

**CITY OF CALHOUN
REGULAR CITY COUNCIL MEETING
DEPOT COMMUNITY ROOM
109 SOUTH KING ST
September 13, 2010 7:00 P.M.**

MINUTES

PRESENT: James F. Palmer, Mayor
George R. Crowley, Mayor Pro Tem
David Hammond, Councilman
Matt Barton, Councilman

ALSO: Eddie Peterson, City Administrator
William P. Bailey, City Attorney
Jerry Crawford, Director, Water/Sewer
Larry Vickery, Superintendent, Electric Dept.
Garry Moss, Police Chief

1. Mayor Palmer called the meeting to order and welcomed everyone in attendance.
 - a) Councilman Crowley gave the invocation.
2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. Mayor Palmer asked to amend the proposed agenda by adding a new appointment to the Downtown Development Authority. Councilman Hammond made a motion to approve the amendment to the proposed agenda. Councilman Barton second the motion with all voting affirmatively, motion carried.
4. Councilman Crowley made a motion to approve the minutes of the regular August 23, 2010 City Council meeting. The motion was second by Councilman Barton with all voting affirmatively, motion carried.
5. **Mayor's Comments**
 - a) Councilman Hammond made a motion to appoint David Burton to fill the unexpired term of Anita Davis to the Downtown Development Authority. Mrs. Davis' term is set to expire March 2011. The motion was second by Councilman Crowley with all voting affirmatively, motion carried.
 - b) Mayor Palmer recognized Sgt. 1st Class Claude Bohannon, Jr. and retired National Guard Staff Sgt. Alvin Massengill along with Sam Thomas. Mayor Palmer stated that a memorial for 13 soldiers who served in the 1st/108th Calhoun of the Georgia Army National Guard and lost their lives in combat in Afghanistan and Iraq is being established

by the 1st/108th located in Calhoun, Georgia. Mayor Palmer read a proclamation in honor of the fallen soldiers (copy attached). Councilman Crowley made a motion to approve the Proclamation. Councilman Hammond second the motion with all voting affirmatively, motion carried. Those killed in Operation Iraqi Freedom; Staff Sgt. Robert L. Hollar, Jr. Sept. 1, 2005, Sgt. George R. Draughn, Jr. Sept. 1, 2005, Spc. Michael J. Stokely, Aug. 16, 2005, Sgt. Thomas J. Strickland, Aug. 15, 2005, and 1st Sgt. Aaron D. Jagger, Aug. 9, 2006. Those killed in Operation Enduring Freedom; Sgt. 1st Class John c. Beale, June 4, 2009, Maj. Kevin M. Jenrette, June 4, 2009, Sgt. Jeffrey W. Jordan, June 4, 2009, Sgt Raymundo P. Morales, July 21, 2009, 1st Sgt. John D. Blair, June 20, 2009, and Spc. Isaac L. Johnson, Jr., July 6, 2009.

- c) Mayor Palmer announced that Halloween would be celebrated in Calhoun from 5:00 P.M. until 9:00 P.M. on Saturday, October 30, 2010. Mayor Palmer also stated that Harvestfest would be celebrated in downtown Calhoun also on Saturday October 30, 2010 and invited everyone to enjoy the festivities that day downtown.
- d) Mayor Palmer reminded the Council and public of a public hearing on a variance request from Dan Bumgardner, acting as an agent for owners, Randy and Donna McEntyre, for a location at 305 West Belmont Drive, Calhoun. The variance would be a 10' from a 30' setback at the right side of the building on the Short St. side, to add a drive-thru for a financial institution. The public hearing is set for October 11, 2010.

6. Council Comments

a) Mayor Palmer gave the August reports for Councilman Edwards as follows:

1) Street Department

- o Ran brush truck, bush hog and street sweeper routes.
- o Placed 8 new street signs.
- o Completed 23 shop and 31 Street Department work orders.
- o Ran storm water maintenance plan on August 12, 2010 checking all grates and pipes in the city.
- o Cut back right of way with chain saws and weed eaters on Hughey Street, Old Dalton Road, Carter Street and West line St. at the railroad track.
- o Repaired potholes on East Line Street, Ivey Drive, River Street, Forest Avenue, Calhoun Avenue, Harlan Street, 2nd Avenue, King Street, Laurel Creek Road, Cherry Hill Circle, Sunset Drive, North Industrial Boulevard, Greenbriar Circle, Short Street, Fox Street, Maple Street, Old Belwood Road, Elm Street and East Fuller Street using a total of 46 tons of asphalt.
- o Mulched with pine straw around the Martin Luther King Jr. Memorial on Court Street.
- o Replaced a 5 Ft. X 12 Ft. Section of sidewalk on East Line St.
- o Cleaned out ditches with the grade-all on McDaniel Station Road, Kirby Road and Marine Drive.
- o Removed a large tree limb that had fallen on a fence at Calhoun High School.
- o Dug up and hauled off a large stump from the shoulder of King Street.

