

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING ST
July 12, 2010 7:00 P.M**

MINUTES

**PRESENT: George R. Crowley, Mayor Pro Tem
Al Edwards, Councilman
David Hammond, Councilman
Matt Barton, Councilman**

**ALSO: Eddie Peterson, City Administrator
William P. Bailey, City Attorney
Lenny Nesbitt, Fire Department Chief
Jeff Defoor, Assistant Superintendent, Electric Dept.
Garry Moss, Police Chief**

1. Mayor Pro Tem Crowley called the meeting to order and welcomed everyone in attendance.
 - a) Mayor Pro Tem Crowley gave the invocation.
2. Mayor Pro Tem Crowley led the group in the Pledge of Allegiance to the United States Flag.
3. Councilman Edwards made a motion to approve the proposed agenda. Councilman Barton second the motion with all voting affirmatively, motion carried.
4. Mayor Pro Tem Crowley asked for a correction on the minutes of June 21, 2010 regular City Council meeting to read; Amy Atkinson is the Chairperson of the Calhoun School Board. Councilman Edwards made the motion with the correction to approve the minutes, Councilman Barton seconded the motion, all voted aye, motion approved.
5. Mayor's Comments:
 - a) Mayor Pro Tem Crowley explained that the next meeting of the Mayor and Council would be held on July 19, 2010 to accommodate the Calhoun and Gordon County School systems resolution for the renewal of ESPLOST and calling for the school bond election that has been requested by the two school systems.
6. Council Comments:
 - a) Councilman Edwards gave the June reports as follows:

1) Street Department

- Ran brush truck, bush hog and street sweeper routes.
- Placed 4 new street signs.
- Completed 21 shop and 22 Street Department work orders.
- Ran storm water maintenance plan on June 10, 2010 checking all grates and pipes in the city.
- Repaired sinkhole beside a storm drain at the First Baptist Church on College street.
- Removed a tree that had fallen in the roadway on Burnette Street.
- Replaced a 5' X 285" section of broken sidewalk on Court Street adding a ramp to make it handicap accessible.
- Paved approximately ¼ mile of city streets including Alexander Street and Conference Drive using a total 310 tons of asphalt.
- Picked up and hauled 325 bales of mulch hay from fields at the 58 Acre Park to storage buildings on Kirby Road.
- Repaired pot-holes on So. Industrial Boulevard and other various locations.
- Dug up large stump at Fain Cemetery and filled hole with top soil.

2) Cemetery Department

- Performed routine maintenance on Fain and Chandler Cemetery.
- Supervised the opening and closing of 7 grave sites.
- Sold 3 new grave spaces.
- Worked 4 grave sites,

3) Rabies Control

- Housed 19 dogs, and 8 cats.
- Issued 6 warnings leash law violation.
- Answered 38 customer calls.

4) Parks Department

- The Parks Department grounds crew picked up litter, hauled garbage to the dump, books from the library and maintained records at records room.
- Kept up maintenance on all equipment.
- Cleaned City Hall at weekly intervals.
- The building and maintenance crew maintained all City fountains.
- Performed routine maintenance on all designated City buildings.

5) Historic Preservation Commission, Main St. Program and Downtown Dev. Auth.

- The Calhoun Affordable Housing, through the City of Calhoun, has been Awarded \$1,000,000 from the DCA 2010 Home Loan program.
- The Main Street program will host July Concerts in the Park on July 16 at BB&T Park.

6) Safety Committee

- Safety topic: Seat Belt Safety
- Safety Inspections: Fire Department
- Accidents- Workers Comp 1 Water/Sewer Plant Maintenance
Workers Comp 1 Fire Dept.
- Vehicle: 1 Police Dept.

b) Councilman Barton gave the June reports as follows:

1) Water Treatment Plant Facility

- Pumped a total of 330,723,000 gallons of water for a daily average of 11,024,100 gallons.
- The Brittany Drive Treatment Plant produced 39.8% of the City's potable water for the month.
- Rainfall .99

2) Waste Water Treatment Plant Facility

- Treated a daily average of 4.894 MGD, with an average BOD effluent of 4, average suspended effluent of 11 and an average COD of 63.

3) Water Distribution

- 1 water connections installed
- 1 water connections changed out with new meter
- 43 water leaks repaired
- Responded to 354 utility locate calls
- 41 utility locates called in for work orders
- 32 emergency utility locates called in for repairs
- Responded to 106 miscellaneous calls
- 2 new fire hydrants installed

4) Sewer Construction Department

- Serviced 4 sewer service lines
- Repaired 2 sewer manholes
- TV inspected 720 ft. of sewer services
- Completed 226 utility locates
- Responded to 7 customer sewer service calls (6 were on the customer's side)
- Opened and inspected 105 manholes

