

**CITY OF CALHOUN  
REGULAR CITY COUNCIL MEETING  
DEPOT COMMUNITY ROOM  
109 SOUTH KING ST  
October 11, 2010 7:00 P.M.**

**MINUTES**

**PRESENT:** James F. Palmer, Mayor  
George R. Crowley, Mayor Pro Tem  
Al Edwards, Councilman  
David Hammond, Councilman  
Matt Barton, Councilman

**ALSO:** Eddie Peterson, City Administrator  
Kelly Cornwell, Director of Utilities  
William P. Bailey, City Attorney  
Jerry Crawford, Director, Water/Sewer  
Garry Moss, Police Chief

1. Mayor Palmer called the meeting to order and welcomed everyone in attendance. Mayor Palmer gave the invocation.
2. Mayor Palmer led the group in the Pledge of Allegiance to the United States Flag.
3. Councilman Barton made a motion to approve the proposed agenda. Councilman Crowley seconded the motion with all voting affirmatively, motion carried.
4. Councilman Hammond made a motion to approve the minutes of the regular September 27, 2010 City Council meeting. The motion was second by Councilman Barton with all voting affirmatively, motion carried.
5. **Mayor's Comments:**
  - a) Mayor Palmer reported on the Tom B. David Airport open house and fly in Saturday, October 16, 2010. There will be food, free plane rides, aircraft displays, and activities for everyone.
  - b) The Mayor also mentioned that total rainfall was less than last year at this time with 36 inches through September 2010 compared to 46 inches the same period in 2009.

- c) Mayor Palmer announced that Halloween would be observed in Calhoun on Saturday, October 30, 2010 for those 12 and under. Mayor Palmer urged everyone to be cautious while driving between the hours of 5:00 P.M. to 9:00 P.M., which are the hours for trick or treat.
  
- d) Mayor Palmer reminded Council and public of public hearings scheduled for November 8, 2010 at 7:00P.M.
  - o A variance request from Charles Faulkner IV & Taunya Faulkner for a location of 327 Saddlebrook Drive, Calhoun. ZRC is 10-28-10, ZAB is 11-4-10.
  
  - o An annexation request and zoning of R1-B from Shawn Brown, for At Home Investments, at a location of 121 Thomas Street, Calhoun. ZRC is 10-28-10, ZAB is 11-4-10.

## 6. Council Comments

- a) Councilman Edwards gave the September reports as follows:

### 1) Street Department

- o Ran brush truck, bush hog and street sweeper routes.
- o Placed 16 new street signs.
- o Completed 28 shop and 32 Street Department work orders.
- o Ran storm water maintenance plan on September 10, 2010 checking all grates and pipes in the city.
- o Cleaned up debris, stumps and brush from the right of way on Jarrett Dr.
- o Repaired potholes on Richardson Rd. Boulevard Heights, Peters Street, Pisgah Way, Beamer Road, New Zion Road, McConnell Road, Barrett Road, Windsor Drive, Derby Lane, Kent Drive, York Place, Devonwood Drive and Curtis Parkway using a total of 23 tons of asphalt.
- o Removed a large tree limb that had fallen in the roadway on East Belmont Drive.
- o Cleaned out ditches on College Circle and West May Street.
- o Removed grates and cleaned out catch basins at the bottom of Westwood Drive.
- o Worked around the Library fountain installing flagstone, raking gravel smooth, planting flowers and mulching around plants with pine straw.
- o Repaired catch basins on Pitts St. and Normandy Dr.

### 2) Cemetery Department

- o Performed routine maintenance on Fain and Chandler Cemetery.
- o Supervised the opening and closing of 5 grave sites.
- o Sold 6 new grave spaces.

- Worked 10 grave sites.

**3) Rabies Control**

- Housed 16 dogs and 12 cats.
- Issued 2 warnings leash law violation.
- Answered 47 customer calls.

**4) Parks Department**

- The Parks Department grounds crew picked up litter, hauled garbage to the dump, books from the library and maintained records at records room.
- Kept up maintenance on all equipment.
- Cleaned City Hall at weekly intervals.
- The building and maintenance crew maintained all City fountains.
- Performed routine maintenance on all designated City buildings.
- Stuccoed the fountain at the Library.