2) Cemetery Department

- Performed routine maintenance on Fain and Chandler Cemetery.
- Supervised the opening and closing of 11 grave sites.
- Sold 7 new grave spaces.
- Worked 5 grave sites,

3) Rabies Control

- Housed 30 dogs and 11 cats.
- Issued 4 warnings leash law violation.
- Answered 40 customer calls.

4) Parks Department

- The Parks Department grounds crew picked up litter, hauled garbage to the dump, books from the library and maintained records at records room.
- Kept up maintenance on all equipment.
- Cleaned City Hall at weekly intervals.
- The building and maintenance crew maintained all City fountains.
- Performed routine maintenance on all designated City buildings.

5) The Main Street Program:

- An informal roundtable meeting on 9-14-10 to inform downtown businesses, property owners and general public of the happenings in downtown.
- Harvest Fest will be on Saturday, October 30, 2010 from 10am – 4pm hosted by the Downtown Development Authority.
- The Historic Business Commission continues to work toward preserving our heritage and returning the Downtown Historic Business District to a more original, historic appearance.
- The HPC has granted two Certificates of Appropriateness and one Façade Grant

6) Safety Committee:

- Safety topic: Reading Labels
- Safety Inspections: Water Construction and Sewer Construction

Accidents- Workers Comp: 0

- Vehicle: 1 Fire Dept.
1 Electric

e) Councilman Barton gave the August reports as follows:

1) Water Treatment Plant Facility:

- Pumped a total of 340,850,000 gallons of water for a daily average of 10,995,161 gallons.
- The Brittany Drive Treatment Plant produced 36.0% of the City's potable water for the month.
- Rainfall 1.74.

2) Waste Water Treatment Plant Facility:

- Treated a daily average of 5.217 MGD, with an average BOD effluent of 4, average suspended effluent of 9 and an average COD of 44.

3) Water Distribution:

- 5 water connections installed
- 5 water connections changed out with new meter
- 28 water service leaks repaired
- Responded to 512 utility locate calls
- 76 utility locates called in for work orders
- 26 emergency utility locates called in for repairs
- Responded to 99 miscellaneous calls
- 0 new fire hydrants installed
- Began installing approx. 3,000' of 8" pvc pipe to replace old 8" pipe along Hwy. 156, just west of Old Dalton Rd.

4) Sewer Construction Department:

- Serviced 12 sewer service lines
- Repaired 2 sewer manholes
- TV inspected 2,100 ft. of sewer services
- Completed 288 utility locates
- Responded to 17 customer sewer service calls (10 were on the customer's side)
- Opened and inspected 96 manholes
- Cleaned 6,300 ft. sanitary sewer lines
- Began mowing areas around tanks-Cook, Brownlee Mtn., Booneford and the Coosawatee intake.

5) Building Inspection Department:

- Issued 27, for a total permit cost of \$14,212.00. This included 2 grading permits, 1 new residential, 7 res. remodeling, 0 new commercial, 0 new industrial, 2 commercial remodeling, 2 residential plumbing, 1 commercial electrical, 5 residential electrical, 1 industrial electrical, 3 sign permits, and 0 NOI. The estimated cost of 1,008,970.00.

f) Councilman Crowley gave the August reports as follows:

1) **Electric Department:**

Long Term Projects under Construction

- The utilities construction crews continue to be supported by electric maintenance personnel as needed to complete all remaining Water Dept. and Waste Treatment plant projects and controls.
- Phase II of the System Loss Program for 2009-2010 is progressing. Switched capacitor installations will continue as load begins to recover at Engineered Floors and Shaw Plant 7. Power Engineering has provided the original study of Capacitor applications and has provided an attractive bid to update the original study. The bid will include an update of system relay and protection coordination as well.
- The Padmount Transformer Inspection Project by Electric Department personnel is continuing.
- The electric AMR Project is virtually complete with 5255 residential and single phase demand electric meters and three phase meters set through June. Only 34 3-phase meters needing rewiring remain to be set.