- Cleaned 9,400 ft. sanitary sewer lines
- Worked at Covington Bridge Road Booster Station site installing pump and doing clean-up
- Vacuumed weirs at Water Treatment Plant large basin
- Replaced concrete sidewalks, curb, and gutter along McConnell road.
- Installed meter pit and 12" ductile pipe at Covington Bridge site
- Installed Altitude valve at Ranger Water Tank

5) Building Inspection Department

- Issued 36 permits for an estimated cost of \$5,080.00. This included 1 grading permits, 0 new residential, 4 res. remodeling, 0 new commercial, 0 new industrial, 3 commercial remodeling, 3 residential plumbing, 3 commercial electrical, 5 residential electrical, 2 industrial electrical, 2 sign permits, and 0 NOI.

c) Councilman Crowley gave the June reports as follows:

1) Electric Department

Long Term Projects under Construction

- The utilities construction crews continue to be supported by electric maintenance personnel as needed to complete all remaining Water Dept. and Waste Treatment plant projects and controls.
- Phase II of the System Loss Program for 2009-2010 is progressing. Switching capacitor installations will continue as load begins to recover at Engineered Floors and Shaw Plant 7. The Electric Department has been awarded a State Energy Program Grant jointly with other Georgia cities through Electric Cities of Georgia. In late March the Electric Department was awarded an additional EECBG which will enhance the previously announced programs. Electric personnel attended a "Webinar" on administration of these Grants. Contracts have been executed and the first Grant reports have been completed.
- The Padmount Transformer Inspection Project by Electric Department personnel is continuing.
- The electric AMR Project is virtually complete with 5250 residential and single phase demand electric meters and three phase meters set through June. Only 39 3-phase meters needing rewiring remain to be set.

Projects and Maintenance under construction

- Planning and design has been revised and completed for the Northwestern Georgia Regional Commission Phase III. Electric

construction is underway. Relocation of multiple Electric facilities will continue as construction progresses.

- The Big Springs electrical project is 100 complete. Utility service is complete. Testing of electrical and pumping operation have been completed and it is available for use.
- Construction has been completed for Phase 1 of Engineered Flooring on McDaniel Station Rd. An outdoor campus lighting project is complete. Phase II and Phase III of this project are under construction by the owners. New service facilities design and material acquisition are complete and the construction of this final phase is approximately 35% complete. The schedule is for an anticipated August 2010 completion.
- Shaw Plant 7 restart project is complete and the plant has continually added load during June.
- The new Heritage Baptist Church temporary OverHead service construction is complete. Electric personnel are scheduled to complete facilities installation for the July/August time frame.
- Engineering has begun for DOT upgrade to intersection along Hwy 41. DOT estimates are complete. The electric system personnel have completed permitting and contracts for this project have been executed.
- Engineering is complete for DOT intersection widening of Red Bud and College Streets. Electric Utility relocation plans have been submitted. Revisions have been completed and the contract is scheduled for approval by Calhoun. Both DOT projects have received imbursement authorization and bid letting.
- Electrical Construction is complete for widening McDaniel Station Rd. for addition of DOT traffic signal should begin in August.

Work orders in process or completed for June:

- Street and security lighting-25
- New business and maintenance-27
- After hours trouble and callouts-22
- City Electrical Maintenance-15
- Meters set-1
- Meter maintenance/replacement-3
- New Customer sets-6
- The Electric System purchased –30,599,011 Kwh's in May.
Note- This is the highest level of energy purchases since August of 2008.

2) Telecommunications Departments

- Installed two new Internet connections and moved service on two additional connections.
- Repaired two fiber cuts.
- Replaced tape backup hardware on billing server.
- Installed two server operating systems in preparation of new services.

- Completed year-end inventory.
- Installed and started configuring new bandwidth shaper.
- Opened 36 and closed 56 work orders.

3) Geographic Information

- Continue geo-code billing addresses to physical addresses.
- Updated parcel zoning changes and annexations. Created 2010 Zoning Map.
- Tested Mobil GIS applications for Electric Department.
- Updated fire hydrant data.
- Created water system backflow data layer for tracking backflow testing and notifications of required testing.
- Continue development on city and GIS web sites.

d) Councilman Hammond gave the June report as follows:

1) Police Department

- Made 754 cases with 5 DUI's.
- Fines collected by Municipal Court - \$60,801.60
- Issued 661 warnings
- Investigated 72 highway accidents, 26 private property accidents
- Provided 45 escorts
- Filed 1,616 incident reports
- Responded to 380 alarms
- Responded to 4,968 calls for service by E-911
- Parking citations issued to 63

2) Fire Department

- Responded to 73 calls for service, 7 fire incidents for damages
- Responded to 2 Overpressure Rupture, Explosion, Overheat (\$ Several Million Dollars). The estimated damage due to the explosion at Saddle Mountain is still undetermined, but will reach into Million's of Dollars and will turn out to be one of the biggest responses in the Fire Departments history in regards to man hours and property loss.
- Responded to 28 medical service calls with 27 patients and 2 deaths.
- Responded to 8 hazardous conditions incidents.
- Responded to 3 service calls, 18 false alarms, 5 good intent, 0 severe weather & natural disaster, and 1 special incident calls.
- Completed all routine duties and training.
- All Personnel are working on required Core Competencies
- All Personnel completed CPR recertification
- Completed painting and annual clearing of all Fire Hydrants.
- Assisted Fire Inspectors with teaching (2) Fire Extinguisher classed for local businesses.

