Palmer reminded Council and the public of the public hearing on the Official Revised City of Calhoun Zoning Map on September 13, 2010.

6. **Council Comments:**

a) Councilman Edwards gave the July reports as follows:

1) Street Department

- Ran brush truck, bush hog and street sweeper routes.
- Placed 3 new street signs.
- Completed 31 shop and 18 Street Department work orders.
- Ran storm water maintenance plan on July 15, 2010 checking all grates and pipes in the city.
- Pressure washed and painted bins at the recycling center on Pine Street.
- Removed a tree from the Library parking lot on Park Avenue that had been struck by lightning.
- Repaired potholes on Hunts Drive, Ivey Drive, Damascus Road, Cindy Lane and Edwards Street using a total of 31 tons of asphalt.
- Mulched with pine straw around the gazebo at Park Avenue and Court Street.
- Leveled grates around trees in the sidewalk on Court Street.
- Removed brush that had been cut at the Recreation Department.
- Cut and removed a tree from the roadway on Elm Street.
- Graded ditches at Wilson Street and Talley Avenue.

2) Cemetery Department

- Performed routine maintenance on Fain and Chandler Cemetery.
- Supervised the opening and closing of 6 grave sites.
- Sold 8 new grave spaces.
- Worked 5 grave sites,

3) Rabies Control

- Housed 40 dogs and 21 cats.
- Issued 2 warnings leash law violation.
- Answered 52 customer calls.

4) Parks Department

- The Parks Department grounds crew picked up litter, hauled garbage to the dump, books from the library and maintained records at records room.
- Kept up maintenance on all equipment.
- Cleaned City Hall at weekly intervals.
- The building and maintenance crew maintained all City fountains.
- Performed routine maintenance on all designated City buildings.
- Removed and replaced fountain pump and motor at the BB&T Park.
- Removed and replaced a drain line at Building Inspection.

5) Safety Committee

- Safety topic: Hazard Communications
- Safety Inspections: Police Department
- Accidents- Workers Comp: 1 Water/Sewer Plant Maintenance
 - 1 Golf Maintenance
 - 2 Street Dept.
 - 1 Electric Dept.
 - 1 Airport
 - 1 Police
- Vehicle: 2 Police Dept.

b) Councilman Barton gave the July reports as follows:

1) Water Treatment Plant Facility

- Pumped a total of 338,490,000 gallons of water for a daily average of 10,919,032 gallons.
- The Brittany Drive Treatment Plant produced 40.7% of the City's potable water for the month.
- Rainfall 3.40.

2) Waste Water Treatment Plant Facility

- Treated a daily average of 4.472 MGD, with an average BOD effluent of 3, average suspended effluent of 10 and an average COD of 47.

3) Water Distribution

- 1 water connections installed
- 1 water connections changed out with new meter
- 28 water leaks repaired
- Responded to 335 utility locate calls
- 45 utility locates called in for work orders
- 29 emergency utility locates called in for repairs
- Responded to 61 miscellaneous calls
- 0 new fire hydrants installed

4) Sewer Construction Department

- Serviced 4 sewer service lines
- Repaired 4 sewer manholes
- TV inspected 950 ft. of sewer services
- Completed 211 utility locates
- Responded to 7 customer sewer service calls (4 were on the customer's side)
- Opened and inspected 86 manholes

- Cleaned 6,700 ft. sanitary sewer lines
- Worked at Sewer Plant cleaning and removing scrap metal from past project expansions
- Cleaned up area of new water booster pump station off Covington Bridge Rd.
- Worked at Ranger water tank on new Altitude valve an pit
- Open cut Pine St. in 2 places, installed 4-4" conduits in both cuts, repaired road to be paved for Electric Dept.

5) Water, Sewer & Engineering Special Projects Status Report & Schedules

a) Water System

- The Covington Bridge Pump Station project consisting of approx. 19,000' of 12" water mains & a water booster pump station is now 99% complete. Final testing will be completed by Aug. 11, 2010.
- The AMR Phase II project is approx 90% complete.
- A used chlorine scrubber has been purchased from Cobb Marietta Water Auth. It is in excellent condition and will be an asset to the safety features under construction for the handling of a chlorine leak, should one ever happen. Preliminary work has begun on the installation of the chlorine scrubber unit along with submittal of plans to EPD.
- The Brittany Drive Expansion Project is in the final design revision stages.
- Fairmount Tank repainting-Our maintenance crew will begin work on this project as soon as the Covington Bridge Booster Station is in operation. This project is estimated to take 60 days to complete.