**5) The Main Street Program:**

- The annual Harvest Fest will be on Saturday, October 30<sup>th</sup> from 10 A.M. until 4:00 P.M.
- Children's trick-or-treat in downtown will be held during Harvest Fest, beginning immediately following the costume contest and lasting until 4:00 P.M.
- DCA has completed the prerequisite site visit for the Cherokee Mills Lofts project. Notification of the decision should be soon regarding eh CDBG grant and tax credit loan applications for this re-development project in the West Calhoun area.
- The City's fountains are pink in honor of Breast Cancer Awareness Month.
- The DDA and St. Department assisted with the renovations to the Library Park and worked with the Fire, Police, and Electric Departments to help with United Way's annual Unity Run.
- The Historic Preservation Commission approved and assisted with a Façade Grant for Stage 4 Design, located on Court St. an approved window signage for Pink Paradise Resale Shop, located on Park Ave.

**6) Safety Committee:**

- Safety topic: Introducing O.S.H.A. and the General Duty clause
- Safety Inspections: Electrical Dept.

Accidents- Workers Comp: 1 Street  
4 Water Const.  
1 Sewer Const.

Vehicle: 1 Sewer Const.

a) Councilman Barton gave the September reports as follows:

**1) Water Treatment Plant Facility:**

- Pumped a total of 330,030,000 gallons of water for a daily average of 11,001,000 gallons.
- The Brittany Drive Treatment Plant produced 31.2% of the City's potable water for the month.
- Rainfall 3.20.

**2) Waste Water Treatment Plant Facility:**

- Treated a daily average of 4.812 MGD, with an average BOD effluent of 6, average suspended effluent of 8 and an average COD of 58.

**3) Water Distribution:**

- 10 water connections installed
- 58 water service leaks repaired
- 24 water main leaks repaired
- Responded to 258 utility locate calls
- 83 utility locates called in for work orders
- 25 emergency utility locates called in for repairs
- Responded to 108 miscellaneous calls
- 3,000' water lines layed- 8" P.V.C. pipe
- 0 new fire hydrants installed
- Completed installing 3,000' of 8" pvc pipe to replace old 8" pipe along Hwy. 156, just west of Old Dalton Road, began changing water services to new line.

**4) Sewer Construction Department:**

- 3 Sanitary Sewer Connections
- 6 Sanitary Services Repaired
- Repaired 3 sewer manholes
- TV inspected 950 ft. of sewer services
- Completed 256 utility locates
- Responded to 7 customer sewer service calls ( 6 were on the customer's side)
- Opened and inspected 94 manholes
- Cleaned 9,600 ft. sanitary sewer lines
- Worked on manhole for water line release valve on Hwy. 53 at McDaniel Station Rd.
- Removed Temp. water pump station at Orr Mill Rd.

- Began work on new pole barn/oil containment building
- Completed mowing at Big Spring Site
- Mowed new tower site on Fire Tower Rd.
- Began replacing 200' of 8" concrete line that serves Calhoun Health Care Building

**5) Building Inspection Department:**

- Issued 36, for a total permit cost of \$4,374.00. This included 1 grading permits, 0 new residential, 3 res. remodeling, 0 new commercial, 0 new industrial, 4 commercial remodeling, 3 residential plumbing, 4 commercial electrical, 4 residential electrical, 2 industrial electrical, 7 sign permits, and 1 NOI. The estimated cost of \$574,936.00.

**6) Water, Sewer & Engineering Special Projects Status Report & Schedules:**

**Water System**

- The Covington Bridge Booster Pump Station project is now in operation, and the temporary booster station on US 411 has been removed.
- The AMR Phase II project is approx. 99.5% complete.
- The chlorine scrubber installation at Mauldin Rd. is 98% complete.
- The Brittany Dr. Expansion Project final design is complete.
- Fairmount Tank Repainting-Our maintenance crew began work Sept. 24, 2010 and is progressing ahead of schedule.
- Began replacing approx. 8,000' of old pvc pipe in the Oostanaula area.

**Wastewater System**

- River St. Replacement Sewer (behind Apache and Bentley Mills)-initial surveying has been completed and design is complete.

**Water & Sewer**

- The College St. and Red Bud Road Utility relocation project design has been completed and easement acquisition has begun.