3) Fire inspection Department

- 182 total reported activities/inspections which included 51 annual inspections, 2 new business inspections, 36 requested inspections, 9 follow-up or re-inspections, 0 burn-site inspection, 1 plan review, 3 sprinkler permit issued, 0 tank permit and 84 consultations
- Both Inspectors attended the LEPC and Northwest Ga. Fire Investigators meetings.
- Lt. Dooley attended the city safety meeting and completed the monthly city safety report.
- Conducted Fire Extinguisher classes for Field Turf Inc. and Kerry Ingredients Inc.
- A total of \$1,395.00 was collected for Sprinkler Permits.

7. Public hearings and Comments:

- a) Mayor Pro Tem Crowley read a request of a Beer Pouring License from Jingsen Jiang, D/B/A Eastern Buffet, located at 610 East Hwy. 53, Calhoun, Ga.
 - Mayor Pro Tem Crowley opened public hearing
 - Mayor Pro Tem Crowley stated all requirements had been made
 - Mayor Pro Tem Crowley asked if there were any questions/comments. There was none.
 - The public hearing was closed.
 - Councilman Hammond made a motion to approve the Beer Pouring License request. Councilman Barton seconded the motion with all voting aye, motion approved,

8. Old Business:

- a) Mayor Pro Tem Crowley explained that Mr. Craig Taylor had withdrawn his request to address the Mayor and Council due to the recent affordable work force housing grant awards being announced throughout the State of Georgia. Mr. Taylor felt that the Riverside PRD would not be competitive during this round of awards.

9. New Business:

- a) Mayor Pro Tem Crowley read a FY 2011 Agreement for Transportation of the Elderly by and between Northwest Georgia Regional Commission and the City of Calhoun.
 - Councilman Edwards made the motion to approve the agreement, Councilman Hammond seconded the motion, all voted aye, motion approved.

- b) Mayor Pro Tem Crowley read the first reading for the new zoning map.
 - o Councilman Hammond made the motion to approve the new zoning map, Council Edwards seconded the motion, all voted aye, motion approved.
 - o Copies of the new zoning maps will be at the Building Inspectors Office, the Depot and City Hall.

 - c) Mayor Pro Tem Crowley read the first reading of a variance request from Ms. Faye Darby, D/B/A Appleshine Car Wash, located at 160 West Belmont Drive, Calhoun, for a variance of 15' from a 30' setback for a covered awning.
 - o Councilman Edwards made the motion to set the public hearing to Sept. 13th, Councilman Barton seconded the motion, all voted aye, motion approved.

 - d) Mayor Pro Tem Crowley read a request from Vicki Spence, United Way Executive Director, for permission to have the annual Unity Run. The date will be Tuesday, September 28, 2010 at 6:30 PM
 - o Councilman Hammond made the motion to approve the request, Councilman Barton seconded the motion, all voted aye, motion approved.

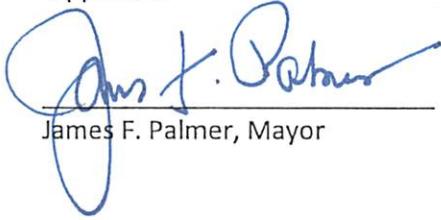
 - e) Mayor Pro Tem Crowley brought to the Council's attention a request from Utilities Director Cornwell concerning the relocation of electric utilities near College Street and Red Bud Road (GDOT Project #0000308). A reimbursement contract in the amount of \$23,446.99 would be due the City Of Calhoun when various electric lines were relocated.
 - o Councilman Hammond made the motion to approve the contract and resolution, Councilman Edwards seconded the motion, all voted aye, motion approved.

 - f) The nomination of Mr. Kyle Smith for the Calhoun-Gordon County Library Board. He would replace Ms. Misty Chesser's position. Mr. Smith's term would expire 7-12-13.
 - o Councilman Edwards made a motion to approve the nomination, Councilman Barton seconded, all voted aye, motion approved.

 - g) Mayor Pro Tem Crowley explained that the Utility rate ordinance would be addressed at the next meeting on July 19,2010.
10. Other written items not on the agenda: None
11. Work reports:
- a) Kelly Cornwell, Director of Utilities: None
 - b) Eddie Peterson, City Administrator: None

12. Councilman Barton made a motion to adjourn. Councilman Edwards seconded the motion with all voting affirmatively, motion carried.

Approved:



James F. Palmer, Mayor

Submitted:



Eddie Peterson,
City Administrator