b) Wastewater System

- River St. Replacement Sewer (Behind Apache & Bentley Mills)-The initial surveying has been completed and design is complete. The project consists of replacing approx. 2,200' of old 12" sewer main. The necessary permitting through the Ga. Dept. of Natural Resources has been applied for and has been approved. We have received the "Buffer Variance" from Ga. EPD and the LDA permit for the project, the work is scheduled to begin in August.

c) Water & Sewer

- The College St. & Red Bud Rd. Utility relocation project design has been completed and easement acquisition has begun. The project will affect several small sections of gravity sewer & approx. 500' of our 24" raw water supply main for the Mauldin Rd. Water Treatment Plant. GDOT plans to let the project for bidding in Aug. 2010.
- The McDaniel Station DOT Intersection Improvements Utility relocation project has been completed.

d) Projects In Development

- I-75 & Red Bud Utility Relocation is in the final design stage & GDOT plans to begin construction in 2011.
- SR 53 & US 41 GDOT Intersection Improvements
- South River St. Gravity Replacement Sewer
- Pisgah Drainage Sewer Replacement

- e) Projects in Engineering Conceptual Design Sewer
 - King St. and Pine St. Replacement Sewers
 - Blackwood Creek Trunk Sewer Replacement

- f) Projects in Engineering Conceptual Design Water
 - SR 136 & I-75 GDOT Water Main Relocation
 - Rehabilitation of the Coosawattee & Oostanaula Intakes.
 - Shaw Rd. Water Transmission Main
 - Belwood Rd. Water transmission Main
 - SR 225 Water main Relocation (GDOT Bridge @ New Echota)

6) Building Inspection Department

- Issued 42 permits for an estimated cost of \$7,572.00. This included 1 grading permits, 0 new residential, 7 res. remodeling, 0 new commercial, 0 new industrial, 2 commercial remodeling, 5 residential plumbing, 3 commercial electrical, 10 residential electrical, 1 industrial electrical, 2 sign permits, and 1 NOI.

c) Councilman Crowley gave the July reports as follows:

1) Electric Department

Long Term Projects under Construction

- The utilities construction crews continue to be supported by electric maintenance personnel as needed to complete all remaining Water Dept. and Waste Treatment plant projects and controls.
- Phase II of the System Loss Program for 2009-2010 is progressing. Switched capacitor installations will continue as load begins to recover at Engineered Floors and Shaw Plant 7. Power engineering has provided the original study of Capacitor applications and will be providing a cost estimate to update the original study. An estimate for the update of system relay and production coordination will be personnel is continuing.
- The Padmount Transformer Inspection Project by Electric Department personnel is continuing.
- The electric AMR Project is virtually complete with 5252 residential and single phase demand electric meters and three phase meters set

through June. Only 37 3-phase meters needing rewiring remain to be set.

Projects and Maintenance under construction

- Planning and design has been revised and completed for the Northwestern Georgia Regional Commission Phase III. Electric construction is underway. Relocation of multiple Electric facilities will continue as construction progresses.
- The Covington Bridge Pumping Station electrical project is complete with panel and wiring installation 100% complete. Utility service is complete. Testing of electrical and pumping operation are scheduled in August.
- Engineered Flooring on McDaniel Station Rd. Phase II and III is under construction by the owners. New service facilities design and material acquisition are complete and the construction of this final phase is approximately 80% complete. The schedule is for an anticipated September 1, 2010 completion. MEAG is scheduled to complete the final substation feeder addition in September.
- NOTE! Calhoun Utilities Electric Crews and its contract crew have installed approx. 100,000' of conductor, cleared 4,000' of right of way, and set 28-55' to 70' state-of-the-art Resin Standard Poles so far on Phase II and III of this project. Additionally, one of two 1,000 MCM underground substation feeder exits is complete. Electric crews thankfully received street crossing assistance from Sewer Const. Maintenance and the Street Dept.
- Shaw Plant 7 restart project is complete and the plant has continually added load during July.
- The new Heritage Baptist Church temporary OverHead service construction is complete. Electric personnel are scheduled to complete facilities installation for the July/August time frame. The pad mount Trans former was set during the last week of July.
- Engineering has begun for DOT upgrade to intersection along Hwy 41. DOT estimates are complete. The electric system personnel have completed permitting and contracts for this project has been executed. The project should start in Sept. The City of Calhoun is receiving 100% reimbursement for its expenditures.
- Engineering is complete for DOT intersection widening of Red Bud and College Streets. Electric Utility relocation plans have been submitted. Revisions have been completed and the contract is scheduled for approval by Calhoun. Both DOT projects have received imbursement authorization and bid letting.
- Electrical Construction is complete for widening McDaniel Station Rd. for addition of DOT traffic signal should begin in August.