Projects and Maintenance under construction

- Planning and design has been revised and completed for the Northwestern Georgia Regional Commission Phase III. Relocation of multiple Electric facilities will continue as construction progresses.
- The Covington Bridge Pumping Station electrical project is complete. Utility service is complete. Testing of electrical and pumping operation are complete as well.
- Engineered Flooring on McDaniel Station Rd. Phase II and III is under construction by the owners. New service facilities design and material acquisition are complete and the construction of this final phase is approximately 95% complete. The schedule is for an anticipated September 9, 2010 completion. MEAG is scheduled to complete the final substation feeder addition in September.
- Shaw Plant 7 restart project is complete. A new major addition to Plant #7 is in process of design for a January 2011 start date. Electric System facilities are in the design and material acquisition stage as well.
- The new Heritage Baptist Church electric facilities were completed in August.
- A September 14th pre-construction meeting is scheduled for DOT upgrade of intersections along Hwy. 41. The project should start in September. The City of Calhoun is receiving 100% reimbursement for its expenditures.
- Engineering is complete for DOT intersection widening of Red Bud and College Streets. Electric Utility relocation plans have been submitted.

Revisions have been completed and the contract is approved by Calhoun. This DOT project has received imbursement authorization and bid letting.

- Electrical Construction is complete for widening McDaniel Station Rd. for addition of DOT traffic signal should begin in August.

Work orders in process or completed for August:

- Street and security lighting-29
- New business and maintenance-20
- After hours trouble and callouts-6
- City Electrical Maintenance-31
- Meter maintenance/replacement-3
- New Customer sets-8
- Monthly Total System Locate Tickets-195
- The Electric System purchased –32,997,495 Kwh in July.

2) Telecommunications Department:

- Finished 10 Meg point-to-point service for Mohawk.
- Installed 2 new Internet connections and increase bandwidth for two existing customers.
- Completed installation of fiber and electronics for Point-to-point for Balta.
- Brought new bandwidth shaper online. Has ability to manage up to 1 Gigabit of bandwidth.
- Started configuring two new servers to host financial and billing software.
- Filed FCC forms for receiving electronic payments.
- Successfully tested new customer circuit over Windstream connection.
- Installed updates and patches on 5 servers.
- Opened 52 and closed 39 work orders.

3) Geographic Information

- Continue geo-code billing addresses to physical addresses.
- Started working with Water Construction personnel to clean up water system data in GIS.
- Installed Mobile GIS onto Water and Wastewater laptop for field use.
- Created new Downtown Development Authority boundary map.
- Finished and released GIS training manual.
- Demonstrated Mobile GIS capabilities to Fire Department.
- Worked on providing Fire department with links tp pre-fire plans through GIS.
- Created Electric data reports for rate study.
- Worked on billing reports.
- Continue to update City web site.

g) Councilman Hammond gave the August report as follows:

1) Police Department:

- Made 683 cases with 5 DUI's.
- Fines collected by Municipal Court - \$72,325.60
- Issued 604 warnings
- Investigated 49 highway accidents, 39 private property accidents
- Provided 25 escorts
- Filed 1,040 incident reports
- Responded to 199 alarms
- Responded to 5,719 calls for service by E-911
- Parking citations issued to 141

2) Fire Department:

- Responded to 86 calls for service, 4 fire incidents (\$7,000.00 in estimated Fire Damage).
- Responded to 0 Overpressure Rupture, Explosion, Overheat.
- Responded to 35 medical service calls with 37 patients and 2 deaths.
- Responded to 6 hazardous conditions incidents.
- Responded to 5 service calls. 6-Good intent call.
- Completed all routine duties and training.
- All Personnel are working on required Core Competencies.
- Completed Flow Testing of all fire hydrants. (778)
- Began pressure testing of all fire hose
- Sent 8 members from Haz Mat Team and GSAR Task Force 6 Team, along with team members from Dalton, Gordon County, Chatsworth, Bartow county and Task Force 2 team members from Valdosta and Forest Park, to the Center for National Response in West Va. for training with the 4th CST and the Dept. of Energy Secure Transportation Division
- Conducted Fire Drills at all schools inside the City