**Projects In Development**

- I-75 & Red Bud Road Utility Relocation- in final design stage and GDOT plans to begin construction in 2011.
- SR 53 & US 41 GDOT Intersection Improvements
- So. River St. Gravity Replacement Sewer
- Pisgah Way Drainage Sewer Replacement
- Ranger 8" Water Main Replacement

**Projects in Engineering Conceptual Design**

**Sewer**

- King St. and Pine St. Replacement Sewers
- Blackwood Creek Trunk Sewer Replacement

**Water**

- o SR 136 & I-75 GDOT Water Main Relocation
- o Rehabilitation of the Coosawattee & Oostanaula Intakes
- o Shaw Rd. Water Transmission Main
- o Belwood Rd. Water Transmission Main
- o S.R. 225 Water Main Relocation (GDOT Bridge @ New Echota)

b) Councilman Crowley gave the September reports as follows:

**1) Electric Department:**

Long Term Projects under Construction

- o The utilities construction crews continue to be supported by electric maintenance personnel as needed to complete all remaining Water Dept. and Waste Treatment plant projects and controls.
- o Phase II of the System Loss Program for 2009-2010 is progressing. Switched capacitor installations will continue as load begins to recover at Engineered Floors and Shaw Plant 7. Power Engineering has provided the original study of Capacitor applications and has provided an attractive bid to update the original study. The bid will include an update of system relay and protection coordination as well.
- o The Padmount Transformer Inspection Project by Electric Department personnel is continuing.
- o The electric AMR Project is virtually complete with 5255 residential and single phase demand electric meters and three phase meters set through June. Only 34 3-phase meters needing rewiring remain to be set.

Projects and Maintenance under construction

- o Planning and design has been revised and completed for the Northwestern Georgia Regional Commission Phase III. Relocation of multiple Electric facilities will continue as construction progresses.
- o Engineered Flooring on McDaniel Station Rd. Phase II and III is under construction by the owners. New service facilities design and material acquisition are complete and the construction of this final phase is approximately 100% complete. MEAG has completed the final substation feeder addition and it has been placed in service.
- o Shaw Plant 7 restart project is complete. A new major addition to Plant #7 is in process of design for a January 2011 start date. Electric System facilities are in the design and material acquisition stage as well.
- o A September 14<sup>th</sup> pre-construction meeting was attended for DOT upgrade of intersections along Hwy. 41. The project should start in October. The City of Calhoun is receiving 100% reimbursement for its expenditures.

- Engineering is complete for DOT intersection widening of Red Bud and College Streets. Electric Utility relocation plans have been submitted. Revisions have been completed and the contract is approved by Calhoun. This DOT project has received imbursement authorization and bid letting.
- Electrical Construction is complete for widening McDaniel Station Rd. for addition of DOT traffic signal should begin in October.

Work orders in process or completed for August:

- Street and security lighting-27
  - New business and maintenance-34
  - After hours trouble and callouts-5
  - City Electrical Maintenance-27
  - Meter maintenance/replacement-3
  - New Customer sets-10
  - Monthly Total System Locate Tickets-185
  - The Electric System purchased –37,128,230 Kwh in August.
- Note: This is the 2<sup>nd</sup> largest monthly KWH purchase in 3 years.**

**2) Telecommunications Department:**

- Installed 3 new Internet connections.
- Increased bandwidth for 2 customers.
- Started fiber construction on Marine Drive for a new customer.
- Replaced core switch at Fire Station 3.
- Filed annual report with the Ga. PSC.
- Assisted vendor with new financial server software install and test.
- Opened 40 and closed 54 work orders.

**3) Geographic Information**

- Continue geo-code billing addresses to physical addresses.
- Worked with Water Construction personnel to clean up water system GIS data.
- Installed Mobile GIS onto Fire Station computers.
- Corrected GPS field data for Electric system.

**\*Note: Councilman Crowley reviewed a Georgia Financing and Investment Commission agreement whereby the City of Calhoun could take advantage of Federal funds and interest arrangements for Qualified School Construction Bonds for possible upcoming school system capital projects. Councilman Crowley explained that Calhoun is eligible for basically a no interest loan on the upcoming bond vote on November 2, 2010.**

c) Councilman Hammond gave the September report as follows:

**1) Police Department:**

- Made 629 cases with 7 DUI's.
- Fines collected by Municipal Court - \$63,490.60
- Issued 480 warnings
- Investigated 60 highway accidents, 24 private property accidents
- Provided 31 escorts
- Filed 829 incident reports
- Responded to 131 alarms
- Responded to 5,110 calls for service by E-911
- Parking citations issued to 63

**2) Fire Department:**

- Responded to 92 calls for service, 9 fire incidents (\$20,500.00 in estimated Fire Damage).
- Responded to 0 Overpressure Rupture, Explosion, Overheat.
- Responded to 54 medical service calls with 43 patients and 0 deaths.
- Responded to 6 hazardous conditions incidents.
- Service calls - 3
- Good intent calls - 3
- False alarms or False Calls – 15
- Special incident calls - 2
- Completed pressure testing of all Fire Hose.
- Sent 9 members from the Haz Mat Team to Atlanta for a live Ammonia release class
- All Personnel are working on required Core Competencies.
- Conducted Live Fire Extinguisher classes at Calhoun High School with 263 students.
- Completed all routine duties and training.