Work orders in process or completed for July:

- Street and security lighting-36
- New business and maintenance-17
- After hours trouble and callouts-22
- City Electrical Maintenance-31
- Meter maintenance/replacement-2
- New Customer sets-3
- Daily Total System Locate Tickets-142
- The Electric System purchased –34,608,053 Kwh in June.
Note- This month we again set the highest level of energy purchases/sales since August of 2008.

2) Telecommunications Departments

- Started construction of 10 Meg point-to-point service for Mohawk.
- Started installation of one new Internet connection
- Successfully tested fiber to Windstrem. Installed new switch and started configuring link.
- Installed new anti-virus management server and began installing new anti-virus software onto city computers.
- Configured work order system for Meter Reading and Billing departments to receive work orders.
- Continue to configure new bandwidth shaper.
- Opened 42 and closed 28 work orders.

3) Geographic Information

- Continue geo-code billing addresses to physical addresses.
- Updated GIS desktop and Server software to version 10.
- Updated GIS Web site to work on new version 10.
- Updated Electric meter data.
- Worked with Water Construction personnel to develop a water backflow prevention monitoring and notification application.
- Started developing training manual for online GIS users.
- Worked on Fire Dept. pre-fire plan integration into GIS.
- Met with Marietta GIS Department to view their operations and applications.

d) Councilman Hammond gave the July report as follows:

1) Police Department

- Made 951 cases with 9 DUI's.
- Fines collected by Municipal Court - \$59,243.00
- Issued 780 warnings
- Investigated 48 highway accidents, 29 private property accidents
- Provided 46 escorts
- Filed 1,722 incident reports

- Responded to 273 alarms
- Responded to 5,318 calls for service by E-911
- Parking citations issued to 63

Note: Councilman Hammond read a request from the Police Dept. to declare the following items as surplus property and sell on GovDeals: (Copy attached)

- 1993 Nissan Sentra XE VIN# IN43B32HOPC746841 (seized)
- 1993 Electric Cart VIN# 104374 (excess from Dobbins)
- 2001 Chevy Malibu LS VIN# 1GINE52JX16189676 (seized)
- 2004 Dodge Intrepid VIN# 2B3HD46V34H701264 (city purchased)
 - Councilman Hammond made a motion to approve the request, Councilman Crowley seconded the motion, all voted aye, motion approved.

2) Fire Department

- Responded to 67 calls for service, 4 fire incidents for damages.
- Responded to 0 Overpressure Rupture, Explosion, Overheat.
- Responded to 37 medical service calls with 31 patients and 2 deaths.
- Responded to 3 hazardous conditions incidents.
- Responded to 0 service calls. 1-Good intent call.
- Completed all routine duties and training.
- All Personnel are working on required Core Competencies.
- Began Flow Testing of all Fire Hydrants.

3) Fire inspection Department

- 182 total reported activities/inspections which included 19 annual inspections, 3 new business inspections, 30 requested inspections, 20 follow-up or re-inspections, 0 burn-site inspection, 1 plan review, 3 sprinkler permit issued, 0 tank permit and 63 consultations
- Both Inspectors attended the Northwest Ga. Fire Investigators meetings.
- Lt. Dooley attended the city safety meeting and completed the monthly city safety report.
- Both Inspectors attended the State Fire Safety Symposium in Forsyth at the State Public Safety Training Center to complete yearly certification.

Councilman Hammond made a motion to approve Councilmember's monthly reports, Councilman Crowley made the second, all vote affirmatively, motion passed.

7. Public hearings and Comments:

- a) Mayor Palmer opened the Public Hearing on the Brittany Drive Water

Treatment Plant. This public hearing was advertised in the local organ on July 28, and July 31, 2010. Utilities Director Cornwell gave an overview of the Brittany Drive Water Treatment Plant Project and associated loans for construction. Councilman Hammond had mentioned safety concerns with chlorine processes near the residential area and water withdrawal amounts from the wells. Councilman Hammond asked to table the matter for further discussion and investigation. Mayor Palmer stated that safety is the primary issue with any City project and another look will be given to chlorine safety at the Brittany Drive Water Treatment Plant Project. No other comments were made.

8. Old Business:

- a) Mayor Palmer read the second reading of a request from Juana Navajo, D/B/A El Publito Mexican Restaurant, located at 206 Park Avenue, Calhoun for a Wine Pouring License.
 - o Public hearing is set for August 23, 2010.