3) Fire inspection Department

- 205 total reported activities/inspections which included 10 annual inspections, 7 new business inspections, 46 requested inspections, 29 follow-up or re-inspections, 0 burn-site inspection, 3 plan review, 0 sprinkler permit issued, 0 tank permit and 110 consultations
- Both Inspectors attended the Northwest Ga. Fire Investigators meetings.
- Lt. Dooley attended the city safety meeting and completed the monthly city safety report.
- Both Inspectors attended the LEPC meeting

7. Public hearings:

- a) Mayor Palmer stated at this time the public hearing on zoning matters will be held. The public had an opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter and with each person speaking giving their name and address and with each person speaking having filed a financial disclosure statement five days prior to the hearing if required. Mayor Palmer made an inquiry to determine if any elected official has filed or needed to file a disclosure statement regarding any ownership or special interest in the agenda item. There were none. Mayor Palmer stated that the land use maps are on display at the Council Chambers for both the Zoning Advisory Board and the City Council hearings and the Council members have a copy of the Zoning Minutes from the latest Zoning Advisory Board Meeting.
1. Mayor Palmer opened the public hearing and read a variance request from Faye Darby, D/B/A Appleshine Car Wash, located at 160 West Belmont Drive, Calhoun, for a variance of 15' from a 30' setback for a covered awning.
- Mayor Palmer opened the public hearing.
 - Mayor Palmer asked if there were any questions/comments.
 - There were no comments.
 - The public hearing was closed.
 - Councilman Hammond made a motion to approve the request, the motion was seconded by Councilman Barton, with all voting affirmatively, motion carried.

8. Other hearings and Public Comments:

- a) Mayor Palmer opened the public hearing for the June 2010 zoning map changes.
- Councilman Crowley made a motion to accept the changes made to the June 2010 zoning map. The motion was second by Councilman Barton will all voting affirmatively, motion carried.
- b) Mayor Palmer read a request from Brijesh Patel, D/B/A Red Bud liquor Store, at a location of 1115 Red Bud Rd., Calhoun, for a Beer, Wine, and Liquor Package License.
- Mayor Palmer opened the public hearing.

- Mayor Palmer asked if there were in questions/comments. There were none.
- The public hearing was closed.
- Councilman Crowley made a motion to approve the request of Brijesh Patel D/B/A Red Bud Liquor for a Beer, Wine, and Liquor License contingent upon the sale and ownership transfer being completed between Mr. Patel and the current owners of Red Bud Liquor. Councilman Hammond second the motion with all voting affirmatively, motion carried.

9. Old Business:

- a) City Attorney William Bailey reviewed several changes in the City of Calhoun Personnel Ordinance. These changes included at will employment, sick leave, organizational chart, and other changes. Mayor Palmer asked that the Council to review the ordinance and provide any questions, changes, additions, or deletions. The Personnel Ordinance will be addressed in the near future.

10. New Business:

- a) Mayor Palmer read a request by Andrew Bowen for the annual Calhoun High School Homecoming parade on October 8th, 2010 for the traditional route.
- Councilman Hammond made a motion to approve the parade request by Calhoun High School. The motion was second by Councilman Crowley with all voting affirmatively, motion carried.
- b) Mayor Palmer read a request by Scott Nations, Calhoun Civil Air Patrol, for the annual Veteran's Day parade on Nov. 13, 2010. The route will be from Maple St. North on Hwy 41 to the BB&T Park.
- Councilman Barton made a motion to approve the parade request by the Calhoun Civil Air Patrol. The motion was second by Councilman Crowley with all voting affirmatively, motion carried.
- c) Mayor Palmer read a request by the Street Department for the sell of surplus equipment as follows:
- 1993 Ford F-350 w/service body VIN# 2FDHF37H7PCB32265
 - Hydro Steam Cleaner Pressure Washer No model or serial # available-worn off
 - 1996 Challenger 226 6ft. Bush hog No Serial # available- worn off
- Councilman Crowley made a motion to accept the request by the Street Dept to sell surplus equipment. The motion was second by Councilman Barton will all voting affirmatively, motion carried.