**3) Fire inspection Department**

- 161 total reported activities/inspections which included 1 annual inspections, 5 new business inspections, 47 requested inspections, 17 follow-up or re-inspections, 0 burn-site inspection, 1 plan review, 3 sprinkler permit issued, 0 tank permit and 87 consultations
  - Both Inspectors attended the Northwest Ga. Fire Investigators meeting.
  - Lt. Dooley attended the city safety meeting and completed the monthly city safety inspection.
  - Both Inspectors attended the LEPC meeting.
  - Inspectors set up a booth at the No. Ga. Fair Grounds for the LEPC at the Business expo.
  - Inspections hosted the North Ga. Code Officials Meeting.

**7. Public hearings and Comments:**

a) Mayor Palmer stated at this time the public hearing on zoning matters will be held. The public had an opportunity to make pro and con comments with a ten minute maximum time limit for each side of the matter and with each person speaking giving their name and address and with each person speaking having filed a financial disclosure statement five days prior to the hearing if required. Mayor Palmer made an inquiry to determine if any elected official has filed or needed to file a disclosure statement regarding any ownership or special interest in the agenda item. There were none. Mayor Palmer stated that the land use maps are on display at the Council Chambers for both the Zoning Advisory Board and the City Council hearings and the Council members have a copy of the Zoning Minutes from the latest Zoning Advisory Board Meeting.

1. Mayor Palmer opened the public hearing and read a variance request from Dan Bumgardner, acting as an agent for owners, Randy and Donna McEntyre, for a location at 305 West Belmont Drive, Calhoun. The variance would be a 10' from a 30' setback at the right side of the building on the Short St. side, to add a drive-thru for a financial institution.

- o Mayor Palmer asked if there were any questions/comments.
- o There were no comments.
- o The public hearing was closed.
- o Councilman Edwards made a motion to approve the request, the motion was seconded by Councilman Barton with all voting affirmatively, motion carried.

**8. Old Business:**

a) Mayor Palmer read the second reading of a Beer package and Wine package license request by James McConnell, manager of R & R Grocery located at 400 West Line Street. October 25, 2010 is the date for the public hearing.

**9. New Business:**

a) Mayor Palmer read a proclamation declaring the month of October as International Alpha Delta Kappa month in the City of Calhoun. Ms. Kay Carpenter accepted the proclamation for the Calhoun chapter of ADK.

b) Mayor Palmer read the first reading of a Wine package license request by Vilas V. Patel, manager, D/B/A A Knight Hi Tech, at a location of 295 West Line Street, Calhoun. Councilman Crowley made the motion to set the public hearing for November 8, 2010, Councilman Edwards made the second, all vote affirmatively, motion approved.

- c) Mayor Palmer read a parade request from St. Clement's Catholic Church for their annual Pilgrimage to Our Lady of Guadalupe. The route will remain the same as previous years: Begin at the K-Mart Parking lot to SR 41 north, left onto SR 53, Court Street and down the 53 Spur to the Civic Auditorium. The march will begin at 12:30 P.M. on Sunday, December 12, 2010.
  - o Councilman Barton made the motion to approve the request, Councilman Crowley seconded, all voted aye, motion approved.
  
- d) Mayor Palmer read the FY 2011 agreement for Transportation for the Elderly, Modification #1, with the Northwest Ga. Regional Commission. Councilman Hammond made the motion to approve the agreement, Councilman Barton made the second, all vote affirmatively, motion approved.

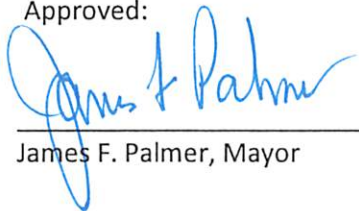
10. Other written items not on the agenda: None

11. Work Reports:

- a) Kelly Cornwell, Director of Utilities
  - o Councilman Crowley made a motion to approve the Utility cash report as presented, Councilman Edwards seconded the motion, all vote affirmatively, motion approved.
  
- b) Eddie Peterson, City Administrator

12. Councilman Hammond made a motion to adjourn. The motion was second by Councilman Crowley with all voting affirmatively, motion carried.

Approved:

  
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James F. Palmer, Mayor

Submitted:

  
\_\_\_\_\_  
Eddie Peterson,  
City Administrator