9. New Business:

- e) Mayor Palmer moved item (e) the Blue Barracudas Swim team to the first item of new business. Tony Swink representing the Blue Barracudas gave a report on the recent State meet results. There were several Blue Barracudas who had won first place in State and overall the Barracudas had a strong showing in the State meet. Mayor Palmer invited each Barracuda and their family to introduce themselves. Mayor Palmer and all the Council members expressed their congratulations and support to the Barracudas, their families and coach for representing Calhoun and Gordon County in State completion.
- a) Administrator Peterson reported on a GDOT request involving high mast lighting for the Union Grove Interchange Project NHSTP-0075-03(203) P.I. 61870. The high mast lighting would be provided by GDOT, but the maintenance and energy would be the responsibility of the City of Calhoun. Mr. Peterson stated that Calhoun had previously committed to the high mast lighting at the Red Bud (SR 156) and I-75 Interchange renovation project. Mr. Peterson recommended that lighting at the Union Grove Interchange be standard design, which would not obligate the City of Calhoun to additional future expenses. The Mayor and Council agreed with Mr. Peterson's assessment and asked that GDOT be contacted and explain the City's position.
- b) Mayor Palmer read a Parade request on the traditional route by Bud Owens for Annual Northwest Georgia Regional Fair Parade on September 11, 2010 at 11:00 A.M. Councilman Barton made the motion to approve the request, Councilman Crowley seconded the motion, all voted affirmatively, motion approved.

- c) Mayor Palmer read a Parade request using an extended route by the Gordon County Chamber of Commerce for the Annual Calhoun Christmas Parade on December 9, 2010 at 7:00 P.M. Councilman Hammond made the motion to approve the request, Councilman Edwards seconded the motion, all voted affirmatively, motion approved.
 - d) Mayor Palmer read the first reading of a variance request from Dan Bumgardner, acting as an agent for owners, Randy and Donna McEntyre, for a location at 305 West Belmont Drive, Calhoun. The Variance would be a 10' from a 30' set back at the right side of the building on the Short Street side to add a drive-thru for a financial institution. Councilman Edwards made the motion to set the public hearing for October 11, 2010, Councilman Crowley made the second, all voted affirmatively, motion passed.
 - f) Mayor Palmer read the first reading of a request from Jeff Knight, D/B/A Knight's Chevron, Inc., at a location of 1531 Dews Pond Road, Calhoun, for a Beer Package License. Councilman Hammond made the motion to set the public hearing for September 13, 2010, Councilman Barton seconded the motion, all voted aye, motion approved.
 - g) Mayor Palmer read the first reading of a request from Brijesh Patel, D/B/A Red Bud Liquor Store, at a location of 1115 Red Bud Road, Calhoun, for Beer, Wine and Liquor Package License. Councilman Crowley made the motion to set the public hearing for September 13, 2010, Councilman Edwards seconded the motion, all voted aye, motion approved.
10. Other written items not on the agenda:
- a) Councilman Edwards explained the residential historic district, which would encompass; East Line Street from College Street, West to Pisgah, North on Pisgah to Fain, West on Fain to Woodlawn Ave., North on Woodlawn to Chandler, West to College St., South to Line Street. This footprint would require any property inside the mentioned streets to be part of the historic district. Any adjoining property on the opposite side of the mentioned streets could opt in the historic district, if so desired. Councilman Edwards made a motion to conduct a public hearing at the next council meeting on August 23, 2010. Councilman Hammond seconded the motion, all voted affirmatively, motion approved.
 - b) Mayor Palmer recommended a two-week waiver on past due property tax interest and penalty to be implemented September 1, 2010 through September 17, 2010. Councilman Crowley made a motion to approve the Mayor's recommendation, Councilman Barton seconded the motion, all voted aye, motion approved.
11. Work reports:

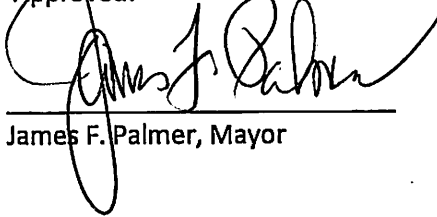
a) Kelly Cornwell, Director of Utilities:

- o Director Cornwell recommended a waiver of \$632.00 for a sewer tap fee for the GEM Theater. Mr. Cornwell explained that since the GEM already has a sewer tap, and the City would have to access the existing tap through the sidewalk in front of the building, rather than make a expensive repair to the sidewalk it would be less expensive for the City to tap out the back of the building in the ally way. The Mayor and Council agreed.

b) Eddie Peterson, City Administrator: None

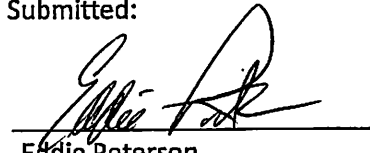
12. Councilman Crowley made a motion to adjourn. Councilman Barton seconded the motion with all voting affirmatively, motion carried.

Approved:



James F. Palmer, Mayor

Submitted:



Eddie Peterson,
City Administrator