- d) Mayor Palmer read a request from the Water & Sewer Department to sell surplus equipment: (see attached)
- Councilman Crowley made a motion to accept the request by the Water & Sewer Department to sell surplus equipment. The motion was second by Councilman Hammond will all voting affirmatively, motion carried.
- e) Mayor Palmer read an agreement between the City of Calhoun and GDOT for the College Street Improvements.
- Councilman Hammond made a motion to accept the agreement. The motion was second by Councilman Barton will all voting affirmatively, motion carried.
- f) Mayor Palmer read a request by the Calhoun Police Department for the use of \$1200.00 of Asset Seizure funds to lease four (4) night vision devices.
- Councilman Hammond made a motion to accept the request by the Calhoun Police Department. The motion was second by Councilman Crowley will all voting affirmatively, motion carried.
- g) Mayor Palmer gave the first reading on a variance request from Charles Faulkner IV & Taunya Faulkner for a location of 327 Saddlebrook Drive, Calhoun, for the east side of the property line, from 10' to a 5' setback for a garage/pool house that would be too close to the lot line and would violate the existing setbacks. Earliest date for the public hearing will be November 8, 2010.
- Councilman Crowley made a motion to set the public hearing for November 8, 2010. The motion was second by Councilman Barton will all voting affirmatively, motion carried.
- h) Mayor Palmer gave the first reading of an annexation and zoning request of R1-B from Shawn Brown for At Home Investments, at a location of 121 Thomas St. Earliest date for the public hearing will be November 8, 2010.
- Councilman Hammond made a motion to set the public hearing for November 8, 2010. The motion was second by Councilman Crowley with all voting affirmatively, motion carried.
- i) Mayor Palmer read a resolution providing for a Grant Services Contract between the Electric Cities of Georgia and the City of Calhoun, Georgia. The contract between Calhoun and Electric Cities allows various funding and technical assistance to be provided to the City of Calhoun for Federal and State Grant programs.

- Councilman Barton made a motion to approve the resolution. The motion was second by Councilman Crowley will all voting affirmatively, motion carried. The council also name Larry Vickery as Calhoun's program representative.

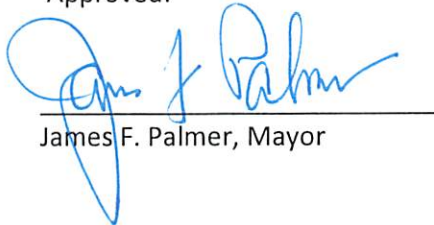
11. Other written items not on the agenda:

12. Work Reports:

- a) Eddie Peterson, City Administrator, complimented Misty Caudle and other staff at City Hall for their work on the 2010 Census. Calhoun was recognized by the US Dept. of Commerce for helping to obtain a 71% response rate for the 2010 Census.

13. Councilman made a motion to adjourn. The motion was second by Councilman Barton will all voting affirmatively, motion carried.

Approved:



James F. Palmer, Mayor

Submitted:



Eddie Peterson,
City Administrator

CITY OF CALHOUN, GEORGIA

PROCLAMATION

WHEREAS, the 1st Squadron, 108th Cavalry, Georgia Army National Guard, headquartered in Calhoun, Georgia and the Soldiers comprising the 1st Squadron, 108th Cavalry with units stationed in Dalton, Canton and Cedartown; and


WHEREAS, these brave men and women of the 1st Squadron, 108th Cavalry have been called to defend the United States of America in the Global War on Terror; and

WHEREAS, while in the line of duty defending the United States of America in the Global War on Terror, 13 brave Soldiers who served with the 1st Squadron, 108th Cavalry and 1st Battalion, 108th Armor, by the call to duty, placed themselves in harm's way and gave the ultimate sacrifice to this great Country; and


WHEREAS, in remembrance of their honor, bravery and sacrifice it is with the greatest respect that this Mayor and Council recognize these 13 Soldiers.

NOW, THEREFORE, BE IT PROCLAIMED that September 16, 2010 be recognized as the 108th Memorial Day for those who gave their lives and shall live forever in our memory and our hearts, and may this Memorial remind us the freedoms we cherish are made possible by the sacrifices from the very best of the United States of America;

INTRODUCED AND PROCLAIMED by the City of Calhoun, Georgia Mayor and Council this Council meeting of August 23, 2010.



James F. Palmer, Mayor
City of Calhoun, Georgia



Eddie Peterson, City Clerk
City of Calhoun, Georgia